

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
May 15, 2019

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth –present Latshaw – absent
Tutela – present Sipe-present
Convery- present

Administrator Kubiel and Attorney VanDyke present
Bisceglie present to take minutes

Bids- None

APPROVING THE MINUTES

Motion Autenrieth second Tutela to accept the minutes of May 1, 2019 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)
Ayes-4 Nays-0 Abstain-0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION –No report

FIRE PREVENTION BUREAU- Convery stated contract negotiations are still ongoing.

FIRE ACADEMY – No report

POLICE/EMERGENCY MANAGEMENT-No report

LEGISLATIVE- No report

INSURANCE- No report

FIRST AID SQUADS- No report

TOWNSHIP COUNCIL/MAYOR –No report

FIRE OFFICERS ASSOCIATION Autenrieth reported the officers are looking for someone to replace Tim Zieser re: SOG committee.

VEHICLE REPAIR/NEW APPARATUS- Sipe asked if there is a way to silence the audible alarms inside the new apparatus. Very distracting to the driver. Kubiel will look into this to see if there is something that can be done.

ADMINISTRATOR KUBIEL REPORT- Kubiel stated:

1. Truck reports have been placed in the folders for the commissioners' review
2. Chief Goresh would like the board to consider appointing an interim Lieutenant. Kyle Schmitt is leaving for active duty for a year and as long as someone meets the qualifications, appoint as an interim and Kyle will go back to this position upon his return. Also requesting to use 2800 to attend the Fire Informational Expo in Harrisburg PA.

Discussion followed re: appointing an interim Lt. Tutela not in favor and his opinion is it should be replaced by a more experienced firefighter or leave the position open. Sipe stated it should be brought before their company and see what they want to do. (no action taken)

Motion Sipe second Autenrieth authorizing use of 2800 to attend the Fire International Expo in Harrisburg PA.
Ayes-4 Nays-0 Abstain-0 CARRIED

ATTORNEY REPORT- Attorney VanDyke reported that the Governor signed a bill requiring the Commissioner of Health to develop a voluntary registry to collect cancer incident data from firefighters. It was reported on May 11, 2019.

APPLICATIONS FOR MEMBERSHIP- Oscar Cradel Co.2 Fire police
Motion Sipe second Autenrieth to accept Oscar Cradel Co.2 as Firepolice.

Ayes-4 Nays-0 Abstain-0 **CARRIED**

REMOVALS FROM THE ROLLS- Michael Spolinzo Co.1 , David Singleton Co.4 and Thomas Mauro Co.2

Motion Sipe second Autenrieth to remove Michael Spolinzo Co.1 , David Singleton Co.4, and Thomas Mauro Co.2

Ayes-4 Nays-0 Abstain-0 **CARRIED**

UNFINISHED BUSINESS

RESOLUTION AUTHORIZING ISLAND HEIGHTS FOR DISPATCHING- A resolution was presented Motion Autenrieth second Tutela authorizing the waiving of any payment by the Island Heights Fire Department for dispatching services. (see inserted resolution)

ROLL CALL VOTE

Latshaw-Absent Tutela- Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

RESOLUTION AUTHORIZING STIPEND TO RADIO TECHNICIAN FOR TRAINING - A resolution was presented Motion Autenrieth second Tutela authorizing to provide education stipend to John Genovese. (see inserted resolution)

ROLL CALL VOTE

Latshaw-Absent Tutela- Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

NEW BUSINESS

NOTICE TO BIDDERS FOR TRAFFIC PRE-EMPTIONCOMPONENTS- Motion Autenrieth second Sipe to go out to bid for Traffic Pre-emptions components (Opticom)

Ayes – 4 Nays – 0 **CARRIED**

MOTION AUTHORIZING USE OF VEHICLE- Motion Autenrieth second Sipe authorizing District Chief Golden to take 1-100 to the National Fire Academy 5/31-6/02

Ayes – 4 Nays – 0 **CARRIED**

BILLS

Motion Tutela second Autenrieth to approve the bill list for May 15, 2019 (SEE INSERTED LIST)

Ayes – 4 Nays – 0 **CARRIED**

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- Motion Tutela second Sipe to go into private executive session @ 4:45p.m.

Ayes - 4 Nays -0 **CARRIED**

Matters Relating to the Employment Relationship and Legal advice : Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights

could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Autenrieth second Sipe to go into open session at 4:56 p.m.

Ayes - 4

Nays -0

CARRIED

There being no further business, motion Tutela second Autenrieth to close the meeting @ 4:56 p.m.

Ayes - 4

Nays -0

CARRIED

Respectfully submitted

Richard Tutela, Clerk

**RESOLUTION OF
THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS, DISTRICT No. 1,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE WAIVING OF ANY PAYMENT BY
THE ISLAND HEIGHTS VOLUNTEER FIRE COMPANY
FOR DISPATCH SERVICES
May 15, 2019**

WHEREAS, the Toms River Township Board of Fire Commissioners, District No. 1 has been established pursuant to N.J.S.A. 40A:14-70 and pursuant to that statute has the authority to enter into contracts; and,

WHEREAS, the Island Heights Volunteer Fire Company has been established pursuant to the Laws of the State of New Jersey; and,

WHEREAS, the Fire District No. 1 is responsible for providing services within the Township of Toms River, including but not limited to operation of dispatch services for Toms River pursuant to which it, in cooperation with District No. 2, has hired dispatchers; and,

WHEREAS, the Island Heights Volunteer Fire Company, by contract with Toms River Fire District No. 1 and in furtherance of mutual aid, assist in firefighting activity in the areas of the Township of Toms River under the jurisdiction of Toms River Fire District No. 1; and,

WHEREAS, the Island Heights Volunteer Fire Company is in need of dispatch services and has requested that the Fire District No. 1 and No. 2, provide those services through their dispatchers; and,

WHEREAS, the Toms River Township Board of Fire Commissioners, District No. 1 and Toms River Township Board of Fire Commissioners, District No. 2 have reviewed the request, analyzed the potential increased work load and have determined that providing such services would be beneficial to both parties; and,

WHEREAS, District No. 1 and District No. 2 have entered into a contract with Island Heights Volunteer Fire Company for the providing of dispatch service which requires Island Heights Volunteer Fire Company to pay for said services; and,

WHEREAS, due to its contractual arrangement with Island Heights Volunteer Fire Company, Toms River Fire District No. 1 wishes to waive any portion of any fee to be paid by Island Heights Volunteer Fire Company for dispatch services which fee is payable to Toms River Fire District No. 1.

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1 as follows:

1. That the Board of Fire Commissioners, Toms River Fire District No. 1, agrees to waive any fee payable to it as a result of the agreement to provide dispatch services to Island Heights Volunteer Fire Company which agreement was agreed to by the Joint Board of Fire Commissioners, District No. 1 and District No. 2.
2. That this agreement does not alter any obligation owed to Toms River Fire District No. 2.
3. That the Clerks of the Fire Commissioners shall forward a certified copy of this Resolution to the following:
 - A. Chairman, George Convery;
 - B. Administrator, Brian Kubiel; and,
 - C. Peter J. Van Dyke, Esq.;

CERTIFICATION

I, Richard Tutela, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on May 15, 2019.


GEORGE CONVERY, CHAIRMAN


RICHARD TUTELA, CLERK

RESOLUTION AUTHORIZING
THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO.1, COUNTY OF
OCEAN, STATE OF NEW JERSEY,
TO PROVIDE EDUCATION BENEFITS TO JOHN GENOVESE
MAY 15, 2019

WHEREAS, N.J.S.A. 40A:14-81.1 provides that paid positions within the fire district may be established and determined by the Commissioners of a Fire District; and,

WHEREAS, the Commissioners of District No.1 have established the position of radio technician; and,

WHEREAS, N.J.S.A. 40A:14-81.1 permits the Commissioners of a Fire District to hire persons, determine the terms, fix the compensation, and prescribe the powers, functions and duties of all paid positions established within said Fire District; and,

WHEREAS, John Genovese has been employed as the radio technician for the fire district; and,

WHEREAS, John Genovese may attend educational seminars to keep current on issues relevant to his position as radio technician; and,

WHEREAS, the Commissioners want to encourage John Genovese to attend such educational seminars; and,

WHEREAS, the Commissioners have discussed the concept of a yearly stipend to encourage John Genovese to attend such educational seminars; and

NOW, THEREFORE, BE IT RESOLVED, by the Township of Toms River Board of Fire Commissioners District No.1, County of Ocean, State of New Jersey, as follows;

1. That John Genovese, radio technician, as part of his employment with District No.1, shall be allowed an educational stipend not to exceed \$600.00 per year;
2. A certified copy of this resolution shall remain on file with the District No.1 office.

CERTIFICATION

I, Richard Tutela, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on the 15th day of May, 2019.


GEORGE CONVERY, CHAIRMAN


RICHARD TUTELA, CLERK

May 15, 2019
03:03 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2019 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -140-05 -001	Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/19	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	19-00527	05/19 PRESCRIPTION PLAN#1319	5,223.85	0.00	
01- -113-01 -063	HOSE & NOZZLES					
W0006	W.S. DARLEY & CO.	19-00400	EQUIP. CO#1	0.00	0.00	
N0040	NAT ALEXANDER CO., INC.	19-00431	HOSE CO#2	1,210.00	0.00	
				<u>1,210.00</u>		
01- -113-01 -064	TOOLS & EQUIPMENT					
A0099	ALL HANDS FIRE EQUIPMENT	19-00309	EQUIP. CO#1	3,021.95	0.00	
W0006	W.S. DARLEY & CO.	19-00400	EQUIP. CO#1	894.00	0.00	
				<u>3,915.95</u>		
01- -113-02 -064	TOOLS & EQUIPMENT					
W0134	WITMER ASSOCIATES, INC.	19-00338	CHAIN SAW CO#2	2,050.00	0.00	
01- -113-04 -064	TOOLS & EQUIPMENT					
E0024	EAST DOVER FIRE CO. #4	19-00548	SUPPLIES CO#4	161.91	0.00	
01- -113-07 -064	TOOLS & EQUIPMENT					
A0023	ACTION UNIFORM COMPANY	19-00428	F.P. VESTS CO#2	318.00	0.00	
01- -113-10 -074	OFFICE EQUIPMENT					
C0049	CDW-GOVERNMENT	19-00276	PC'S FOR FIRE STATIONS	4,550.00	0.00	
C0049	CDW-GOVERNMENT	19-00482	UPS CO#3	140.24	0.00	
				<u>4,690.24</u>		
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	19-00524	04/19 HYDRANTS	7,622.43	0.00	
01- -119-01 -274	PHYSICALS					
D0185	DYNAMIC TESTING SERVICE	19-00529	TESTING INV#11371	385.00	0.00	
T0075	THE STRESS CENTER, P.C.	19-00542	EVALUATION	247.00	0.00	
				<u>632.00</u>		
01- -122-01 -386	CONFERENCES					
02596	VICIDOMINI, CHRISTOPHER	19-00549	REIMB. CONFERENCE EXPENSES	640.03	0.00	
01- -122-05 -386	CONFERENCES					
H0020	HALLIWELL, DAWN	19-00552	PETTY CASH	10.00	0.00	
01- -123-05 -416	DUES/SUBSCRIPTIONS					
H0020	HALLIWELL, DAWN	19-00552	PETTY CASH	35.00	0.00	

May 15, 2019
03:03 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2019 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -124-01 -446 L0140	TRAINING LIFEFORCE USA, INC.	19-00536	CPR CARDS DIST#1	493.00	0.00	
01- -125-01 -487 C0172 S0170 M0090	TURNOUT GEAR CONTINENTAL FIRE & SAFETY SKYLANDS AREA FIRE EQUIPMENT MES INC.	19-00245 19-00307 19-00437	BOOTS TURNOUT GEAR HELMET STRAPS	1,203.75 10,603.84 128.00 <u>11,935.59</u>	0.00 0.00 0.00	
01- -125-05 -487 F0019	CLOTHING FARRO'S FAR OUT TEES, INC.	19-00505	SHIRTS DIST#1	290.00	0.00	
01- -126-01 -529 P0148 B0141 T0175	FUEL POINT BAY FUEL, LLC BOROUGH OF LAVALLETTE TOWNSHIP OF TOMS RIVER	19-00501 19-00506 19-00525	04/19 FUEL ACCT#104124 04/19 FUEL 3 & 4/19 FUEL DIST#1	266.74 268.28 1,825.20 <u>2,360.22</u>	0.00 0.00 0.00	
01- -126-01 -531 V0005 E0024	SUPPLIES V.E. RALPH & SON EAST DOVER FIRE CO. #4	19-00495 19-00548	SUPPLIES CO#1 SUPPLIES CO#4	623.80 35.88 <u>659.68</u>	0.00 0.00	
01- -126-01 -533 V0005	BATTERIES V.E. RALPH & SON	19-00495	SUPPLIES CO#1	1,071.00	0.00	
01- -126-10 -529 T0175	FUEL TOWNSHIP OF TOMS RIVER	19-00525	3 & 4/19 FUEL DIST#1	78.68	0.00	
01- -127-01 -567 V0074 R0012	COMMUNICATIONS VOWTEL LLC RACKSPACE US, INC.	19-00487 19-00528	04/19 SERVICE DIST #1 EMAIL APR ACCT#030-34971557175	365.20 736.25 <u>1,101.45</u>	0.00 0.00	
01- -127-05 -567 V0074 R0012	COMMUNICATIONS/UTILITIES VOWTEL LLC RACKSPACE US, INC.	19-00487 19-00528	04/19 SERVICE DIST #1 EMAIL APR ACCT#030-34971557175	183.63 209.00 <u>392.63</u>	0.00 0.00	
01- -128-01 -606 A0099 W0134 W0006 N0040 U0065	OFFICE SUPPLIES/SHIPPING ALL HANDS FIRE EQUIPMENT WITMER ASSOCIATES, INC. W.S. DARLEY & CO. NAT ALEXANDER CO., INC. UPS	19-00309 19-00338 19-00400 19-00431 19-00564	EQUIP. CO#1 CHAIN SAW CO#2 EQUIP. CO#1 HOSE CO#2 SHIPPING ACCT#E5400F	107.77 35.00 86.08 100.00 13.81 <u>342.66</u>	0.00 0.00 0.00 0.00 0.00	
01- -128-05 -607 W0004 W0044	OFFICE SUPPLIES/SHIPPING W.B. MASON CO., INC. WATCHUNG SPRING WATER CO. INC.	19-00523 19-00556	SUPPLIES DIST#1 WATER DIST#1	285.67 32.19 <u>317.86</u>	0.00 0.00	

May 15, 2019
03:03 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2019 Purchase Order Listing By Expenditure Account

Page No: 3

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -648	VEHICLE REPAIR					
E0004	E.R.S. FLEET REPAIR, INC.	19-00520	2501,25,2631,69,2801,06,65	6,182.20	0.00	
R0040	RECREATIONAL POWER SPORTS LLC	19-00522	#1 & #3 WAVERUNNER SPRING PREP	752.44	0.00	
N0215	NORWOOD AUTO PARTS	19-00541	SUPPLIES DIST#1	46.82	0.00	
H0020	HALLIWELL, DAWN	19-00552	PETTY CASH	24.88	0.00	
				7,006.34		
01- -129-01 -649	EQUIPMENT REPAIR					
U0041	UNION FIRE EQUIPMENT CORP.	19-00399	SUPPLIES CO#3	846.50	0.00	
E0194	ESI EQUIPMENT, INC.	19-00507	HOLMATRO PARTS	38.00	0.00	
				884.50		
01- -129-01 -651	TURNOUT GEAR CLEAN/REPAIR					
M0135	MINERVA CLEANERS	19-00502	REPAIRS CO#2	221.50	0.00	
01- -129-01 -652	SCOTTS REFILL/REPAIR					
M0090	MES INC.	19-00526	REPAIRS	810.68	0.00	
01- -129-08 -648	VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE	19-00521	RADIO VEH	34.95	0.00	
N0215	NORWOOD AUTO PARTS	19-00541	SUPPLIES DIST#1	14.38	0.00	
				49.33		
01- -135-01 -808	FY18 HOMELAND SECURITY GRANT					
M0187	MOTOROLA SOLUTIONS, INC.	19-00331	RADIOS HOMELAND SECURITY GRANT	19,429.80	0.00	
	Fund Total:			73,954.33		
<hr/>						
Total Charged Lines:	82	Total List Amount:	73,954.33	Total Void Amount:	0.00	