

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
Toms River Fire Company No.2
July 5, 2017

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – present
Ambrosio – present Sipe-present
Convery – present

Administrator Kubiell and Attorney Vandyke present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Ambrosio requested a change to the June 7, 2017 minutes. Bail Out Systems :add Chief Cirz stating that the bail out system is just ropes and carabiners.

Motion Ambrosio second Autenrieth to accept the minutes of the June 7, 2017 meeting with the above change providing they are made available for inspection by the public during this meeting. (SEE INSERTION) Ayes-5 Nays-0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION –No report

FIRE PREVENTION BUREAU- Autenrieth stated a meeting is scheduled to discuss the lead inspector position.

FIRE ACADEMY-Latshaw stated the overhead doors have been repaired. Small projects continue to move forward.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –to be discussed under unfinished business

INSURANCE- No report

FIRST AID SQUADS No report

FIRE OFFICERS ASSOCIATION- No report

TOWNSHIP COUNCIL AND MAYOR- No report

VEHICLE REPAIR/NEW APPARATUS –No report

ADMINISTRATOR KUBIEL Thanked all for the support over the last several weeks. Truck report has been submitted.

ATTORNEY REPORT- No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF GOLDEN- (See inserted report)

CO. 1 CHIEF MOUNT- Mount stated 2511 to be transferred to Co.2 while 2631 hose reel installed. Will be out of town the end of the month for the chief conference.

CO. 2-LT. ONEILL – Progress

CO. 3 CHIEF GIORDANO –Progress

CO. 4 CHIEF ZIESER- Chief Zieser stated the repair to 2865 is complete. Sprinkler system extinguished fire at Chicken Town last night.

ISLAND HEIGHTS - Progress

SEASIDE HEIGHTS- No representation

FIRE OFFICERS ASSOCIATION- Chief Zieser stated they are continuing to meet monthly to discuss SOG's although the last meeting was cancelled due to lack of quorum. Next SOG meeting is scheduled for July 27, 2017.

REMOVALS FROM THE ROLLS –John Engkvist Co.3

Motion Autenrieth second Ambrosio to remove John Engkvist Co.3 from the rolls as a firefighter.
Ayes-5 Nays-0 CARRIED

APPLICATIONS FOR MEMBERSHIP- Patrick Masterson Co.2 and Paul Schulz Co.4 as firefighters.

Motion Autenrieth second Ambrosio to accept Patrick Masterson Co.2 and Paul Schulz Co.4 as firefighters.
Ayes-5 Nays-0 CARRIED

UNFINISHED BUSINESS

LEGISLATION- Kubiel stated at last meeting legislation was discussed and there was a little confusion re: moving of the fire commissioners election. Senate bill S660 & A1690 both have passed and are awaiting signature from the governor. This bill in its current format allows the boards of fire commissioners to move their election to November. It clarifies the language to resolve issues that are currently before the courts regarding capital expenditures. It also changes the language to allow funds for the repair fire academy buildings. Ambrosio questioned if the board chooses not to move the election to November does the approved funding for the repair the fire academy still stand. Kubiel answered yes. Also asked does both districts have to agree to move or is it each district's choice. Kubiel answered that each district is going to have a choice. Kubiel to keep everyone informed as the bill moves forward.

BAIL OUT SYSTEM- Kubiel stated at the last meeting, which he was unable to attend, a motion was made to move forward with the purchase of bail out systems for Co.2. Kubiel explained the following concerns:

1. The bail out system should have been discussed township wide or at least district wide so there would be a standard.
2. Currently there is no policy for training, testing or maintenance.
3. What is plan for making sure all the minimum requirements for all PEOSH and ISO standards.

After lengthy discussion, it was decided to have meeting with Fire Officers to discuss the options and come up with a plan to present to the board.

Motion Ambrosio second Autenrieth to rescind the purchase of the Sterling bailout systems kits.

Ayes-4 Nays-1 CARRIED
(Sipe)

DRIVER OPERATOR- Kubiel stated this was discussed at the June board meeting but he was not in attendance. He stated the current standard is that any driver operator must have the ability to don a SCBA and they must pass the NFPA physical as a firefighter. Doug Foley stated they have very capable members that can drive apparatus but unable to go into a structural fire. Discussion followed with no movement on creating a driver/operator position because of the current standards that are in place that they must pass a firefighter physical.

VERIZON ALARMS Kubiel stated this was discussed at the June meeting to look into options because Verizon will no longer install or maintain copper lines. Kubiel's recommendation is to have the board pay for the transport of equipment, have fire company choose either AES or Cellular with the understanding that the board will no longer assume any cost for repairs or the additional cost for monitoring.

Motion Ambrosio second Autenrieth to move forward with the alarms and for the board to pay for the transport of equipment, have each fire company choose either AES or Cellular with the understanding that the board will no longer assume any cost for repairs or the additional cost for monitoring. Ayes-5 Nays-0 **CARRIED**

NEW BUSINESS

REQUEST FOR DISTRICT CHIEF BADGE- Ambrosio requested this be placed in closed session.

Motion Ambrosio second Autenrieth to move request into closed session.

Ayes-5 Nays-0 **CARRIED**

REQUEST FOR DISTRICT CHIEF GOLDEN TO ATTEND CONFERENCE- Kubiel stated District Chief Golden requested to attend an IAFC conference re: cancer awareness. The reason for the request is that Chief Golden is already scheduled to go to a conference at the end of the month and the board policy is one conference per year. Kubiel stated that Chief Golden has taken an active lead on cancer awareness and this is a very big topic right now. Kubiel is requesting to also attend this conference. Ambrosio is requesting for another chief that is not attending a conference this year to donate their conference to Chief Golden. Chief Zieser stated he would donate his conference.

RESOLUTION IAFC CONFERENCE A resolution was presented, Motion Sipe second Autenrieth authorizing James Golden and Brian Kubiel to attend the IAFC Conference for Cancer Awareness September 6th -9th in Phoenix Arizona and reimbursement toward their expenses and incidentals (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

BILLS

Motion Autenrieth second Latshaw to approve bill list for July 5, 2017 (SEE INSERTED BILL LIST)

Ayes-5

Nays-0

CARRIED

PARTICIPATION BY THE PUBLIC- Doug Foley questioned the bill that is up for consideration on the governor's desk: Do the capital questions need to be voted on if it moves to the general election in November? Kubiak responded no, as long as it stays within the cap that is proposed at the time, which currently is 2% and as long as the project does not require financing. Doug Foley also asked if the board recognizes duty crews. Kubiak advised him that this was initially implemented by Chief Golden and he advised the board of his intentions. The board does not mandate duty crews and that is up to each individual fire company if they want to implement this. Foley asked if a duty crew is active in their fire department and a member does not adhere to the duty crew and is suspended whom would he appeal this decision to? Kubiak stated he would have to go up the chain of command prior to it getting to the board of fire commissioners.

PRIVATE EXECUTIVE SESSION- A resolution was presented, Motion Ambrosio second Latshaw to go into Private Executive Session @ 7:56 p.m.

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Ambrosio second Autenrieth to go into open session at 7:58

Ayes - 5

Nays -0

CARRIED

There being no further business, motion Autenrieth second Ambrosio to close the meeting @ 7:58p.m.

Ayes - 5

Nays -0

CARRIED

Respectfully submitted
Jesse Sipe, Clerk

Toms River Township District No.1

Jim Golden, District Chief

Monthly Report Wednesday July 5, 2017

Emergency Responses

- 6-8 Justice complex – Fire Alarm
- 6-10 1573 Windsor Ave –Structure Fire
- Water Incident - End of Gary Rd
- 6-21 - Water Incident – End of Green Island Rd
- 6-23- CMC – Structure Invest
- 6-27- Water Incident- Cattus Island Park
- 6-28 – Water Incident – Cattus Island Park
- 6-28- Water Incident – Mizzen Rd

Meetings Attended

- County Chiefs meeting – Lakewood
- District 1 fire police captains meeting-1144 Hooper Ave

Training

- 6-5-Live Fire Training with station 28 &29- Toms River Fire Academy.
- 6-29- NJNG After Action Report- Drill on 4-22

Respectfully submitted.

James Golden
District Chief

**RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING PAYMENT FOR REIMBURSEMENT TO
OFFICERS AND EMPLOYEES OF THE FIRE DISTRICT TOWARD THEIR
EXPENSES AND INCIDENTALS**

July 5, 2017

WHEREAS, N.J.S.A. 40A:14-81.5 allows fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey have agreed for certain personnel listed below to attend the International Association of Fire Chiefs (IAFC) Firefighter Cancer Symposium and Conference to be held September 6th through 9th 2017 in Phoenix Arizona ; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and costs that are related to the expo and conference and are actually incurred; such reimbursement shall not exceed sixty-five dollars (\$65.00) per diem for meals and two hundred dollars (\$200.00) for ground travel; and

WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their attendance and expenses for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40A:14-81.5. Said officers and members are required to provide a detailed bill of the items, which shall be accompanied by the Certification of the expenses actually incurred as a result of their attendance at the expo and conference. Said bill shall be submitted within ten (10) days after completion of the travel for which the reimbursement will be made. All expenses shall be reimbursed to the attendee in accordance with the Toms River Board of Fire Commissioners District No.1 Travel policy; and

NOW, THEREFORE, be it resolved that the Toms River Board of Fire Commissioners District No. 1 hereby authorizes the following individuals to attend said conference and following said conference to submit for reimbursement costs and expenses as outlined above:

**Brian Kubiel
James Golden**

I, Jesse Sipe, Clerk of the Toms River Township Board of Fire Commissioners District No. 1 hereby certify the above to be a true copy of a resolution duly adopted by the Toms River Board of Fire Commissioners District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey at its meeting held on July 5th 2017.



Jesse Sipe, Clerk

7-5-17

Date:

July 5, 2017
11:51 AM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

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P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -135-01 -806 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Paid Date Range: 06/22/17 to 06/22/17 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	17-00697	07/17 INS. CUSTOMER #600792	156.76	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	17-00713	07/17 HEALTH	14,782.09	0.00	
H0033	HARTFORD INSURANCE COMPANY	17-00716	07/17 INSURANCE GROUP #680338	633.54	0.00	
B0074	BENECARD SERVICES, INC.	17-00717	07/17 PRESCRIPTION PLAN#1319	5,658.23	0.00	
				21,230.62		
01- -112-05 -027	LENGTH OF SERVICE AWARD					
S0220	SPECIALTY BENEFITS	17-00551	2ND QTR. 2017 INV#122575	137,346.54	0.00	
01- -113-01 -064	TOOLS & EQUIPMENT					
S0270	S.T.A.R.T. RESCUE TRAINING INC	17-00590	EQUIP. CO#1	680.00	0.00	
01- -113-03 -064	TOOLS & EQUIPMENT					
F0133	1ST CHOICE SAFETY EQUIPMENT	17-00674	FLIR CAMERA CO#3	1,200.00	0.00	
01- -113-08 -069	RADIOS					
M0181	MOTOROLA SOLUTIONS, INC.	17-00643	EQUIP. DIST#1	3,190.00	0.00	
M0181	MOTOROLA SOLUTIONS, INC.	17-00644	VHF RADIOS DIST#1	12,124.00	0.00	
				15,314.00		
01- -113-08 -070	RADIOS(TOWNSHIP)					
M0181	MOTOROLA SOLUTIONS, INC.	17-00645	EQUIP. TWP TO REIMBURSE	7,145.60	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	17-00662	05/17 HYDRANTS	7,176.69	0.00	
S0337	SUEZ WATER T.R.	17-00700	06/17 ACCT#04402764900000	20,652.06	0.00	
				27,828.75		
01- -115-01 -136	RENT/LEASE					
T0135	TOMS RIVER FIRE CO. #1	17-00196	2ND QTR. LEASE 2017	12,618.25	0.00	
01- -115-02 -136	RENT/LEASE					
T0136	TOMS RIVER FIRE CO. #2	17-00200	2ND QTR. LEASE 2017	15,592.86	0.00	
01- -115-03 -136	RENT/LEASE					
O0010	OCEAN BEACH FIRE CO. #3	17-00204	2ND QTR. LEASE 2017	10,523.13	0.00	
01- -115-04 -136	RENT/LEASE					
E0024	EAST DOVER FIRE CO. #4	17-00208	2ND QTR. LEASE 2017	10,044.46	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -115-05 -136	RENT/LEASE					
T0120	TOMS RIVER BD. OF EDUCATION	17-00221	RENT JUL-SEP 2017 SUITE 306	5,620.62	0.00	
P0130	PITNEY BOWES INC.	17-00673	POSTAGE/RENTAL DIST#1	69.00	0.00	
				<u>5,689.62</u>		
01- -117-05 -211	LICENSES					
T0190	TREASURER, STATE OF NEW JERSEY	17-00660	EMERGENCY GENERATOR PERMIT	820.00	0.00	
C0049	CDW-GOVERNMENT	17-00677	OFFICE 2016 LICENSE	261.09	0.00	
B0012	BANK OF AMERICA	17-00699	DIST#1 PROCUREMENT CARD	181.53	0.00	
				<u>1,262.62</u>		
01- -118-05 -241	FIRE PROTECTION CONTRACTS - S.S.					
S0070	SEASIDE HEIGHTS FIRE CO.	17-00212	2ND QTR 2017 CONTRACT	8,500.00	0.00	
01- -118-05 -242	FIRE PROTECTION CONTRACT - I.H.					
I0170	ISLAND HEIGHTS FIRE CO.	17-00216	2ND QTR 2017 CONTRACT	8,500.00	0.00	
01- -119-01 -274	PHYSICALS					
P0215	PREFERRED BEHAVIORAL HEALTH	17-00663	EMPLOYEE ASSISTANCE PROGRAM	5,292.00	0.00	
M0080	MERIDIAN OCCUPATIONAL HEALTH	17-00667	HOLLINGSWORTH, BECK	570.00	0.00	
T0075	THE STRESS CENTER, P.C.	17-00684	EVALUATIONS	38.00	0.00	
				<u>5,900.00</u>		
01- -120-05 -311	LEGAL NOTICES					
N0163	NEW JERSEY PRESS	17-00681	AUDIT SYNOPSIS	152.70	0.00	
01- -121-05 -346	ELECTION EXPENSES					
O0023	OCEAN COUNTY BOARD	17-00687	2017 SPECIAL ELECTION	2,742.24	0.00	
01- -125-01 -487	TURNOUT GEAR					
M0090	MES INC.	17-00379	HELMET SHIELD CO#1	132.48	0.00	
M0090	MES INC.	17-00514	EQUIP. CO#2	331.20	0.00	
				<u>463.68</u>		
01- -126-01 -529	FUEL					
O0059	OCEAN GATE YACHT BASIN	17-00661	FUEL	40.93	0.00	
01- -126-05 -531	SUPPLIES					
W0004	W.B. MASON CO., INC.	17-00693	SUPPLIES DIST#1	24.42	0.00	
T0080	THIRST QUENCHERS SPRING WATER	17-00696	WATER DIST#1 INV#105439	27.20	0.00	
				<u>51.62</u>		
01- -126-05 -533	BATTERIES					
W0004	W.B. MASON CO., INC.	17-00693	SUPPLIES DIST#1	30.48	0.00	
01- -127-01 -567	COMMUNICATIONS					
V0009	VERIZON	17-00680	PHONE DIST#1	393.01	0.00	
O0207	OPTIMUM	17-00698	6/17 ACCT#07867-114249-01-2	145.40	0.00	
V0010	VERIZON WIRELESS	17-00708	ACCT#920642692-00001	167.80	0.00	
V0010	VERIZON WIRELESS	17-00709	ACCT#320580493-00001	744.35	0.00	
A0223	AT&T	17-00718	ACCT#030 404 5393 001	47.24	0.00	
				<u>1,497.80</u>		

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
C0149	COMCAST CABLE	17-00686	ACCT#8499 05 194 0622198	230.26	0.00	
V0010	VERIZON WIRELESS	17-00708	ACCT#920642692-00001	239.78	0.00	
A0223	AT&T	17-00718	ACCT#030 404 5393 001	46.01	0.00	
				<u>516.05</u>		
01- -127-08 -569	COMMUNICATIONS					
V0010	VERIZON WIRELESS	17-00708	ACCT#920642692-00001	62.43	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
S0270	S.T.A.R.T. RESCUE TRAINING INC	17-00590	EQUIP. CO#1	15.00	0.00	
U0065	UPS	17-00690	SHIPPING ACCT#E5400F	215.11	0.00	
W0004	W.B. MASON CO., INC.	17-00693	SUPPLIES DIST#1	199.22	0.00	
U0065	UPS	17-00706	SHIPPING ACCT#E5400F	26.53	0.00	
				<u>455.86</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
I0089	IMAGE SYSTEMS FOR BUSINESS INC	17-00628	COPIES DIST#1	192.43	0.00	
W0004	W.B. MASON CO., INC.	17-00693	SUPPLIES DIST#1	194.60	0.00	
				<u>387.03</u>		
01- -128-08 -606	SHIPPING					
A0068	AGT BATTERY SUPPLY	17-00669	SPEAKER MICS DIST#1	8.35	0.00	
U0065	UPS	17-00706	SHIPPING ACCT#E5400F	35.70	0.00	
				<u>44.05</u>		
01- -129-01 -648	VEHICLE REPAIR					
M0187	MOTOROLA SOLUTIONS, INC.	17-00402	SUPPLIES DIST#1	1,001.28	0.00	
J0014	J & R PRO AUTOMOTIVE	17-00657	1-100, 2700 OIL CHANGE	119.90	0.00	
L0075	LEE'S EMERGENCY EQUIPMENT	17-00689	2865 REPAIR	462.00	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	17-00714	2624,31,69,71,2705,26	3,908.80	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	17-00715	2501,11,25,61,2829,65	2,364.38	0.00	
				<u>7,856.36</u>		
01- -129-01 -652	SCOTTS REFILL/REPAIR					
M0090	MES INC.	17-00664	SCOTT REPAIRS CO#1	422.35	0.00	
01- -129-01 -653	EXTINGUISHER REFILL/REPAIR					
A0085	AISH FIRE PROTECTION CO.	17-00658	EXTINGUISHER DIST#1	1,099.25	0.00	
01- -129-01 -654	CASCADE MAINTENANCE					
A0076	AIR & GAS TECHNOLOGIES, INC.	17-00665	CASCADE REPAIR CO#1	520.00	0.00	
01- -129-01 -660	HOSE,LADDER,PUMP TESTING					
F0093	FIREFLOW SERVICES, INC.	17-00695	PUMP/HOSE/LADDER TESTING DIST1	11,134.40	0.00	
01- -129-08 -650	RADIO REPAIR PARTS					
A0068	AGT BATTERY SUPPLY	17-00669	SPEAKER MICS DIST#1	117.52	0.00	
01- -130-05 -290	PAYROLL SERVICES					
P0070	PAYCHEX INC.	17-00719	6/2017	446.30	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -131-05 -730 S0165 SKIP'S FLORIST	TESTIMONIALS	17-00656	KUBIEL/CIRZ	169.90	0.00	
01- -135-01 -806 F0091 FIREFIGHTER ONE	FY16 HOMELAND SECURITY GRANT	17-00562	EQUIP. TECH RESCUE FY16 GRANT	17,969.52	0.00	
Fund Total:				335,556.92		
<hr/>						
Total Charged Lines:	104	Total List Amount:	335,556.92	Total Void Amount:	0.00	