MINUTES

TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1

Toms River Fire Academy June 12, 2019

Commissioner Convery called a regular meeting to order at 6:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present

Latshaw -absent

Tutela – present

Sipe-present

Convery – present

Administrator Kubiel and Attorney VanDyke present. Bisceglie present to take minutes

<u>BIDS-A</u> Resolution was presented Motion Tutela second Sipe awarding contract pursuant to N.J.S.A. 40A:11-5(3) to Signal Control Products Inc. for the purchase of GPS Traffic Pre-Emption Components (Opticom)

ROLL CALL VOTE

Latshaw-Absent Tutela-Yes Autenrieth-Yes Sipe-Yes Convery-Yes

CARRIED

APPROVING THE MINUTES

Motion Tutela second Sipe to approve the May 15, 2019 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes-4 Abstain-0

CARRIED

REPORTS OF COMMITTEES

<u>COMMUNICATION</u> -Tutela stated IAM responding up and running and training being performed tonight.

FIRE PREVENTION BUREAU- Convery stated minor accident with Bureau vehicle.

FIRE ACADEMY- No report

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION - No report

INSURANCE- No report

FIRST AID SQUADS No report

FIRE OFFICERS ASSOCIATION- District No.1 Mtg. tonight.

TOWNSHIP COUNCIL AND MAYOR- No report

VEHICLE REPAIR/NEW APPARATUS -No report

ADMINISTRATOR'S REPORT- Administrator Kubiel stated:

- 1. The truck reports have been submitted for the commissioners' review
 - 2. Pump testing, ground ladder and hose testing underway

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF GOLDEN- (See inserted report)

<u>CO. 1 CHIEF MUTTIE</u> – Muttie stated 2525 back in service. Requesting use of the chief's vehicle to attend training in Howell.

CO. 2 CHIEF MILLER-Miller is also requesting use of chief's vehicle on June 23rd.

Motion Sipe second Autenrieth authorizing use of apparatus to attend training/seminars.

Ayes - 4 Nays -0 CARRIED

CO. 3 CHIEF CALVO - Progress

CO.4 CHIEF GORESH- Progress

ISLAND HEIGHTS-Progress

SEASIDE HEIGHTS- No representation

FIRE OFFICERS ASSOCIATION- Meeting tonight

REMOVALS FROM THE ROLLS - None

<u>APPLICATIONS FOR MEMBERSHIP-</u> Matthew Dehope Co.2, Ryan Lavigne Co.2, Nicholas Stilton Co.1

Motion Tutela second Autenrieth to accept Matthew Dehope Co.2, Ryan Lavigne Co.2, Nicholas Stilton Co.1 as firefighters

Ayes - 4 Nays -0 CARRIED

UNFINISHED BUSINESS- None

Commissioner Autenrieth stated if there are any calls to structure fire or an investigation and there are sleeping quarters in the basement to call the Bureau of Fire Prevention and to stay on the scene until the Bureau arrives.

NEW BUSINESS

RESOLUTION TOWNSHIP TRAFFIC LIGHT RT 166—A resolution was presented, Motion Tutela second Autenrieth authorizing a traffic signal agreement between the Township of Toms River the State of New Jersey, Department of Transportation and the Toms River Board of Fire Commissioners for the installation of traffic signal at the intersection of Route 166 and Highland Parkway in the Township of Toms River. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Absent Tutela- Yes Autenrieth-Yes Sipe-Yes Convery-Yes

CARRIED

Sipe stated he was approached by the chief of Beachwood Fire Department in relation to the possible sale of 2500. Sipe asked if an agreement can be made or does it have to go out to the public for sale. Kubiel stated an inter-local agreement can be established.

BILLS

Motion Autenrieth second Sipe to approve the bill list for June 12, 2019 (SEE INSERTED LIST)

Ayes - 4 Nays - 0 CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- Motion Tutela second Autenrieth to go into Private Executive Session @ 6:20 p.m. Ayes - 4 Nays -0 CARRIED

Matters Relating to the Employment Relationship and Legal advice: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion Sipe second Tutela to go into open session at 6:53 p.m.

Ayes - 4 Nays -0 CARRIED

There being no further business, motion Autenrieth second Sipe to close the meeting @ 6:55 p.m.

Ayes - 4 Nays -0 CARRIED

Respectfully submitted

Richard Tutela, Clerk

Toms River Township District No.1

Jim Golden, District Chief

Monthly Report Wednesday June 12, 2019

Emergency Responses

- 5-7 631 Jamaica Blvd -Berkeley Township- Haz-mat -Structure Fire.
- 1001 Fisher Blvd -Pole Fire
- 5-20 419 Washington Street. -Water Incident
- 5-21 141 Gary Rd -Structure Invest.

Meetings Attended

- 5-1 District 1 Board of Fire Commissioners Meeting-Station 27
- 5-8 Joint Board Meeting -Toms River Fire Academy
- 5-8 Recruitment & Retention -Toms River Fire Academy
- 5-15 District 1 Board of Fire Commissioners meeting 1144 Hooper Ave.

Training attended

- 5-8 Fire Officers guide to today's building on fire- Kean University.
- 5-11 Principles & Practices of Dynamic Leadership-Gloucester county.
- 5-21 Live Burn with Ocean Beach fire co Station
 27/Rutgers cancer Institute Toms River Fire Academy

Respectfully submitted.

James Golden District Chief

RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO.1 AND, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING CONTRACT PURSUANT TO N.J.S.A. 40A:11-5(3) TO SIGNAL CONTROL PRODUCTS INC. FOR THE PURCHASE OF GPS TRAFFIC PRE-EMPTION COMPONENTS (OPTICOM)

JUNE 12, 2019

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 is in need of GPS Traffic Preemption Components; and,

WHEREAS, the Board of Commissioners of the Toms River Township Commissioners District No.1 on May 18, 2019 published a Notice to Bidders for said GPS Traffic Preemption Components in accordance with the Public Bidding Law; and,

WHEREAS, bids were received on May 31, 2019 for the purchase of GPS Traffic Pre-emption Components; and

WHEREAS, bids were received as follows:

Signal Control Products, Inc. 199 Evans Way Branchburg, New Jersey

WHEREAS the bids have been reviewed by the board's legal counsel and they have recommended that the award of the contract be made to Signal Control Products, Inc. as low bidder; and

WHEREAS, the Board of Commissioners of the Toms River Township Fire District No.1 has approved this resolution by a two-thirds majority; and

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners District No.1, County of Ocean, State of New Jersey, as follows:

- 1. That pursuant to N.J.S.A. 40A:11-5(3), the Board of Commissioners of the Toms River Township Fire District No.1 does hereby contract with and accept the bid of Signal Control Products, Inc. 199 Evans Way, Branchburg, New Jersey.
- 2. That a contract for the purchase of GPS Traffic Pre-emption Components by the Board of Commissioners of the Toms River Township Fire District No.1 be and hereby is awarded to Signal Control Products Inc. in accordance with all applicable laws.

- 3. That the contract is awarded in the amount indicated below and expires on December 31, 2021:
 - 1) Model 3100 GPS Radio \$2,795.00 Each
 - 2) GPS Intersection Radio 1070 installation Cable (250 ft Roll) \$ 262.50 Each
 - 3) GPS Radio Mounting Brackets \$245.00 Each
 - 4) Model 764 Multi-Mode Phase Selector Cabinet Mount \$3,590.00 Each
 - 5) Model 760 Card Racks/Cabinet Mounted 295.00 Each
- 4. That the Chairman of the Toms River Board of Fire Commissioners District No.1 is authorized to execute and the Clerk to attest to the proposed contact for the purchase of GPS Traffic Pre-emption Components, which such contract shall be available for public examination at the Office of the Fire Commissioners during normal business hours.
- 5. That the awarding of the contract is contingent on Signal Control Products Inc. entering into a contract complying with the terms of this resolution.
- 6. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:
 - A. Chairman:
 - B. Administrator; and,
 - C. Signal Control Products Inc., 199 Evans Way, Branchburg, New Jersey.

CERTIFICATION

I, Richard Tutela, Clerk of the Toms River Township Fire Commissioners District No.1 in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on the 12th day of June, 2019.

George Convery

CHAIRMAN Fire District No.1

Richard Tutela

CLERK, Fire District No.1

& G/L Accounts: N Open: N Void: N Paid: Y Held: N Aprv: N Rcvd: Y Bid: Y State: Y Other: Y Exempt: Y Format: Condensed P.O. Type: Contract Print Perpetual, Revenue, & G/L Accounts: N Range: 01- -111-000-000 to 01- -140-05 -001 Rcvd Batch Id Range: First to Last Paid Date Range: 06/06/19 to 06/12/19 Include Non-Budgeted: Y Prior Year Only: N

Department Page Break: No

Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No Expend Account Description Vendor P.O. Id P.O. Description Amount Void Amount PO Type 01- -112-05 -024 HEALTH BENEFITS/DISABILITY U0046 UNITED HEALTHCARE INS. CO. 19-00554 06/19 INS. CUSTOMER #04P2972 142.94
H0110 HORIZON BLUE CROSS/BLUE SHIELD 19-00566 06/19 HEALTH 19,920.97
H0033 HARTFORD INSURANCE COMPANY 19-00587 06/19 INSURANCE GROUP #680338 527.62
B0074 BENECARD SERVICES, INC. 19-00633 06/19 PRESCRIPTION PLAN#1319 5,223.85 0.00 0.00 0.00 0.00 25.815.38 01- -113-01 -063 HOSE & NOZZLES 2,115.92 A0099 ALL HANDS FIRE EQUIPMENT 19-00306 NOZZLES CO#2 W0006 W.S. DARLEY & CO. 19-00534 EQUIP. CO#1 0.00 585.00 0.00 2.700.92 01- -113-01 -064 TOOLS & EQUIPMENT A0156 AMERICAN TRADE MARK CO. 19-00481 EQUIP. CO#1
W0134 WITMER ASSOCIATES, INC. 19-00533 EQUIP. CO#1
M0090 MES INC. 19-00574 GAS MONITOR CO#1 & GAS MIX 1,808.00 0.00 118.50 0.00 950.0<u>0</u> 0.00 2,876.50 01- -113-02 -064 TOOLS & EQUIPMENT BO012 BANK OF AMERICA 19-00615 PROCUREMENT PURCHASES 597.25 0.00 01- -113-02 -065 TOOLS & EQUIP. - BIG M0090 MES INC. 19-003 19-00334 HURST COMBI TOOL CO#2 12,582.00 0.00 01- -113-03 -064 TOOLS & EQUIPMENT BO012 BANK OF AMERICA 19-00615 PROCUREMENT PURCHASES 479.76 0.00 01- -113-04 -064 TOOLS & EQUIPMENT W0134 WITMER ASSOCIATES, INC. 19-00483 EQUIP, CO#4 1,691.25 0.00 01- -113-05 -077 BADGES/FLAGS/BANNERS A0023 ACTION UNIFORM COMPANY 19-00497 POCKET BADGE TUTELA 130.00 0.00 01- -114-05 -101 HYDRANT RENTAL S0337 SUEZ WATER T.R. 19-00605 05/19 ACCT#04402764900000 18,939.76 0.00 01- -119-01 -274 PHYSICALS M0080 MERIDIAN OCCUPATIONAL HEALTH 19-00550 MCINTIRE, CRADLE, LAVIGNE, BECKET 2,054.00 0.00 133.00 T0075 THE STRESS CENTER, P.C. 19-00611 EVALUATIONS
D0185 DYNAMIC TESTING SERVICE 19-00632 TESTING INV#11464 0.00 385.00 0.00 P0215 PREFERRED BEHAVIORAL HEALTH 19-00647 EMPLOYEE ASSISTANCE PROGRAM 5,310.00 0.00 7.882.00 01- -119-05 -272 LEGAL

RO080 RICCIO, ARMANDO LLC 19-00639 PROFESSIONAL SERVICES 481.00 0.00

			SALE OF THE SALE O		
Expend A	ccount Description	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
	9-05 -275 TEMP. PROFESS				
	0-05 -311 LEGAL NOTICES NEW JERSEY ADVANCE MEDIA, LLC	19-00646 DIST.#1 MTG RESCHEDULED	26.35	0.00	
	1-05 -346 ELECTION EXPE OCEAN COUNTY BOARD	NSES 19-00504 2019 ELECTION EXPENSES	2,635.42	0.00	
	2-01 -386 CONFERENCES BANK OF AMERICA	19-00615 PROCUREMENT PURCHASES	687.20	0.00	
01122 I0103	2-05 -386 CONFERENCES INSTITUTE FOR PROFESSIONAL	19-00650 GOV'T ETHICS SEMINAR	125.00	0.00	
M0189	2-08 -386 CONFERENCES MOTOROLA TECHNICAL TRAINING GENOVESE, JOHN	19-00040 JOHN GENOVESE TRAINING 19-00609 REIMB. CONFERENCE & EXAM	3,000.00 784.95 3,784.95	0.00	
01123 B0012 H0020	-05 -416 DUES/SUBSCRIP BANK OF AMERICA HALLIWELL, DAWN	TIONS 19-00615 PROCUREMENT PURCHASES 19-00655 TITLE/REG	71.32 60.00 131.32	0.00	
01124 02778 02769	-01 -446 TRAINING DYL, STEVEN M. CALVO, DREW	19-00567 CPR CARDS CO#3 19-00601 REIMB. TRAINING	136.00 160.00 296.00	0.00	
	-01 -449 PHYSICAL FITNE TOMS RIVER FITNESS CENTER		380.00	0.00	
	-05 -449 PHYSICAL FITNE TOMS RIVER FITNESS CENTER		60.00	0.00	
м0090 м0090 м0090	-01 -487 TURNOUT GEAR MES INC. MES INC. MES INC. ACTION UNIFORM COMPANY	19-00277 SHIELDS CO#1 19-00336 PASSPORT FRONTS CO#1 19-00558 GLOVES CO#2 19-00581 PATCH F.P.	66.24 283.52 62.00 9.00 420.76	0.00 0.00 0.00 0.00	
	-05 -487 CLOTHING FARRO'S FAR OUT TEES, INC.	19-00560 CLOTHING DIST#1	549.45	0.00	
	-08 -487 CLOTHING FARRO'S FAR OUT TEES, INC.	19-00560 CLOTHING DIST#1	243.00	0.00	
B0141		19-00631 05/19 FUEL 19-00643 05/19 FUEL ACCT#104124	227.23 251.58	0.00 0.00	

					9:
Vendor	count Description	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
01126 T0175	5-01 -529 FUEL TOWNSHIP OF TOMS RIVER	Continued 19-00656 5/19 FUEL DIST#1	<u>1,158.07</u> 1,636.88		
01126 M0090	i-O1 -531 SUPPLIES MES INC.	19-00574 GAS MONITOR CO#1 & GAS MIX	260.00	0.00	
01126 B0012	-01 -533 BATTERIES BANK OF AMERICA	19-00615 PROCUREMENT PURCHASES	97.99	0.00	
01126 T0175	-10 -529 FUEL TOWNSHIP OF TOMS RIVER	19-00656 5/19 FUEL DIST#1	67.55	0.00	
01127 V0010 V0010 00207 V0074 R0012	-01 -567 COMMUNICATION VERIZON WIRELESS VERIZON WIRELESS OPTIMUM VOWTEL LLC RACKSPACE US, INC.	S 19-00584 ACCT#920642692-00001 19-00586 ACCT#320580493-00001 19-00593 05/19 ACCT#07867-114249-01-2 19-00603 05/19 SERVICE DIST #1 19-00635 EMAIL MAY ACCT#030-34971557175	169.20 722.39 156.54 365.20 731.50 2,144.83	0.00 0.00 0.00 0.00 0.00	
01127- V0010 C0149 V0074 R0012	-05 -567 COMMUNICATION VERIZON WIRELESS COMCAST CABLE VOWTEL LLC RACKSPACE US, INC.	S/UTILITIES 19-00584 ACCT#920642692-00001 19-00595 ACCT#8499 05 194 0622198 19-00603 05/19 SERVICE DIST #1 19-00635 EMAIL MAY ACCT#030-34971557175	252.65 275.40 183.62 209.00 920.67	0.00 0.00 0.00 0.00	
01128- A0099 W0006 A0156 W0134 W0134 W0006 E0069 M0090 U0065	W.S. DARLEY & CO.	19-00306 NOZZLES CO#2 19-00455 EQUIP. FOR NEW VEHICLES 19-00481 EQUIP. CO#1 19-00483 EQUIP. CO#4 19-00533 EQUIP. CO#1 19-00534 EQUIP. CO#1 19-00553 GAS DETECTOR CO#1 19-00558 GLOVES CO#2 19-00589 SHIPPING ACCT#E5400F	31.99 36.56 45.00 15.00 10.00 31.20 42.80 3.00 16.84 232.39	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	
P0130 00070 10089	O5 -607 OFFICE SUPPLING PITNEY BOWES INC. OCEAN DATA FORMS IMAGE SYSTEMS FOR BUSINESS INC. STAPLES	19-00546 SUPPLIES DIST#1 19-00579 ENVELOPES	80.74 156.51 59.24 112.71 409.20	0.00 0.00 0.00 0.00	
01128- U0065	08 -606 SHIPPING UPS	19-00589 SHIPPING ACCT#E5400F	27.75	0.00	
E0004	01 -648 VEHICLE REPAIR E.R.S. FLEET REPAIR, INC. J & R PRO AUTOMOTIVE	19-00576 2501,11,61,2624,71,2801,11	8,623.71 293.77	0.00	

Expend Account D Vendor		P.O. Description	Amount	Void Amount	РО Туре
01129-01 -648 V N0215 NORWOOD AUTO PART E0004 E.R.S. FLEET REPA L0075 LEE'S EMERGENCY E	TEHICLE REPAIR S 19-00582 IR, INC. 19-00612 QUIPMENT 19-00658	Continued SUPPLIES DIST#1 2705,2801,11,65 #2525 REPAIRS	9.38 10,404.59 9,657.00 28,988.45	0.00 0.00 0.00	
01129-01 -649 E E0069 ELECTRONIC MEASUR B0115 BLAIRS RENTAL SER	QUIPMENT REPAIR EMENT LAB INC 19-00553 VICE, INC. 19-00594	GAS DETECTOR CO#1 REPAIR SAW CO#1	401.00 400.00 801.00	0.00	
1129-01 -652 SO MO090 MES INC.		REPAIRS & HYDRO TESTING	5,815.21	0.00	
1129-01 -654 CA A0076 AIR & GAS TECHNOLO		REPAIRS & MAINT. CONTRACTS	6,671.22	0.00	
1129-01 -659 GF G0072 GENSERVE, INC. G0072 GENSERVE, INC.	ENERATOR MAINTENANCE 19-00571 19-00644	GENERATOR REPAIR 2019 MAINTENANCE	8,288.00 2,575.00 10,863.00	0.00	
1130-05 -290 PA K0103 KRONOS, INC. P0070 PAYCHEX INC.	AYROLL SERVICES 19-00547 19-00602	WORKFORCE 4 & 5 INV#11436163 05/19 PAYROLL	412.59 673.65 1,086.24	0.00	
1134-03 -744 20 M0018 MALL CHEVROLET		2019 CHEVY TAHOE	37,255.00	0.00	
1134-03 -745 20 W0006 W.S. DARLEY & CO.		EQUIP. FOR NEW VEHICLES	1,068.00	0.00	
1140-05 -001 FE F0050 FEMA		LOAN REPAYMENT #4086NJ12	51,920.99	0.00	
	ınd Total:		242,039.64		

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Chris Sarambo	161	Fire Academy fees	300.00
Bureau of Fire Prevention	201	Bureau revenue 4/19	54,559.21
Tinton Falls Fire Dist#2	4864	Fire Academy fees	300.00
Brick Fire Dist#1	22086	Fire Academy fees	620.00
Brick Fire Dist#2	6755	Fire Academy fees	150.00
Borough of Beachwood	49921	Fire Academy fees	570.00
Ocean Gate Fire Co.	2330	Fire Academy fees	450.00
Lakewood Fire Dist#1	19885	Fire Academy fees	2,590.00
Toms River Fire Dist#2	30421	Joint bills 5/19	73,535.27