

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave, Conference Room "A"**  
**October 3, 2018**

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Autenrieth – present	Latshaw –present
Ambrosio – Excused absence	Sipe-present
Convery – present	

Administrator Kubiel and Attorney Moriarty present.  
Bisceglie present to take minutes

**APPROVING THE MINUTES**

**Motion Autenrieth second Latshaw to accept the minutes of the September 19, 2018 regular meeting providing they are made available for inspection by the public during this meeting.**

**Ayes-4    Nays-0    CARRIED**

**REPORTS OF COMMITTEES**

**COMMUNICATION** –Autenrieth stated there were issues with Warner Court and the tower at East Dover. Both were re-booted by Genovese. T1 line down at Company No.1 re: satellite receiver, repair tickets are submitted to Verizon

**FIRE PREVENTION BUREAU**- No report

**FIRE ACADEMY**-Latshaw stated:

1. Truck bay floors are completed
2. Installation of exterior and interior lighting ongoing.
3. Proposals for future projects are being worked on.
4. Still investigating the leaks that occurred during the heavy rain.

Autenrieth stated basic school underway with 32 recruits.

**POLICE/EMERGENCY MANAGEMENT**- No report

**LEGISLATION** – No report

**INSURANCE**- Sipe stated there may be a claim for 2671 once the estimate is received.

**FIRST AID SQUADS** No report

**FIRE OFFICERS ASSOCIATION**- Mtg. tonight 26-1. Sipe stated at the budget workshop meeting tonight 3 out of the 4 companies requested extrication equipment but each company

requested a different manufacturer. He is recommending the officers discuss and agree on standardization of this equipment.

**TOWNSHIP COUNCIL AND MAYOR-** No report

**VEHICLE REPAIR/NEW APPARATUS** –Sipe stated he requested weekly updates for 2624 from Bill Ring from Pierce, he was then referred to the Pierce vendor, Fire & Safety, where it seems no one wants to take on this responsibility. Sipe feels this is unacceptable and thinks it is something the board should consider re: future purchases. Kubiel stated pre engineering work completed, part for the air conditioner came in this morning and should start by the end of the week.

**ADMINISTRATOR'S REPORT-** Administrator Kubiel stated:

1. The truck reports have been submitted for the commissioners' review.
2. Aerial testing is scheduled for next week.
3. He thanked all the chiefs and officers for their help re: ISO. The fire department remained a 3, missed getting a 2 by one point. He spoke with the ISO representative who stated unless the water company does a significant upgrade there is nothing more the fire department can do.

**ATTORNEY REPORT-** No report

### **REPORTS OF FIRE OFFICERS**

**DISTRICT CHIEF GOLDEN-** (See inserted report) in addition to his report, sample banners for recruitment have been attached.

**CO. 1 CHIEF MUTTIE** – Progress

**CO. 2 ASST CHIEF MILLER** –Progress

**CO. 3 FIREFIGHTER MINKLER** – Minkler stated Chief Calvo requested to take 2700 and a piece of apparatus to the Columbus Day Parade in Seaside Heights.

**CO.4 CHIEF ZIESER-** Zieser stated:

1. Reference to the ISO report he is recommending a meeting with SUEZ water in an attempt to close out some of the areas that have issue with hydrants. Access points are less and it is becoming a problem.
2. Several company members participated in the Tunnels to Towers drill over the weekend. Thanked Firefighter Ennis for his coordination on this event.
3. 9/11 ceremony went very well throughout the town. Thanked Dick Beck for putting that together.

**ISLAND HEIGHTS**–Chief McDaniel thanked the fire service for allowing Island Heights to participate in the 9/11 Ceremony. Boat will be in the water until the end of November. Food Truck food festival October 13<sup>th</sup> by the post office.

**SEASIDE HEIGHTS-** No representation

**FIRE OFFICERS ASSOCIATION-** Meeting after this at station 26-1

**REMOVALS FROM THE ROLLS** – None

**APPLICATIONS FOR MEMBERSHIP-** None

**UNFINISHED BUSINESS-** None

### **NEW BUSINESS**

**2<sup>ND</sup> BOARD MEETING FOR NOVEMBER** Kubiel stated after reviewing the advertised meeting list it was noticed the 2<sup>nd</sup> meeting date in November is the same night as the joint board

meeting and the correct date would fall the Wednesday before Thanksgiving. Kubiel recommended either cancelling the meeting or rescheduling for a different date.

**Motion Latshaw second Autenrieth to cancel the November 14<sup>th</sup> District No.1 meeting.**

**Ayes-4      Nays-0      CARRIED**

**LEAVE OF ABSENCE-** Commissioner Sipe stated the board is in receipt of a request from Commissioner Ambrosio requesting an excused leave of absence while he tends to his mother who has been placed on Hospice.

**Motion Sipe second Autenrieth to excuse Commissioner Ambrosio for this meeting.**

**Ayes-4      Nays-0      CARRIED**

### **BILLS**

**Motion Latshaw second Autenrieth to approve bill list for October 3, 2018 providing monies are available.**  
(See inserted bill list)

**Ayes-4      Nays-0      CARRIED**

**Motion Autenrieth second Latshaw to authorize all companies to take a piece of apparatus to the Columbus Day Parade.**

**Ayes-4      Nays-0      CARRIED**

### **PARTICIPATION BY THE PUBLIC-** None

**Motion Latshaw second Autenrieth to go into Private Executive Session at 7:35p.m.**

**Ayes-4      Nays-0      CARRIED**

**PRIVATE EXECUTIVE SESSION-** *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

**Motion Latshaw second Autenrieth to go into open session @ 8:10 p.m.**

**Ayes-4      Nays-0      CARRIED**

Having the authority pursuant to Title 59:10-4 to indemnify a local public employee, Sipe made a motion to indemnify Commissioner Craig Ambrosio as named defendant in potential litigation resulting from a Notice of Claim filed on September 27, 2018 by Kevin J. Esposito and as he may be named in pending litigation filed by Administrator Brian Kubiel.

### **ROLL CALL VOTE**

**Latshaw-Yes      Ambrosio- Absent  
Autenrieth-Yes      Sipe-Yes  
Convery-Yes**

**CARRIED**

**There being no further business, motion Autenrieth second Latshaw to close the meeting @ 8:12p.m.**

**Ayes - 4      Nays -0      CARRIED**

Respectfully submitted  
*Jesse Sipe, Clerk*

# Toms River Township District No.1

Jim Golden, District Chief

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Monthly Report Wednesday October 3<sup>rd</sup> 2018

## Emergency Responses

- 9-3 829 Ethan Ct- Appliance Fire
- 9-4 1070 Wake Forest Dr.- Appliance Fire
- 1170 Cattus Island Blvd – Water Incident
- 9-15 1201 Ocean Terrace – water Incident –SSH
- 9-16 First Ave-Ocean Terrace Normandy Beach- Water Incident.
- 9-29 1600 Rt. East – Structure Invest

## Meetings Attended

- 9-6 District 1 Commissioners meeting –Station 28
- 9-11 Joint Board Commissioners meeting –TRFA
- 9-19- District 1 Commissioners meeting 1144 Hooper Ave

## Training

- 9-8 Foam Operations – Middle sex Fire Academy
- 9-13 Strategy and Tactics- wildwood convention center  
Given by the New Jersey state chiefs Association.

Respectfully submitted.

James Golden  
District Chief

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

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P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -140-05 -001	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/18	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	18-01014	10/18 INS. CUSTOMER #04P2972	162.04	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	18-01054	10/18 HEALTH	16,120.36	0.00	
H0033	HARTFORD INSURANCE COMPANY	18-01073	10/18 INSURANCE GROUP #680338	282.32	0.00	
B0074	BENECARD SERVICES, INC.	18-01090	10/18 PRESCRIPTION PLAN#1319	5,599.00	0.00	
				<u>22,163.72</u>		
01- -113-01 -063	HOSE & NOZZLES					
C0172	CONTINENTAL FIRE & SAFETY	18-00970	EQUIP. CO#2	1,278.40	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
G0155	GRAINGER	18-00860	SUPPLIES CO#2	59.02	0.00	
A0099	ALL HANDS FIRE EQUIPMENT	18-01022	EQUIP. CO#2	1,469.70	0.00	
H0100	HOME DEPOT	18-01044	SUPPLIES DIST#1	136.98	0.00	
				<u>1,665.70</u>		
01- -113-03 -064	TOOLS & EQUIPMENT					
G0052	GEAR GRID	18-00787	GEAR GRID SYSTEM CO#3	3,989.00	0.00	
W0134	WITMER ASSOCIATES, INC.	18-00965	EQUIP. CO#3	590.00	0.00	
A0099	ALL HANDS FIRE EQUIPMENT	18-01023	EQUIP. CO#3	67.96	0.00	
H0100	HOME DEPOT	18-01044	SUPPLIES DIST#1	1,158.01	0.00	
				<u>5,804.97</u>		
01- -113-04 -064	TOOLS & EQUIPMENT					
A0099	ALL HANDS FIRE EQUIPMENT	18-00968	EQUIP. CO#4	369.87	0.00	
W0006	W.S. DARLEY & CO.	18-00971	EQUIP. CO#4	720.00	0.00	
				<u>1,089.87</u>		
01- -113-04 -068	WATER RESCUE					
C0172	CONTINENTAL FIRE & SAFETY	18-00992	EQUIP. CO#4	1,549.00	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	18-00980	08/18 HYDRANTS	7,943.19	0.00	
S0337	SUEZ WATER T.R.	18-01072	09/18 ACCT#04402764900000	19,848.90	0.00	
				<u>27,792.09</u>		
01- -115-01 -136	RENT/LEASE					
T0135	TOMS RIVER FIRE CO. #1	18-00286	3RD QTR. LEASE 2018	12,872.50	0.00	
01- -115-02 -136	RENT/LEASE					
T0136	TOMS RIVER FIRE CO. #2	18-00290	3RD QTR. LEASE 2018	15,906.80	0.00	
01- -115-03 -136	RENT/LEASE					
O0010	OCEAN BEACH FIRE CO. #3	18-00294	3RD QTR. LEASE 2018	10,735.00	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -115-04 -136 E0024	RENT/LEASE EAST DOVER FIRE CO. #4	18-00298	3RD QTR. LEASE 2018	10,246.70	0.00	
01- -115-05 -136 T0120 P0130	RENT/LEASE TOMS RIVER BD. OF EDUCATION PITNEY BOWES INC.	18-00275 18-01015	RENT OCT-DEC 2018 SUITE 306 POSTAGE/RENTAL SUPPLIES DIST#1	5,620.62 69.00 <u>5,689.62</u>	0.00 0.00	
01- -118-05 -241 S0070	FIRE PROTECTION CONTRACTS - S.S. SEASIDE HEIGHTS FIRE CO.	18-00278	3RD QTR 2018 CONTRACT	8,500.00	0.00	
01- -118-05 -242 I0170	FIRE PROTECTION CONTRACT - I.H. ISLAND HEIGHTS FIRE CO.	18-00282	3RD QTR 2018 CONTRACT	8,500.00	0.00	
01- -119-05 -272 R0090	LEGAL RIORDAN, KEVIN ESQ. LLC	18-01011	PROFESSIONAL SERVICES	445.50	0.00	
01- -119-05 -275 00003	TEMP. PROFESSIONAL SERVICE O'BRIEN'S RESPONSE MANAGEMENT	18-01017	FEMA ASSISTANCE	960.00	0.00	
01- -122-10 -386 B0012 D0040	CONFERENCES BANK OF AMERICA DAVICSON, TAMARA	18-01069 18-01080	I/T TRAINING REIMB. CONFERENCES EXPENSES	330.93 100.09 <u>431.02</u>	0.00 0.00	
01- -126-01 -529 T0175 P0148	FUEL TOWNSHIP OF TOMS RIVER POINT BAY FUEL, LLC	18-01057 18-01086	8/18 FUEL DIST#1 09/18 FUEL ACCT#104124	977.25 439.10 <u>1,416.35</u>	0.00 0.00	
01- -126-01 -531 G0155 G0155 N0215 M0090 W0004	SUPPLIES GRAINGER GRAINGER NORWOOD AUTO PARTS MES INC. W.B. MASON CO., INC.	18-00860 18-00972 18-00973 18-00988 18-01075	SUPPLIES CO#2 SUPPLIES CO#3 SUPPLIES CO#3 SUPPLIES CO#4 SUPPLIES DIST#1	211.48 42.75 69.18 260.00 82.87 <u>666.28</u>	0.00 0.00 0.00 0.00 0.00	
01- -126-01 -533 G0155 A0068	BATTERIES GRAINGER AGT BATTERY SUPPLY	18-00860 18-00963	SUPPLIES CO#2 EN91 BATTERIES DIST#1	26.06 319.20 <u>345.26</u>	0.00 0.00	
01- -126-08 -533 A0068	BATTERIES AGT BATTERY SUPPLY	18-00964	RADIO SUPPLIES	1,382.80	0.00	
01- -126-10 -529 T0175	FUEL TOWNSHIP OF TOMS RIVER	18-01057	8/18 FUEL DIST#1	67.71	0.00	
01- -127-01 -567 00207 V0010	COMMUNICATIONS OPTIMUM VERIZON WIRELESS	18-01047 18-01070	09/18 ACCT#07867-114249-01-2 ACCT#320580493-00001	143.25 739.41	0.00 0.00	

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-01 -567	COMMUNICATIONS		Continued			
V0010	VERIZON WIRELESS	18-01077	ACCT#920642692-00001	167.84	0.00	
				<u>1,050.50</u>		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
C0149	COMCAST CABLE	18-01048	ACCT#8499 05 194 0622198	270.50	0.00	
A0223	AT&T	18-01074	ACCT#030 404 5393 001	81.49	0.00	
V0010	VERIZON WIRELESS	18-01077	ACCT#920642692-00001	284.68	0.00	
				<u>636.67</u>		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
G0052	GEAR GRID	18-00787	GEAR GRID SYSTEM CO#3	745.00	0.00	
A0068	AGT BATTERY SUPPLY	18-00963	EN91 BATTERIES DIST#1	17.93	0.00	
W0134	WITMER ASSOCIATES, INC.	18-00965	EQUIP. CO#3	15.00	0.00	
A0099	ALL HANDS FIRE EQUIPMENT	18-00968	EQUIP. CO#4	24.99	0.00	
W0006	W.S. DARLEY & CO.	18-00971	EQUIP. CO#4	24.96	0.00	
C0172	CONTINENTAL FIRE & SAFETY	18-00992	EQUIP. CO#4	50.00	0.00	
A0099	ALL HANDS FIRE EQUIPMENT	18-01023	EQUIP. CO#3	11.99	0.00	
H0100	HOME DEPOT	18-01044	SUPPLIES DIST#1	6.48	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	18-01055	GAS DETECTOR	20.17	0.00	
U0065	UPS	18-01089	SHIPPING ACCT#E5400F	13.06	0.00	
				<u>929.58</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
I0089	IMAGE SYSTEMS FOR BUSINESS INC	18-01002	COPIES DIST#1	98.04	0.00	
P0130	PITNEY BOWES INC.	18-01015	POSTAGE/RENTAL SUPPLIES DIST#1	80.74	0.00	
W0044	WATCHUNG SPRING WATER CO. INC.	18-01083	WATER DIST#1	27.20	0.00	
				<u>205.98</u>		
01- -128-08 -606	SHIPPING					
T0065	TESSCO	18-00967	RADIO PARTS	9.89	0.00	
01- -129-01 -648	VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE	18-01012	2500, 2600, 2700	1,006.20	0.00	
O0015	OCEAN BEACH MARINE CENTERS	18-01013	2756, FUEL GAUGE & REPAIRS	549.86	0.00	
B0118	BLUE LINE EMERGENCY	18-01046	#2500 REPAIRS	868.12	0.00	
				<u>2,424.18</u>		
01- -129-01 -649	EQUIPMENT REPAIR					
E0069	ELECTRONIC MEASUREMENT LAB INC	18-01055	GAS DETECTOR	84.00	0.00	
01- -129-01 -652	SCOTTS REFILL/REPAIR					
M0090	MES INC.	18-01049	REPAIRS	573.50	0.00	
01- -129-08 -650	RADIO REPAIR PARTS					
A0068	AGT BATTERY SUPPLY	18-00964	RADIO SUPPLIES	121.92	0.00	
T0065	TESSCO	18-00967	RADIO PARTS	77.04	0.00	
				<u>198.96</u>		
01- -130-05 -290	PAYROLL SERVICES					
K0103	KRONOS, INC.	18-00912	WORKFORCE 7/18 INV#11324337	168.72	0.00	
K0103	KRONOS, INC.	18-01009	WORKFORCE 8/18 INV#11361930	170.73	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -130-05 -290	PAYROLL SERVICES		Continued			
P0070 PAYCHEX INC.		18-01082	9/18 PAYROLL	465.75	0.00	
				805.20		
	Fund Total:			146,427.75		
Total Charged Lines: 101 Total List Amount: 146,427.75 Total Void Amount: 0.00						

**FUNDS RECEIVED AND DEPOSITED**

<b><u>FROM:</u></b>	<b><u>CK#:</u></b>	<b><u>FOR:</u></b>	<b><u>AMOUNT:</u></b>
Jackson Fire Dist#4	5043	Fire Academy fees	375.00
Ocean Gate Fire Co.	2282	Fire Academy fees	225.00
Borough of Beachwood	49009	Fire Academy fees	50.00
Bureau of Fire Prevention	180	Bureau revenue 8/18	81,756.65
Daniel Goresh	563	Fire Academy fees	300.00
Jackson Fire Dist#4	5074	Fire Academy fees	750.00
Mantoloking Fire Co#1	5943	Fire Academy fees	50.00
Toms River Fire Dist#2	30023	Joint bills 8/18	63,698.14
Toms River Fire Dist#2	30050	Joint bills 9/18	78,027.08
Lakewood Fire Dist#1	19336	Fire Academy fees	390.00
Township of Toms River	99044	Taxes 3rd qtr. 2018	1,355,632.56
Kelagher, Van Dyke & Moriarty	5286	Reimburse seminar	55.00
Fire Officer Training Academy	2134	Fire Academy fees	125.00