MINUTES TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1 Ocean Beach Fire Company August 1, 2018

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – arrived 7:04 Ambrosio – present Sipe-absent Convery – present

Administrator Kubiel and Attorney Vandyke present. Bisceglie present to take minute

PRIVATE EXECUTIVE SESSION- Matters Relating to the Employment Relationship and Legal advice: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Ambrosio second Autenrieth to go into open session @ 7:10 p.m.

Ayes-3 Nays-0

CARRIED

Commissioner Latshaw arrived 7:04 p.m.

APPROVING THE MINUTES

Motion Autenrieth second Ambrosio to accept the minutes of the June 28, 2018 special meeting providing they are made available for inspection by the public during this meeting.

Ayes-4 Nays-0 CARRIED

Motion Autenrieth second Ambrosio to accept the minutes of the July 2, 2018 regular meeting providing they are made available for inspection by the public during this meeting.

Ayes-4 Nays-0 <u>CARRIED</u>

REPORTS OF COMMITTEES

<u>COMMUNICATION</u> –Autenrieth stated today is the official day of Radio Technician Cittadino retirement.

FIRE PREVENTION BUREAU- No report

FIRE ACADEMY-Latshaw stated they are working on the additional projects that the liaisons committee approved and it has been placed on the joint agenda to be approved by both boards. He stated this is a group effort and the instructors and chiefs should be proud of what they are doing.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION – No report

INSURANCE- No report

FIRST AID SQUADS No report

FIRE OFFICERS ASSOCIATION- No report

TOWNSHIP COUNCIL AND MAYOR- No report

VEHICLE REPAIR/NEW APPARATUS – No report ADMINISTRATOR'S REPORT- Administrator Kubiel stated:

- 1. The apparatus repair report is in the folders for review.
- 2. Right to know surveys have been completed.

ATTORNEY REPORT- No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF GOLDEN- (See inserted report)

CO. 1 CHIEF MUTTIE - Muttie stated:

Thanked all for the help re: electrical fire at the Ocean County Mall.

<u>CO. 2 ASST CHIEF MILLER</u>—Miller asked if there is any progress on 2624 and 2626. Kubiel stated on Monday a motion was made to purchase a new motor for the boat. A plan was submitted to the truck committee re: 2624, besides the air conditioning and seats all other items were rectified prior to leaving Fire & Safety.

CO. 3 CHIEF CALVO - Calvo stated pancake breakfast is September 2nd 2018

CO.4 CHIEF ZIESER- Zieser stated busy July with approximately 80 calls.

<u>ISLAND HEIGHTS CHIEF MCDANIEL</u> –McDaniel stated boat is still out of service. Will keep all updated.

SEASIDE HEIGHTS- No representation

FIRE OFFICERS ASSOCIATION- Zieser stated still making progress on the SOG'S.

REMOVALS FROM THE ROLLS -None

APPLICATIONS FOR MEMBERSHIP-Clayton Hubinger Co.3 seasonal.

Motion Autenrieth second Ambrosio to accept Clayton Hubinger Co.3 as a Seasonal Firefighter

Ayes-4

Nays-0

CARRIED

UNFINISHED BUSINESS- None

NEW BUSINESS

ISLAND HEIGHTS REQUEST FOR DISPATCH- Kubiel stated that Island Heights is requesting to be added to the Toms River dispatch system. This would still have to go to the Joint board because the dispatchers are joint employees. Ambrosio asked the average number of calls. Chief McDaniel responded approximately 60.

Motion Ambrosio second Autenrieth to assist Island Heights up until the results of the radio study.

Ayes-4 Nays-0 CARRIED

SOG-ORGANIZATION AND STRUCTURE, GUIDELINE COMMITTEE, SCOPE AND CHAPTER CONTENTS Ambrosio stated he had a previous discussion with Administrator Kubiel and asked his opinion re: the three SOG's on the agenda tonight. Kubiel stated the SOG committee is in charge of reviewing all the SOG's and it falls under the purview of the committee. It then comes to each board individually for approval. Ambrosio asked if the board wanted to implement a change could that be done. Kubiel responded yes.

Motion Ambrosio second Autenrieth to table all three SOG's until Administrator Kubiel can review and provide his recommendations. Ayes-4 Nays-0 CARRIED

EMERGENCY REPORTING SYSTEM- Kubiel stated District No.2 is requesting to join District No.1 and be part the Emergency Reporting System program. The total cost of the program is \$4,393.00. Ambrosio asked if District No.1 would continue to have the administrator rights to this program. Kubiel responded yes.

Motion Ambrosio second Autenrieth authorizing District No.2 to join District No.1 on the Emergency Reporting System with a 50/50 split for use of this system.

Aves-4

Navs-0

CARRIED

RESOLUTION TO HIRE PROFESSIONAL SERVICES A resolution was presented, Motion Autenrieth second Ambrosio to hire 008 investigations LLC Robert Delvachio to investigate ongoing concerns at Station 26. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes Autenrieth-Yes Sipe-Absent Convery-Yes

CARRIED

RACKSPACE-Motion Ambrosio second Autenrieth to pay District No.1 share of the Rackspace bill. Aves-4 Navs-0 CARRIED

BILLS

Motion Ambrosio second Autenrieth to approve bill list for August 1, 2018 providing monies are available. (See inserted bill list)

Ayes-4

Navs-0

CARRIED

PARTICIPATION BY THE PUBLIC- None

Motion Ambrosio second Autenrieth to go into Private Executive Session at 7:45p.m.

Aves-4

Navs-0

CARRIED

PRIVATE EXECUTIVE SESSION- Matters Relating to the Employment Relationship and Legal advice : Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Ambrosio second Autenrieth to go into open session @ 8:10 p.m.

Aves-4

Nays-0

CARRIED

RESOLUTION A resolution was presented, Motion Autenrieth second Ambrosio to hire Kevin B Reardon ESQ. LLC as co-council with Peter VanDyke. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Ambrosio-Yes Autenrieth-Yes

Sipe-Absent

Convery-Yes

CARRIED

There being no further business, motion Autenrieth second Ambrosio to close the meeting @ 8:12p.m. Aves - 4 Navs -0 CARRIED

> Respectfully submitted Jesse Sipe, Clerk

Toms River Township District No.1

Jim Golden, District Chief

Monthly Report Wednesday August 1st, 2018

Emergency Response

- 7-2 Motor vehicle crash Extrication –Rt. 37-Hospital Dr.
- 7-5 Water Incident south of Mathis Bridge
- 7-10 1830 Merrimac Dr. –Gas Leak
- 7-10 406 Eisenhower Ave Structure Invest
- 7-14 Water Incident -3430 RT 37 East
- 7-15 1390 Bay Ave Water Incident
- 7-17 1201 Hooper Ave –Structure Invest –General Alarm

Meetings Attended

- 7-2 District 1 commissioner meeting- station 26
- 7-2 Joint Chiefs Meeting- station26
- 7-11 Joint board meeting TRFA
- 7-11 Recruitment –Retention Meeting –TRFA
- 7-18 District 1 safety officers meeting -station 28
- 7-27 SOG Meeting –station 28
 - I will be out of town August 6th –August 11th 2018
 Dallas Texas Chiefs conference

Respectfully submitted.

James Golden

District Chief

Format: Condensed Range: 01111-05 -001 t Rcvd Batch Id Range: First to Last	Print Perpetual, Revenue, & G/L Accounts: o 01140-05 -001 Paid Date Range:		Held: N Ap	rv: N Rcvd: Y
Prior Year Only: N	Subtotal CAFR: No Subtotal D			
Expend Account Description Vendor	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
H0110 HORIZON BLUE CROSS/BLUE SHIE H0033 HARTFORD INSURANCE COMPANY	18-00778 08/18 INS. CUSTOMER #04P2972	14,973.84 640.25	0.00	
01113-01 -064 TOOLS & EQUI W0134 WITMER ASSOCIATES, INC.		739.00	0.00	
01113-02 -064 TOOLS & EQUIL W0134 WITMER ASSOCIATES, INC. W0134 WITMER ASSOCIATES, INC.	18-00716 EQUIP. CO#2	166.00 152.00 318.00	0.00	
01113-04 -064 TOOLS & EQUIPMENT OF TOOLS TOOLS & EQUIPMENT OF TOOLS &		4,185.00	0.00	
01113-08 -069 RADIOS A0095 ALLCOMM TECHNOLOGIES	18-00584 UHF RADIO DIST#1	2,067.00	0.00	
01113-08 -070 RADIOS(TOWNSH M0181 MOTOROLA SOLUTIONS, INC.	IIP) 18-00649 PARTS TO BE REIMB. BY TWP.	2,115.50	0.00	
01113-10 -074 OFFICE EQUIPM C0049 CDW-GOVERNMENT C0049 CDW-GOVERNMENT	IENT 18-00724 OFFICE EQUIP. DIST#1 18-00770 SIGNATURE PAD DIST#1	2,930.00 93.35 3,023.35	0.00	
01114-05 -101 HYDRANT RENTA NO007 N.J. AMERICAN WATER CO. S0337 SUEZ WATER T.R.	L 18-00752 06/18 HYDRANTS 18-00814 07/18 ACCT#04402764900000	7,561.90 19,848.90 27,410.80	0.00	
01119-01 -274 PHYSICALS M0080 MERIDIAN OCCUPATIONAL HEALTH D0185 DYNAMIC TESTING SERVICE T0075 THE STRESS CENTER, P.C.	18-00751 ISETTS, ROMANELLI 18-00766 TESTING INV#10576 18-00779 EVALUATION	1,238.00 440.00 171.00 1,849.00	0.00 0.00 0.00	
01119-05 -272 LEGAL R0080 RICCIO, ARMANDO LLC K0035 KELAHER, VAN DYKE & MORIARTY	18-00738 PROFESSIONAL SERVICES 18-00797 PROFESSIONAL SERVICES DIST#1	414.00 8,874.00 9,288.00	0.00 0.00	

Expend Account Vendor	Description	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
01119-05 -275	TEMP. PROFESS				
01120-05 -311 N0163 NEW JERSE	LEGAL NOTICES Y PRESS	18-00829 SPECIAL MEETINGS	261.75	0.00	
01121-05 -346 C0210 COUNTY OF		NSES 18-00749 2018 ELECTION	1,792.50	0.00	
01123-05 -416 I0007 I.C.C., I I0007 I.C.C., I C0053 CENTER FO	DUES/SUBSCRIP NC. NC. R EDUCATION &	TIONS 18-00565 CODE BOOKS 18-00655 FIRE CODES 18-00762 EMPLOYMENT LAW INV#07125943	671.95 119.00 119.00 909.95	0.00 0.00 0.00	
01124-01 -446 B0012 BANK OF A 02575 HUMMEL, J	MERICA	18-00805 PROCUREMENT PURCHASES 18-00831 REIMB. TRAINING	6.75 75.00 81.75	0.00	
01124-01 -449 T0145 TOMS RIVE	PHYSICAL FITN R FITNESS CENTER	ESS 18-00737 PHYSICAL FITNESS	575.00	0.00	
01124-05 -449 T0145 TOMS RIVE	PHYSICAL FITN R FITNESS CENTER	ESS 18-00737 PHYSICAL FITNESS	105.00	0.00	
01125-01 -487 C0172 CONTINENTA M0090 MES INC. M0090 MES INC. C0172 CONTINENTA	AL FIRE & SAFETY		203.50 890.00 1,396.45 401.25 2,891.20	0.00	
B0141 BOROUGH OF P0110 PETROLEUM	FUEL, INC. ELAVALLETTE TRADERS CORPORATION OF TOMS RIVER	18-00730 06/18 FUEL ACCT#104124 18-00733 06/18 FUEL 18-00755 FUEL ACCT#991249/1 18-00772 6/18 FUEL DIST#1 18-00811 FUEL ACCT#71520842	765.04 278.13 1,286.20 998.31 874.20 4,201.88	0.00 0.00 0.00 0.00 0.00	
	SUPPLIES FIRE CO. #4 & SON	18-00775 REIMB. WATER 18-00784 SUPPLIES CO#1	57.92 132.48 190.40	0.00	
01126-01 -533 A0068 AGT BATTER		18-00759 BATTERIES CO#3	154.44	0.00	

Expend Ad Vendor		P.O. Id P.O. Description	Amount	Void Amount	РО Туре
01126 P0110 T0175		18-00755 FUEL ACCT#991249/1 18-00772 6/18 FUEL DIST#1	166.75 139.54 306.29	0.00	
01126 Н0100	5-08 -531 SUPPLIES HOME DEPOT	18-00794 SUPPLIES DIST#1	34.94	0.00	
	5-08 -533 BATTERIES ALLCOMM TECHNOLOGIES AGT BATTERY SUPPLY	18-00721 BATTERIES DIST#1 18-00722 BATTERIES DIST#1	259.35 627.60 886.95	0.00 0.00	
R0012 00207 V0074 V0010 V0010	-01 -567 COMMUNICATION RACKSPACE US, INC. OPTIMUM VOWTEL LLC VERIZON WIRELESS VERIZON WIRELESS	S 18-00741 EMAIL JUN ACCT#030-34971557175 18-00791 07/18 ACCT#07867-114249-01-2 18-00813 7/18 SERVICE DIST #1 INV#1009 18-00815 ACCT#320580493-00001 18-00827 ACCT#920642692-00001	143.25	0.00 0.00 0.00 0.00 0.00	
01127 R0012 C0149 V0074 A0223 V0010	-05 -567 COMMUNICATION RACKSPACE US, INC. COMCAST CABLE VOWTEL LLC AT&T VERIZON WIRELESS	S/UTILITIES 18-00741 EMAIL JUN ACCT#030-34971557175 18-00789 ACCT#8499 05 194 0622198 18-00813 7/18 SERVICE DIST #1 INV#1009 18-00820 ACCT#030 404 5393 001 18-00827 ACCT#920642692-00001	270.50	0.00 0.00 0.00 0.00 0.00	
	-08 -569 COMMUNICATION: VERIZON WIRELESS		30.71-	0.00	
W0134 W0134 W0134 W0134 T0120 A0068 E0069 U0065	-01 -606 OFFICE SUPPLING WITMER ASSOCIATES, INC. WITMER ASSOCIATES, INC. WITMER ASSOCIATES, INC. WITMER ASSOCIATES, INC. TOMS RIVER BD. OF EDUCATION AGT BATTERY SUPPLY ELECTRONIC MEASUREMENT LAB INCOUPS	18-00568 EQUIP. CO#4 18-00683 EQUIP. CO#1 18-00716 EQUIP. CO#2 18-00723 EQUIP. CO#2 18-00747 POSTERS 18-00759 BATTERIES CO#3	35.00 15.00 25.00 15.00 127.56 13.13 41.84 81.40 353.93	0.00 0.00 0.00 0.00 0.00 0.00 0.00	
1128- 10007 10007 C0049 W0044 C0053 W0004 10089	WATCHUNG SPRING WATER CO. INC.	18-00565 CODE BOOKS 18-00655 FIRE CODES 18-00724 OFFICE EQUIP. DIST#1 18-00748 WATER DIST#1 18-00762 EMPLOYMENT LAW INV#07125943 18-00776 SUPPLIES DIST#1	26.88 11.00 380.00 27.20 5.95 85.85 77.00 613.88	0.00 0.00 0.00 0.00 0.00 0.00 0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
****	6 SHIPPING					,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	ATTERY SUPPLY	18-00722 18-00792	BATTERIES DIST#1 SHIPPING ACCT#E5400F	9.78 29.58 39.36	0.00	
J0014 J & R E0004 E.R.S.	WEHICLE REPAIR PRO AUTOMOTIVE FLEET REPAIR, INC. THE TRUCK CENTERS INC. FLEET REPAIR, INC.	18-00753 18-00765	2500 OIL CHANGE 2525,2631,2705,21,2811,65 REPAIR TIRE #2631 2501,25,2671,2801,11, P.M.	44.95 5,366.20 154.50 13,688.36 19,254.01	0.00 0.00 0.00 0.00	
E0194 ESI EC) EQUIPMENT REPA QUIPMENT, INC. RONIC MEASUREMENT LAB INC	18-00727	SERVICE AGREEMENT CO#1 GAS DETECTOR	1,989.00 198.00 2,187.00	0.00	
01129-01 -651 M0135 MINERV	TURNOUT GEAR C 'A CLEANERS	LEAN/REPA 18-00763	IR REPAIRS CO#1	167.75	0.00	
01129-01 -659 G0072 GENSER	GENERATOR MAIN	TENANCE 18-00821	GENTRACKER DIST#1	2,400.00	0.00	
01129-05 -648 T0125 TOMS R	VEHICLE/EQUIPM IVER CAR WASH	ENT REPAI 18-00729	RS CAR WASH INV#1582	7.50	0.00	
M0209 MTS SO S0300 STEWAR	MAINTENANCE SE FTWARE SOLUTIONS, INC. T BUSINESS SYSTEMS OWN ELECTRICAL	18-00735 18-00750	SCANNER MAINT. COPIER MAINT. DIST#1 REPLACE METER DIST#1	787.50 287.89 115.50 1,190.89	0.00 0.00 0.00	
	VEHICLE REPAIR PRO AUTOMOTIVE		RADIO VEH. TIRES/REPAIRS	828.81	0.00	
G0155 GRAING	RADIO REPAIR PA ER LA SOLUTIONS, INC.	18-00703	EQUIP. DIST#1 REPAIRS	214.84 1,360.00 1,574.84	0.00	
	, INC.	18-00764	WORKFORCE 6/18 INV#11324337 7/18 PAYROLL	177.84 516.80 694.64	0.00 0.00	
	TESTIMONIALS FLORIST	18-00774	BISCEGLIE	69.95	0.00	
	2016 APPARATUS ENTAL FIRE & SAFETY	18-00686	EQUIP. CO#2	11,257.00	0.00	

TOMS RIVER TOWNSHIP FIRE DISTRICT #1 2018 Purchase Order Listing By Expenditure Account

MAI	
NO.	
	No:

Expend Account Vendor	Description P.O. Id	P.O. Descrip	tion	Amount	Void Amount	РО Туре
01135-01 -807 F0041 FDR HITCHES	FY17 HOMELAND SECURITY 18-0050		OUGH FY17 GRANT	44,770.80	0.00	
	Fund Total:			175,458.56		
Total Charged Lines: 1	L48 Total List Amount:	175,458.56	Total Void Amount:	0.00		

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Township of Toms River	97693	Taxes 2nd qtr. 2018	1,220,069.30
Toms River Board of Education	264249	Imprest fund	1,500.00
Toms River Board of Education	264397	Reimburse fuel	45.40
Bureau of Fire Prevention	176	Bureau revenue 6/18	56,783.88
Township of Toms River	97925	Radio repairs	282.56
Toms River Board of Education	264451	Imprest fund	2,500.00
Lakewood Fire Dist#1	19197	Fire Academy fees	1,650.00
Jackson Fire Dist#2	21359	Fire Academy fees	390.00
Toms River Fire Dist#2	29951	Joint bills + Adm. Fee	77,534.90
Toms River Fire Dist#2	29963	Radio repairs	900.00
Township of Toms River	98107	Reimburse radio equipment	16,629.50
Selective Insurance	10415325	Bureau ins. claim vehicle #217	3,263.19