

**Toms River Fire Commissioners  
Joint Board Meeting  
Toms River Fire Academy  
September 11, 2018**

Commissioner Convery called a regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 7:00 p.m. with a salute to the Flag. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

**ROLL CALL**

|                    |                     |
|--------------------|---------------------|
| Britton-present    | Autenrieth- present |
| Geoghegan-present  | Convery – present   |
| Bierbaum – present | Ambrosio – present  |
| Duff – present     | Latshaw –absent     |
| Silva-absent       | Sipe – absent       |

Attorney VanDyke present  
Bisceglie present to take minutes

John Sahatjian introduced himself as the Communication Supervisor for fire dispatch.

**Motion Bierbaum second Britton to approve minutes of the August 8, 2018 meeting.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

**BIDS-** None

**COMMUNICATIONS-** Island Heights meeting regarding dispatch to be rescheduled.

**FIRE ACADEMY-** (See inserted report from Director Hansson) Ambrosio asked who is qualified to teach the Fire Inspector Class. Hansson responded Doug Foley, Matt Janora, John Novak and the Fire Prevention Director from Brick will be an adjunct instructor. Discussion on cost of class (\$300.00) and how many enrolled (9) in class (5) will be charged. Bierbaum asked how much money has generated from outside agencies, Hansson responded approximately \$20,000. Diversity training and health screenings were performed and another one is scheduled for Monday, September 17<sup>th</sup>.

Convery asked Attorney VanDyke how can a municipality tell the board of fire commissioners that they have to do inspections. Attorney VanDyke stated there is no legal answer for that. He feels a better communication system might alleviate future issues.

Autenrieth stated in the Chief Inspectors report it was noted that the Bureau received 15 Scott packs that were donated through Toms River Police Department although they did not get bottles with them. Esposito donated 5 packs to the Fire Academy and they are all inspected. He would

need bottles if he was to put them in the inspector's cars. Will look into the budget to see if they could be purchased this year. Discussion on the standards of these packs.

**BUREAU**- Not present (See inserted report from Chief Inspector Esposito)

Geoghegan asked if any of the board was aware that a camera system has been installed at the bureau. Bierbaum stated he was in the bureau and noticed that cameras were installed. It was conveyed to him they were installed because the front part of the office deals with cash. Geoghegan said he will follow up with the Chief.

Bierbaum stated he requested more information on the Bureau monthly report and is happy to see that Chief Esposito added the year to date information as requested. He also stated the Bureau Clerical staff has requested for contract negotiations to begin.

**LEGISLATION**- No report

**FIRE OFFICERS ASSOCIATION** -no report

**INSURANCE**- No report.

**DISTRICT NO.1 ADMINISTRATOR KUBIEL**- Not present

### **BILLS**

Motion Duff second Britton for District No. 2 to pay \$78,027.08 for their share of the bills.  
(See inserted list)      AYES-4      NAYS-0      ABSTAINED-0      CARRIED

Motion Ambrosio second Autenrieth for District No. 1 to pay the bills. (See inserted list)  
   AYES-3      NAYS-0      ABSTAINED-0      CARRIED

### **UNFINISHED BUSINESS**

#### **RESOLUTION TO PURCHASE UNICUS UNIII CASCADE SYSTEM FROM A NATIONAL COOPERATIVE PURCHASING AGREEMENT**

A resolution was presented, Motion Ambrosio second Bierbaum to approve to purchase the Unicus UNIII Cascade System from a National Cooperative Purchasing Agreement.  
(see inserted resolution)

#### **ROLL CALL VOTE**

|                |              |
|----------------|--------------|
| Latshaw-Absent | Ambrosio-Yes |
| Autenrieth-Yes | Sipe-Absent  |
| Convery-Yes    |              |

#### **ROLL CALL VOTE**

|                |              |
|----------------|--------------|
| Britton -Yes   | Bierbaum-Yes |
| Duff -Yes      | Silva-Absent |
| Geoghegan -Yes |              |

CARRIED

#### **RESOLUTION TO HIRE DANA MITCHELL AS A CLASS II FIRE INSPECTOR**

A resolution was presented, Motion Ambrosio second Britton to hire Dana Mitchell as a Class II Fire Inspector. (See inserted Resolution)

Ambrosio stated this was done by motion last meeting but as a formality a resolution will be made as part of the record.

#### **ROLL CALL VOTE**

|                |              |
|----------------|--------------|
| Latshaw-Absent | Ambrosio-Yes |
| Autenrieth-Yes | Sipe-Absent  |
| Convery-Yes    |              |

**ROLL CALL VOTE**

Britton -Yes                      Bierbaum-Yes  
Duff -Yes                        Silva-Absent  
Geoghegan -Yes

**CARRIED**

**RESOLUTION TO HIRE JOHN SAHATJIAN AS COMMUNICATION SUPERVISOR FOR FIRE DISPATCH.** A resolution was presented, Motion Ambrosio second Britton to hire John Sahatjian as Communication Supervisor for Fire Dispatchers. (See inserted Resolution)

Ambrosio stated this was done by motion last meeting but as a formality a resolution will be made as part of the record.

**ROLL CALL VOTE**

Latshaw-Absent                      Ambrosio-Yes  
Autenrieth-Yes                      Sipe-Absent  
Convery-Yes

**ROLL CALL VOTE**

Britton -Yes                      Bierbaum-Yes  
Duff -Yes                        Silva-Absent  
Geoghegan -Yes

**CARRIED**

**NEW BUSINESS**

**BUDGET HEARINGS** – Motion Autenrieth second Ambrosio to advertise Budget hearing dates for October 10, 2018 @ 5:00 p.m. and October 18<sup>th</sup> @ 6:00 p.m.

**AYES-9 NAYS-0 ABSTAINED-0 CARRIED**

Bierbaum asked OEM Director William Roncskevitz to address the board re: OEM annexes. Roncskevitz stated the emergency port system annex for fire is up to date and not being updated until 2019. There are some changes they are looking to add or delete in 2019 and invited all commissioners to the EEOC office with any questions or concerns.

Bierbaum stated he will continue the conversation about identifying the Toms River fire department for extrication in Toms River and will continue to look into the legality of this. Ambrosio stated Roncskevitz just indicated when OEM is activated that's when the annexes come into play and they have no authority until activated.

**PARTICIPATION BY THE PUBLIC**- None

**PRIVATE EXECUTIVE SESSION**- Motion Ambrosio second Britton to go into Private Executive Session@ 7:40 p.m. **AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

*Matters Relating to the Employment Relationship* and Legal advice: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

**Motion Ambrosio second Britton to go into open session @ 8:20 p.m.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

**There being no further business, Motion Britton second Duff to close the meeting at 8:25p.m.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

Respectfully submitted,

*Jesse Sipe*

Jesse Sipe, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE  
COMMISSIONERS, DISTRICT No. 1, AND TOMS RIVER TOWNSHIP  
BOARD OF FIRE COMMISSIONERS, DISTRICT No. 2 COUNTY OF  
OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 52:34-  
6.2(b)(3) TO PURCHASE A UNICUS UNIII/25H-E3 20 HP, 6000 PSI  
25.2 SCFM W/P5 SECURUS THROUGH A NATIONAL COOPERATIVE  
PURCHASING AGREEMENT  
SEPTEMBER 11, 2018**

**WHEREAS,** the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2 are established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

**WHEREAS,** N.J.S.A. 52:34-6.2(b)(3) authorizes contracting units, such as the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2 to use alternative procurement methods by entering into nationally recognized cooperative agreement; and,

**WHEREAS,** the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2, pursuant to N.J.S.A. 52:34-6.2(b)(3) conducted a cost analysis and established that entering into the alternative procurement method would be the most cost effective contractual solution to the purchase of the equipment; and,

**WHEREAS,** Houston-Galveston Area Counsel is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

**WHEREAS,** the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2 published a notice of intent to join the Houston-Galveston Area Counsel and provided a time period for public comment on the matter; and,

**WHEREAS,** the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2 received no public comment on its published notice of intent to join the Houston-Galveston Area Counsel within the time period for public comment set forth in the notice; and,

**WHEREAS,** the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2 thereafter completed the necessary documents and entered into an agreement with the Houston-Galveston Area Counsel; and,

**WHEREAS,** the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2 thereafter received information and pricing on a Unicus UNIII/ 25H-E3 20 HP, 6000 psi 25.2 SCFM W/P5 Securus, which complied with the special requirements of the District; and,

**WHEREAS,** the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2 thereafter received all supplemental documentation from Bauer Compressors Inc., 1328 Azalea Garden Road, Norfolk, Virginia, which complied with the laws of the State of New Jersey for entities awarded a contract by a public entity; and,

**NOW, THEREFORE,** be it Resolved that:

1. That pursuant to N.J.S.A. 52:34-6.2(b)(3), the Joint Board of Fire Commissioners does award the contract for a Unicus UNIII/ 25H-E3 20 HP, 6000 psi 25.2 SCFM W/P5 Securus from Bauer Air Compressors through the cooperative agreement.

2. That the contract is awarded in the amount of \$60,205.00 to Bauer Air Compressors.

3. That the Chairmen are authorized to execute and the Clerks to attest to the proposed contracts for the purchase of equipment, which such contract shall be available for public examination at the Administration Office of the Fire Commissioners during normal business hours.

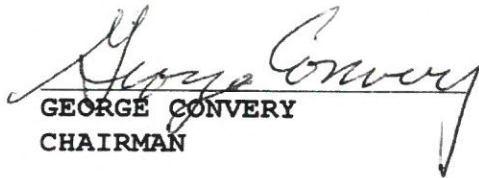
4. That the awarding of the contract is contingent on Bauer Air Compressors entering into a contract complying with the terms of this resolution.

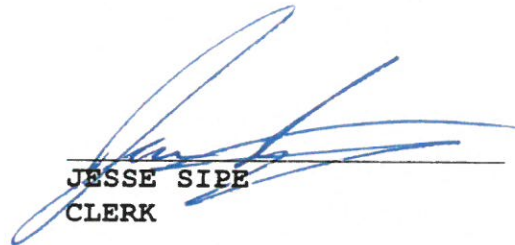
5. That the Clerks of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairmen;
- B. Administrators; and,
- C. Bauer Air Compressors

**CERTIFICATION**

I, Jesse Sipe, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on September 11, 2018.

  
GEORGE CONVERY  
CHAIRMAN

  
JESSE SIPE  
CLERK

**CERTIFICATION**

I, Christopher Silva, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on September 11, 2018.

  
BRIAN GEOGHEGAN  
CHAIRMAN

  
CHRISTOPHER SILVA  
CLERK  
JOSEPH G. DUFF



**RESOLUTION AUTHORIZING THE TOMS RIVER BOARD OF FIRE  
COMMISSIONERS DISTRICT NO. 1 AND DISTRICT NO. 2, IN THE TOWNSHIP  
OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING  
THE APPOINTMENT  
OF A PROBATIONARY CLASS II FIRE INSPECTOR FOR THE BUREAU OF FIRE  
PREVENTION  
SEPTEMBER 11, 2018**

**WHEREAS,** Toms River Board of Fire Commissioners District No. 1 and District No. 2, operating as the Toms River Joint Board of Fire Commissioners, through an inter-local agreement operate the Bureau of Fire Prevention; and,

**WHEREAS,** the Toms River Joint Board of Fire Commissioners hire and employs Fire Inspectors; and,

**WHEREAS,** at the present time a need exists for the employment of one Probationary Class II Fire Inspector; and,

**WHEREAS,** applications have been received and reviewed and one candidate has been selected to fill the position of Probationary Class II Fire Inspector; and,

**WHEREAS,** the Toms River Joint Board of Fire Commissioners approved to set the starting salary of \$37,000 annually.

**NOW, THEREFORE, BE IT RESOLVED,** by the Toms River Board of Fire Commissioners District No. 1 and District No. 2, in the Township of Toms River, County of Ocean, State of New Jersey, acting as the Toms River Joint Board of Fire Commissioners, as follows;

1. Dana Mitchell will be hired as Probationary Class II Fire Inspector with a starting salary of \$37,000;
2. That the Clerks of the Fire Districts shall forward a certified copy of this Resolution to the following:

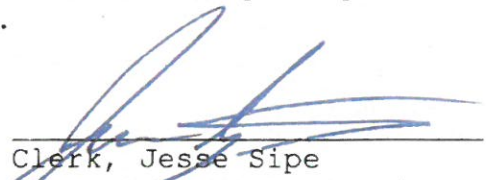
- A. Chairman of the Boards;
- B. Administrators of the Districts; and,
- C. Bureau of Fire Prevention



**CERTIFICATION**

I, Jesse Sipe, Clerk of the Toms River Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on September 11, 2018.

  
Chairman, George Convery  
Toms River Fire District No.1

  
Clerk, Jesse Sipe  
Toms River Fire District No.1

**CERTIFICATION**

I, Christopher Silva, Clerk of the Toms River Board of Fire Commissioners District No. 2, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on September 11, 2018.

  
Chairman, Brian Geoghegan  
Toms River Fire District No.2

  
Clerk, Christopher Silva  
Toms River Fire District No.2

JOSEPH G. DUFF

**RESOLUTION AUTHORIZING THE TOMS RIVER BOARD OF FIRE  
COMMISSIONERS DISTRICT NO. 1 AND DISTRICT NO. 2, IN THE TOWNSHIP  
OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING  
THE APPOINTMENT  
OF COMMUNICATIONS SUPERVISOR FOR THE EMERGENCY COMMUNICATIONS  
CENTER**

**SEPTEMBER 11, 2018**

**WHEREAS**, Toms River Board of Fire Commissioners District No. 1 and District No. 2, operating as the Toms River Joint Board of Fire Commissioners, through an inter-local agreement operate the Emergency Communications Center; and,

**WHEREAS**, the Toms River Joint Board of Fire Commissioners hire and employs dispatchers; and,

**WHEREAS**, at the present time a need exists for the employment of one Communications Supervisor; and,

**WHEREAS**, applications have been received and reviewed and one candidate has been selected to fill the position of Communications Supervisor; and,

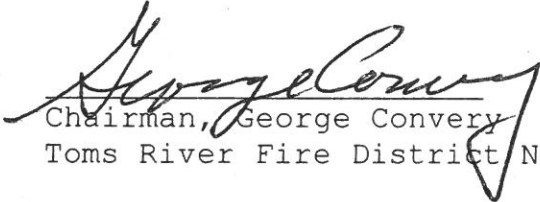
**WHEREAS**, the Toms River Joint Board of Fire Commissioners approved to set the starting salary of \$87,790 annually.

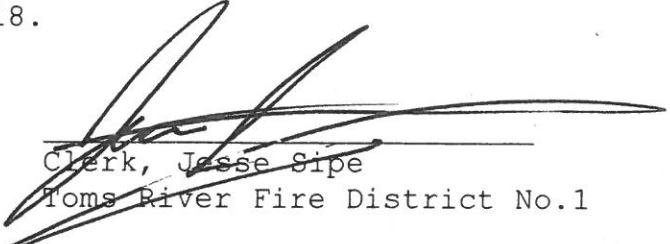
**NOW, THEREFORE, BE IT RESOLVED**, by the Toms River Board of Fire Commissioners District No. 1 and District No. 2, in the Township of Toms River, County of Ocean, State of New Jersey, acting as the Toms River Joint Board of Fire Commissioners, as follows;

1. John A. Sahatjian will be hired as Communications Supervisor with a starting salary of \$87,790;
2. That the Clerks of the Fire Districts shall forward a certified copy of this Resolution to the following:
  - A. Chairman of the Boards;
  - B. Administrators of the Districts; and,
  - C. Bureau of Fire Prevention

**CERTIFICATION**


I, Jesse Sipe, Clerk of the Toms River Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on September 11, 2018.


  
Chairman, George Convery  
Toms River Fire District No.1

  
Clerk, Jesse Sipe  
Toms River Fire District No.1

**CERTIFICATION**

I, Christopher Silva, Clerk of the Toms River Board of Fire Commissioners District No. 2, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on September 11, 2018.

  
Chairman, Brian Geoghegan  
Toms River Fire District No.2

  
Clerk, Christopher Silva  
Toms River Fire District No.2  
JOSEPH G. Duff



# Toms River Fire Academy

1780 Church Rd. (Site Location)

1144 Hooper Ave. (Mailing)

Suite 306

Toms River, NJ 08753

(732) 255-4024 - (732) 341-4441

academy@trfire.org

## Toms River Fire Training Center Report September 2018

1. Fire Instructor 2 class completed. 7 of 8 students passed the State Certification Test. Fire Prevention Inspector Class started Monday night with 9 students. This is the first time the FA has offered this class.
2. Outside agencies using the facility in August and September: Lakewood FD, Island Heights, Jackson Mills VFC, Whitesville and TRPD. Outside agencies are scheduled through November.
3. Toms River fire companies conducted live burn drills several times during the months of August and September. They also made use of the burn building and other props for Drills and Training.
4. Instructor Joe Brown, once again, completed several construction and maintenance projects around the academy.
5. State required mandatory training classes are continuing. Hazcomm, HazMat Operations, SCBA qualification and Blood Borne Pathogens/lock out tag out and Harassment Prevention have been completed. Left to be completed is the Special Operations Refresher. Participation has been very good. All mandatory training will be delivered on at least 6 drill nights giving all members the opportunity to attend.
6. The epoxy floor project has been completed. Brick Electric is working on several projects and Ocean Security is currently installing the key fob system. The air refill system has been ordered and will be delivered in about 6 weeks.
7. FF 1/2 class scheduled to start Oct 1<sup>st</sup> has 32 students registered. Half from Toms River and half from out of town. We believe this is the largest class to date at our Academy.

Respectfully submitted,  
Bob Hansson, Director

Toms River Bureau of Fire Prevention  
33 Washington Street  
P. O. Box 728  
Toms River, New Jersey 08753  
732 240-5153



## **Fire Commissioners Report Month of September 2018**

1. The Bureau has received 15 Scott Packs that were donated from Toms River Police Department; they are only 2 years old. I have given the Fire Academy 5 packs and at this time the Bureau will be keeping the remaining 10.
2. The Township has entered into agreement with Island Heights to perform plan review & UCC inspections. The Township approved the agreement, which included the Bureau starting on August 27, 2018.

Respectfully,

A handwritten signature in black ink, appearing to read "Kevin Esposito".

Kevin Esposito,  
Chief Inspector

September 11, 2018  
03:11 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract      Print Perpetual, Revenue, & G/L Accounts: N      Open: N    Void: N    Paid: Y  
Format: Condensed      Held: N    Aprv: N    Rcvd: Y  
Range: 03- -111-51 -001      to 03- -134-54 -741      Bid: Y    State: Y    Other: Y    Exempt: Y  
Rcvd Batch Id Range: First    to Last      Paid Date Range: 08/09/18 to 09/11/18      Include Non-Budgeted: Y  
Prior Year Only: N  
Department Page Break: No      Subtotal CAFR: No      Subtotal Department: No      Subtotal Extd: No

| Expend Account Vendor                | Description                | P.O. Id  | P.O. Description              | Amount    | Void Amount | PO Type |
|--------------------------------------|----------------------------|----------|-------------------------------|-----------|-------------|---------|
| 03- -111-53 -003                     | INSTRUCTOR'S REMUNERATION  |          |                               |           |             |         |
| H0108 HOPSON, WILLIAM                |                            | 18-00951 | INST. REM.                    | 230.00    | 0.00        |         |
| 03- -112-51 -023                     | WORKMAN'S COMP             |          |                               |           |             |         |
| N0125 NEW JERSEY CASUALTY            |                            | 18-00944 | W/C JOINT 4TH PAYMENT         | 2,109.30  | 0.00        |         |
| 03- -112-51 -024                     | HEALTH BENEFITS            |          |                               |           |             |         |
| H0110 HORIZON BLUE CROSS/BLUE SHIELD |                            | 18-00924 | 09/18 HEALTH                  | 5,051.11  | 0.00        |         |
| 03- -112-53 -023                     | WORKMAN'S COMP.            |          |                               |           |             |         |
| N0125 NEW JERSEY CASUALTY            |                            | 18-00944 | W/C JOINT 4TH PAYMENT         | 351.55    | 0.00        |         |
| 03- -112-54 -023                     | WORKMAN'S COMP             |          |                               |           |             |         |
| N0125 NEW JERSEY CASUALTY            |                            | 18-00944 | W/C JOINT 4TH PAYMENT         | 7,013.05  | 0.00        |         |
| 03- -112-54 -024                     | HEALTH BENEFITS/DISABILITY |          |                               |           |             |         |
| U0046 UNITED HEALTHCARE INS. CO.     |                            | 18-00895 | 09/18 INS. CUSTOMER #04P2972  | 190.15    | 0.00        |         |
| H0033 HARTFORD INSURANCE COMPANY     |                            | 18-00922 | 09/18 INSURANCE GROUP #680338 | 799.10    | 0.00        |         |
| H0110 HORIZON BLUE CROSS/BLUE SHIELD |                            | 18-00924 | 09/18 HEALTH                  | 20,619.62 | 0.00        |         |
|                                      |                            |          |                               | 21,608.87 |             |         |
| 03- -112-55 -023                     | WORKMAN'S COMP             |          |                               |           |             |         |
| N0125 NEW JERSEY CASUALTY            |                            | 18-00944 | W/C JOINT 4TH PAYMENT         | 703.10    | 0.00        |         |
| 03- -112-55 -024                     | HEALTH BENEFITS/DISABILITY |          |                               |           |             |         |
| U0046 UNITED HEALTHCARE INS. CO.     |                            | 18-00895 | 09/18 INS. CUSTOMER #04P2972  | 28.97     | 0.00        |         |
| H0033 HARTFORD INSURANCE COMPANY     |                            | 18-00922 | 09/18 INSURANCE GROUP #680338 | 181.44    | 0.00        |         |
| H0110 HORIZON BLUE CROSS/BLUE SHIELD |                            | 18-00924 | 09/18 HEALTH                  | 3,208.09  | 0.00        |         |
|                                      |                            |          |                               | 3,418.50  |             |         |
| 03- -113-53 -062                     | SAFETY EQUIPMENT           |          |                               |           |             |         |
| W0134 WITMER ASSOCIATES, INC.        |                            | 18-00771 | ROOF LADDER F.A.              | 250.00    | 0.00        |         |
| 03- -113-53 -064                     | TOOLS & EQUIPMENT          |          |                               |           |             |         |
| N0040 NAT ALEXANDER CO., INC.        |                            | 18-00769 | HOSE F.A.                     | 3,293.00  | 0.00        |         |
| 03- -113-54 -074                     | OFFICE EQUIPMENT           |          |                               |           |             |         |
| H0100 HOME DEPOT                     |                            | 18-00884 | EQUIP. BUREAU                 | 37.95     | 0.00        |         |
| A0120 ALTERNATIVE MICROGRAPHICS      |                            | 18-00907 | MICRO-FILMING                 | 605.86    | 0.00        |         |
|                                      |                            |          |                               | 643.81    |             |         |
| 03- -113-54 -075                     | VEHICLES                   |          |                               |           |             |         |
| M0181 MOTOROLA SOLUTIONS, INC.       |                            | 18-00767 | MOBILE RADIO BUREAU           | 1,459.50  | 0.00        |         |

September 11, 2018  
03:11 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

Page No: 2

| Expend Account<br>Vendor           | Description  | P.O. Id              | P.O. Description                                  | Amount                               | Void Amount  | PO Type |
|------------------------------------|--|----------------------|---|--------------------------------------|--------------|---------|
| 03- -113-55 -075<br>M0181          | VEHICLES<br>MOTOROLA SOLUTIONS, INC.                               | 18-00767             | MOBILE RADIO BUREAU                               | 1,000.00                             | 0.00         |         |
| 03- -113-57 -064<br>G0155          | TOOLS & EQUIPMENT<br>GRAINGER                                      | 18-00845             | EQUIP. TECH RESCUE                                | 224.68                               | 0.00         |         |
| 03- -116-51 -171<br>S0088          | INSURANCE PREMIUMS<br>SELECTIVE INSURANCE CO.                      | 18-00943             | 2018 INS. 4TH PAYMENT JOINT                       | 2,512.63                             | 0.00         |         |
| 03- -116-52 -171<br>S0088          | INSURANCE PREMIUMS<br>SELECTIVE INSURANCE CO.                      | 18-00943             | 2018 INS. 4TH PAYMENT JOINT                       | 6.00                                 | 0.00         |         |
| 03- -116-53 -171<br>S0088          | INSURANCE PREMIUMS<br>SELECTIVE INSURANCE CO.                      | 18-00943             | 2018 INS. 4TH PAYMENT JOINT                       | 4,674.85                             | 0.00         |         |
| 03- -116-54 -171<br>S0088          | INSURANCE PREMIUMS<br>SELECTIVE INSURANCE CO.                      | 18-00943             | 2018 INS. 4TH PAYMENT JOINT                       | 1,547.47                             | 0.00         |         |
| 03- -116-55 -171<br>S0088          | INSURANCE PREMIUMS<br>SELECTIVE INSURANCE CO.                      | 18-00943             | 2018 INS. 4TH PAYMENT JOINT                       | 408.05                               | 0.00         |         |
| 03- -119-52 -272<br>B0214          | LEGAL<br>BRASLOW, RICHARD M. ESQ                                   | 18-00931             | PROFESSIONAL SERVICES                             | 54.00                                | 0.00         |         |
| 03- -119-54 -272<br>B0214          | LEGAL<br>BRASLOW, RICHARD M. ESQ                                   | 18-00931             | PROFESSIONAL SERVICES                             | 540.00                               | 0.00         |         |
| 03- -123-54 -416<br>E0199<br>N0045 | DUES & SUBSCRIPTIONS<br>ESPOSITO, KEVIN<br>NATIONAL FIRE CODES     | 18-00901<br>18-00914 | REIMB. UCC LICENSE<br>NAT'L FIRE CODE ELECTRONIC  | 91.00<br>1,345.50<br><u>1,436.50</u> | 0.00<br>0.00 |         |
| 03- -123-55 -416<br>B0023          | DUES & SUBSCRIPTIONS<br>BAUER, CHARLES                             | 18-00959             | REIMB. INSPECTOR LICENSE                          | 91.00                                | 0.00         |         |
| 03- -123-55 -417<br>T0134          | CREDIT CARD FEES<br>TOMS RIVER FIRE COMMISSIONERS                  | 18-00949             | CREDIT CARD FEES                                  | 147.36                               | 0.00         |         |
| 03- -124-53 -450<br>L0105          | MEALS<br>LENNY'S SILVERTON MEATS & DELI                            | 18-00925             | MEALS F.A.  | 90.41                                | 0.00         |         |
| 03- -124-54 -447<br>H0100          | TRAINING MATERIALS<br>HOME DEPOT                                   | 18-00884             | EQUIP. BUREAU                                     | 149.00                               | 0.00         |         |
| 03- -124-57 -446<br>G0155<br>N0150 | TRAINING & MATERIALS<br>GRAINGER<br>NEW JERSEY MOTOR VEHICLE COMM. | 18-00874<br>18-00885 | SUPPLIES TECH RESCUE<br>TECH TRAILER REGISTRATION | 1,204.46<br>60.00<br><u>1,264.46</u> | 0.00<br>0.00 |         |



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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

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| Expend Account<br>Vendor | Description                   | P.O. Id  | P.O. Description               | Amount          | Void Amount | PO Type |
|--------------------------|-------------------------------|----------|--------------------------------|-----------------|-------------|---------|
| 03- -125-54 -487         | CLOTHING                      |          |                                |                 |             |         |
| L0030                    | LANDS END BUSINESS OUTFITTERS | 18-00846 | BUREAU CLOTHING                | 303.62          | 0.00        |         |
| W0134                    | WITMER ASSOCIATES, INC.       | 18-00873 | BOOTS BRITTON                  | 243.00          | 0.00        |         |
|                          |                               |          |                                | <u>546.62</u>   |             |         |
| 03- -126-54 -529         | FUEL                          |          |                                |                 |             |         |
| T0175                    | TOWNSHIP OF TOMS RIVER        | 18-00918 | 7/18 FUEL JOINT                | 924.92          | 0.00        |         |
| 03- -127-51 -567         | TELEPHONE                     |          |                                |                 |             |         |
| R0012                    | RACKSPACE US, INC.            | 18-00864 | EMAIL JUL ACCT#030-34971557175 | 64.50           | 0.00        |         |
| V0009                    | VERIZON                       | 18-00941 | PHONE JOINT                    | 298.49          | 0.00        |         |
| V0008                    | VERIZON CABS                  | 18-00942 | PHONE JOINT                    | 7,344.65        | 0.00        |         |
| R0012                    | RACKSPACE US, INC.            | 18-00950 | EMAIL AUG ACCT#030-34971557175 | 75.25           | 0.00        |         |
|                          |                               |          |                                | <u>7,782.89</u> |             |         |
| 03- -127-53 -566         | UTILITIES                     |          |                                |                 |             |         |
| T0165                    | TOMS RIVER M.U.A.             | 18-00272 | 4TH QTR. 2018 ACCT#41176-1     | 277.02          | 0.00        |         |
| S0337                    | SUEZ WATER T.R.               | 18-00920 | 08/18 F.A.                     | 324.09          | 0.00        |         |
| J0048                    | JCP&L                         | 18-00934 | ACCT#200 000 001 020           | 1,821.83        | 0.00        |         |
|                          |                               |          |                                | <u>2,422.94</u> |             |         |
| 03- -127-53 -567         | TELEPHONE                     |          |                                |                 |             |         |
| V0074                    | VOWTEL LLC                    | 18-00915 | 8/18 SERVICE JOINT             | 202.55          | 0.00        |         |
| 03- -127-53 -568         | INTERNET                      |          |                                |                 |             |         |
| R0012                    | RACKSPACE US, INC.            | 18-00864 | EMAIL JUL ACCT#030-34971557175 | 4.75            | 0.00        |         |
| V0009                    | VERIZON                       | 18-00941 | PHONE JOINT                    | 175.00          | 0.00        |         |
| R0012                    | RACKSPACE US, INC.            | 18-00950 | EMAIL AUG ACCT#030-34971557175 | 4.75            | 0.00        |         |
|                          |                               |          |                                | <u>184.50</u>   |             |         |
| 03- -127-54 -567         | COMMUNICATIONS                |          |                                |                 |             |         |
| V0074                    | VOWTEL LLC                    | 18-00915 | 8/18 SERVICE JOINT             | 374.09          | 0.00        |         |
| V0010                    | VERIZON WIRELESS              | 18-00938 | ACCT#720641376-00001           | 550.66          | 0.00        |         |
|                          |                               |          |                                | <u>924.75</u>   |             |         |
| 03- -127-54 -568         | INTERNET                      |          |                                |                 |             |         |
| R0012                    | RACKSPACE US, INC.            | 18-00864 | EMAIL JUL ACCT#030-34971557175 | 58.50           | 0.00        |         |
| C0149                    | COMCAST CABLE                 | 18-00946 | ACCT#8499 05 194 0590940       | 165.00          | 0.00        |         |
| R0012                    | RACKSPACE US, INC.            | 18-00950 | EMAIL AUG ACCT#030-34971557175 | 58.50           | 0.00        |         |
|                          |                               |          |                                | <u>282.00</u>   |             |         |
| 03- -127-55 -567         | COMMUNICATIONS                |          |                                |                 |             |         |
| V0010                    | VERIZON WIRELESS              | 18-00938 | ACCT#720641376-00001           | 119.95          | 0.00        |         |
| 03- -128-53 -607         | OFFICE SUPPLIES/SHIPPING      |          |                                |                 |             |         |
| W0134                    | WITMER ASSOCIATES, INC.       | 18-00771 | ROOF LADDER F.A.               | 493.12          | 0.00        |         |
| W0004                    | W.B. MASON CO., INC.          | 18-00906 | SUPPLIES JOINT                 | 55.50           | 0.00        |         |
|                          |                               |          |                                | <u>548.62</u>   |             |         |
| 03- -128-54 -607         | OFFICE SUPPLIES/SHIPPING      |          |                                |                 |             |         |
| L0030                    | LANDS END BUSINESS OUTFITTERS | 18-00846 | BUREAU CLOTHING                | 12.95           | 0.00        |         |
| W0134                    | WITMER ASSOCIATES, INC.       | 18-00873 | BOOTS BRITTON                  | 15.00           | 0.00        |         |
| C0172                    | CONTINENTAL FIRE & SAFETY     | 18-00890 | LIGHT FOR BUREAU               | 15.00           | 0.00        |         |

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

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| Expend Account<br>Vendor   | Description                    | P.O. Id  | P.O. Description             | Amount           | Void Amount | PO Type |
|--|--------------------------------|----------|------------------------------|------------------|-------------|---------|
| 03- -128-54 -607   | OFFICE SUPPLIES/SHIPPING       |          | Continued                    |                  |             |         |
| S0265  | STAPLES                        | 18-00894 | STAMP FOR BUREAU             | 26.59            | 0.00        |         |
| P0131  | PITNEY BOWES INC.              | 18-00896 | POSTAGE BUREAU ACCT#49712276 | 1,000.00         | 0.00        |         |
| W0004  | W.B. MASON CO., INC.           | 18-00906 | SUPPLIES JOINT               | 1,417.48         | 0.00        |         |
| W0044  | WATCHUNG SPRING WATER CO. INC. | 18-00923 | WATER BUREAU                 | 34.00            | 0.00        |         |
|  |                                |          |                              | <u>2,521.02</u>  |             |         |
| 03- -129-51 -650   | RADIO & I/T REPAIR             |          |                              |                  |             |         |
| A0095  | ALLCOMM TECHNOLOGIES           | 18-00586 | INSTALLATION OF SWITCH       | 1,920.00         | 0.00        |         |
| 03- -129-53 -648   | VEHICLE REPAIR                 |          |                              |                  |             |         |
| B0119  | BLUELINE RENTAL                | 18-00929 | FORKLIFT MAINT.              | 1,119.90         | 0.00        |         |
| 03- -129-53 -649   | BUILDING MAINTENANCE           |          |                              |                  |             |         |
| T0179  | TOZOUR ENERGY SYSTEMS, INC.    | 18-00927 | REPAIRS @ F.A.               | 396.50           | 0.00        |         |
| 03- -129-53 -657   | MAINTENANCE CONTRACTS          |          |                              |                  |             |         |
| S0210  | SOUTH JERSEY LIFT, INC.        | 18-00898 | REPAIR FORK LIFT             | 1,231.10         | 0.00        |         |
| K0030  | KEITH'S LAWN MAINT. SERVICE    | 18-00910 | 8/18 SERVICE                 | 225.00           | 0.00        |         |
| M0143  | M & M CLEANING SERVICE, INC.   | 18-00933 | 08/18 MAINT.                 | 352.00           | 0.00        |         |
| M0090  | MES INC.                       | 18-00945 | FLOW TEST JOINT              | 426.98           | 0.00        |         |
|  |                                |          |                              | <u>2,235.08</u>  |             |         |
| 03- -129-54 -648   | VEHICLE REPAIR                 |          |                              |                  |             |         |
| N0215  | NORWOOD AUTO PARTS             | 18-00870 | SUPPLIES BUREAU              | 34.40            | 0.00        |         |
| C0172  | CONTINENTAL FIRE & SAFETY      | 18-00890 | LIGHT FOR BUREAU             | 109.00           | 0.00        |         |
| K0098  | KREANS AUTO BODY, INC          | 18-00913 | REPAIR BUREAU CAR #217       | 3,759.39         | 0.00        |         |
| T0125  | TOMS RIVER CAR WASH            | 18-00948 | CAR WASH INV#1618            | 15.00            | 0.00        |         |
| J0014  | J & R PRO AUTOMOTIVE           | 18-00958 | 127, 177                     | 34.95            | 0.00        |         |
|  |                                |          |                              | <u>3,952.74</u>  |             |         |
| 03- -129-54 -657   | MAINTENANCE CONTRACTS          |          |                              |                  |             |         |
| A0120  | ALTERNATIVE MICROGRAPHICS      | 18-00907 | MICRO-FILMING                | 315.00           | 0.00        |         |
| M0090  | MES INC.                       | 18-00945 | FLOW TEST JOINT              | 426.97           | 0.00        |         |
|  |                                |          |                              | <u>741.97</u>    |             |         |
| 03- -129-55 -648   | VEHICLE REPAIR                 |          |                              |                  |             |         |
| J0014  | J & R PRO AUTOMOTIVE           | 18-00958 | 127, 177                     | 34.95            | 0.00        |         |
| 03- -133-52 -701   | CONTINGENCIES                  |          |                              |                  |             |         |
| S0165  | SKIP'S FLORIST                 | 18-00947 | HAFNER                       | 69.95            | 0.00        |         |
| 03- -134-53 -745   | F.A. UPGRADES 2017             |          |                              |                  |             |         |
| B0001  | B SAFE, INC.                   | 18-00877 | KEY FOB SYSTEM @ F.A.        | 6,360.00         | 0.00        |         |
| E0092  | ENGINE BAY FLOORS              | 18-00957 | EPOXY FLOOR @ F.A.           | 32,012.92        | 0.00        |         |
|  |                                |          |                              | <u>38,372.92</u> |             |         |
|  | Fund Total:                    |          |                              | 125,582.97       |             |         |
| Total Charged Lines: 108 Total List Amount: 125,582.97 Total Void Amount: 0.00 |                                |          |                              |                  |             |         |

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Detail Expenditure Transaction Inquiry By Account

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Range of Accounts: 03- -111-51 -001 to 03- -112-55 -024  
Range of Dates: 08/09/18 to 09/11/18  
Range of Reason Codes: ALL  
Include Enc/Expd/Acct Pybl with EOY Reason: Yes Include Non-Budgeted: Y  
Adds: N Changes: N Transfers In: N  
Transfers Out: N Expenditures: Y Refunds: Y  
Reimbursements: N Encumbrances: N Cancels: N  
Check Payments: N Accounts Payable: N  
PO Encumbrances: N Contract Encm: N Received PO: N

| Account No          | Account Description       | Class Id                 | Class Description | Amount    | User | Item #    |
|---------------------|---------------------------|--------------------------|-------------------|-----------|------|-----------|
| Date                | Type                      | Transaction Data/Comment | Vendor/Source     |           |      |           |
| 03- -111-51 -001    | SALARIES                  |                          |                   |           |      |           |
| 08/17/18 Expd       |                           | W/E 8-16-18 DISPATCH     |                   | 14,016.13 | DM   | B 1885 5  |
| 08/31/18 Expd       |                           | W/E 8-31-18 DISPATCH     |                   | 12,605.07 | DM   | B 1887 5  |
| Total Expenditures: | 2                         | 26,621.20                |                   |           |      |           |
| 03- -111-53 -003    | INSTRUCTOR'S REMUNERATION |                          |                   |           |      |           |
| 08/17/18 Expd       |                           | W/E 8-16-18 F.A. INST.   |                   | 476.00    | DM   | B 1885 7  |
| 08/31/18 Expd       |                           | W/E 8-31-18 F.A. INST.   |                   | 1,030.23  | DM   | B 1887 7  |
| Total Expenditures: | 2                         | 1,506.23                 |                   |           |      |           |
| 03- -111-53 -004    | FIRE ACADEMY COORDINATOR  |                          |                   |           |      |           |
| 08/17/18 Expd       |                           | W/E 8-16-18 F.A. COOR.   |                   | 576.92    | DM   | B 1885 6  |
| 08/31/18 Expd       |                           | W/E 8-31-18 F.A. COOR.   |                   | 576.92    | DM   | B 1887 6  |
| Total Expenditures: | 2                         | 1,153.84                 |                   |           |      |           |
| 03- -111-54 -001    | SALARIES                  |                          |                   |           |      |           |
| 08/17/18 Expd       |                           | W/E 8-16-18 BUR ADM      |                   | 22,715.01 | DM   | B 1885 3  |
| 08/31/18 Expd       |                           | W/E 8-31-18 BUR ADM      |                   | 22,697.40 | DM   | B 1887 3  |
| Total Expenditures: | 2                         | 45,412.41                |                   |           |      |           |
| 03- -111-55 -001    | SALARIES                  |                          |                   |           |      |           |
| 08/17/18 Expd       |                           | W/E 8-16-18 U.C.C.       |                   | 4,872.94  | DM   | B 1885 4  |
| 08/31/18 Expd       |                           | W/E 8-31-18 U.C.C.       |                   | 4,796.15  | DM   | B 1887 4  |
| Total Expenditures: | 2                         | 9,669.09                 |                   |           |      |           |
| 03- -112-51 -021    | PAYROLL TAXES             |                          |                   |           |      |           |
| 08/17/18 Expd       |                           | W/E 8-16-18 TAXES        |                   | 1,009.19  | DM   | B 1885 11 |
| 08/31/18 Expd       |                           | W/E 8-31-18 TAXES        |                   | 977.74    | DM   | B 1887 12 |
| Total Expenditures: | 2                         | 1,986.93                 |                   |           |      |           |
| 03- -112-53 -021    | PAYROLL TAXES             |                          |                   |           |      |           |
| 08/17/18 Expd       |                           | W/E 8-16-18 TAXES        |                   | 83.28     | DM   | B 1885 12 |
| 08/31/18 Expd       |                           | W/E 8-31-18 TAXES        |                   | 109.99    | DM   | B 1887 13 |
| Total Expenditures: | 2                         | 193.27                   |                   |           |      |           |
| 03- -112-54 -021    | PAYROLL TAXES             |                          |                   |           |      |           |
| 08/17/18 Expd       |                           | W/E 8-16-18 TAXES        |                   | 1,562.84  | DM   | B 1885 9  |
| 08/31/18 Expd       |                           | W/E 8-31-18 TAXES        |                   | 1,768.49  | DM   | B 1887 10 |
| Total Expenditures: | 2                         | 3,331.33                 |                   |           |      |           |

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Detail Expenditure Transaction Inquiry By Account

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| Account No<br>Date  | Type | Account Description<br>Transaction Data/Comment | Class Id | Class Description<br>Vendor/Source | Amount | User | Item #    |
|---------------------|------|---|----------|------------------------------------|--------|------|-----------|
| 03- -112-55 -021    |      | PAYROLL TAXES                                   |          |                                    |        |      |           |
| 08/17/18            | Expd | W/E 8-16-18 TAXES                               |          |                                    | 338.74 | DM   | B 1885 10 |
| 08/31/18            | Expd | W/E 8-31-18 TAXES                               |          |                                    | 366.78 | DM   | B 1887 11 |
| Total Expenditures: |      | 2   |          | 705.52                             |        |      |           |

| Fund Description    | Fund | Expenditures | Refund Expend |
|---------------------|------|--------------|---------------|
|                     | 03   | 90,579.82    | 0.00          |
| Total Of All Funds: |      | 90,579.82    | 0.00          |

| Report Totals        |          |              |           |
|----------------------|----------|--------------|-----------|
| Transaction Type     | Accounts | Transactions | Amount    |
| Total Expenditures:  | 9        | 18           | 90,579.82 |
| Total Refund Expend: | 0        | 0            | 0.00      |