

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
November 15, 2017

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – present
Ambrosio – present Sipe-present
Convery – present

Administrator Kubiel and Attorney VanDyke present. Bisceglie present to take minutes.

Bids- None

APPROVING THE MINUTES

Motion Sipe second Autenrieth to accept the minutes of November 1, 2017 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION) Ayes-4 Nays-0 Abstain-1 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION –Progress

FIRE PREVENTION BUREAU- Autenrieth stated renovations to the Bureau office are continuing. Richard Foster has passed certifications needed for his U.C.C. license.

FIRE ACADEMY –Latshaw stated the installation has commenced for the washer/dryer. Ambrosio asked Kubiel to remind Director Hanson to forward the information requested at the joint board meeting re: payroll. Kubiel updated the board re: violations received on the propane tanks. A training class on use of the propane tanks has been set up 5:00 on December 11, 2017.

POLICE/EMERGENCY MANAGEMENT-No report

LEGISLATIVE- No report

INSURANCE- No report

FIRST AID SQUADS- No report

TOWNSHIP COUNCIL/MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS- No report

FIRE OFFICERS ASSOCIATION- No report

ADMINISTRATOR'S REPORT No report

ATTORNEY REPORT- No report

APPLICATIONS FOR MEMBERSHIP- None

APPLICATION FOR TRANSFER

REMOVALS FROM THE ROLLS- None

UNFINISHED BUSINESS- None

NEW BUSINESS

MOTION TO ADVERTISE INTRODUCTION OF 2018 BUDGET- Motion Ambrosio second Autenrieth to advertise the introduction of the 2018 budget on December 6, 2017.

Ayes – 5

Nays – 0

CARRIED

RESOLUTION EXTENDING CONTRACT WITH O'BRIENS RESPONSE MANAGEMENT – Ambrosio asked what O'Brien's is still working on. Kubiell stated the elevation of the generator at East Dover and a few small items. He also asked a meeting to be set up with the Auditor to find out why the FEMA loan was not forgiven like so many other entities within the town.

A resolution was presented, Motion Ambrosio second Autenrieth approving extension with Obrien's Response Management (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

WAIVER FOR DREW CALVO – Kubiell stated the waiver for Drew Calvo to run as fire chief was conditionally approved at the September 20, 2017 board meeting as long as there was no other eligible or interested parties.

Motion Ambrosio second Sipe approving a waiver for Drew Calvo for fire chief .

Ayes – 5

Nays – 0

CARRIED

Kubiell stated a waiver was also requested for Gerald Schaal. Kubiell explained he did not place this request on the agenda because Mr. Schaal is missing more than the classes stated in the enclosed waiver request. A letter was sent back to the president asking to forward his certificates or a waiver cannot be considered.

BILLS

Motion Ambrosio second Autenrieth to approve the bill list for November 15, 2017. (SEE INSERTED LIST)

Ayes – 5

Nays – 0

CARRIED

PARTICIPATION BY THE PUBLIC-None

PRIVATE EXECUTIVE SESSION- A resolution was presented, Motion Ambrosio second Autenrieth to go into Private Executive Session @ 4:56 p.m.

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes

Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Ambrosio second Autenrieth to go into open session at 5:28

Ayes - 5

Nays -0

CARRIED

There being no further business, motion Ambrosio second Autenrieth to close the meeting @ 5:28 p.m.

Ayes - 5

Nays -0

CARRIED

Respectfully submitted

Jesse Sipe, Clerk

RESOLUTION OF THE TOWNSHIP OF TOMS RIVER BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE
OF NEW JERSEY, ACKNOWLEDGING A CONTRACT EXTENSION BETWEEN THE STATE OF
NEW JERSEY AND O'BRIEN'S RESPONSE MANAGEMENT - STATE OF NEW JERSEY
VENDOR CONTRACT NO. T-2686 (FEMA FILING COORDINATION), IN CONNECTION
WITH SUPERSTORM SANDY AND SUPER SNOWSTORM JONAS, AND AUTHORIZING THE
TOWNSHIP OF TOMS RIVER BOARD OF FIRE COMMISSIONERS DISTRICT NO. 1 TO
PURCHASE OFF STATE OF NEW JERSEY VENDOR CONTRACT NO. T-2686 -O'BRIEN'S
RESPONSE MANAGEMENT
(FEMA FILING COORDINATION)

NOVEMBER 15, 2017

WHEREAS, the damage caused by Superstorm Sandy and Super
Snowstorm Jonas necessitated emergency expenditures for products
and services required for recovery efforts; and

WHEREAS, in accordance with the requirements of the Local
Public Contracts Law, purchases without competitive bids from a
vendor under a contract approved by the State of New Jersey and/or
the County of Ocean, a contract was authorized at a meeting held
on December 12, 2012, to award an emergency contract for FEMA-
reimbursed Coordinator Services to O'Brien's Response Management
- State of New Jersey Vendor Contract No. T-2686 (FEMA filing
coordination) - State approved vendor; and

WHEREAS, a contract extension was agreed upon and approved
between the State of New Jersey and O'Brien's Response Management
- Amendment # 7, Solicitation Number 21043, Contract T-2686 -
O'Brien's Response Management; and

WHEREAS, the original contract term commenced on January 1,
2011 and terminated on December 31, 2014; and

WHEREAS, the new contract term shall commence on November 1,
2017 and shall terminate on May 1, 2018;

NOW, THEREFORE, BE IT RESOLVED by the Toms River Board of
Fire Commissioners District No. 1 in the Township of Toms River,
County of Ocean, and State of New Jersey, as follows:

1. It hereby acknowledges the contract extension between
the State of New Jersey and O'Brien's Response Management, State

of New Jersey Vendor Contract No. T-2686 (FEMA filing coordination) - Amendment # 7, T-2686, Solicitation Number 21043.

2. It hereby authorizes the Township of Toms River Board of Fire Commissioners District No. 1 to purchase off the above-mentioned contract extension with O'Brien's Response Management.

3. It hereby authorizes Brian Kubiel, Chief Administrator to execute any documentation, if required, in connection with the extension.

4. A certified copy of this resolution shall be provided by the Toms River Board of Fire Commissioners District No. 1 to the following parties:

- a. Business Administrator
- b. Board Attorney
- c. State of New Jersey
Department of Treasury
Division of Purchase and Property
Purchase Bureau
PO Box 230
Trenton, NJ 08625-0230
Attn: Jackie Kemery, AAI Procurement

Auth extend contract with State and O'Brien Response Management Superstorm Sandy - November 15, 2017 meeting.

CERTIFICATION

I, Jesse Sipe, Clerk of the Toms River Township Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean and State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on November, 2017.



Jesse Sipe, Clerk,
Fire District No. 1

11/15/17

Date:

November 15, 2017
02:47 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -806	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/17	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	17-01381	12/17 INS. CUSTOMER #04P2972	162.04	0.00	
01- -113-01 -066	AIR CYLINDERS/SCOTTS					
M0090	MES INC.	17-01327	SCOTT MASK BAG	104.00	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	17-01360	10/17 HYDRANTS	7,321.26	0.00	
01- -117-05 -211	LICENSES					
A0024	ACTIVE 911 INC.	17-01084	LICENSES FOR BRICK EMS	161.00	0.00	
01- -119-01 -274	PHYSICALS					
M0080	MERIDIAN OCCUPATIONAL HEALTH	17-01362	CO#2 PHYSICALS, NESTERIAK	8,485.00	0.00	
D0185	DYNAMIC TESTING SERVICE	17-01366	TESTING INV#9845	495.00	0.00	
				<u>8,980.00</u>		
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE					
O0003	O'BRIEN'S RESPONSE MANAGEMENT	17-01314	FEMA ASSISTANCE	1,080.00	0.00	
01- -125-01 -486	EXPENSE ALLOWANCE					
02539	MOUNT, JOHN J. JR.	17-01367	2017 CHIEF'S ALLOWANCE	500.00	0.00	
25022	MUTTIE, MICHAEL	17-01368	2017 ASST. CHIEF'S ALLOWANCE	500.00	0.00	
02664	CIRZ, JEFF	17-01369	2017 CHIEF'S ALLOWANCE	500.00	0.00	
26011	MILLER, BRUCE W. JR.	17-01370	2017 ASST. CHIEF'S ALLOWANCE	500.00	0.00	
02761	GIORDANO, WILLIAM J. JR.	17-01371	2017 CHIEF'S ALLOWANCE	500.00	0.00	
02769	CALVO, DREW	17-01372	2017 ASST. CHIEF'S ALLOWANCE	500.00	0.00	
28003	ZIESER, TIMOTHY R.	17-01373	2017 CHIEF'S ALLOWANCE	500.00	0.00	
28041	SEAMAN, TRAVIS	17-01374	2017 ASST. CHIEF'S ALLOWANCE	125.00	0.00	
02805	SEAMAN, CARLTON	17-01375	2017 ASST. CHIEF'S ALLOWANCE	375.00	0.00	
02880	GOLDEN, JAMES P.	17-01387	2017 CHIEF'S ALLOWANCE	<u>1,000.00</u>	0.00	
				5,000.00		
01- -125-01 -487	TURNOUT GEAR					
C0172	CONTINENTAL FIRE & SAFETY	17-01141	BOOTS	802.50	0.00	
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, INC.	17-01365	10/17 FUEL ACCT#104124	619.55	0.00	
01- -127-01 -567	COMMUNICATIONS					
R0012	RACKSPACE US, INC.	17-01357	EMAIL SYSTEM ACCT#3249226	650.75	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	17-01357	EMAIL SYSTEM ACCT#3249226	241.25	0.00	

November 15, 2017
02:47 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2017 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -128-01 -606 U0065 UPS	OFFICE SUPPLIES/SHIPPING	17-01379	SHIPPING ACCT#E5400F	27.23	0.00	
01- -128-05 -607 S0265 STAPLES	OFFICE SUPPLIES/SHIPPING	17-01378	SUPPLIES DIST#1	41.67	0.00	
01- -128-08 -606 U0065 UPS	SHIPPING	17-01379	SHIPPING ACCT#E5400F	19.49	0.00	
01- -129-01 -647 F0073 FIRE AND SAFETY SERVICES, LTD.	REFURBISHING	17-01092	SPECTRA LIGHTS FOR 2525	5,575.00	0.00	
01- -129-01 -648 S0093 SERVICE TIRE TRUCK CENTERS	VEHICLE REPAIR	17-01359	2865 TIRES	4,640.00	0.00	
01- -129-01 -649 C0172 CONTINENTAL FIRE & SAFETY	EQUIPMENT REPAIR	17-01142	RATCHET ASSEMBLY CO#2	380.00	0.00	
01- -129-01 -660 A0053 AERIAL TESTING COMPANY	HOSE,LADDER,PUMP TESTING	17-00828	AERIAL DEVICE TESTING	3,955.00	0.00	
01- -129-05 -648 T0125 TOMS RIVER CAR WASH	VEHICLE/EQUIPMENT REPAIRS	17-01358	CAR WASH INV#1412	7.50	0.00	
01- -130-05 -290 D0036 DATAMATICS MANAGEMENT	PAYROLL SERVICES	17-01363	TIMESHEET PLUS 10/17	188.60	0.00	
01- -133-05 -701 S0165 SKIP'S FLORIST	CONTINGENCIES	17-01364	CITTADINO INV#254560/1	89.95	0.00	
Fund Total:				40,046.79		
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Total Charged Lines:	38	Total List Amount:	40,046.79	Total Void Amount:	0.00	