

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
Ocean Beach Fire Company
May 3, 2017

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A Moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – present
Ambrosio – present Sipe-present
Convery – present

Administrator Kubiell and Attorney Vandyke present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Ambrosio second Sipe to accept the minutes of the April 19, 2017 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)

Ayes-3 Nays-0 **CARRIED**
Convery/Latshaw –abstain

REPORTS OF COMMITTEES

COMMUNICATION –No report

FIRE PREVENTION BUREAU- No report

FIRE ACADEMY-Latshaw stated that new electric hand dryers have been installed in the restrooms. Small projects are on schedule. Graduation for FF Level 1 & 2, May 22, 2017 @ 7:00 p.m.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –No report

INSURANCE- No report

FIRST AID SQUADS No report

FIRE OFFICERS ASSOCIATION- No report

TOWNSHIP COUNCIL AND MAYOR- Convery stated the Mayor spoke in favor of the combined station at the public hearing last night. Thanked all the firefighters that were present in their Class "A" uniforms to show the support for the combined station.

VEHICLE REPAIR/NEW APPARATUS –No report

ADMINISTRATOR'S REPORT – Kubiell stated the truck report in folders for review. Have received final drawings for 2624. Will meet to review on May 18, 2017.

ATTORNEY REPORT- No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF GOLDEN- Golden submitted his report because he was unable to be present. (See inserted report)

CO. 1 CHIEF MOUNT- NJ Natural gas drill at the fire academy. Positive feedback.

CO. 2-1ST LT. THOMAS MAURO – Progress

CO. 3 ASST CHIEF CALVO – Calvo stated boat in water with some minor electronic issues that will be addressed within the next week. Pancake breakfast fundraiser May 28, 2017.

CO. 4 CHIEF ZIESER- Progress

ISLAND HEIGHTS - No representation

SEASIDE HEIGHTS- No representation

FIRE OFFICERS ASSOCIATION- No report

REMOVALS FROM THE ROLLS –None

APPLICATIONS FOR MEMBERSHIP- Lauren Vicosa Co.2.

Motion Autenrieth second Ambrosio to accept Lauren Vicosa Co.2 to the rolls as a firefighter.

Ayes-5 Nays-0 **CARRIED**

UNFINISHED BUSINESS- None

NEW BUSINESS

RESOLUTION IAFC CONFERENCE A resolution was presented, Motion Sipe second Autenrieth authorizing James Golden and John Mount to attend the IAFC Conference July 26-29th in Charlotte, North Carolina and reimburse toward their expenses and incidentals (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

BILLS

Motion Autenrieth second Latshaw to approve bill list for May 3, 2017 (SEE INSERTED BILL LIST)

Ayes-5 Nays-0

CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- Motion Ambrosio second Latshaw to go into Private Executive Session @ 7:15 p.m.

Ayes - 5

Nays -0

CARRIED

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Board of Fire Commissioners of Toms River Fire District No 1. is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and*

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Fire Commissioners of Toms River Fire District No. 1 to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public

funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

Now, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Toms River Fire District No. 1, assembled in public session on May 3, shall go into Executive Session for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Fire Commissioners that the public interest will no longer be served by such confidentiality.

Motion Ambrosio second Autenrieth to go into open session at 7:45

Ayes - 5 Nays -0

CARRIED

There being no further business, motion Autenrieth second Ambrosio to close the meeting @ 7:45p.m.

Ayes - 5 Nays -0

CARRIED

Respectfully submitted
Jesse Sipe, Clerk

Monthly Report Wednesday May 3, 2017

Emergency Responses

- 4-10 Trash Compactor Fire – Sears ocean county mall
- 4-23 994 Mercer Dr. – Appliance Fire
- 4-24 3126 Ocean Rd – Gas Leak
- 4-26 1270 Hooper Ave – Structure invest

Meetings Attended

- 4-3 Ocean county chiefs meeting –Station 71
- 4-18 District 1 Chiefs Meeting – 1144 Hooper Ave
- 4-20 Joint Station Meeting – Town Hall
- 4-27 SOG Meeting –Station 25

Training

- 4-4 Active Shooter seminar –Monmouth county Prosecutors office.
- 4-8 New Jersey Deputy Chiefs Association annual seminar- Kearny NJ
- 4-22 NJNG Gas drill – Toms River Fire Academy
- 4-25 Elevator Emergencies class- Ocean County Fire Academy

Other

- 4-25 The Township Water Rescue drill was postponed due to bad weather – new date to be determined.

Respectfully submitted
James Golden
District Chief

RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS DISTRICT NO. 1 IN
THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING
PAYMENT FOR REIMBURSEMENT TO OFFICERS AND EMPLOYEES OF THE FIRE DISTRICT
TOWARD THEIR EXPENSES AND INCIDENTALS
May 3, 2017

WHEREAS, N.J.S.A. 40A:14-81.5 allows fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey have agreed for certain personnel listed below to attend the International Association of Fire Chiefs (IAFC) Fire Rescue International Expo and Conference to be held July 26 through 29th 2017 in Charlotte North Carolina ; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and costs that are related to the expo and conference and are actually incurred; such reimbursement shall not exceed sixty-five dollars (\$65.00) per diem for meals and two hundred dollars (\$200.00) for ground travel; and

WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their attendance and expenses for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40A:14-81.5. Said officers and members are required to provide a detailed bill of the items which shall be accompanied by the Certification of the expenses actually incurred as a result of their attendance at the expo and conference. Said bill shall be submitted within ten (10) days after completion of the travel for which the reimbursement will be made. All expenses shall be reimbursed to the attendee in accordance with the Toms River Board of Fire Commissioners District No.1 Travel policy; and

NOW, THEREFORE, be it resolved that the Toms River Board of Fire Commissioners District No. 1 hereby authorizes the following individuals to attend said conference and following said conference to submit for reimbursement costs and expenses as outlined above:

James Golden
John Mount

I, Jesse Sipe, Clerk of the Toms River Township Board of Fire Commissioners District No. 1 hereby certify the above to be a true copy of a resolution duly adopted by the Toms River Board of Fire Commissioners District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey at its meeting held on May 3rd 2017.


Jesse Sipe, Clerk

5-3-2017
Date:

P.O. Type: All	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -806	Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/17	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -023	WORKMAN'S COMP					
T0175	TOWNSHIP OF TOMS RIVER	17-00182	2017 INSURANCE JUL-DEC	34,478.10	0.00	
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	17-00433	05/17 INS. CUSTOMER #600792	156.76	0.00	
H0033	HARTFORD INSURANCE COMPANY	17-00461	05/17 INSURANCE GROUP #680338	633.54	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	17-00482	05/17 HEALTH	13,148.66	0.00	
B0074	BENECARD SERVICES, INC.	17-00486	05/17 PRESCRIPTION	5,658.23	0.00	
				19,597.19		
01- -113-01 -063	HOSE & NOZZLES					
F0091	FIREFIGHTER ONE	17-00322	HOSE CO#2	3,484.00	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
W0134	WITMER ASSOCIATES, INC.	17-00296	LADDER COVER CO#2	76.50	0.00	
W0134	WITMER ASSOCIATES, INC.	17-00378	SAW BLADE HOLDER CO#2	109.00	0.00	
				185.50		
01- -113-05 -072	OPTICOM					
S0130	SIGNAL CONTROL PRODUCTS, INC.	17-00323	OPTICOM EMITTER	1,125.00	0.00	
01- -113-10 -074	OFFICE EQUIPMENT					
C0049	CDW-GOVERNMENT	17-00413	PRINTER CO#1	147.50	0.00	
01- -113-14 -064	TOOLS EAST DOVER 1ST AID					
E0027	EAST DOVER FIRST AID SQUAD	17-00459	REIMB. SUPPLIES	3,299.53	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	17-00421	03/17 HYDRANTS	7,176.69	0.00	
S0337	SUEZ WATER T.R.	17-00446	04/17 ACCT#04402764900000	20,652.06	0.00	
				27,828.75		
01- -115-05 -136	RENT/LEASE					
P0130	PITNEY BOWES INC.	17-00314	POSTAGE/RENTAL DIST#1	69.00	0.00	
01- -116-05 -172	INSURANCE PREMIUMS					
T0175	TOWNSHIP OF TOMS RIVER	17-00182	2017 INSURANCE JUL-DEC	38,455.39	0.00	
01- -117-05 -211	LICENSES					
A0024	ACTIVE 911 INC.	17-00457	RENEW LICENSE ID#65721	275.00	0.00	
01- -117-10 -211	LICENSES					
A0024	ACTIVE 911 INC.	17-00457	RENEW LICENSE ID#65721	2,035.00	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -119-01 -274 D0185	PHYSICALS DYNAMIC TESTING SERVICE	17-00425	TESTING INV#9277	330.00	0.00	
01- -120-05 -311 N0163	LEGAL NOTICES NEW JERSEY PRESS	17-00484	SPECIAL MEETING/BALLOT	822.50	0.00	
01- -121-05 -346 N0163	ELECTION EXPENSES NEW JERSEY PRESS	17-00484	SPECIAL MEETING/BALLOT	1,308.50	0.00	
01- -122-01 -386 02880	CONFERENCES GOLDEN, JAMES P.	17-00475	REIMB. CONFERENCE EXPENSES	89.09	0.00	
01- -122-05 -386 H0020	CONFERENCES HALLIWELL, DAWN	17-00493	PETTY CASH	40.68	0.00	
01- -122-08 -386 M0189 02547	CONFERENCES MOTOROLA TECHNICAL TRAINING GENOVESE, JOHN	17-00307 17-00474	JOHN GENOVESE TRAINING REIMB. AIRFARE	2,918.00 310.53 <u>3,228.53</u>	0.00 0.00	
01- -122-10 -386 P0264	CONFERENCES PUBLIC TECHNOLOGY INSTITUTE	17-00431	RUTGERS CGCIO COURSE DAVICSIN	3,800.00	0.00	
01- -124-01 -446 02778	TRAINING DYL, STEVEN M.	17-00458	REIMB. TRAINING/SUPPLIES	56.00	0.00	
01- -124-01 -449 T0145	PHYSICAL FITNESS TOMS RIVER FITNESS CENTER	17-00460	FITNESS	410.00	0.00	
01- -124-05 -449 T0145	PHYSICAL FITNESS TOMS RIVER FITNESS CENTER	17-00460	FITNESS	50.00	0.00	
01- -126-01 -529 R0087 P0110	FUEL RIGGINS, INC. PETROLEUM TRADERS CORPORATION	17-00441 17-00442	FUEL ACCT#71520842 FUEL ACCT#991249/1	264.98 <u>1,032.74</u> 1,297.72	0.00 0.00	
01- -126-01 -531 M0090 N0215	SUPPLIES MES INC. NORWOOD AUTO PARTS	17-00380 17-00414	SUPPLIES CO#1 SUPPLIES CO#1	260.00 <u>137.22</u> 397.22	0.00 0.00	
01- -126-01 -533 02778	BATTERIES DYL, STEVEN M.	17-00458	REIMB. TRAINING/SUPPLIES	13.87	0.00	
01- -126-08 -529 P0110	FUEL PETROLEUM TRADERS CORPORATION	17-00442	FUEL ACCT#991249/1	53.77	0.00	
01- -127-01 -567 00207 V0010 V0010 A0223	COMMUNICATIONS OPTIMUM VERIZON WIRELESS VERIZON WIRELESS AT&T	17-00434 17-00462 17-00464 17-00465	4/17 ACCT#07867-114249-01-2 ACCT#320580493-00001 ACCT#920642692-00001 ACCT#030 404 5393 001	145.40 752.27 167.80 29.45	0.00 0.00 0.00 0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-01 -567	COMMUNICATIONS		Continued			
V0067	VOICE LOGISTIC GROUP	17-00478	SERVICE INV#4369	<u>381.20</u>	0.00	
				1,476.12		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
C0149	COMCAST CABLE	17-00444	ACCT#8499 05 194 0622198	230.25	0.00	
V0010	VERIZON WIRELESS	17-00464	ACCT#920642692-00001	243.93	0.00	
A0223	AT&T	17-00465	ACCT#030 404 5393 001	66.04	0.00	
V0067	VOICE LOGISTIC GROUP	17-00478	SERVICE INV#4369	<u>263.87</u>	0.00	
				804.09		
01- -127-08 -569	COMMUNICATIONS					
V0010	VERIZON WIRELESS	17-00464	ACCT#920642692-00001	62.43	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
W0134	WITMER ASSOCIATES, INC.	17-00296	LADDER COVER CO#2	11.00	0.00	
F0091	FIREFIGHTER ONE	17-00322	HOSE CO#2	35.00	0.00	
W0134	WITMER ASSOCIATES, INC.	17-00378	SAW BLADE HOLDER CO#2	10.00	0.00	
M0090	MES INC.	17-00380	SUPPLIES CO#1	65.00	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	17-00417	GAS DETECTOR CO#4	19.50	0.00	
U0065	UPS	17-00477	SHIPPING ACCT#E5400F	<u>137.25</u>	0.00	
				277.75		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
O0070	OCEAN DATA FORMS	17-00436	ENVELOPES DIST#1	101.95	0.00	
01- -128-08 -606	SHIPPING					
U0065	UPS	17-00477	SHIPPING ACCT#E5400F	20.86	0.00	
01- -129-01 -648	VEHICLE REPAIR					
N0215	NORWOOD AUTO PARTS	17-00422	WIPER BLADES #2700	15.18	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	17-00439	2511,25,2671,2756,2801,11,65	8,468.18	0.00	
J0014	J & R PRO AUTOMOTIVE	17-00483	2500, 2600, RADIO	<u>106.95</u>	0.00	
				8,590.31		
01- -129-01 -649	EQUIPMENT REPAIR					
T0020	TASC FIRE APPARATUS, INC.	17-00286	HURST TOOLS MAINT. CO#4	2,300.00	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	17-00417	GAS DETECTOR CO#4	<u>119.00</u>	0.00	
				2,419.00		
01- -129-08 -648	VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE	17-00483	2500, 2600, RADIO	28.95	0.00	
01- -129-08 -650	RADIO REPAIR PARTS					
M0187	MOTOROLA SOLUTIONS, INC.	17-00399	REPAIRS	2,272.00	0.00	
K0045	KEN'S HARDWARE	17-00424	SUPPLIES RADIO TECH	<u>43.85</u>	0.00	
				2,315.85		
01- -130-05 -290	PAYROLL SERVICES					
P0070	PAYCHEX INC.	17-00463	4/17 P/R INV#2017042700	464.30	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -133-01 -701	CONTINGENCIES					
00010	OCEAN BEACH FIRE CO. #3	17-00423	REIMB. SNOW STANDBY	46.10	0.00	
	Fund Total:			159,485.55		
Total Charged Lines:	79	Total List Amount:	159,485.55	Total Void Amount:	0.00	

FUNDS RECEIVED AND DEPOSITED

<u>FROM:</u>	<u>CK#:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
Ocean Beach Fire Co#3	1481	Reimburse cable	875.60
Selective Insurance	9980448	Insurance claim windshield #167	74.94
Walmart	1407760	Carbon monoxide program	2,000.00
Selective Insurance	51314583	Policy dividend	466.99
Fire Officer Training Academy	1029	Fire Academy fees	100.00
Toms River Fire Dist#2	29259	Radio repairs	86.70
Bureau of Fire Prevention	142	Bureau revenue 3/17	45,685.51
NJ Casualty Insurance	273893	Kieran Flynn WC	2,613.00
Lakewood Fire Dist#1	18312	Fire Academy fees	2,100.00
Brick Fire Dist#1	20962	Fire Academy fees	150.00
Toms River Fire Dist#2	29279	Joint bills 4/17	154,548.60
NJ Casualty Insurance	274587	Kieran Flynn WC	1,742.00
Pine Beach Fire Co#1	1976	Fire Academy fees	200.00
Toms River Township	92438	Radio repairs	4,221.32