

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
TOMS RIVER FIRE COMPANY NO.2
JANUARY 4TH 2017

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A Moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw - absent
Ambrosio – present Sipe-present
Convery – present

Administrator Kubiak and Attorney Vandyke present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Autenrieth second Sipe to accept the minutes of the December 21st 2016 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)

Ayes-4 Nays-0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION –No report

FIRE PREVENTION BUREAU- No report

FIRE ACADEMY-No report

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –No report

INSURANCE- No report

FIRST AID SQUADS No report

FIRE OFFICERS ASSOCIATION- No report

TOWNSHIP COUNCIL AND MAYOR- No report

VEHICLE REPAIR/NEW APPARATUS – Ambrosio stated he just spoke with the vehicle supplier re: Co.2 new rescue. The pre-construction conference will be sometime in April or May and delivery in December.

ADMINISTRATOR'S REPORT

Truck report in folders for review

ATTORNEY REPORT- No report

REPORTS OF FIRE OFFICERS

CO. 1 CHIEF MOUNT – Mount stated he is looking forward to a great year.

CO. 2 CHIEF CIRZ – Cirz stated it is good to be back and looks forward to working with everyone.

CO. 3 CHIEF GIORDANO – Giordano wished all a Happy New Year.

CO. 4 CHIEF ZIESER- Zieser wished all a Happy New Year.

ISLAND HEIGHTS CHIEF BALFREY - Progress

SEASIDE HEIGHTS- No representation

FIRE OFFICERS ASSOCIATION- Zieser stated they have a meeting the third Wednesday of this month re: District Chief resumes. A closed ballot vote will be conducted that night and the recommendation for the District Chief will be forwarded to the board office.

REMOVALS FROM THE ROLLS –Matthew Theobald Co.1

Motion Autenrieth second Sipe to remove Matthew Theobald Co.1

Ayes-4 Nays-0 **CARRIED**

APPLICATIONS FOR MEMBERSHIP- None

TRANSFER OF MEMBERSHIP- None

UNFINISHED BUSINESS- None

NEW BUSINESS

RESOLUTION AUTHORIZING TEMPORARY BUDGET FOR 2017 NOT TO EXCEED 14% A resolution was presented, Motion Ambrosio second Sipe authorizing a temporary budget for 2017 not to exceed 14%. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Absent Ambrosio-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

RESOLUTION AUTHORIZING BUDGET TRANSFERS A resolution was presented, Motion Ambrosio second Sipe authorizing transfers relative to the current 2016 budget in order to reflect monies expended to date. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Absent Ambrosio-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

BILLS

Motion Ambrosio second Autenrieth to approve bill list for January 4, 2017. (SEE INSERTED BILL LIST)

Ayes-4 Nays-0 **CARRIED**

PARTICIPATION BY THE PUBLIC- Chief Giordano asked why there is not a third party inspection for the rescue. Kubiel responded nothing has been decided yet regarding final inspection. sss

PRIVATE EXECUTIVE SESSION- Motion Ambrosio second Sipe to go into Private Executive Session @ 7:25 p.m.

Ayes - 4

Nays -0

CARRIED

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Board of Fire Commissioners of Toms River Fire District No 1. is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Fire Commissioners of Toms River Fire District No. 1 to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

Now, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Toms River Fire District No. 1, assembled in public session on January 4th 2017 shall go into Executive Session for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Fire Commissioners that the public interest will no longer be served by such confidentiality.

Motion Ambrosio second Sipe to go into open session at 7:45

Ayes - 4 Nays -0

CARRIED

There being no further business, motion Sipe second Ambrosio to close the meeting @ 7:48p.m.

Ayes - 4 Nays -0

CARRIED

Respectfully submitted
Jesse Sipe, Clerk

RESOLUTION

January 4, 2017

Authorization of Budget Transfers

WHEREAS, it has been necessary for the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey to undertake certain transfers relative to the prior 2016 budget in order to reflect monies expended to date by the Commissioners; and

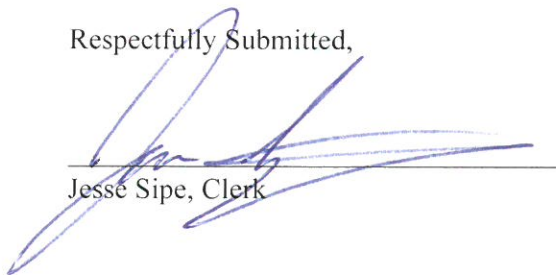
WHEREAS, this resolution shall serve as authorization for said budget transfers as noted herein;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey as follows:

(1) The following budget transfers are approved by the Commissioners:

DISTRICT NO. 1	<u>FROM:</u>	<u>TO:</u>
TOOLS & EQUIPMENT	2,318.26	
VEHICLES		2,318.26
GENERATOR	11,000.00	
HYDRANT RENTAL		11,000.00
OFFICE SUPPLIES	1,000.00	
COMMUNICATIONS		1,000.00
TOTALS	<u>14,318.26</u>	<u>14,318.26</u>

Respectfully Submitted,



Jesse Sipe, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE
COMMISSIONERS, DISTRICT NO. 1,
COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING A
TEMPORARY BUDGET**

January 4, 2017

WHEREAS, the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, New Jersey, have called for the use of appropriations pursuant to N.J.S. 40A:14-78.17; and

WHEREAS, the Commissioners of Fire District No. 1 have determined that there is a need for public expenditure to protect or promote the public health, safety, morals and welfare of the community; and

WHEREAS, the total appropriations for the temporary budget will not exceed fourteen (14%) percent expenditure provisions set forth in N.J.S. 40A:14-78; and

WHEREAS, there exists a need for additional appropriations to pay salaries, current operating expenses, outstanding bills and expenses incurred by the Fire District No. 1 which are set forth in the temporary budget which is made a part hereof; and

WHEREAS, without the appropriations, the Commissioners of Fire District No. 1 will be without funds to pay any and all current bills, as well as future bills that will be incurred during the period of time up until the new election which is scheduled for February 18, 2017; and

WHEREAS, the Commissioners of Fire District No. 1 have determined that there exists a need to request these appropriations based upon the facts as set forth above and are satisfied that there is a need for the expenditure to protect and promote the public health, safety, morals and welfare of the community.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 1 of Toms River Township as follows:

The total of the appropriations so made shall not exceed 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year.

CERTIFICATION

I, Jesse Sipe, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on January 4th 2017.



JESSE SIPE, CLERK,
FIRE DISTRICT NO. 1

Date:

January 4, 2017
02:59 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2016-2017 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: All	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -805	Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/17	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	17-00001	01/17 INS. CUSTOMER #600792	156.76	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	17-00017	01/17 HEALTH	14,863.90	0.00	
H0033	HARTFORD INSURANCE COMPANY	17-00019	21/17 INSURANCE GROUP #680338	625.43	0.00	
				15,646.09		
01- -112-05 -026	LIFE INSURANCE					
V0050	VESO LIFE	17-00014	01/17 INSUANCE G-2276-096	1,360.95	0.00	
01- -112-05 -027	LENGTH OF SERVICE AWARD					
S0220	SPECIALTY BENEFITS	17-00010	2017 INS. AND ADM FEE	25,613.86	0.00	
01- -114-05 -101	HYDRANT RENTAL					
S0337	SUEZ WATER T.R.	16-01558	12/16 ACCT#04402764900000	20,652.06	0.00	
01- -115-05 -136	RENT/LEASE					
T0120	TOMS RIVER BD. OF EDUCATION	17-00007	RENT JAN 2017 SUITE 306	4,015.00	0.00	
P0130	PITNEY BOWES INC.	17-00015	POSTAGE/RENTAL DIST#1	69.00	0.00	
				4,084.00		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
N0150	NEW JERSEY MOTOR VEHICLE COMM.	17-00002	2017 ADM. FEE	150.00	0.00	
01- -125-01 -487	TURNOUT GEAR					
W0134	WITMER ASSOCIATES, INC.	16-01187	GLOVES CO#1	198.00	0.00	
C0172	CONTINENTAL FIRE & SAFETY	16-01523	WHITE HELMET SHIELD CO#3	44.03	0.00	
				242.03		
01- -127-01 -567	COMMUNICATIONS					
O0207	OPTIMUM	16-01560	12/16 ACCT#07867-114249-01-2	74.95	0.00	
V0067	VOICE LOGISTIC GROUP	16-01563	SERVICE INV#3088	381.20	0.00	
V0010	VERIZON WIRELESS	16-01569	ACCT#320580493-00001	742.67	0.00	
V0010	VERIZON WIRELESS	16-01570	ACCT#920642692-00001	167.80	0.00	
A0223	AT&T	16-01574	ACCT#030 404 5393 001	33.27	0.00	
V0067	VOICE LOGISTIC GROUP	17-00020	SERVICE INV#3796	381.20	0.00	
				1,781.09		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
V0067	VOICE LOGISTIC GROUP	16-01563	SERVICE INV#3088	263.87	0.00	
C0149	COMCAST CABLE	16-01568	ACCT#8499 05 194 0622198	226.02	0.00	
V0010	VERIZON WIRELESS	16-01570	ACCT#920642692-00001	230.90	0.00	
A0223	AT&T	16-01574	ACCT#030 404 5393 001	81.55	0.00	
V0067	VOICE LOGISTIC GROUP	17-00020	SERVICE INV#3796	263.87	0.00	
				1,066.21		

January 4, 2017
03:35 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2016-2017 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-08 -569 V0010	COMMUNICATIONS VERIZON WIRELESS	16-01570	ACCT#920642692-00001	62.43	0.00	
01- -128-01 -606 W0134 U0065	OFFICE SUPPLIES/SHIPPING WITMER ASSOCIATES, INC. UPS	16-01187 16-01571	GLOVES CO#1 SHIPPING ACCT#E5400F	15.00 50.65 65.65	0.00 0.00	
01- -128-08 -606 U0065	SHIPPING UPS	16-01571	SHIPPING ACCT#E5400F	31.80	0.00	
01- -129-01 -648 J0014 E0004	VEHICLE REPAIR J & R PRO AUTOMOTIVE E.R.S. FLEET REPAIR, INC.	16-01561 16-01572	2600 OIL CHANGE 2501,2671,2865,27 & 28 MAINT.	30.95 14,657.34 14,688.29	0.00 0.00	
01- -129-05 -655 E0042	MAINTENANCE SERVICES EDMUNDS & ASSOCIATES, INC.	17-00013	2017 MAINTENANCE	5,513.00	0.00	
01- -130-05 -290 P0070	PAYROLL SERVICES PAYCHEX INC.	16-01567	12/16 PAYROLL INV#2016122900	450.75	0.00	
01- -131-05 -730 A0023	TESTIMONIALS ACTION UNIFORM COMPANY	16-01511	EX D.C. BADGE	118.00	0.00	
01- -135-01 -801 T0020 E0084	SUPPLEMENTAL FIRE GRANT TASC FIRE APPARATUS, INC. EMERGENCY REPORTING	16-01474 16-01480	NOMEX HOODS FIRE & EMS PACKAGE	8,989.00 7,167.00 16,156.00	0.00 0.00	
Fund Total:				107,682.21		
Total Charged Lines: 42 Total List Amount:				107,682.21	Total Void Amount:	0.00

FUNDS RECEIVED AND DEPOSITED

<u>FROM:</u>	<u>CK#:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
Toms River Fire District No. 2	29066	Radio Repair	597.26
Toms River Fire District No. 2	29089	Radio Repair	267.59
Anthony Tripician	7986	Fire Academy fees	75.00
NJ Casualty Insurance	263117	Kieran Flynn WC	871.00
NJ Casualty Insurance	262877	Kieran Flynn WC	871.00
Bureau of Fire Prevention	132	Bureau Revenue 11/16	42,159.77
Christopher Galamb	262	Fire Academy fees	1,000.00
Toms River Township	63944	Reimburse professional fees	13,250.00
Toms River Township	90864	Taxes 4th qtr. 2016	1,540,386.67
Jackson Fire Dist#4	4109	Fire Academy fees	750.00
Jackson 1st Aid Squad	2717	Fire Academy fees	75.00
Stafford 1st Aid Squad	4795	Fire Academy fees	75.00