

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
April 18, 2018

Commissioner Convery called a regular meeting to order at 4:38 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – present
Ambrosio – present Sipe-present
Convery- present

Attorney VanDyke present. Bisceglie present to take minutes.

Bids- None

APPROVING THE MINUTES

Motion Sipe second Ambrosio to accept the minutes of April 4, 2018 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)

Ayes-3 Nays-0 CARRIED
Latshaw-abstain
Convery abstain

REPORTS OF COMMITTEES

COMMUNICATION –Progress

FIRE PREVENTION BUREAU- progress.

FIRE ACADEMY –Latshaw stated the ceiling tiles have been installed in large meeting room, hallways & director's office. In the process of obtaining quotes to do rest of ceiling. Fire Academy graduation April 30, 2018 @ 7:00 p.m.

POLICE/EMERGENCY MANAGEMENT-No report

LEGISLATIVE- No report

INSURANCE- Sipe stated Inspector Gervasio was in an accident with a bureau vehicle.

FIRST AID SQUADS- No report

TOWNSHIP COUNCIL/MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS- Discussion on the punch list for 2624. Ambrosio stated the design flaw with the air conditioner on 2624 is something he would have liked to be made aware of.

ATTORNEY REPORT- Attorney Vandyke stated there was a question about an invoice for Attorney Armando Riccio at the last meeting. The invoice is for a letter for audit purposes that is sent to Attorneys asking them to indicate what claims may be outstanding.

APPLICATIONS FOR MEMBERSHIP- Zachary Giusti Co.1 as firefighter
Motion Ambrosio second Sipe to accept Zachary Giusti Co.1 as firefighter.

Ayes – 5 Nays – 0

CARRIED

REMOVALS FROM THE ROLLS- None
UNFINISHED BUSINESS- None

NEW BUSINESS

SHARED SERVICE AGREEMENT WITH TOMS RIVER MUA- Motion Ambrosio second Sipe entering into a shared service agreement with the Toms River Municipal Authority for the use vehicle fuel.

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

SOG ACTIVE SHOOTER- Motion Ambrosio second Autenrieth to accept the Active Shooter SOG.
Ayes – 5 Nays – 0

CARRIED

PHYSICAL FITNESS – Commissioner Sipe requested CrossFit of Toms River be added as a vendor for physical fitness. This facility has personal trainer experience and he feels the workout is more geared to what the firefighters do. Any firefighter interested in doing so has to go to an orientation. The fee per visit is \$10.00.

Motion Ambrosio second Autenrieth to approve CrossFit of Toms River as a vendor and accept the fee per visit of \$10.00. Ayes – 5 Nays – 0

CARRIED

BILLS

Motion Ambrosio second Autenrieth to approve the bill list for April 18, 2018 with the invoice of \$108.00 for Armando Riccio be added for payment. (SEE INSERTED LIST)

Ayes – 5 Nays – 0

CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- *Matters Relating to the Employment Relationship and legal advice*
Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Ambrosio second Autenrieth to go into private executive session at 5:00 p.m.

Ayes - 5 Nays -0

CARRIED

Motion Sipe second Autenrieth to go into open session at 6:00 p.m.

Ayes - 5 Nays -0

CARRIED

There being no further business, motion Latshaw second Autenrieth to close the meeting @ 5:15 p.m.

Ayes - 5 Nays -0

CARRIED

Respectfully submitted

Jesse Sipe, Clerk

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03:21 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2018 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -807	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/18	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -113-02 -064	TOOLS & EQUIPMENT					
A0099	ALL HANDS FIRE EQUIPMENT	18-00333	BULLET BLADES CO#2	1,213.77	0.00	
S0265	STAPLES	18-00393	SUPPLIES CO#2	59.99	0.00	
				<u>1,273.76</u>		
01- -113-05 -074	OFFICE EQUIPMENT					
C0049	CDW-GOVERNMENT	18-00304	COMPUTERS DIST#1	4,725.00	0.00	
C0049	CDW-GOVERNMENT	18-00306	MONITORS DIST#1	680.00	0.00	
C0049	CDW-GOVERNMENT	18-00331	PRINTER DIST#1	184.00	0.00	
				<u>5,589.00</u>		
01- -115-05 -136	RENT/LEASE					
P0130	PITNEY BOWES INC.	18-00252	POSTAGE/RENTAL DIST#1	69.00	0.00	
01- -119-01 -274	PHYSICALS					
T0075	THE STRESS CENTER, P.C.	18-00344	EVALUATIONS	38.00	0.00	
M0080	MERIDIAN OCCUPATIONAL HEALTH	18-00383	SPOLIZINO, LORENZEN	870.00	0.00	
D0185	DYNAMIC TESTING SERVICE	18-00400	TESTING INV#10308	440.00	0.00	
				<u>1,348.00</u>		
01- -124-01 -446	TRAINING					
M0150	MONMOUTH COUNTY TREASURER	18-00398	LDH CLASS GOLDEN	50.00	0.00	
T0135	TOMS RIVER FIRE CO. #1	18-00416	REIMB. TRAINING	240.00	0.00	
02528	SIEROTOWICZ, MARK A.	18-00419	REIMB. TRAINING	60.00	0.00	
				<u>350.00</u>		
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	18-00384	PHYSICAL FITNESS	435.00	0.00	
01- -124-05 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	18-00384	PHYSICAL FITNESS	60.00	0.00	
01- -125-01 -487	TURNOUT GEAR					
A0023	ACTION UNIFORM COMPANY	18-00360	RISLEY F.P. GEAR/ADM BADGE	414.00	0.00	
01- -125-05 -487	CLOTHING					
A0023	ACTION UNIFORM COMPANY	18-00360	RISLEY F.P. GEAR/ADM BADGE	111.00	0.00	
01- -125-08 -487	CLOTHING					
C0103	CITTADINO, EDWARD	18-00388	REIMB. BOOTS	59.99	0.00	
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, INC.	18-00371	03/18 FUEL ACCT#104124	429.55	0.00	
B0141	BOROUGH OF LAVALLETTE	18-00386	03/18 FUEL	237.90	0.00	
R0087	RIGGINS, INC.	18-00401	FUEL ACCT#71520842	639.75	0.00	

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01- -126-01 -529	FUEL		Continued			
P0110	PETROLEUM TRADERS CORPORATION	18-00402	FUEL ACCT#991249/1	1,109.62	0.00	
T0175	TOWNSHIP OF TOMS RIVER	18-00418	3/18 FUEL DIST#1	<u>541.83</u>	0.00	
				2,958.65		
01- -126-01 -531	SUPPLIES					
S0265	STAPLES	18-00393	SUPPLIES CO#2	687.04	0.00	
O0010	OCEAN BEACH FIRE CO. #3	18-00415	REIMB. SUPPLIES	<u>595.35</u>	0.00	
				1,282.39		
01- -126-01 -533	BATTERIES					
A0068	AGT BATTERY SUPPLY	18-00261	AA BATTERIES	378.00	0.00	
A0068	AGT BATTERY SUPPLY	18-00320	BATTERIES	<u>59.76</u>	0.00	
				437.76		
01- -126-08 -529	FUEL					
P0110	PETROLEUM TRADERS CORPORATION	18-00402	FUEL ACCT#991249/1	152.59	0.00	
T0175	TOWNSHIP OF TOMS RIVER	18-00418	3/18 FUEL DIST#1	<u>73.41</u>	0.00	
				226.00		
01- -126-10 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	18-00418	3/18 FUEL DIST#1	45.18	0.00	
01- -127-01 -567	COMMUNICATIONS					
R0012	RACKSPACE US, INC.	18-00404	EMAIL MAR ACCT#030-34971557175	656.50	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	18-00404	EMAIL MAR ACCT#030-34971557175	230.50	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
A0068	AGT BATTERY SUPPLY	18-00261	AA BATTERIES	19.09	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	18-00355	GAS DETECTOR	41.96	0.00	
U0065	UPS	18-00423	SHIPPING ACCT#E5400F	<u>132.24</u>	0.00	
				193.29		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.	18-00346	SUPPLIES DIST#1	271.07	0.00	
01- -129-01 -648	VEHICLE REPAIR					
N0215	NORWOOD AUTO PARTS	18-00403	PARTS DIST#1	9.38	0.00	
01- -129-01 -649	EQUIPMENT REPAIR					
E0069	ELECTRONIC MEASUREMENT LAB INC	18-00355	GAS DETECTOR	223.00	0.00	
01- -129-01 -651	TURNOUT GEAR CLEAN/REPAIR					
M0090	MES INC.	18-00260	HELMET REPAIR PARTS	28.32	0.00	
M0090	MES INC.	18-00321	REPAIR PARTS	518.50	0.00	
M0135	MINERVA CLEANERS	18-00364	REPAIR CO#1,CO#2,CO#4	<u>1,568.00</u>	0.00	
				2,114.82		
01- -129-01 -654	CASCADE MAINTENANCE					
A0082	AIRPOWER INTERNATIONAL, INC	18-00363	CASCADE MAINT. DIST#1	4,000.00	0.00	

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01- -129-05 -655	MAINTENANCE SERVICES					
S0300	STEWART BUSINESS SYSTEMS	18-00387	COPIER MAINT. DIST#1	288.07	0.00	
01- -130-05 -290	PAYROLL SERVICES					
D0036	DATAMATICS MANAGEMENT	18-00373	TIMEPLUS 3/18 INV#DM33179	193.20	0.00	
Fund Total:				22,839.56		
Total Charged Lines: 60		Total List Amount: 22,839.56		Total Void Amount: 0.00		