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MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
East Dover Fire Company
September 6, 2017

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – absent Latshaw – present
Ambrosio – present Sipe-present
Convery – present

Attorney Vandyke present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Ambrosio second Sipe to table the minutes of the August 2, 2017 meeting.

Ayes-4 Nays-0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION –No report

FIRE PREVENTION BUREAU- Convery stated interviews for the Bureau Clerical position to commence at 10:00 tomorrow

FIRE ACADEMY-Latshaw stated they made some changes regarding space, which added an additional classroom.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –No report

INSURANCE- No report

FIRST AID SQUADS No report

FIRE OFFICERS ASSOCIATION- No report

TOWNSHIP COUNCIL AND MAYOR- No report

VEHICLE REPAIR/NEW APPARATUS –No report

ADMINISTRATOR KUBIEL- In attendance at the Firefighter Cancer Symposium

FIRE OFFICERS ASSOCIATION- Ambrosio stated a concise report from the Fire Officers was received prior to the meeting regarding the bailout system. The Commissioners and the Administrator will review report and discuss with Fire Officers at a later date.

ATTORNEY REPORT- No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF GOLDEN- In attendance at the Firefighter Cancer Symposium (See inserted report)

CO. 1 CHIEF MOUNT- Mount stated:

1. 911 ceremony is scheduled for September 11, 9:30 at the corner of Washington and Robbins Street.
2. Thanked the Administrator regarding purchase of decontamination kits.
3. Incident at Toms River Honda last week re: potential explosive device. All entities worked well together and it was determined to be a fake.

CO. 2-CHIEF CIRZ – Cirz stated he would be away from September 23 to September 28.

CO. 3 CHIEF GIORDANO –Giordano stated:

1. They opened up communication with the lifeguards for quicker response if needed.
2. Annual Golf outing October 5.

CO. 4 CHIEF ZIESER- Chief Zieser stated:

1. A couple weeks ago there was a general alarm fire at Fisher/Bay. All seven companies which included Island Heights worked very well together and the fire was extinguished quickly. Some issues with move up assignments and the availability of these companies.
2. East Dover was requested for assistance from the police department and first aid for a fall fatality on Oceanic Drive. A large male fell from a balcony into an empty hot tub and they were not able to extract him. East Dover was able to assist by dismantling the hot tub because this involved a fatality, firefighters on scene were offered stress debriefing.

FIRE OFFICERS ASSOCIATION- Zieser stated:

1. SOG's- continuing to move forward with revisions. Have regular monthly meetings.
2. Per the request of the board a meeting with the fire officers re: bailout system has concluded and a letter was drafted and submitted tonight. He offered to discuss the letter. Commissioner Convery stated they need time to review and will discuss at the next meeting.

ISLAND HEIGHTS CHIEF BALFREY- Balfrey stated:

1. Spoke with the Chiefs re: coverage while away at Wildwood
2. Boat is out of service until further notice

SEASIDE HEIGHTS- No representation

REMOVALS FROM THE ROLLS – Glenn Kohls Co.3, John Gonzalez Co.1, John Genovese Co.1, Michael Dwyer Co.1

Motion Sipe second Ambrosio to remove Glenn Kohls Co.3, John Gonzalez Co. 1, John Genovese Co.1, and Michael Dwyer Co.1.
Ayes-4 Nays-0 CARRIED

APPLICATIONS FOR MEMBERSHIP- Stephen Sabo Co.4 pending physical.

Motion Sipe second Latshaw to accept Stephen Sabo as a firefighter pending physical.
Ayes-4 Nays-0 CARRIED

APPLICATIONS FOR TRANSFER- Ashley Hollingsworth from Co.1 to Co.2.

Motion Ambrosio second Sipe to table the transfer until the second meeting in September.
Ayes-4 Nays-0 CARRIED

UNFINISHED BUSINESS- None

NEW BUSINESS

ANNUAL ADOPTION OF HAZARDOUS COMMUNICATION PLAN

Motion Ambrosio second Sipe adopting the Annual Hazard Communication plan as written. Ayes-4 Nays-0 CARRIED

MOTION TO ACCEPT SOG'S

Motion Ambrosio second Sipe to accept SOG'S Re: Accountability, Emergency Traffic and Emergency Evacuation. Ayes-4 Nays-0 CARRIED

BILLS

Motion Sipe second Ambrosio to approve bill list for September 6, 2017. (SEE INSERTED BILL LIST) Ayes-4 Nays-0 CARRIED

PARTICIPATION BY THE PUBLIC- Chief Cirz asked why the application for transfer was tabled. Sipe responded that there is something in the application that needs to be discussed. She would still respond to either station although she is still on the rolls for Co.1.

Chief Zieser commended the board on how quickly Stephen Sabo's application was processed.

PRIVATE EXECUTIVE SESSION- A resolution was presented, Motion Ambrosio second Sipe to go into Private Executive Session @ 7:26 p.m.

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes
Autenrieth-Absent Sipe-Yes
Convery-Yes

CARRIED

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Ambrosio second Sipe to go into open session at 7:38.

Ayes - 4 Nays -0 CARRIED

There being no further business, motion Sipe second Ambrosio to close the meeting @ 7:38p.m. Ayes - 4 Nays -0 CARRIED

Respectfully submitted
Jesse Sipe, Clerk

Toms River Township District No.1

Jim Golden, District Chief

Monthly Report Wednesday, September 6, 2017

Emergency Responses

- 8-2 1432 Cedarhurst Dr –Structure Invest
- 8-5 Lord House Ortleigh Beach- Structure Invest
- 8-8 226 Silver Beach Way – Smell of smoke outdoors
- 8-10 215 Washington Street Apt 2- Gas Leak
- 8-14 2330 4th Ave – Appliance Fire
- 8-20 787 Coolidge Ave- Vehicle Fire
- 8-22 26 Sixth Terrace – Structure fire
- 8-24 789 Fisher Blvd –Structure Fire
- 8-24 194 Shenandoah Blvd – Structure Invest

Meetings Attended

- 8-2 District 1 Commissioner Meeting- Station 27
- 8-7 Ocean county Chiefs Meeting – Station 11
- 8-9 Joint Board Commissioner meeting –TR Fire Academy
- 8-9 Joint Officers Meeting – Fire Academy
- 8-15 District 1 Chiefs Meeting – Fire Academy
- 8-23 District 1 Fire Captains Meeting- 1144 Hooper Ave
- 8-31 SOG Committee meeting –Station 29

Training

8-22 Walk through Community Medical Center with 25/25 – 99 Rt. 37 west

Respectfully submitted.

James Golden

District Chief

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -135-01 -806 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Paid Date Range: 08/23/17 to 08/23/17 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	17-00845	08/17 PRESCRIPTION PLAN#1319	5,658.23	0.00	
U0046	UNITED HEALTHCARE INS. CO.	17-00855	09/17 INS. CUSTOMER #600792	156.76	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	17-00898	09/17 HEALTH	13,706.03	0.00	
H0033	HARTFORD INSURANCE COMPANY	17-00904	09/17 INSURANCE GROUP #680338	633.54	0.00	
B0074	BENECARD SERVICES, INC.	17-00957	09/17 PRESCRIPTION PLAN#1319	5,658.23	0.00	
				25,812.79		
01- -112-05 -030	PENSION PRUDENTIAL					
S0290	STATE OF N.J. - PERS	17-00846	GENOVESE & SIPE PENSION INS.	156.55	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
C0172	CONTINENTAL FIRE & SAFETY	17-00764	AKRON NOZZLE CO#2	568.00	0.00	
W0134	WITMER ASSOCIATES, INC.	17-00830	EQUIP. CO#2	412.00	0.00	
H0100	HOME DEPOT	17-00873	SUPPLIES CO#2	219.49	0.00	
W0134	WITMER ASSOCIATES, INC.	17-00878	EQUIP. CO#2	122.00	0.00	
				1,321.49		
01- -113-04 -064	TOOLS & EQUIPMENT					
T0020	TASC FIRE APPARATUS, INC.	17-00671	UPGRADE HYDRAULIC UNIT CO#4	748.20	0.00	
01- -113-08 -070	RADIOS(TOWNSHIP)					
A0068	AGT BATTERY SUPPLY	17-00833	BATTERIES TWP. TO REIMB.	496.17	0.00	
A0068	AGT BATTERY SUPPLY	17-00876	EQUIP. TWP. TO REIMBURSE	362.73	0.00	
				858.90		
01- -113-10 -074	OFFICE EQUIPMENT					
V0067	VOICE LOGISTIC GROUP	17-00299	PHONE HARDWARE	249.75	0.00	
01- -113-14 -064	TOOLS EAST DOVER 1ST AID					
E0027	EAST DOVER FIRST AID SQUAD	17-00871	REIMB. SUPPLIES	1,700.47	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	17-00869	07/17 HYDRANTS	7,176.69	0.00	
S0337	SUEZ WATER T.R.	17-00903	08/17 ACCT#04402764900000	20,690.34	0.00	
				27,867.03		
01- -119-01 -274	PHYSICALS					
D0185	DYNAMIC TESTING SERVICE	17-00870	TESTING INV#9599	550.00	0.00	
T0075	THE STRESS CENTER, P.C.	17-00917	EVALUATIONS	38.00	0.00	
				588.00		
01- -122-05 -386	CONFERENCES					
N0169	NEW JERSEY STATE LEAGUE	17-00891	BRIAN KUBIEL CONFERENCE	55.00	0.00	

September 6, 2017
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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -123-05 -416	DUES/SUBSCRIPTIONS					
M0022	MANCOMM	17-00827	OSHA PUBLICATION	629.81	0.00	
C0053	CENTER FOR EDUCATION &	17-00852	EMPLOYMENT LAW INV#07125943	119.00	0.00	
B0012	BANK OF AMERICA	17-00911	PROCUREMENT PURCHASE DIST#1	26.00	0.00	
				<u>774.81</u>		
01- -124-01 -446	TRAINING					
L0140	LIFEFORCE USA, INC.	17-00944	CPR TRAINING CO#4	216.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	17-00864	PHYSICAL FITNESS	355.00	0.00	
E0073	ELITE CLUB USA	17-00908	PHYSICAL FITNESS	1,240.00	0.00	
T0145	TOMS RIVER FITNESS CENTER	17-00949	PHYSICAL FITNESS PROGRAM	2,739.00	0.00	
				<u>4,334.00</u>		
01- -124-05 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	17-00864	PHYSICAL FITNESS	65.00	0.00	
01- -125-01 -487	TURNOUT GEAR					
S0170	SKYLANDS AREA FIRE EQUIPMENT	17-00738	SUSPENDERS	462.00	0.00	
01- -126-01 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	17-00860	7/17 FUEL DIST#1	370.23	0.00	
00015	OCEAN BEACH MARINE CENTERS	17-00958	FUEL	423.81	0.00	
				<u>794.04</u>		
01- -126-01 -531	SUPPLIES					
T0136	TOMS RIVER FIRE CO. #2	17-00858	REIMB. SUPPLIES	229.77	0.00	
H0100	HOME DEPOT	17-00873	SUPPLIES CO#2	61.50	0.00	
				<u>291.27</u>		
01- -126-05 -531	SUPPLIES					
T0080	THIRST QUENCHERS SPRING WATER	17-00893	WATER DIST#1 INV#105915	27.20	0.00	
H0020	HALLIWELL, DAWN	17-00952	PETTY CASH	10.55	0.00	
				<u>37.75</u>		
01- -126-08 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	17-00860	7/17 FUEL DIST#1	106.95	0.00	
01- -126-10 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	17-00860	7/17 FUEL DIST#1	18.45	0.00	
01- -127-01 -567	COMMUNICATIONS					
V0009	VERIZON	17-00851	PHONE DIST#1	290.27	0.00	
R0012	RACKSPACE US, INC.	17-00853	EMAIL SYSTEM ACCT#3249226	655.50	0.00	
O0207	OPTIMUM	17-00896	8/17 ACCT#07867-114249-01-2	145.40	0.00	
V0010	VERIZON WIRELESS	17-00906	ACCT#920642692-00001	167.88	0.00	
V0010	VERIZON WIRELESS	17-00907	ACCT#320580493-00001	744.27	0.00	
A0223	AT&T	17-00921	ACCT#030 404 5393 001	11.76	0.00	
V0067	VOICE LOGISTIC GROUP	17-00942	SERVICE INV#4952	381.20	0.00	
R0012	RACKSPACE US, INC.	17-00947	EMAIL SYSTEM ACCT#3249226	651.75	0.00	
				<u>3,048.03</u>		

September 6, 2017
03:09 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

Page No: 3

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	17-00853	EMAIL SYSTEM ACCT#3249226	241.25	0.00	
C0149	COMCAST CABLE	17-00895	ACCT#8499 05 194 0622198	230.26	0.00	
V0010	VERIZON WIRELESS	17-00906	ACCT#920642692-00001	237.91	0.00	
A0223	AT&T	17-00921	ACCT#030 404 5393 001	41.59	0.00	
V0067	VOICE LOGISTIC GROUP	17-00942	SERVICE INV#4952	263.87	0.00	
R0012	RACKSPACE US, INC.	17-00947	EMAIL SYSTEM ACCT#3249226	241.25	0.00	
				1,256.13		
01- -127-08 -569	COMMUNICATIONS					
V0010	VERIZON WIRELESS	17-00906	ACCT#920642692-00001	62.46	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
W0134	WITMER ASSOCIATES, INC.	17-00830	EQUIP. CO#2	30.00	0.00	
U0065	UPS	17-00856	SHIPPING ACCT#E5400F	29.25	0.00	
W0004	W.B. MASON CO., INC.	17-00867	SUPPLIES DIST#1	30.99	0.00	
H0100	HOME DEPOT	17-00873	SUPPLIES CO#2	6.74	0.00	
W0134	WITMER ASSOCIATES, INC.	17-00878	EQUIP. CO#2	12.99	0.00	
				109.97		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
M0022	MANCOMM	17-00827	OSHA PUBLICATION	14.84	0.00	
C0053	CENTER FOR EDUCATION &	17-00852	EMPLOYMENT LAW INV#07125943	5.95	0.00	
W0004	W.B. MASON CO., INC.	17-00867	SUPPLIES DIST#1	113.57	0.00	
				134.36		
01- -128-08 -606	SHIPPING					
U0065	UPS	17-00856	SHIPPING ACCT#E5400F	28.08	0.00	
01- -129-01 -648	VEHICLE REPAIR					
R0040	RECREATIONAL POWER SPORTS LLC	17-00850	REPAIR WAVERUNNERS	1,807.52	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	17-00901	2501,11,25,2631,71,2701,2801,	4,763.01	0.00	
J0014	J & R PRO AUTOMOTIVE	17-00916	2600	943.95	0.00	
S0093	SERVICE TIRE TRUCK CENTERS	17-00926	2525 TIRE REPAIR	290.50	0.00	
H0020	HALLIWELL, DAWN	17-00952	PETTY CASH	44.16	0.00	
P0220	PRESTIGE AUTO SPA	17-00955	CAR WASH	5.97	0.00	
				7,855.11		
01- -129-01 -659	GENERATOR MAINTENANCE					
G0072	GENSERVE, INC.	17-00918	GENTRACKER DIST#1	2,400.00	0.00	
01- -129-05 -655	MAINTENANCE SERVICES					
O0020	OCEAN BUSINESS MACHINES, INC.	17-00868	MAINT. CONTRACT INV#3263	300.00	0.00	
01- -130-05 -290	PAYROLL SERVICES					
D0036	DATAMATICS MANAGEMENT	17-00854	TIMESHEET PLUS 7 & 8/17	335.80	0.00	
P0070	PAYCHEX INC.	17-00948	08/17 PAYROLL	732.15	0.00	
				1,067.95		
	Fund Total:			82,720.54		
Total Charged Lines: 106 Total List Amount: 82,720.54 Total Void Amount:				0.00		