Toms River Fire Commissioners Joint Board Meeting Toms River Fire Academy January 10, 2018

Commissioner Autenrieth called a regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 7:00 p.m. with a salute to the Flag. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

ROLL CALL

Britton-present Autenrieth- present
Geoghegan-absent Convery – absent
Blank – arrived 7:12 Ambrosio – present
Duff – present Latshaw –present
Silva-present Sipe – present

Attorney VanDyke present Bisceglie present to take minutes

Motion Silva second Ambrosio to approve the minutes of the December 13, 2017 meeting providing they are made available for inspection by the public during this meeting.

AYES-7 NAYS-0 ABSTAINED-0 CARRIED

BIDS- None

COMMUNICATIONS-No report

FIRE ACADEMY- Director Hansson submitted a written report. (See inserted report)

BUREAU - Chief Inspector Esposito has submitted a written report. (See inserted report)

LEGISLATION- No report

FIRE OFFICERS ASSOCIATION - No report

INSURANCE- progress

BILLS

Motion Duff second Silva for District No. 2 to pay \$94,027.51 for their share of the bills. (See inserted list)

AYES-3 NAYS-0 ABSTAINED-0 CARRIED

Motion Latshaw second Ambrosio for District No. 1 to pay the bills. (See inserted list)

AYES-4 NAYS-0 ABSTAINED-0 CARRIED

UNFINISHED BUSINESS

BUREAU VEHICLE REQUEST- Sipe stated this was discussed at a previous meeting that the Bureau needs a more appropriate vehicle for fire investigations. The current vehicle is not working and asked the status of 2904. Britton stated they voted at their meeting to give it to the bureau but they still need to come up with a value. Sipe stated District No.1 discussed giving (2) Dodge Dakotas, one to the fire academy and one to radio. Britton stated the easiest solution is come up with the price for the pickup trucks and deduct it from the overall price of 2904. Chief Esposito was instructed to pick 2904 up and the finances and paperwork will be worked out amongst the districts. Blank's opinion, as stated at the District 2 meeting, is he would rather pay for a brand new vehicle as opposed to giving Bureau something that is 15 years old. He wanted it stated for the record that he is opposed to this.

NEW BUSINESS

INSURANCE POLICY RENEWAL-Sipe stated the insurance liaisons met with the Links Insurance Services and some values needed to be increased. The updated policy was dropped off at the District No.1 office today and Sipe has not had an opportunity to review prior to the meeting. His suggestion was to approve this policy contingent on all the values that were discussed being correct.

Motion Britton second Sipe approve insurance renewal with Links Insurance Services contingent that all the values discussed have been properly appropriated.

AYES-8 NAYS-0 ABSTAINED-0 CARRIED

<u>RESOLUTION AUTHORIZING ATTENDANCE AT THE FDIC/2018</u> A resolution was presented, Motion Ambrosio second Latshaw authorizing payment for reimbursement to Fire Training Center Instructors of the Fire District toward their expenses and incidentals for the FDIC Conference. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes

Ambrosio-Yes

Autenrieth-Yes

Sipe-Yes

Convery-Absent

ROLL CALL VOTE

Geoghegan -Absent Heroy -Yes Si

Britton -Yes

Silva-Yes

Blank-Yes

CARRIED

Ambrosio stated, after discussion at previous meetings, to have a centralized booking because the prices for airfare in the past had a very wide range in price. Administrator Kubiel successfully got the tickets for \$154.00 each.

PARTICIPATION BY THE PUBLIC- None

There being no further business, Motion Sipe second Duff to close the meeting at 7:30p.m. AYES-8 NAYS-0 ABSTAINED-0 CARRIED

Respectfully submitted,

Jesse Sipe, Clerk

. Jesse Sipe

RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS, DISTRICT NO.1 AND DISTRICT NO.2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING PAYMENT FOR REIMBURSEMENT TO FIRE TRAINING CENTER INSTRUCTORS OF THE FIRE DISTRICT TOWARD THEIR EXPENSES AND INCIDENTALS

January 10, 2018

WHEREAS, N.J.S.A. 40 A: 14-81.5 allows for the fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 and District No. 2 in the Township of Toms River, County of Ocean, State of New Jersey, have agreed for certain personnel listed below to attend the FDIC Conference to be held April 23^{th} -April 28^{th} 2018; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and cost that are related to the conference; and expenses incurred shall not exceed \$65 per diem for meals and \$200 for ground travel; and

WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their expenses, for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40 A: 14-81.5. Said officers and members are required to provide a detailed invoice of the items which shall be accompanied by the Certification of the expenses incurred as a result of their attendance at the Conference. Said bill shall be submitted ten (10) days after completion of the travel for which reimbursement will be made.

NOW, THEREFORE, be it resolved that Toms River Board of Fire Commissioners Districts No. 1 and No. 2 hereby authorize payment to the following:

John Novak Carlton Seaman Joseph Catapano Matthew Yezzi Roger Brown David Burns

CERTIFICATION

I, Jesse Sipe, Clerk of the Toms River Township Board of Fire Commissioners District No. 7, in the Township of Toms River, County of Ocean, State of New Jersey, do kereby certify the above to be a true copy of a resolution duly adopted at its meeting held on January 10, 2018.

Jesze Sipe, Clerk District No.1

A, Brian Geoghegan, Clerk of the Toms River Township Board of Fire Commissioners District No. 2, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on January 10, 2018

Brian Geoghegan, Clerk District No.2

Day 10, 2018

Jun 10, 2018



Toms River Fire Academy

1780 Church Rd. (Site Location)
1144 Hooper Ave. (Mailing)
Suite 306
Toms River, NJ 08753
(732) 255-4024 - (732) 341-4441
academy@trfire.org

Toms River Fire Training Center Report January 2017

- 1. FF1/2 Class is progressing. All students are working hard and are succeeding. Everyone did well on the State Haz Mat exams. We will be progressing to live fire next month.
- 2. Installation of shingles on the vent prop is underway. Work is being done by Instructor Joe Brown. Will be completed when the snow melts. Much improved over what was there previously.
- 3. Fire Fighter 2 course will begin Feb 1 with orientation on January 23.
- 4. I 300 class completed in December.
- 5. Mandatory training programs (Haz Comm, Blood borne pathogens, Haz Mat Ops refresher, CPR, etc) have begun. Excellent winter drill night classes.
- 6. January FTC Calendar attached.

Respectfully submitted

Bob Hansson

Director, Toms River FTC

Toms River Bureau of Fire Prevention 33 Washington Street P. O. Box 728 Toms River, New Jersey 08753 732-240-5153





Fire Commissioners Report Month of January 2018

- 1. The Bureau has completed all required LHU Inspections & 90% of NLHU inspections; the remaining inspections from 2017 will be completed over the next month by Inspector Gervasio.
- 2. Our office has seen an increase in smoke inspections requests and many of our office duties have increased over the past few months, although the office staff has been doing an excellent job keeping up on all paperwork as much as possible.
- 3. Lead Inspector John Novak has reported that all NFIRS for 2017 have been entered and sent to the State of NJ with the exception of the first 3 weeks of the year due to no data being available at that time.
- 4. Our final numbers have been submitted for the year 2017; we conducted over 10,560 inspections for the year of which 2832 were residential resale inspections; up 520 inspections from previous year.

Respectfully,

Kevin Esposito,

Chief Inspector

Range: 03111-000-000	Print Perpetual, Revenue, & G/L Accounts to 03134-54 -741 Paid Date Range	Bid:	Y State: Y Other: Y Exempt: Y
Department Page Break: No	Subtotal CAFR: No Subtotal	Department: No	Subtotal Extd: No
Expend Account Descriptio Vendor	n P.O. Id P.O. Description	Amount	Void Amount PO Type
03112-51 -023 WORKMAN'S NO125 NEW JERSEY CASUALTY	COMP 18-00004 W/C JOINT DOWNPAYMENT	703.20	0.00
03112-51 -024 HEALTH BEN H0110 HORIZON BLUE CROSS/BLUE SH B0074 BENECARD SERVICES, INC.	EFITS IELD 18-00023 01/18 HEALTH 18-00030 01/18 PRESCRIPTION PLAN#1319	4,526.70 1,963.14 6,489.84	0.00 0.00
03112-53 -023 WORKMAN'S ON NO125 NEW JERSEY CASUALTY	COMP. 18-00004 W/C JOINT DOWNPAYMENT	1,406.40	0.00
03112-54 -023 WORKMAN'S ON NO125 NEW JERSEY CASUALTY	COMP 18-00004 W/C JOINT DOWNPAYMENT	4,219.20	0.00
03112-54 -024 HEALTH BENE U0046 UNITED HEALTHCARE INS. CO. H0110 HORIZON BLUE CROSS/BLUE SHI H0033 HARTFORD INSURANCE COMPANY B0074 BENECARD SERVICES, INC.	18-0001 01/18 INS. CUSTOMER #04P2972 18-00023 01/18 HEALTH 18-00025 01/18 INSURANCE GROUP #68033 18-00030 01/18 PRESCRIPTION PLAN#1319	209.30 20,598.14 8 986.29 8,637.74 30,431.47	0.00 0.00 0.00 0.00
03112-55 -023 WORKMAN'S C N0125 NEW JERSEY CASUALTY	OMP 18-00004 W/C JOINT DOWNPAYMENT	703.20	0.00
H0110 HORIZON BLUE CROSS/BLUE SHI H0033 HARTFORD INSURANCE COMPANY	FITS/DISABILITY 18-00001 01/18 INS. CUSTOMER #04P2972 ELD 18-00023 01/18 HEALTH 18-00025 01/18 INSURANCE GROUP #680338 18-00030 01/18 PRESCRIPTION PLAN#1319	2,876.85 178.44	
03113-53 -064 TOOLS & EQU E0194 ESI EQUIPMENT, INC.		6,113.00	0.00
03113-54 -074 OFFICE EQUI V0010 VERIZON WIRELESS		0.00	0.00
03113-54 -078 COMPUTER PRI T0182 TRADEMASTER, INC.	OGRAMS 18-00019 MOBILE EYES SOFTWARE BUREAU	28,293.00	0.00
03115-54 -136 RENT T0175 TOWNSHIP OF TOMS RIVER P0130 PITNEY BOWES INC.	18-00008 2018 1ST QTR RENT BUREAU 18-00016 METER RENTAL BUREAU	2,947.88 69.00 3,016.88	0.00 0.00

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Expend Account Description Vendor	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
03115-55 -136 RENT T0175 TOWNSHIP OF TOMS RIVER	18-00008 2018 1ST QTR RENT BUREA	AU 736.00	0.00	
03116-51 -171 INSURANCE PREMI S0088 SELECTIVE INSURANCE CO.		JOINT 876.60	0.00	
03116-52 -171 INSURANCE PREMI S0088 SELECTIVE INSURANCE CO.		OOINT 6.00	0.00	
03116-53 -171 INSURANCE PREMI S0088 SELECTIVE INSURANCE CO.		OINT 1,753.20	0.00	
03116-54 -171 INSURANCE PREMI S0088 SELECTIVE INSURANCE CO.		OINT 4,645.98	0.00	
03116-55 -171 INSURANCE PREMI S0088 SELECTIVE INSURANCE CO.		OINT 1,490.22	0.00	
03119-52 -271 AUDITOR H0098 HOLMAN, FRENIA, ALLISON P.C.	.7-01489 2017 AUDIT INV#32068	500.00	0.00	
03119-53 -271 AUDITOR H0098 HOLMAN, FRENIA, ALLISON P.C.	.7-01489 2017 AUDIT INV#32068	700.00	0.00	
03119-54 -271 AUDITOR H0098 HOLMAN, FRENIA, ALLISON P.C.	7-01489 2017 AUDIT INV#32068	920.00	0.00	
03119-54 -272 LEGAL B0214 BRASLOW, RICHARD M. ESQ	7-01469 PROFESSIONAL SERVICE	1,487.50	0.00	
03119-55 -271 AUDITOR H0098 HOLMAN, FRENIA, ALLISON P.C.	7-01489 2017 AUDIT INV#32068	380.00	0.00	
03122-53 -386 CONFERENCES 02629 NOVAK, JOHN	8-00009 FDIC CONFERENCE	660.00	0.00	
03123-53 -416 DUES & SUBSCRIPT NOO65 NATIONAL SAFETY COUNCIL 1		450.00	0.00	
03123-54 -416 DUES & SUBSCRIPT K0038 KELLY P. REYNOLDS & ASSOC. 1		75.00	0.00	
03123-54 -417 CREDIT CARD FEES T0134 TOMS RIVER FIRE COMMISSIONERS 1		128.72	0.00	
03124-53 -446 TRAINING & MATER S0335 SUBURBAN PROPANE 1 G0101 GLOBAL RISK INNOVATIONS 1	7-01377 TRAINING/REPAIRS F.A.		0.00 0.00	
03125-51 -487 CLOTHING A0023 ACTION UNIFORM COMPANY 1	7-01494 UNIFORMS DISPATCH & F.A.	985.00	0.00	

Expend Ac	count	Description					
vendor			P.O. Id	P.O. Description	Amount	Void Amount	РО Туре
	-53 -487 GALLS, LLC ACTION UNIFORM			PANTS F.A. UNIFORMS DISPATCH & F.A.	252.43 392.00 644.43	0.00	
03126 N0155	-53 -530 NEW JERSEY NATU			ACCT#22-0009-3986-41	392.14	0.00	
V0008	-51 -567 AT&T VERIZON CABS VERIZON	TELEPHONE	17-01500	ACCT#030 404 5393 001 PHONE JOINT PHONE JOINT	25.53 7,400.72 46.94 7,473.19	0.00 0.00 0.00	
03127- J0048 S0337 T0165	JCP&L		17-01503	ACCT#200 000 001 020 12/17 F.A. 1ST QTR. 2018	1,639.98 339.32 277.02 2,256.32	0.00 0.00 0.00	
	-53 -567 VOWTEL LLC	TELEPHONE	18-00028	PHONE CHARGES F.A. INV#264	202.55	0.00	
03127- V0009	-53 -568 VERIZON	INTERNET	18-00032	PHONE JOINT	165.00	0.00	
03127- V0010 V0009	-54 -567 VERIZON WIRELES VERIZON	COMMUNICATIONS S	17-01498	ACCT#720641376-00001 PHONE JOINT	865.43 111.27 976.70	0.00	
03127- V0010 A0223 V0074	55 -567 VERIZON WIRELES: AT&T VOWTEL LLC	COMMUNICATIONS S	17-01498 17-01499	ACCT#720641376-00001 ACCT#030 404 5393 001 SERVICE BUREAU INV#263	40.01 12.97 374.09 427.07	0.00 0.00 0.00	
	55 -568 COMCAST CABLE	INTERNET	18-00033	ACCT#8499 05 194 0590940	165.00	0.00	
E0194 G0025	53 -607 ESI EQUIPMENT, I GALLS, LLC IMAGE SYSTEMS FO	INC.	17-00975 17-01130	COMBI TOOL F.A. PANTS F.A.	190.00 8.95 35.15 234.10	0.00 0.00 0.00	
W0124	WINCH PLUMBING,	BUILDING MAINT HEATING	17-01121	INSTALL PLUMBING F.A. TRAINING/REPAIRS F.A.	4,089.90 140.00 4,229.90	0.00	
	53 -657 M & M CLEANING S			12/17 MAINT.	347.00	0.00	

January 10, 2018 08:41 AM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1 2017-2018 Purchase Order Listing By Expenditure Account

Dago	No.
Page	NU.

Expend Account Vendor	Description	P.O. Id	P.O. Descrip	tion	Amount	Void Amount	РО Туре
03129-53 -657 T0179 TOZOUR ENER B0001 B SAFE, INC	MAINTENANCE CO GY SYSTEMS, INC.	18-00006	HVAC MAINT. 1ST QTR 2018		1,026.25 90.00 1,463.25	0.00	
03129-54 -655 T0175 TOWNSHIP OF	OFFICE CLEANIN		2018 1ST QTR	RENT BUREAU	606.25	0.00	
03129-55 -655 T0175 TOWNSHIP OF	OFFICE CLEANIN TOMS RIVER		2018 1ST QTR	RENT BUREAU	12.50	0.00	
	Fund Total:				121,204.46		
Total Charged Lines:	79 Total List A	mount:	121,204.46	Total Void Amount	: 0.00	t b same	

Range of Accounts:	03111-51 -0	01 to 03-	-112-55 -024	Adds: N	Chang	es: N T	rancfor	c Tn · N	
Range of Dates: Range of Reason Codes: Include Enc/Expd/Acct P	12/14/17 to 12/ ALL	31/17	e Non-Budgeted: Y	Transfers Out: N Reimbursements: N Check Payments: N PO Encumbrances: N C	Expenditur Encumbranc	es: Y es: N Accou	Ref	unds: N cels: M able: M	Y N N
Account No Date Type	Account Des	cription Transaction Data	Class I	d Class Description Vendor/Source		User	Ite	m #	
03111-51 -001 12/21/17 Expd	SALARIES	W/E 12-22-17 DIS	SPATCH	Proceedings of the Process	13,982.28	DM	В	1833	5
Total Expenditures:	1	13,982.28							
03111-53 -003 12/21/17 Expd	INSTRUCTOR'S	REMUNERATION W/E 12-22-17 F.A	A. INST.		1,360.00	DM	В	1833	7
Total Expenditures:	1	1,360.00							
03111-53 -004	ETRE ACADEMY	COORDINATOR							
12/21/17 Expd	TINE ACADEMI	W/E 12-22-17 F.A	A. COOR.		576.92	DM	В	1833	6
Total Expenditures:	1	576.92							
03111-54 -001	SALARIES								
12/21/17 Expd		W/E 12-22-17 BUR	R ADM		29,066.06	DM	В	1833	3
Total Expenditures:	1	29,066.06							
03111-55 -001 12/21/17 Expd	SALARIES	w/E 12-22-17 U.C	c.		1,860.29	DM	В	1833	4
Total Expenditures:	1	1,860.29							
03112-51 -021	PAYROLL TAXE	S							
12/21/17 Expd		W/E 12-22-17 TAX	ES		1,037.62	DM	В	1833	11
Total Expenditures:	1	1,037.62							
03112-53 -021 12/21/17 Expd	PAYROLL TAXE	S W/E 12-22-17 TAXE	ES		136.69	DM	В	1833	12
Total Expenditures:	1	136.69							
03112-54 -021	PAYROLL TAXES								
12/21/17 Expd		W/E 12-22-17 TAXE	ES		1,988.03	DM	В	1833	9
Total Expenditures:	1	1,988.03							
03112-55 -021 12/21/17 Expd	PAYROLL TAXES	W/E 12-22-17 TAXE	ES		143.15	DM	В	1833	10
Total Expenditures:	1	143.15							
Fund Description Fun	d Expend	itures Refund E	xpend						_
03	50,	151.04	0.00					-11.4	
Total Of All Funds:	50,:	151.04	0.00					×	

Total Of All Funds:

89,832.04

0.00

Range of Accounts: 03- -111-51 -001 to 03- -112-55 -024 Adds: N Changes: N Transfers In: N Range of Dates: 01/01/18 to 01/10/18 Transfers Out: N Expenditures: Y

Refunds: Y Reimbursements: N Encumbrances: N Cancels: N

Range of Reason Codes: ALL Include Enc/Expd/Acct Pybl with EOY Reason: Yes Include Non-Budgeted: Y Check Payments: N Accounts Payable: N

Account No Date Type				action Data/Comment	Class Id Class Description Vendor/Source		Amount	User	Item #		
03111-51 -001 01/04/18 Expd		SALARIES	W/E 1	-4-18 DISPATCH			15,071.48	DM	В	1838	
Total Expenditures	:	1		15,071.48							
03111-53 -003 01/04/18 Expd		INSTRUCTOR		RATION -4-18 F.A. INST.			610.00	DM	В	1838	
Total Expenditures:		1		610.00							
03111-53 -004 01/04/18 Expd		FIRE ACADEM		NATOR 4-18 F.A. COOR.			576.92	DM	В	1838	(
Total Expenditures:		1		576.92							
03111-54 -001 01/04/18 Expd		SALARIES	W/E 1-	4-18 BUR ADM			61,836.16	DM	В	1838	3
Total Expenditures:		1		61,836.16							
03111-55 -001 01/04/18 Expd	S	ALARIES	W/E 1-	4-18 U.C.C.			5,125.33	DM	В	1838	4
Total Expenditures:		1		5,125.33							
03112-51 -021 01/04/18 Expd	Р	AYROLL TAX		4-18 TAXES			1,208.86	DM	В	1838	11
otal Expenditures:		1		1,208.86							
03112-53 -021 01/04/18 Expd	P.	AYROLL TAXI		1-18 TAXES			69.89	DM	В	1838	12
otal Expenditures:		1		69.89							
3112-54 -021 01/04/18 Expd	P/	AYROLL TAXE		-18 TAXES			4,950.58	DM	В	1838	9
otal Expenditures:		1		4,950.58							
3112-55 -021 01/04/18 Expd	PA	YROLL TAXE		-18 TAXES			382.82	DM	В	1838	10
otal Expenditures:		1		382.82							
nd Description	Fund	Expend	ditures	Refund Expend					-		_
	03	89,	,832.04	0.00							_