

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
Toms River Fire Company
April 3, 2019

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – absent	Latshaw –present
Tutela – present	Sipe-present
Convery – present	

Administrator Kubiel and Attorney VanDyke present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Sipe second Latshaw to table the March 20, 2019 minutes for lack of quorum to vote.

Ayes-4 Nays-0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION –Tutela stated he spoke with dispatch supervisor Sahatjian where there have been several requests for changes in dispatcher SOG'S. He has been reviewing them and will review them further upon his return from Indianapolis.

FIRE PREVENTION BUREAU- Convery stated contract negotiations are ongoing.

FIRE ACADEMY-Latshaw stated pursuing proposals for the roofline and fence.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION – No report

INSURANCE- No report

FIRST AID SQUADS No report

FIRE OFFICERS ASSOCIATION- No report

TOWNSHIP COUNCIL AND MAYOR- No report

VEHICLE REPAIR/NEW APPARATUS – Tutela stated on Saturday himself, Commissioner Convery, Administrator Kubiel and representatives from Co.3 boat committee will be going up to Kearney to look at their boat.

ADMINISTRATOR'S REPORT- Administrator Kubiel stated:

1. The truck reports have been submitted for the commissioners' review
2. First batch of SCBA cylinders have been returned from hydro testing.

ATTORNEY REPORT- No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF GOLDEN- (See inserted report) Golden added the alarm assignments went into effect on Monday.

CO. 1 CHIEF MUTTIE – Muttie requested permission to take 2500/2517 for training on April 27, 2019 in Kearney.

CO. 2 CHIEF MILLER—Miller requested permission for 2600 to be utilized by firefighters attending the Partech class in Bucks county, PA

Motion Sipe second Latshaw authorizing utilization of 2500/2517 on April 27 to Kearny and 2600 for training on April 23, 24 to Bucks County, PA for Partech training.

Ayes - 4 Nays -0 CARRIED

CO. 3 CHIEF CALVO – on scene at fire

CO.4 CHIEF GORESH- Goresh stated this Saturday is opening day for the Little League parade and East Dover will be attending.

ISLAND HEIGHTS—Chief McDaniel stated three members are taking test for FF Level 2 tonight and the fire boat will be placed in water by the end of the month.

SEASIDE HEIGHTS- No representation

FIRE OFFICERS ASSOCIATION- President Muttie stated they are pursuing another officer to lead the SOG review committee. Tim Zieser no longer has the time.

REMOVALS FROM THE ROLLS – None

APPLICATIONS FOR MEMBERSHIP- Michael Francis Co.2

Motion Sipe second Tutela to accept Michael Francis Co.2 as a firefighter.

Ayes - 4 Nays -0 CARRIED

UNFINISHED BUSINESS- None

NEW BUSINESS

RADIO TECHNICIAN VEHICLE – Tutela stated he had opportunity to speak with Radio Technician Genovese and is recommending he be able to utilize vehicle to go back and forth to the base so if there is an emergency there will be faster response time and not have to go to the fire academy to pick up radio vehicle.

Motion Latshaw second Sipe to utilize the radio tech vehicle on a 24-hour basis.

Ayes - 4 Nays -0 CARRIED

BILLS

Motion Tutela second Sipe to approve the bill list for April 3, 2019 (SEE INSERTED LIST)

Ayes – 4 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- Motion Tutela second Latshaw to go into Private Executive Session @ 7:23 p.m.

Ayes - 4 Nays -0 CARRIED

Matters Relating to the Employment Relationship and Legal advice : Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Sipe second Latshaw to go into open session at 8:15 p.m.

Ayes - 4 Nays -0 CARRIED

There being no further business, motion Autenrieth second Latshaw to close the meeting @ 8:15 p.m.

Ayes - 5 Nays -0 CARRIED

Respectfully submitted

Richard Tutela, Clerk

Toms River Township District #1

Jim Golden, District Chief

Monthly Report Wednesday April 3, 2018

Emergency Responses

- 3-9 365 Flamm ST – Structure Invest
- 3-15 2001 Rt 37 East /Fire Alarm
- 3-22 Stop & Shop /Structure Invest
- 3-28 864 Rt 37East /Structure Fire
- 3-28 24 Rt 37 East/ Structure Invest
- 3-29 1464 Riviera Ave /Appliance Fire

Meetings Attended

- 3-6 District 1 Commissioners meeting-Station 28
- 3-6 District 1 Officer meeting-Station 28
- 3-6 Recruitment &Retention meeting – Station 28
- 3-13 Joint Board meeting – Toms River Fire Academy
- 3-13 Joint officers meeting –Toms River Fire Academy
- 3-27 Alarm Assignment meeting- Toms River Fire Academy

Training

- 3-4 Tactic series (Private Dwellings)Monmouth County Fire Academy
- 3-11 Tactic series (Abandoned Buildings Monmouth County Fire Academy.
- 3-12 Tactics series (Multiple Dwellings) Monmouth County Fire Academy.
- 3-18 Tactic series (High Rise) Monmouth County Fire Academy.
- 3-28 Tactics series (Contiguous Structures) Monmouth County Fire Academy.

Respectfully submitted.

James Golden

District Chief

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2019 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-000-000	to 01- -140-05 -001	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/19	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	19-00267	04/19 INS. CUSTOMER #04P2972	162.04	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	19-00300	04/19 HEALTH	20,009.74	0.00	
H0033	HARTFORD INSURANCE COMPANY	19-00366	04/19 INSURANCE GROUP #680338	527.62	0.00	
B0074	BENECARD SERVICES, INC.	19-00386	04/19 PRESCRIPTION PLAN#1319	5,223.85	0.00	
				25,923.25		
01- -113-01 -064	TOOLS & EQUIPMENT					
C0172	CONTINENTAL FIRE & SAFETY	19-00308	FLASHLIGHTS CO#1	920.00	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
F0091	FIREFIGHTER ONE	19-00305	EXTINGUISHER CO#2	175.68	0.00	
C0172	CONTINENTAL FIRE & SAFETY	19-00310	EQUIP. CO#2	1,172.00	0.00	
F0091	FIREFIGHTER ONE	19-00311	EQUIP. CO#2	240.00	0.00	
				1,587.68		
01- -113-04 -064	TOOLS & EQUIPMENT					
H0100	HOME DEPOT	19-00320	EQUIP. CO#4	139.40	0.00	
01- -113-08 -069	RADIOS					
A0095	ALLCOMM TECHNOLOGIES	19-00247	UNICATION PAGERS	14,872.50	0.00	
01- -114-05 -101	HYDRANT RENTAL					
S0337	SUEZ WATER T.R.	19-00359	03/19 ACCT#04402764900000	18,939.76	0.00	
01- -115-01 -136	RENT/LEASE					
T0135	TOMS RIVER FIRE CO. #1	19-00150	1ST QTR. LEASE 2019	13,126.60	0.00	
01- -115-02 -136	RENT/LEASE					
T0136	TOMS RIVER FIRE CO. #2	19-00154	1ST QTR. LEASE 2019	16,220.80	0.00	
01- -115-03 -136	RENT/LEASE					
O0010	OCEAN BEACH FIRE CO. #3	19-00158	1ST QTR. LEASE 2019	10,946.90	0.00	
01- -115-04 -136	RENT/LEASE					
E0024	EAST DOVER FIRE CO. #4	19-00162	1ST QTR. LEASE 2019	10,448.95	0.00	
01- -115-05 -136	RENT/LEASE					
T0120	TOMS RIVER BD. OF EDUCATION	19-00186	RENT APR-JUN 2019 SUITE 306	5,620.62	0.00	
01- -117-05 -211	LICENSES					
P0210	POWER DMS, INC.	19-00197	2019 LICENSING RENEWAL	7,245.00	0.00	
01- -118-05 -241	FIRE PROTECTION CONTRACTS - S.S.					
S0070	SEASIDE HEIGHTS FIRE CO.	19-00170	1ST QTR 2019 CONTRACT	8,500.00	0.00	

April 3, 2019
01:05 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2019 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -118-05 -242 I0170	FIRE PROTECTION CONTRACT - I.H. ISLAND HEIGHTS FIRE CO.	19-00166	1ST QTR 2019 CONTRACT	8,500.00	0.00	
01- -119-01 -274 T0075	PHYSICALS THE STRESS CENTER, P.C.	19-00290	EVALUATIONS	171.00	0.00	
01- -119-05 -272 L0012	LEGAL LA CORTE, BUNDY, VARADY	19-00323	PROFESSIONAL SERVICES	2,016.00	0.00	
01- -124-01 -449 E0073	PHYSICAL FITNESS ELITE CLUB USA	19-00329	PHYSICAL FITNESS	670.00	0.00	
01- -125-01 -487 C0172 N0135	TURNOUT GEAR CONTINENTAL FIRE & SAFETY NEW JERSEY FIRE EQUIPMENT CO.	19-00206 19-00246	HELMET SUPPLIES NOVAK NAME PATCH N. MUTTIE	73.95 54.00 <u>127.95</u>	0.00 0.00	
01- -126-01 -529 T0175	FUEL TOWNSHIP OF TOMS RIVER	19-00356	FUEL 1 & 2/19 DIST#1	909.37	0.00	
01- -126-01 -531 G0155 W0004	SUPPLIES GRAINGER W.B. MASON CO., INC.	19-00304 19-00318	EQUIP. CO#2 SUPPLIES DIST#1	323.62 129.15 <u>452.77</u>	0.00 0.00	
01- -126-10 -529 T0175	FUEL TOWNSHIP OF TOMS RIVER	19-00356	FUEL 1 & 2/19 DIST#1	108.71	0.00	
01- -127-01 -567 O0207 V0074 V0010 V0010	COMMUNICATIONS OPTIMUM VOWTEL LLC VERIZON WIRELESS VERIZON WIRELESS	19-00365 19-00369 19-00371 19-00372	03/19 ACCT#07867-114249-01-2 03/19 SERVICE DIST #1 ACCT#920642692-00001 ACCT#320580493-00001	156.54 365.20 169.52 739.49 <u>1,430.75</u>	0.00 0.00 0.00 0.00	
01- -127-05 -567 C0149 V0074 V0010	COMMUNICATIONS/UTILITIES COMCAST CABLE VOWTEL LLC VERIZON WIRELESS	19-00327 19-00369 19-00371	ACCT#8499 05 194 0622198 03/19 SERVICE DIST #1 ACCT#920642692-00001	275.33 183.61 253.06 <u>712.00</u>	0.00 0.00 0.00	
01- -128-01 -606 E0069 F0091 C0172 C0172 F0091 U0065	OFFICE SUPPLIES/SHIPPING ELECTRONIC MEASUREMENT LAB INC FIREFIGHTER ONE CONTINENTAL FIRE & SAFETY CONTINENTAL FIRE & SAFETY FIREFIGHTER ONE UPS	19-00288 19-00305 19-00308 19-00310 19-00311 19-00387	GAS DETECTOR CO#2 EXTINGUISHER CO#2 FLASHLIGHTS CO#1 EQUIP. CO#2 EQUIP. CO#2 SHIPPING ACCT#E5400F	19.88 15.00 25.00 30.00 15.00 46.52 <u>151.40</u>	0.00 0.00 0.00 0.00 0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.	19-00318	SUPPLIES DIST#1	201.30	0.00	
U0065	UPS	19-00387	SHIPPING ACCT#E5400F	15.44	0.00	
				216.74		
01- -129-01 -648	VEHICLE REPAIR					
E0004	E.R.S. FLEET REPAIR, INC.	19-00330	2517,61,2624,31,2721,2801,11	3,359.33	0.00	
00045	OCEAN COUNTY POWERSPORTS	19-00361	POLARIS REPAIR CO#3	1,897.34	0.00	
J0014	J & R PRO AUTOMOTIVE	19-00362	2500, 2700	1,808.96	0.00	
				7,065.63		
01- -129-01 -649	EQUIPMENT REPAIR					
E0069	ELECTRONIC MEASUREMENT LAB INC	19-00288	GAS DETECTOR CO#2	94.00	0.00	
01- -129-01 -659	GENERATOR MAINTENANCE					
G0072	GENSERVE, INC.	19-00296	SERVICE CALL CO#1	372.00	0.00	
01- -129-05 -656	OPTICOM REPAIRS					
S0130	SIGNAL CONTROL PRODUCTS, INC.	19-00360	OPTICOM REPAIR	250.00	0.00	
01- -130-05 -290	PAYROLL SERVICES					
K0103	KRONOS, INC.	19-00289	WORKFORCE 02/19 INV#11427994	199.18	0.00	
P0070	PAYCHEX INC.	19-00368	03/19 PAYROLL	485.70	0.00	
				684.88		
	Fund Total:			158,424.66		
Total Charged Lines: 82 Total List Amount: 158,424.66 Total Void Amount: 0.00						

FUNDS RECEIVED AND DEPOSITED

<u>FROM:</u>	<u>CK#:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
Dover Brick 1st Aid	1309	Reimburse Active 911	183.75
Toms River Fire Dist#2	30321	Reimburse Power DMS	3,381.00
Toms River Fire Dist#2	30307	Joint bills 2/19	78,190.46
Brick Fire Dist#1	21982	Fire Academy fees	100.00
Dana Mitchell	493	Reimburse FDIC airfare	371.65
William Ihrig	2459	Reimburse FDIC airfare	371.65
Bureau of Fire Prevention	197	2/19 Bureau Revenue	29,107.51
Jackson Fire Dist#4	5253	Fire Academy fees	150.00
Tinton Falls Dist#2	4825	Fire Academy fees	600.00
Lakewood Fire Dist#1	19779	Fire Academy fees	550.00
Toms River Fire Dist#2	30323	Joint bills 3/19	71,150.11
Toms River Township	101361	Reimburse radio equipment	6,500.00
Toms River Township	101361	Horizon BCBS rebate	3,988.71
Kieran Flynn	496	Health benefits 2nd qtr. 2019	622.80
Toms River Township	101360	Taxes 1st qtr. 2019	1,179,377.41