

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
May 17, 2017

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – absent
Ambrosio – present Sipe-present
Convery – present

Attorney VanDyke present. Bisceglie present to take minutes.

Bids- None

APPROVING THE MINUTES

Motion Ambrosio second Sipe to accept the minutes of the April 20, 2017 and May 2, 2017 public hearings providing they are made available for inspection by the public during this meeting. (SEE INSERTION) Ayes-4 Nays-0 Abstain-0 **CARRIED**

Motion Ambrosio second Autenrieth to accept the minutes of the May 17, 2017 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION) Ayes-4 Nays-0 Abstain-0 **CARRIED**

RESULTS OF ELECTION ON MAY 13, 2017

Question No.1-Building

Yes-306

No-554

Question No.2 Bonding

Yes-307

No-535

Motion Ambrosio second Autenrieth to accept the results of the May 13, 2017 special election for new fire station. Ayes – 4 Nays – 0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION –Ambrosio stated he is waiting to hear back from Commissioner Blank with a date re: supervision of dispatch.

FIRE PREVENTION BUREAU- No report

FIRE ACADEMY –Graduation Monday May 22, 7 P.M.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATIVE- No report

INSURANCE- Sipe stated there was a mediation hearing today re: joint issues

FIRST AID SQUADS- No report

TOWNSHIP COUNCIL/MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS- No report

FIRE OFFICERS ASSOCIATION- No report

ADMINISTRATOR'S REPORT- At mediation hearing for joint board

ATTORNEY REPORT- None

APPLICATIONS FOR MEMBERSHIP- Alyssa Hollingsworth Co.2 (pending physical)

Motion Sipe second Ambrosio to accept Alyssa Hollingsworth Co.2. (Pending physical) to the rolls. Ayes – 4 Nays – 0 **CARRIED**

REMOVALS FROM THE ROLLS- Brian Pancza Co.1 and Andrew Albanese Co.4

Motion Sipe second Ambrosio to remove Brian Pancza Co.1 and Andrew Albanese Co.4 from the rolls. Ayes – 4 Nays – 0 **CARRIED**

UNFINISHED BUSINESS- None

NEW BUSINESS

RESOLUTION LOSAP ELIGIBILITY- A resolution was presented, Motion Sipe second Autenrieth amending the Length of Service Award Program attainment age and years of service. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Absent Ambrosio-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

Motion Sipe second Autenrieth authorizing civilians to ride on apparatus for Chili fest, May 20, 2017. Ayes – 4 Nays – 0 **CARRIED**

APPLICANT TO ATTEND MIDDLESEX FIRE ACADEMY- Chief Zieser is requesting new applicant Michael Fraher attend Middlesex County Fire Academy for FF 1. His work schedule does not work with Toms Rivers' schedule.

Motion Sipe second Ambrosio authorizing Michael Fraher to attend Middlesex Fire Academy for FF 1 class. Ayes – 4 Nays – 0 **CARRIED**

BILLS

Motion Ambrosio second Autenrieth to approve bill list for May 17, 2017 (SEE INSERTED LIST) Ayes – 4 Nays – 0 **CARRIED**

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION-Personnel

Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

Motion Ambrosio second Sipe go into Private Executive Session @ 4:40 p.m.

Ayes – 4

Nays – 0

CARRIED

Motion Ambrosio second Autenrieth go into Open Session @ 5:42 p.m.

Ayes – 4

Nays – 0

CARRIED

RESOLUTION GROUP LIFE INSURANCE - A resolution was presented, Motion Sipe second Autenrieth authorizing an enhanced life insurance policy for District No.1 Firefighters through Combined Insurance Company of America. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Absent Ambrosio-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

There being no further business, motion Sipe second Autenrieth to close the meeting @ 5:45 p.m.

Ayes - 4

Nays -0

CARRIED

Respectfully submitted

Jesse Sipe, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
REGRADING THE PURCHASE OF GROUP TERM LIFE INSURANCE
MAY 17, 2017**

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 is established pursuant to N.J.S.A. 40A:14-70; and

WHEREAS, during a review of the Length of Service Award Program with the Plan Administrators the issue of providing life insurance within the plan or outside the plan was discussed; and

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No. 1 received proposals for group life insurance; and

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No. 1 compared the proposals with the benefit contained within the Length of service Award Program; and

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No. 1 has determined that the proposal underwritten by Combined Insurance Company of America provides appropriate group life insurance coverage for the volunteers of Toms River Fire District No. 1 in lieu of benefits presently provided within the Length of Service Award Program; and

WHEREAS, N.J.A.C. 40A:11-5(m) allows contracts for insurance, the amount of which exceeds the bid threshold, to be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body, which exception shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, the Administrator for Board of Commissioners of the Toms River Township Fire District No.1 is a Qualified Purchasing Agent and the Board of Commissioners of the Toms River Township Fire District No.1 have by resolution adopted the provision of N.J.S.A. 40A:11-3 increasing the bid threshold; and

WHEREAS, N.J.S.A. 40A:14-37 authorizes a fire district to purchase group life insurance for the membership of an incorporated volunteer fire company affording fire protection to the fire district wherein the amount payable upon the death of each assured under the terms of the policy does not exceed the sum of \$25,000; and

WHEREAS, N.J.S.A. 40A:14-38 authorizes a fire district to effect, maintain and continue any and all forms of insurance coverage, including accidental death and dismemberment coverage, for the membership of an incorporated volunteer fire company affording fire protection to the fire district; and

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. Accepts proposal for group life insurance underwritten by Combined Insurance Company of America, a copy of which is attached hereto and made a part hereof.
2. Authorizes the Administrator, the Chairman of the Board and/or Clerk of the Board to sign any documentation necessary in order to have the proposal accepted and in full force and effect by June 1, 2017.
3. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman;
- B. Administrator;
- C. VFIS

CERTIFICATION

I, Jesse Sipe, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on May 17, 2017.


George Convery, Chairman


Jesse Sipe, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,
REGRAIDING AN AMENDMENT OF
THE LENGTH OF SERVICE AWARD PROGRAM
MAY 17, 2017**

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 is established pursuant to N.J.S.A. 40A:14-70; and,

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 pursuant to N.J.S.A. 40A: 14-185 has the power to establish a Length of Service Award Program for volunteer members of its fire companies; and,

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 did establish such a program effective January 1, 1986; and,

WHEREAS, N.J.S.A. 40A:14-187 and N.J.A.C. 5:30-14.8 provides that a length of service award program established by the Board of Commissioners of the Toms River Township Fire District No.1 may be amended in the same manner as it was created; and

WHEREAS, said section requires any amendment to be by a two-thirds vote of the full membership of the Board of Commissioners of the Toms River Township Fire District No.1; and

WHEREAS, in Paragraph 7.1 of the Master Plan, the Board of Commissioners of the Toms River Township Fire District No.1 reserved the right to make amendments to the Length of Service Award Program; and

WHEREAS, a review of the Length of Service Award Program with the Plan Administrators highlighted certain contents of the plan which should be amended;

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. As of June 1, 2017, in Section 7 of the Plan the definition of Entitlement Age will remain the attainment of age 62. If member reaches attainment age of 62 and does not have ten years of vested service, he/she will not be entitled to benefit as set forth in entitlement age section of the Master Plan.

2. Any Plan Participant who has not yet qualified to receive a service award as June 1, 2017, will be subject to the terms of this amendment.

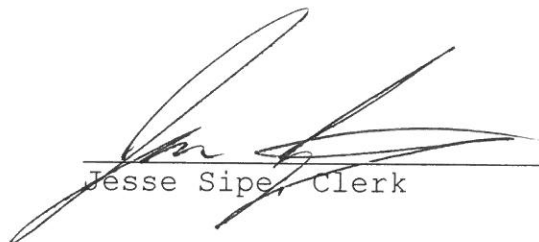
3. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman;
- B. Administrator;
- C. VFIS/Lorie Arnold

CERTIFICATION

I, Jesse Sipe, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on May 17, 2017.


George Convery, Chairman


Jesse Sipe, Clerk

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Vendor						
01- -113-01 -066	AIR CYLINDERS/SCOTTS					
M0090 MES INC.		17-00453	SCOTTS	2,033.20	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
F0121 FIRE RESCUE OUTFITTERS, INC.		17-00321	CLYINDER BANDS CO#2	1,139.70	0.00	
W0134 WITMER ASSOCIATES, INC.		17-00454	STREAMLIGHT CO#2	588.00	0.00	
				<u>1,727.70</u>		
01- -113-08 -070	RADIOS(TOWNSHIP)					
M0181 MOTOROLA SOLUTIONS, INC.		17-00382	DIG. UPGRADE TR TWP TO REIMB.	515.00	0.00	
01- -113-10 -074	OFFICE EQUIPMENT					
C0049 CDW-GOVERNMENT		17-00470	SCANNER RADIO TECH	270.00	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007 N.J. AMERICAN WATER CO.		17-00540	04/17 HYDRANTS	7,176.69	0.00	
01- -119-01 -274	PHYSICALS					
M0080 MERIDIAN OCCUPATIONAL HEALTH		17-00501	FLEMING,CIRZ,SONNENFELD,VICOSO	2,891.00	0.00	
D0185 DYNAMIC TESTING SERVICE		17-00505	TESTING INV#9358	440.00	0.00	
T0075 THE STRESS CENTER, P.C.		17-00543	EVALUATIONS	228.00	0.00	
				<u>3,559.00</u>		
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE					
O0003 O'BRIEN'S RESPONSE MANAGEMENT		17-00418	FEMA ASSISTANCE	120.00	0.00	
O0003 O'BRIEN'S RESPONSE MANAGEMENT		17-00545	FEMA ASSISTANCE	240.00	0.00	
				<u>360.00</u>		
01- -121-05 -346	ELECTION EXPENSES					
J0114 JONES, DONNA LEE		17-00521	2017 SPECIAL ELECTION WORKER	130.00	0.00	
H0019 HALLIWELL, CASEY		17-00522	2017 SPECIAL ELECTION WORKER	130.00	0.00	
L0057 LAZAR, PATRICIA		17-00523	2017 SPECIAL ELECTION WORKER	130.00	0.00	
B0013 BANNON, KATHY		17-00524	2017 SPECIAL ELECTION WORKER	130.00	0.00	
D0015 D'ANTONA, JOHN		17-00525	2017 SPECIAL ELECTION WORKER	130.00	0.00	
D0085 DEPALO, JENNIFER		17-00526	2017 SPECIAL ELECTION WORKER	130.00	0.00	
K0152 KUBIEL, KAYLA		17-00527	2017 SPECIAL ELECTION WORKER	130.00	0.00	
D0118 DOLAN, MACKENZIE		17-00528	2017 SPECIAL ELECTION WORKER	130.00	0.00	
K0096 KRALL, ALYSSA		17-00529	2017 SPECIAL ELECTION WORKER	130.00	0.00	
D0091 DEZENDORF, MIDGE		17-00530	2017 SPECIAL ELECTION WORKER	130.00	0.00	
U0036 UNGER, MARYLOU		17-00531	2017 SPECIAL ELECTION WORKER	130.00	0.00	
T0084 THOMPSON, ROSE		17-00532	2017 SPECIAL ELECTION WORKER	130.00	0.00	
K0014 KAVANAGH, ELIZABETH		17-00533	2017 SPECIAL ELECTION WORKER	130.00	0.00	
M0092 METZ, RUTH		17-00534	2017 SPECIAL ELECTION WORKER	130.00	0.00	
G0159 GRASSO, AMY		17-00535	2017 SPECIAL ELECTION WORKER	130.00	0.00	
O0137 THE OFFICE RESTAURANT		17-00536	FOOD FOR SPECIAL ELECTION	134.50	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -121-05 -346	ELECTION EXPENSES		Continued			
L0102	LENNY'S PIZZERIA & RESTAURANT	17-00542	FOOD FOR SPECIAL ELECTION	92.16	0.00	
				<u>2,176.66</u>		
01- -122-05 -386	CONFERENCES					
E0225	E-ZPASS NEW JERSEY	17-00539	TOLLS	5.25	0.00	
02545	AMBROSIO, CRAIG	17-00560	REIMB. FDIC EXPENSES	1,772.64	0.00	
				<u>1,777.89</u>		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
I0001	I.A.F.C.	17-00537	KUBIEL DUES	259.00	0.00	
01- -124-01 -446	TRAINING					
A0099	ALL HANDS FIRE EQUIPMENT	17-00450	TRAINING DAVE RICE	85.00	0.00	
01- -126-01 -529	FUEL					
B0141	BOROUGH OF LAVALLETTE	17-00489	3/17 & 4/17 FUEL	432.89	0.00	
P0148	POINT BAY FUEL, INC.	17-00490	4/17 FUEL ACCT#104124	277.53	0.00	
T0175	TOWNSHIP OF TOMS RIVER	17-00548	4/17 FUEL DIST#1	468.91	0.00	
				<u>1,179.33</u>		
01- -126-01 -533	BATTERIES					
W0004	W.B. MASON CO., INC.	17-00520	SUPPLIES DIST#1	73.16	0.00	
01- -126-05 -531	SUPPLIES					
T0080	THIRST QUENCHERS SPRING WATER	17-00518	WATER DIST#1 INV#105023	27.20	0.00	
W0004	W.B. MASON CO., INC.	17-00520	SUPPLIES DIST#1	55.98	0.00	
				<u>83.18</u>		
01- -126-08 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	17-00548	4/17 FUEL DIST#1	125.33	0.00	
01- -126-10 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	17-00548	4/17 FUEL DIST#1	52.41	0.00	
01- -127-01 -567	COMMUNICATIONS					
R0012	RACKSPACE US, INC.	17-00495	EMAIL SYSTEM ACCT#3249226	628.00	0.00	
V0009	VERIZON	17-00559	PHONE DIST#1	399.39	0.00	
				<u>1,027.39</u>		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	17-00495	EMAIL SYSTEM ACCT#3249226	241.25	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
F0121	FIRE RESCUE OUTFITTERS, INC.	17-00321	CLYINDER BANDS CO#2	22.00	0.00	
B0116	BLAZE EMERGENCY EQUIPMENT	17-00451	REPAIR #2525	25.00	0.00	
W0134	WITMER ASSOCIATES, INC.	17-00454	STREAMLIGHT CO#2	27.99	0.00	
U0065	UPS	17-00561	SHIPPING ACCT#E5400F	34.76	0.00	
				<u>109.75</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.	17-00520	SUPPLIES DIST#1	357.61	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -648	VEHICLE REPAIR					
B0116	BLAZE EMERGENCY EQUIPMENT	17-00451	REPAIR #2525	151.50	0.00	
R0040	RECREATIONAL POWER SPORTS LLC	17-00480	SPRING TUNE-UP JET SKI CO#1	<u>307.79</u>	0.00	
				459.29		
01- -129-01 -649	EQUIPMENT REPAIR					
C0172	CONTINENTAL FIRE & SAFETY	17-00479	SERVICE CALL CO#2	175.00	0.00	
01- -129-01 -651	TURNOUT GEAR CLEAN/REPAIR					
M0135	MINERVA CLEANERS	17-00487	GEAR REPAIRS	499.75	0.00	
01- -129-05 -655	MAINTENANCE SERVICES					
B0227	BRICKTOWN ELECTRICAL	17-00503	MOVE CIRCUIT DIST#1	141.75	0.00	
01- -131-05 -730	TESTIMONIALS					
S0165	SKIP'S FLORIST	17-00538	LIGHTBODY	219.90	0.00	
	Fund Total:			24,685.24		
Total Charged Lines:	82	Total List Amount:	24,685.24	Total Void Amount:	0.00	