

**Toms River Fire Commissioners  
Joint Board Meeting Minutes  
Toms River Fire Academy  
October 10, 2018**

Commissioner Geoghegan called a regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 7:00 p.m. with a salute to the Flag. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

**ROLL CALL**

Britton-absent	Autenrieth- present
Geoghegan-present	Convery – present
Bierbaum – present	Ambrosio – absent (excused)
Duff – present	Latshaw –present
Silva-absent (excused)	Sipe – present

Administrator Kubiel and Attorney VanDyke present  
Bisceglie present to take minutes

Sipe stated that Commissioner Ambrosio is absent for a family medical issue. Bierbaum stated Commissioner Silva has been deployed with New Jersey Task Force 1

**Motion Sipe second Duff to excuse Commissioner Ambrosio and Silva.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

**Motion Autenrieth second Latshaw to approve minutes of the September 11, 2018 meeting.**

**AYES-6 NAYS-0 ABSTAINED-1 CARRIED**

**BIDS-** None

**COMMUNICATIONS-** Autenrieth stated there were issues with Warner Court and the tower at East Dover. Both were re-booted by Genovese. T1 line down at Company No.1 re: satellite receiver, repair tickets are submitted to Verizon

**FIRE DISPATCH SUPERVISOR-** John Sahatjian stated he submitted an SOG recommendation but was unaware of the proper procedure in submitting to the individual districts and will correct in future. (See inserted report)

**FIRE ACADEMY-** (See inserted report from Director Hansson)

Latshaw stated:

1. The truck bay floors have been completed, thanked all that were involved in getting this project complete.
2. Certain projects cost less than originally anticipated so there are funds left to do the LED lighting on the interior. Brick electric is in the process of doing the exterior lighting which should save on the electrical bill.

3. Contractor for burn building will be here to fix some warranty issues and will request a proposal for the roof extension over the fire safety station outside the burn building. Smaller projects are being addressed.
4. Level 1 & 2 with 32 students is the largest class that has been at the fire academy.

**BUREAU-** (See inserted report from Chief Inspector Esposito)

Geoghegan stated there was a discussion at last month's meeting which was followed up with an email regarding the camera system that was installed at the bureau. Esposito feels there are major security issues and proceeded with the project. Geoghegan stated security issues are a valid concern but none of the board members were advised of his concerns on security. He asked if there is a plan for record retention. Esposito stated currently there is no plan in place.

**LEGISLATION-** No report

**FIRE OFFICERS ASSOCIATION** -Mtg. tonight

**INSURANCE-** No report.

**DISTRICT NO.1 ADMINISTRATOR KUBIEL-** Kubiel asked if Brick Electric could be paid tonight he was unaware that were finished. Bob Hansson stated he does not have an invoice yet and suggested waiting until next meeting.

**BILLS**

Motion Duff second Bierbaum for District No. 2 to pay \$95,352.82 for their share of the bills.  
(See inserted list)

AYES-3 NAYS-0 ABSTAINED-0 CARRIED

Motion Sipe second Autenrieth for District No. 1 to pay the bills. (See inserted list)

AYES-4 NAYS-0 ABSTAINED-0 CARRIED

**UNFINISHED BUSINESS-**None

**NEW BUSINESS**

**REQUEST TO PURCHASE FOR BUREAU-** Tabled until next month until transfers can be made.

**RESOLUTION FIRE SUB CODE** -A resolution was presented, Motion Sipe second Autenrieth entering into a shared service agreement with Toms River Township for the administration and enforcement of the fire subcode of the uniform construction code.  
(See inserted resolution)

**ROLL CALL VOTE**

Latshaw-Yes	Ambrosio-Absent
Autenrieth-Yes	Sipe-Yes
Convery-Yes	

**ROLL CALL VOTE**

Bierbaum-Yes	Britton -Absent
Duff -Yes	Silva-Absent
Geoghegan -Yes	

CARRIED

**SOG-OUT OF SERVICE UNITS-** Autenrieth stated this will be addressed at the individual meetings as all SOG'S are.

Duff questioned the purpose of changing the current SOG. Sahatjian stated the time change is because the shifts start times are 7am and 7pm so when each shift begins the OOS units would be announced. The reason for the change of day is because the part timers work on Wednesdays and it will give them practice.

Geoghegan asked if Latshaw would like to make a motion for the lighting upgrade. Latshaw stated there are funds remaining in the budget to proceed with the LED interior lighting which is approximately \$20,000 and also recommended a floor scrubber for the new epoxy floors for approximately \$8,000.

**Motion Latshaw second Convery to move forward with the interior lighting and scrubber purchase.**  
**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

Bierbaum recommended to form a town wide committee to include both fire districts, EMS, police department and OEM which would establish a continuity operations plan. This would ensure the capability to continue essential functions in various broad spectrums of disasters.

Autenrieth stated earlier Communication Supervisor discussed two options to track scheduling. Sahatjian stated option B "When 2 Work" software which the dispatchers are currently on a 30-day trial is working very well and the cost is 200.00 per year for up to 20 employees.

**Motion Autenrieth second Convery to purchase the When 2 Work software program for dispatch scheduling.**  
**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

**PARTICIPATION BY THE PUBLIC-** None

**PRIVATE EXECUTIVE SESSION-** Motion Sipe second Autenrieth to go into Private Executive Session@ 7:40 p.m.  
**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

*Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and Legal Advice* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

**Motion Duff second Sipe to go into open session @ 8:40 p.m.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

Having the authority as pursuant to Title NJSA 59:10-4 to indemnify a local public employee, Sipe made a motion seconded by Bierbaum to indemnify named Commissioners in pending complaint.

**ROLL CALL VOTE**

Latshaw-Yes	Ambrosio-Absent
Autenrieth-Yes	Sipe-Yes
Convery-Yes	

**ROLL CALL VOTE**

Bierbaum -Yes	Britton -Absent
Duff -Yes	Silva-Absent
Geoghegan-Yes	

**CARRIED**

**Motion Duff second Autenrieth to accept Communication Supervisor John Sahatjian contract as written with converting leave time from days to hours.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

**There being no further business, Motion Sipe second Duff to close the meeting at 8:45p.m.**

**AYES-7 NAYS-0 ABSTAINED-0 CARRIED**

Respectfully submitted,

*Jesse Sipe*

Jesse Sipe, Clerk

RESOLUTION AUTHORIZING THE TOMS RIVER TOWNSHIP BOARD OF FIRE  
COMMISSIONERS DISTRICT NO. 1 AND DISTRICT NO. 2, COUNTY OF  
OCEAN, STATE OF NEW JERSEY, ENTERING INTO A SHARED SERVICES  
AGREEMENT WITH THE TOWNSHIP OF TOMS RIVER FOR THE  
ADMINISTRATION AND ENFORCEMENT OF THE FIRE SUBCODE OF THE  
UNIFORM CONSTRUCTION CODE  
OCTOBER 10,2018

**WHEREAS,** the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 has been established pursuant to N.J.S.A. 40A:14-70 and pursuant to that statute has the authority to enter into contracts; and,

**WHEREAS,** N.J.S.A. 40A:65-1 et seq., the "Uniform Shared Services and Consolidation Act" authorizes the Toms River Township Board of Fire Commissioners, District No.1 and District No.2 to enter into shared services agreements with other public entities; and,

**WHEREAS,** the Township of Toms River has by Resolution dated September 25,2018, authorized entering into an agreement with the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 for the administration and enforcement of the Fire Subcode; and,

**WHEREAS,** the State Uniform Construction Code Act through the implementing regulations of the Department of Community Affairs has established a system for all types of inspections, including Fire Subcode inspections; and,

**WHEREAS,** the Township of Toms River has requested an extension of the prior agreement with Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 for the provision of these services; and,

**WHEREAS,** the Township of Toms River has prepared and provided to the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2, an agreement to formalize the understanding between the public entities, a copy of said agreement is attached hereto and made a part hereof; and,

**WHEREAS,** the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have reviewed the proposed agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Toms River Township Boards of Fire Commissioners, District No.1 and District 2, County of Ocean, State of New Jersey, as follows:

1. That the Boards of Fire Commissioners District No.1 and District No.2 hereby agree to the terms of the proposal and agree to enter into and execute an agreement with the Township of Toms River for the administration and enforcement of the Fire Subcode for a five-year term commencing retroactive to January 1, 2018 through December 31, 2022.

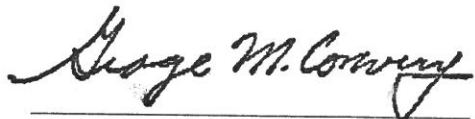
2. That the Chairmen and Clerks of the respective Boards are authorized to sign the Agreement prepared by the Township of Toms River in order to formalize the agreement.

3. That the Clerks of the Fire Districts shall forward a certified copy of this Resolution to the following:

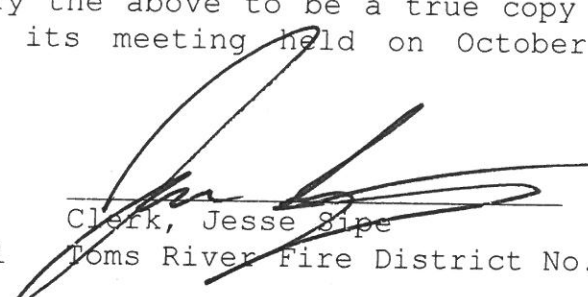
- A. Township of Toms River;
- B. Chairmen of the Boards;
- B. Administrators of the Districts; and,
- C. Attorneys for the Districts.

**CERTIFICATION**

I, Jesse Sipe, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on October 10, 2018.



Chairman, George Convery  
Toms River Fire District No.1



Clerk, Jesse Sipe  
Toms River Fire District No.1

**CERTIFICATION**

I, Christopher Silva, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on October 10, 2018.



Chairman, Brian Geoghegan  
Toms River Fire District No.2



Clerk, Christopher Silva  
Toms River Fire District No.2

JOSEPH G. DUFF



# Toms River Fire Academy

1780 Church Rd. (Site Location)

1144 Hooper Ave. (Mailing)

Suite 306

Toms River, NJ 08753

(732) 255-4024 - (732) 341-4441

academy@trfire.org

## Toms River Fire Training Center Report October 2018

1. Fire Prevention Inspector Class under way with 9 students. This is the first time the FA has offered this class. NFA Safety Officer Class is underway with 17 students.
2. Outside agencies using the facility in September and October: Lakewood FD, Jackson Mills VFC, Whitesville, Whiting, Island Heights and TRPD. Outside agencies are scheduled through November.
3. Toms River fire companies conducted live burn drills several times during the months of September and October. They also made use of the burn building and other props for Drills and Training.
4. Instructor Kieran Flynn, donated an electric golf cart to the academy.
5. State required mandatory training classes are continuing. Hazcomm, HazMat Operations, SCBA qualification and Blood Borne Pathogens/lock out tag out and Harassment Prevention have been completed. Left to be completed is the Special Operations Refresher.  
Participation has been very good. All mandatory training will be delivered on at least 6 drill nights giving all members the opportunity to attend.
6. Brick Electric is working on several projects and Ocean Security has completed installing the key fob system. The air refill system has been ordered and will be delivered in about 4 weeks.
7. FF 1/2 class started Oct 1<sup>st</sup> has 28 students registered. Half from Toms River and half from out of town. We believe this is the largest class to date at our Academy.
8. The FA has billed over \$20,000 in tuition and user fees so far this year. Several additional classes and outside drills are scheduled for November which will increase the total.
9. Fire Facilities will be on site next week to complete warranty repairs on the west door of the first floor burn room.

Respectfully submitted,  
Bob Hansson  
Director, Toms River FTC





# TOMS RIVER FIRE DEPARTMENT

## COMMUNICATIONS DIVISION

### Joint Board Report 10/10/18

Things have been going good. Much of my time the first two weeks have been setting everything up (computers, office, ect) as well as meeting the dispatchers. I have also been familiarizing myself with the employee contract and policies.

- Water Rescue Incident: After extensive review of the Water Rescue Incident on 09/04/18. I have found that there is a 2-3 minute time different in the clocks at dispatch
  - The CAD time is 2-3 minutes ahead of the computer and the recording time.
  - There was approximately a 3-4-minute difference between the dispatch of the first EMS unit and the first fire unit. The reason for this delay was due to exact location of the patient. As well as knox box being released on the fire ch. I have been waiting for a response from Wall Twp as they recently purchased software to sync all clocks on a system.
- Two areas that I see my immediate attention is the Scheduling and a point of contact/liaison between the dispatchers and the field fire/ems units.

The schedule currently is working however it is extremely inefficient. I have investigated multiple scheduling options with software that we current own, (active 911, lam responding and Datamatics), non of which provide ease of time tracking, shift swaps and time off scheduling. As well as the ease of looking at the schedule for the day, month, year and see what is happening.

I am very familiar with VCS or POSS which we used exclusively in Wall Township Police and I administer in Wall Fire District 3. This software tracks all kinds of time off, as well as overtime and ease of shift swaps and seeing if the shift is short personnel.

**Option A-** I have received a price quote for the number of employees the Fire Dispatchers have currently, please take note that the large cost upfront if for them to build the system. This is a web based program and can be accessed anywhere and on smart phones. The price is per user on the system.

The total cost is \$3107 for the first payment, initial set up and first year

Starting year 2 \$607.50

**Option B-** We have begun a 30 day trial of When 2 Work Software. It seems to be working very well, the cost is significantly cheaper, at \$200 per year for up to 20 employees. This system is great for the ease of daily scheduled, provides an app to see who is working on smart phones and is web based so can be logged in anywhere.

- Also attached is a suggested revision to one of the SOP for Communications.
- We have installed the software Mobile Eyes Responder on the dispatch console for each dispatcher to have ease of access and will begin to utilize that more to assist the Chiefs on Fire Calls.

Respectfully Submitted,

John Sahatjian



Toms River Bureau of Fire Prevention  
33 Washington Street  
P. O. Box 728  
Toms River, New Jersey 08753  
732-240-5153



## Fire Commissioners Report Month of October 2018

1. SUEZ Water has drained the Indian Hill Water Tank as of September 25 as part of a maintenance program, which would last a few months; provisions are in place by them in case of any major issues if they arise.
2. Fire prevention week has started; we have multiple programs scheduled; Inspector Mitchell & Inspector Foster made the Meadow Green Bulletin.
3. I am currently reviewing some of our ordinances to see about updating them, one in particular is the fire lane ordinance and the requirement of signs.
4. I am currently working with OC Mall management about installing additional Knox Boxes throughout the mall; the concept would be to install 9 additional boxes and set up the boxes to act as zone areas instead of having just one main box, awaiting to hear if management is going to approve this or not.

Respectfully,

A handwritten signature in black ink, appearing to read "Kevin Esposito".

Kevin Esposito,  
Chief Inspector

October 9, 2018  
03:34 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: Y
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 03- -111-51 -001	to 03- -134-54 -741	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Paid Date Range: 09/13/18 to 10/10/18	Include Non-Budgeted: Y	
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Vendor						
03- -111-53 -003	INSTRUCTOR'S REMUNERATION					
E0199	ESPOSITO, KEVIN	18-01115	INST. REM.	85.00	0.00	
03- -112-51 -024	HEALTH BENEFITS					
B0074	BENECARD SERVICES, INC.	18-00978	09/18 PRESCRIPTION PLAN#1319	1,963.14	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	18-01054	10/18 HEALTH	5,051.11	0.00	
B0074	BENECARD SERVICES, INC.	18-01090	10/18 PRESCRIPTION PLAN#1319	1,963.14	0.00	
				8,977.39		
03- -112-54 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	18-00978	09/18 PRESCRIPTION PLAN#1319	7,722.83	0.00	
U0046	UNITED HEALTHCARE INS. CO.	18-01014	10/18 INS. CUSTOMER #04P2972	190.15	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	18-01054	10/18 HEALTH	24,041.24	0.00	
H0033	HARTFORD INSURANCE COMPANY	18-01073	10/18 INSURANCE GROUP #680338	905.32	0.00	
B0074	BENECARD SERVICES, INC.	18-01090	10/18 PRESCRIPTION PLAN#1319	9,023.05	0.00	
				41,882.59		
03- -112-55 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	18-00978	09/18 PRESCRIPTION PLAN#1319	1,137.69	0.00	
U0046	UNITED HEALTHCARE INS. CO.	18-01014	10/18 INS. CUSTOMER #04P2972	28.97	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	18-01054	10/18 HEALTH	3,208.09	0.00	
H0033	HARTFORD INSURANCE COMPANY	18-01073	10/18 INSURANCE GROUP #680338	181.44	0.00	
B0074	BENECARD SERVICES, INC.	18-01090	10/18 PRESCRIPTION PLAN#1319	1,137.69	0.00	
				5,693.88		
03- -113-51 -069	RADIOS					
M0181	MOTOROLA SOLUTIONS, INC.	18-00961	PORTABLE DISPATCH	6,873.00	0.00	
03- -113-51 -074	OFFICE EQUIPMENT					
V0010	VERIZON WIRELESS	18-01071	ACCT#720641376-00001	33.74	0.00	
03- -113-53 -064	TOOLS & EQUIPMENT					
C0172	CONTINENTAL FIRE & SAFETY	18-00997	EQUIP. F.A.	2,115.00	0.00	
03- -113-53 -073	FURNITURE					
H0100	HOME DEPOT	18-01045	EQUIP. JOINT	657.00	0.00	
03- -113-54 -074	OFFICE EQUIPMENT					
V0010	VERIZON WIRELESS	18-01071	ACCT#720641376-00001	33.74	0.00	
03- -113-55 -074	OFFICE EQUIPMENT					
C0049	CDW-GOVERNMENT	18-00996	PRINTERS BUREAU	572.97	0.00	
H0100	HOME DEPOT	18-01045	EQUIP. JOINT	71.99	0.00	
				644.96		

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -115-54 -136 T0175	RENT TOWNSHIP OF TOMS RIVER	18-00269	2018 4TH QTR RENT BUREAU	2,947.88	0.00	
03- -115-55 -136 T0175	RENT TOWNSHIP OF TOMS RIVER	18-00269	2018 4TH QTR RENT BUREAU	736.00	0.00	
03- -119-51 -272 B0214	LEGAL BRASLOW, RICHARD M. ESQ	18-01112	PROFESSIONAL SERVICES	198.00	0.00	
03- -119-51 -274 M0080	PHYSICALS MERIDIAN OCCUPATIONAL HEALTH	18-00979	OESKOVIC,DIMARTINO,SAHATJIAN	115.00	0.00	
03- -119-52 -272 B0214	LEGAL BRASLOW, RICHARD M. ESQ	18-01112	PROFESSIONAL SERVICES	198.00	0.00	
03- -119-55 -271 B0214	AUDITOR BRASLOW, RICHARD M. ESQ	18-01112	PROFESSIONAL SERVICES	72.00	0.00	
03- -120-52 -311 N0163 N0163	LEGAL NOTICES NEW JERSEY PRESS NEW JERSEY PRESS	18-00892 18-01109	COMMUNICATIONS SUPERVISOR MEETINGS JOINT	398.20 90.90 <u>489.10</u>	0.00 0.00	
03- -123-54 -416 L0125	DUES & SUBSCRIPTIONS LEXIS-NEXIS	18-01116	RENEWAL BUREAU	223.74	0.00	
03- -123-55 -417 T0134	CREDIT CARD FEES TOMS RIVER FIRE COMMISSIONERS	18-01087	CREDIT CARD FEES	109.62	0.00	
03- -124-51 -446 B0012	TRAINING BANK OF AMERICA	18-01068	CONFERENCE & SUPPLIES JOINT	1,172.80	0.00	
03- -124-53 -446 F0119 S0146 R0080 S0277 S0265	TRAINING & MATERIALS FIRE PROTECTION PUBLICATIONS SIMSUSHARE RICCIO, ARMANDO LLC STATELINE FIRE & SAFETY, INC. STAPLES	18-00994 18-00998 18-01007 18-01030 18-01060	BOOKS F.A. SIMSUSHARE SUBSCRIPTION PROFESSIONAL SERVICES CRASH RECOVERY SYSTEM JOINT SUPPLIES	629.30 198.00 1,980.00 590.00 970.96 <u>4,368.26</u>	0.00 0.00 0.00 0.00 0.00	
03- -124-54 -447 J0120	TRAINING MATERIALS JOSHUA MARCUS GROUP	18-00974	PUBLIC EDUCATION SUPPLIES	9,842.15	0.00	
03- -124-54 -449 T0145	PHYSICAL FITNESS TOMS RIVER FITNESS CENTER	18-00935	PHYSICAL FITNESS	15.00	0.00	
03- -124-57 -446 H0100 W0004	TRAINING & MATERIALS HOME DEPOT W.B. MASON CO., INC.	18-01045 18-01113	EQUIP. JOINT SUPPLIES JOINT	990.19 18.38 <u>1,008.57</u>	0.00 0.00	
03- -125-51 -487 A0023	CLOTHING ACTION UNIFORM COMPANY	18-01003	BRITTON, MITCHELL, SAHATJIAN	635.00	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -125-53 -487 F0019	CLOTHING FARRO'S FAR OUT TEES, INC.	18-01079	SHIRTS F.A.	663.30	0.00	
03- -125-54 -487 A0023 C0172 F0019 L0030	CLOTHING ACTION UNIFORM COMPANY CONTINENTAL FIRE & SAFETY FARRO'S FAR OUT TEES, INC. LANDS END BUSINESS OUTFITTERS	18-01003 18-01024 18-01025 18-01053	BRITTON, MITCHELL, SAHATJIAN BOOTS BUREAU SHIRTS BUREAU CLOTHING BUREAU	1,436.00 407.00 105.90 43.04 <u>1,991.94</u>	0.00 0.00 0.00 0.00	
03- -125-57 -487 A0099	CLOTHING - TECH RESCUE ALL HANDS FIRE EQUIPMENT	18-00982	TECH RESCUE EQUIP.	1,275.90	0.00	
03- -126-53 -530 T0175 N0155	FUEL(BUILDING/AUTO) TOWNSHIP OF TOMS RIVER NEW JERSEY NATURAL GAS CO.	18-01056 18-01059	8/18 FUEL JOINT ACCT#22-0009-3986-41	42.92 42.04 <u>84.96</u>	0.00 0.00	
03- -126-53 -531 H0100 B0012	SUPPLIES HOME DEPOT BANK OF AMERICA	18-01045 18-01068	EQUIP. JOINT CONFERENCE & SUPPLIES JOINT	74.68 105.98 <u>180.66</u>	0.00 0.00	
03- -126-54 -529 T0175	FUEL TOWNSHIP OF TOMS RIVER	18-01056	8/18 FUEL JOINT	626.14	0.00	
03- -126-55 -529 T0175	FUEL TOWNSHIP OF TOMS RIVER	18-01056	8/18 FUEL JOINT	197.97	0.00	
03- -127-51 -567 V0008 V0010 V0009	TELEPHONE VERIZON CABS VERIZON WIRELESS VERIZON	18-01066 18-01071 18-01101	PHONE JOINT ACCT#720641376-00001 PHONE JOINT	7,344.65 65.60 313.85 <u>7,724.10</u>	0.00 0.00 0.00	
03- -127-53 -566 J0048 S0337	UTILITIES JCP&L SUEZ WATER T.R.	18-01052 18-01088	ACCT#200 000 001 020 09/18 F.A.	2,094.70 324.09 <u>2,418.79</u>	0.00 0.00	
03- -127-53 -568 V0009	INTERNET VERIZON	18-01101	PHONE JOINT	165.00	0.00	
03- -127-54 -567 V0010	COMMUNICATIONS VERIZON WIRELESS	18-01071	ACCT#720641376-00001	649.23	0.00	
03- -127-54 -568 C0149	INTERNET COMCAST CABLE	18-01100	ACCT#8499 05 194 0590940	160.00	0.00	
03- -127-55 -567 V0010	COMMUNICATIONS VERIZON WIRELESS	18-01071	ACCT#720641376-00001	119.95	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -128-53 -607	OFFICE SUPPLIES/SHIPPING					
00005	OCCUPATIONAL HEALTH	18-00962	CALIBRATE FIT TEST MACHINE FA	185.00	0.00	
C0172	CONTINENTAL FIRE & SAFETY	18-00997	EQUIP. F.A.	125.00	0.00	
I0089	IMAGE SYSTEMS FOR BUSINESS INC	18-01001	COPIES F.A.	101.92	0.00	
S0265	STAPLES	18-01060	JOINT SUPPLIES	57.79	0.00	
T0137	TOMS RIVER FIRE DISTRICT NO. 1	18-01110	JOINT I/T REPAIRS	10.00	0.00	
W0004	W.B. MASON CO., INC.	18-01113	SUPPLIES JOINT	443.87	0.00	
				<u>923.58</u>		
03- -128-54 -607	OFFICE SUPPLIES/SHIPPING					
J0120	JOSHUA MARCUS GROUP	18-00974	PUBLIC EDUCATION SUPPLIES	599.38	0.00	
W0004	W.B. MASON CO., INC.	18-01084	SUPPLIES JOINT	3,658.32	0.00	
				<u>4,257.70</u>		
03- -128-55 -607	OFFICE SUPPLIES/SHIPPING					
00070	OCEAN DATA FORMS	18-01058	ENVELOPES BUREAU	208.29	0.00	
03- -128-57 -606	POSTAGE - TECH RESCUE					
A0099	ALL HANDS FIRE EQUIPMENT	18-00982	TECH RESCUE EQUIP.	31.99	0.00	
03- -129-51 -657	MAINTENANCE CONTRACTS					
T0175	TOWNSHIP OF TOMS RIVER	18-00350	4TH QTR. 2018 SPILLMAN	9,417.79	0.00	
03- -129-53 -657	MAINTENANCE CONTRACTS					
00005	OCCUPATIONAL HEALTH	18-00962	CALIBRATE FIT TEST MACHINE FA	671.50	0.00	
G0072	GENSERVE, INC.	18-00977	UPGRADE F.A.	775.00	0.00	
M0143	M & M CLEANING SERVICE, INC.	18-01051	09/18 MAINT.	352.00	0.00	
K0030	KEITH'S LAWN MAINT. SERVICE	18-01078	9/18 SERVICE	150.00	0.00	
B0001	B SAFE, INC.	18-01102	4TH QTR 2018 ALARM	90.00	0.00	
T0137	TOMS RIVER FIRE DISTRICT NO. 1	18-01110	JOINT I/T REPAIRS	541.16	0.00	
				<u>2,579.66</u>		
03- -129-54 -648	VEHICLE REPAIR					
N0215	NORWOOD AUTO PARTS	18-01067	PARTS JOINT	8.38	0.00	
J0014	J & R PRO AUTOMOTIVE	18-01111	127, 137, 177	876.20	0.00	
P0220	PRESTIGE AUTO SPA	18-01114	CAR WASH	5.97	0.00	
				<u>890.55</u>		
03- -129-54 -650	RADIO & I/T REPAIR					
T0137	TOMS RIVER FIRE DISTRICT NO. 1	18-01110	JOINT I/T REPAIRS	631.34	0.00	
03- -129-54 -655	OFFICE CLEANING					
T0175	TOWNSHIP OF TOMS RIVER	18-00269	2018 4TH QTR RENT BUREAU	606.25	0.00	
03- -129-55 -648	VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE	18-01111	127, 137, 177	346.00	0.00	
P0220	PRESTIGE AUTO SPA	18-01114	CAR WASH	5.97	0.00	
				<u>351.97</u>		
03- -129-55 -655	OFFICE CLEANING					
T0175	TOWNSHIP OF TOMS RIVER	18-00269	2018 4TH QTR RENT BUREAU	12.50	0.00	
Fund Total:				125,296.98		

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Detail Expenditure Transaction Inquiry By Account

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Range of Accounts: 03- -111-000-000 to 03- -112-55 -024      Adds: N      Changes: N      Transfers In: N  
Range of Dates: 09/11/18 to 10/10/18      Transfers Out: N      Expenditures: Y      Refunds: Y  
Range of Reason Codes: ALL      Reimbursements: N      Encumbrances: N      Cancels: N  
Include Enc/Expd/Acct Pybl with EOY Reason: Yes      Include Non-Budgeted: Y      Check Payments: N      Accounts Payable: N  
PO Encumbrances: N      Contract Encm: N      Received PO: N

Account No	Account Description	Class Id	Class Description	Amount	User	Item #
Date	Transaction Data/Comment		Vendor/Source			
03- -111-51 -001	SALARIES					
09/14/18 Expd	W/E 9-14-18 DISPATCH			17,537.70	DM	B 1890 5
09/27/18 Expd	W/E 9-27-18 DISPATCH			17,958.29	DM	B 1892 5
Total Expenditures:	2	35,495.99				
03- -111-53 -003	INSTRUCTOR'S REMUNERATION					
09/14/18 Expd	W/E 9-14-18 F.A. INST.			1,373.75	DM	B 1890 7
09/27/18 Expd	W/E 9-27-18 F.A. INST.			2,330.00	DM	B 1892 7
Total Expenditures:	2	3,703.75				
03- -111-53 -004	FIRE ACADEMY COORDINATOR					
09/14/18 Expd	W/E 9-14-18 F.A. COOR.			576.92	DM	B 1890 6
09/27/18 Expd	W/E 9-27-18 F.A. COOR.			576.92	DM	B 1892 6
Total Expenditures:	2	1,153.84				
03- -111-54 -001	SALARIES					
09/14/18 Expd	W/E 9-14-18 BUR ADM			23,678.17	DM	B 1890 3
09/27/18 Expd	W/E 9-27-18 BUR ADM			24,026.71	DM	B 1892 3
Total Expenditures:	2	47,704.88				
03- -111-55 -001	SALARIES					
09/14/18 Expd	W/E 9-14-18 U.C.C.			5,560.49	DM	B 1890 4
09/27/18 Expd	W/E 9-27-18 U.C.C.			4,796.15	DM	B 1892 4
Total Expenditures:	2	10,356.64				
03- -112-51 -021	PAYROLL TAXES					
09/14/18 Expd	W/E 9-14-18 TAXES			1,283.34	DM	B 1890 11
09/27/18 Expd	W/E 9-27-18 TAXES			1,393.23	DM	B 1892 11
Total Expenditures:	2	2,676.57				
03- -112-53 -021	PAYROLL TAXES					
09/14/18 Expd	W/E 9-14-18 TAXES			138.39	DM	B 1890 12
09/27/18 Expd	W/E 9-27-18 TAXES			138.40	DM	B 1892 12
Total Expenditures:	2	276.79				
03- -112-54 -021	PAYROLL TAXES					
09/14/18 Expd	W/E 9-14-18 TAXES			1,639.52	DM	B 1890 9
09/27/18 Expd	W/E 9-27-18 TAXES			1,686.18	DM	B 1892 9
Total Expenditures:	2	3,325.70				

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2018 Detail Expenditure Transaction Inquiry By Account

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Account No	Account Description	Class Id	Class Description	Amount	User	Item #
Date	Transaction Data/Comment		Vendor/Source			
03- -112-55 -021	PAYROLL TAXES					
09/14/18 Expd	W/E 9-14-18 TAXES			391.33	DM	B 1890 10
09/27/18 Expd	W/E 9-27-18 TAXES			332.86	DM	B 1892 10
Total Expenditures:	2			724.19		

Fund Description	Fund	Expenditures	Refund Expend
	03	105,418.35	0.00
Total Of All Funds:		105,418.35	0.00

Report Totals	Accounts	Transactions	Amount
Transaction Type			
Total Expenditures:	9	18	105,418.35
Total Refund Expend:	0	0	0.00