

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
September 19, 2018

Commissioner Convery called a regular meeting to order at 4:38 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – present
Ambrosio – present Sipe-arrived 4:40 p.m.
Convery- present

Administrator Kubiel and Attorney VanDyke present. Bisceglie present to take minutes.

Bids- None

APPROVING THE MINUTES

Motion Autenrieth second Ambrosio to accept the minutes of September 6th 2018 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)

Ayes-4 Nays-0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION –No report

FIRE PREVENTION BUREAU- Autenrieth stated in receipt of a letter from the Dance studio he spoke with Chief Esposito and it is being handled.

FIRE ACADEMY – Latshaw stated:

1. The floor has been installed and looks great.
2. The exterior lighting and key fob is still in progress
3. Trying to get estimates and proposals for continuing projects.
4. Couple leaks in ceiling which is being investigated.

Autenrieth stated FF Level 1& 2 is starting October 1, 2018 with thirty-two recruits.

POLICE/EMERGENCY MANAGEMENT-No report

LEGISLATIVE- No report

INSURANCE- No report

FIRST AID SQUADS- No report

TOWNSHIP COUNCIL/MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS- Convery asked the status of 2624. Kubiel responded 2624 is at Pierce and the air conditioner is being repaired. All other issues have been repaired. He will inquire on Friday on the ETA.

ADMINISTRATOR KUBIEL REPORT- Kubiel Stated:

1. Truck repair reports are in the folders for review.
2. Received a request for a line item transfer from East Dover. Will forward to the apparatus liaisons.

Ambrosio stated he saw on bill list for Genserve \$4,000. Kubiel responded having issues with the gen tracker system and changed the cards in all units.

ATTORNEY REPORT- No report

APPLICATIONS FOR MEMBERSHIP- None

REMOVALS FROM THE ROLLS- None

UNFINISHED BUSINESS- None

NEW BUSINESS

RESOLUTION AUTHORIZING REIMBURSEMENT TO EMPLOYEES OF FIRE DISTRICT. –A resolution was presented, Motion Autenrieth second Ambrosio authorizing payment for reimbursement to Tamara Davicsin towards incidentals and expenses for Technology Leadership Symposium September 22, 2018 and Local Government CIO Summit, November 29, 2018. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Ambrosio- Yes
Autenrieth-Yes Sipe-Absent
Convery-Yes

CARRIED

SOG-FIRE INSPECTOR – Ambrosio asked the liaisons if the Chief liked the way this was written. Their response, yes.

Motion Ambrosio second Autenrieth to approve SOG-Fire Inspector.

Ayes – 4 Nays – 0

CARRIED

BILLS

Motion Ambrosio second Autenrieth to approve the bill list for September 16, 2018 (SEE INSERTED LIST)

Ayes – 4 Nays – 0

CARRIED

Kubiel stated in the second stage regarding the Opticom system installation. All trucks have been installed. Should be receiving a Schedule C contract with the county for the installation. The Toms River police department will be supplying the traffic control at no cost since they will be utilizing the system.

Commissioner Sipe arrived @ 4:40 p.m.

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- Personnel

Motion Autenrieth second Sipe to go into Private Executive session @ 4:45

Ayes - 5 Nays -0

CARRIED

Motion Ambrosio second Autenrieth to go into open session @ 5:05 p.m.

Ayes - 5 Nays -0

CARRIED

Motion Ambrosio second Autenrieth to deny firefighter application firefighter Guilo Poli.

Ayes - 4 Nays -1

CARRIED

Motion Autenrieth to hire special council, Ambrosio remade motion to name Attorney Varady, Autenrieth second.

Ayes - 4 Nays -1

CARRIED

There being no further business, motion Latshaw second Autenrieth to close the meeting @ 5:15 p.m.

Ayes - 5 Nays -0

CARRIED

Respectfully submitted

Jesse Sipe, Clerk

**RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS DISTRICT NO.
1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING PAYMENT FOR REIMBURSEMENT TO OFFICERS AND EMPLOYEES OF THE
FIRE DISTRICT TOWARD THEIR EXPENSES AND INCIDENTALS
SEPTEMBER 19, 2018**

WHEREAS, N.J.S.A. 40A:14-81.5 allows fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey have agreed for certain personnel listed below to attend the City/County Technology Leadership Symposium to be held September 22, 2018 and the 2018 Local Government CIO Summit to be held on November 29, 2018 and

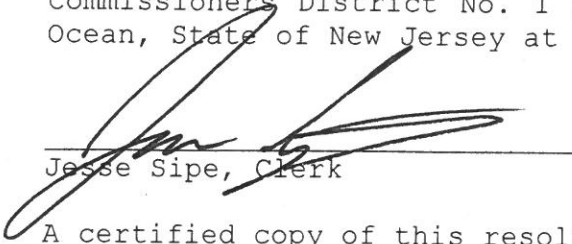
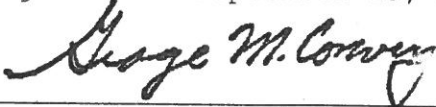
WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and costs that are related to the expo and conference and are actually incurred; such reimbursement shall not exceed sixty-five dollars (\$65.00) per diem for meals and two hundred fifty dollars (\$200.00) for ground travel; and

WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their attendance and expenses for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40A:14-81.5. Said officers and members are required to provide a detailed bill of the items which shall be accompanied by the Certification of the expenses actually incurred as a result of their attendance at the expo and conference. Said bill shall be submitted within ten (10) days after completion of the travel for which the reimbursement will be made. All expenses shall be reimbursed to the attendee in accordance with the Toms River Board of Fire Commissioners District No.1 Travel policy; and

NOW, THEREFORE, be it resolved that the Toms River Board of Fire Commissioners District No. 1 hereby authorizes the following individuals to attend said conferences and following said conferences to submit for reimbursement costs and expenses as outlined above:

Tamara Davicsin

I, Jesse Sipe, Clerk of the Toms River Township Board of Fire Commissioners District No. 1 hereby certify the above to be a true copy of a resolution duly adopted by the Toms River Board of Fire Commissioners District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey at its meeting held on September 19, 2018.


Jesse Sipe, Clerk
George Convery, Chairman

A certified copy of this resolution shall be provided by the Toms River Board of Fire Commissioners District No. 1 the following parties:

Business Administrator

Board Attorney

Tamara Davicsin

September 19, 2018
03:21 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2018 Purchase Order Listing By Expenditure Account

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P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -140-05 -001	Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/18	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -023	WORKMAN'S COMP					
T0175 TOWNSHIP OF TOMS RIVER		18-01004	2018 INSURANCE JUL-DEC	31,754.33	0.00	
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074 BENECARD SERVICES, INC.		18-00978	09/18 PRESCRIPTION PLAN#1319	5,599.00	0.00	
01- -112-05 -026	LIFE INSURANCE					
S0220 SPECIALTY BENEFITS		18-00981	4TH QTR. INSURANCE G-2276-096	7,794.48	0.00	
01- -116-05 -172	INSURANCE PREMIUMS					
T0175 TOWNSHIP OF TOMS RIVER		18-01004	2018 INSURANCE JUL-DEC	35,417.41	0.00	
01- -119-01 -274	PHYSICALS					
M0080 MERIDIAN OCCUPATIONAL HEALTH		18-00979	OESKOVIC,DIMARTINO,SAHATJIAN	8,047.00	0.00	
01- -119-05 -272	LEGAL					
R0080 RICCIO, ARMANDO LLC		18-01007	PROFESSIONAL SERVICES	1,278.00	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE					
D0119 DOUBLE 08 INVESTIGATIONS, LLC		18-01010	TEMP. PROFESSIONAL SERVICES	4,102.50	0.00	
01- -122-01 -386	CONFERENCES					
02880 GOLDEN, JAMES P.		18-01008	REIMB. IAFC CONFERENCE	2,627.19	0.00	
01- -122-05 -386	CONFERENCES					
N0169 NEW JERSEY STATE LEAGUE		18-00911	CONFERENCE	110.00	0.00	
01- -122-10 -386	CONFERENCES					
P0264 PUBLIC TECHNOLOGY INSTITUTE		18-01000	TRAINING DAVICSIN	645.00	0.00	
01- -124-01 -446	TRAINING					
S0146 SIMSUSHARE		18-00998	SIMSUSHARE SUBSCRIPTION	297.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
T0145 TOMS RIVER FITNESS CENTER		18-00935	PHYSICAL FITNESS	565.00	0.00	
01- -124-05 -449	PHYSICAL FITNESS					
T0145 TOMS RIVER FITNESS CENTER		18-00935	PHYSICAL FITNESS	95.00	0.00	
01- -125-01 -487	TURNOUT GEAR					
M0090 MES INC.		18-00969	GLOVES DIST#1	1,560.00	0.00	
01- -126-05 -531	SUPPLIES					
W0004 W.B. MASON CO., INC.		18-01019	SUPPLIES DIST#1	45.81	0.00	

September 19, 2018
03:21 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2018 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-01 -567 V0074 VOWTEL LLC	COMMUNICATIONS	18-00916	8/18 SERVICE DIST #1 INV#1094	381.20	0.00	
01- -127-05 -567 V0074 VOWTEL LLC	COMMUNICATIONS/UTILITIES	18-00916	8/18 SERVICE DIST #1 INV#1094	263.87	0.00	
01- -128-01 -606 U0065 UPS	OFFICE SUPPLIES/SHIPPING	18-01018	SHIPPING ACCT#E5400F	15.99	0.00	
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
P0131 PITNEY BOWES INC.		18-00897	POSTAGE DIST#1 ACCT#49712417	1,000.00	0.00	
F0043 FEDEX		18-01005	SHIPPING ACCT#2024-8681-9	29.21	0.00	
L0260 LYNN CARD COMPANY		18-01006	SYMPATHY CARDS DIST#1	110.00	0.00	
W0004 W.B. MASON CO., INC.		18-01019	SUPPLIES DIST#1	572.16	0.00	
				1,711.37		
01- -128-08 -606 U0065 UPS	SHIPPING	18-01018	SHIPPING ACCT#E5400F	12.62	0.00	
01- -129-01 -649 E0194 ESI EQUIPMENT, INC.	EQUIPMENT REPAIR	18-00928	REPAIR CO#1 & CO#2	51.00	0.00	
01- -129-01 -651 M0135 MINERVA CLEANERS	TURNOUT GEAR CLEAN/REPAIR	18-00926	REPAIRS CO#4	794.00	0.00	
01- -129-01 -654 A0076 AIR & GAS TECHNOLOGIES, INC.	CASCADE MAINTENANCE	18-00930	REPAIRS CO#3 & CO#4	2,311.50	0.00	
01- -129-01 -659 G0072 GENSERVE, INC.	GENERATOR MAINTENANCE	18-00976	REPAIRS/UPGRADES	4,040.00	0.00	
01- -140-05 -001 F0050 FEMA	FEMA LOAN REPAYMENT	18-00375	LOAN REPAYMENT #4086NJ12	51,920.99	0.00	
	Fund Total:			161,440.26		
Total Charged Lines: 43 Total List Amount: 161,440.26 Total Void Amount: 0.00						