

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave**  
**October 18, 2017**

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Autenrieth – present      Latshaw – present  
Ambrosio – present      Sipe-absent  
Convery – present

Administrator Kubiel and Attorney VanDyke present. Bisceglie present to take minutes.

**Bids-** None

**APPROVING THE MINUTES**

**Motion Autenrieth second Latshaw to accept the minutes of October 4, 2017 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)      Ayes-4      Nays-0      Abstain-0      **CARRIED****

**REPORTS OF COMMITTEES**

**COMMUNICATION** –Progress

**FIRE PREVENTION BUREAU**- Autenrieth stated the renovations to the bureau office have commenced

**FIRE ACADEMY** –Latshaw stated in process of obtaining proposals for pending projects.

**POLICE/EMERGENCY MANAGEMENT**-No report

**LEGISLATIVE**- No report

**INSURANCE**- No report

**FIRST AID SQUADS**- No report

**TOWNSHIP COUNCIL/MAYOR** – No report

**VEHICLE REPAIR/NEW APPARATUS**- No report

**FIRE OFFICERS ASSOCIATION**- No report

**ADMINISTRATOR'S REPORT** Kubiel stated the vehicle maintenance reports are in the folders for review.

**ATTORNEY REPORT**- No report

**APPLICATIONS FOR MEMBERSHIP**- None

**APPLICATION FOR TRANSFER**

**REMOVALS FROM THE ROLLS**- None

**UNFINISHED BUSINESS**- None

**NEW BUSINESS**-None

**BILLS**

**Motion Ambrosio second Autenrieth to approve bill list for October 18, 2017 (SEE  
INSERTED LIST)                      Ayes – 4              Nays – 0                      CARRIED**

Commissioner Ambrosio asked for the supervision of dispatch be placed on the joint agenda.

**PARTICIPATION BY THE PUBLIC**-None

**PRIVATE EXECUTIVE SESSION**-None

**There being no further business, motion Ambrosio second Autenrieth to close the meeting  
@ 4:45 p.m.                                      Ayes - 4              Nays -0                                      CARRIED**

Respectfully submitted  
*Jesse Sipe, Clerk*

October 18, 2017  
03:55 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2017 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -806	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/17	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	17-01097	10/17 PRESCRIPTION PLAN#1319	5,658.23	0.00	
01- -113-01 -063	HOSE & NOZZLES					
N0040	NAT ALEXANDER CO., INC.	17-00885	HOSE COS. 1, 3 & 4	12,811.00	0.00	
01- -113-01 -065	TOOLS & EQUIP. - BIG					
F0133	1ST CHOICE SAFETY EQUIPMENT	17-00880	CAMERA'S CO#1	14,085.00	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
F0091	FIREFIGHTER ONE	17-00932	EQUIP. CO#2	3,080.00	0.00	
01- -113-04 -064	TOOLS & EQUIPMENT					
W0134	WITMER ASSOCIATES, INC.	17-00961	TOOLS CO#4	758.00	0.00	
A0099	ALL HANDS FIRE EQUIPMENT	17-01076	TOOLS CO#4	4,153.16	0.00	
				<u>4,911.16</u>		
01- -113-04 -065	TOOLS & EQUIP. - BIG					
F0133	1ST CHOICE SAFETY EQUIPMENT	17-00879	CAMERA'S CO#4	14,085.00	0.00	
01- -113-04 -068	WATER RESCUE					
A0099	ALL HANDS FIRE EQUIPMENT	17-01077	EQUIP. CO#4	1,682.94	0.00	
01- -113-05 -074	OFFICE EQUIPMENT					
P0238	PROACTIVE CARE	17-01083	PHONE UPGRADE	1,512.00	0.00	
01- -113-07 -064	TOOLS & EQUIPMENT					
C0172	CONTINENTAL FIRE & SAFETY	17-01075	LIGHTS	401.00	0.00	
01- -113-08 -069	RADIOS					
M0181	MOTOROLA SOLUTIONS, INC.	17-00995	RADIO PARTS DIST#1	2,000.00	0.00	
01- -113-08 -070	RADIOS(TOWNSHIP)					
M0181	MOTOROLA SOLUTIONS, INC.	17-00887	RADIO PARTS TWP. TO REIMB.	1,200.00	0.00	
M0181	MOTOROLA SOLUTIONS, INC.	17-00937	RADIO UPGRADES TWP TO REIMB.	2,060.00	0.00	
				<u>3,260.00</u>		
01- -119-01 -274	PHYSICALS					
M0080	MERIDIAN OCCUPATIONAL HEALTH	17-01117	CO.#2 PHYSICALS,SABO,BELLOTTI	3,668.00	0.00	
01- -120-05 -311	LEGAL NOTICES					
N0163	NEW JERSEY PRESS	17-01079	CANCEL DIST#1 MEETING	46.55	0.00	
01- -125-01 -487	TURNOUT GEAR					
S0170	SKYLANDS AREA FIRE EQUIPMENT	17-00939	NAME TAGS CO#1	289.00	0.00	

October 18, 2017  
03:55 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2017 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -125-05 -487	CLOTHING					
A0260	AVALCO CUSTOM EMBROIDERY	17-01074	CLOTHING DIST#1	170.13	0.00	
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, INC.	17-01096	9/17 FUEL ACCT#104124	317.75	0.00	
P0110	PETROLEUM TRADERS CORPORATION	17-01110	FUEL ACCT#991249/1	709.84	0.00	
R0087	RIGGINS, INC.	17-01111	FUEL ACCT#71520842	378.10	0.00	
				<u>1,405.69</u>		
01- -126-08 -529	FUEL					
P0110	PETROLEUM TRADERS CORPORATION	17-01110	FUEL ACCT#991249/1	45.65	0.00	
01- -127-01 -567	COMMUNICATIONS					
P0238	PROACTIVE CARE	17-01100	SERVICE INV#245	489.00	0.00	
R0012	RACKSPACE US, INC.	17-01115	EMAIL SYSTEM ACCT#3249226	655.50	0.00	
				<u>1,144.50</u>		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
P0238	PROACTIVE CARE	17-01100	SERVICE INV#245	241.25	0.00	
R0012	RACKSPACE US, INC.	17-01115	EMAIL SYSTEM ACCT#3249226	241.25	0.00	
				<u>482.50</u>		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
F0133	1ST CHOICE SAFETY EQUIPMENT	17-00879	CAMERA'S CO#4	70.00	0.00	
F0133	1ST CHOICE SAFETY EQUIPMENT	17-00880	CAMERA'S CO#1	70.00	0.00	
F0091	FIREFIGHTER ONE	17-00932	EQUIP. CO#2	35.00	0.00	
W0134	WITMER ASSOCIATES, INC.	17-00961	TOOLS CO#4	150.00	0.00	
C0172	CONTINENTAL FIRE & SAFETY	17-01075	LIGHTS	20.00	0.00	
U0065	UPS	17-01133	SHIPPING ACCT#E5400F	20.29	0.00	
				<u>365.29</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
S0300	STEWART BUSINESS SYSTEMS	17-01099	COPIER MAINT. DIST#1	42.38	0.00	
U0065	UPS	17-01133	SHIPPING ACCT#E5400F	18.38	0.00	
				<u>60.76</u>		
01- -129-01 -647	REFURBISHING					
00010	OCEAN BEACH FIRE CO. #3	17-01137	REIMB. ALARM CONVERSION	395.00	0.00	
01- -129-01 -649	EQUIPMENT REPAIR					
C0172	CONTINENTAL FIRE & SAFETY	17-00999	AMKUS TOOL SERVICE CO#2	1,385.00	0.00	
01- -129-05 -655	MAINTENANCE SERVICES					
P0238	PROACTIVE CARE	17-01083	PHONE UPGRADE	500.00	0.00	
S0300	STEWART BUSINESS SYSTEMS	17-01099	COPIER MAINT. DIST#1	284.38	0.00	
				<u>784.38</u>		
01- -130-05 -290	PAYROLL SERVICES					
D0036	DATAMATICS MANAGEMENT	17-01098	TIMESHEET PLUS 9/17	174.80	0.00	
	Fund Total:			73,903.58		
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Total Charged Lines:	49	Total List Amount:	73,903.58	Total Void Amount:	0.00	