MINUTES

TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1 OCEAN BEACH FIRE COMPANY

AUGUST 7, 2019

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present

Latshaw -present

Tutela – present

Sipe-present

Convery – present

Administrator Kubiel and Attorney VanDyke present. Bisceglie present to take minutes

BIDS-None

APPROVING THE MINUTES

Motion Autenrieth second Latshaw to approve the July 1, 2019 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes-5

Abstain-0

CARRIED

Convery made motion to approve the July 17th special meeting. Kubiel questioned a statement in the minutes where it states at this time, which in his opinion indicates there are further charges coming. Autenrieth stated the matter is closed and made a motion.

Motion Autenrieth second Tutela that the matter is closed.

Ayes-5

Abstain-0

CARRIED

Motion Sipe second Autenrieth to approve the minutes of the July 17th special meeting providing a copy is made available for inspection by the public during this meeting.

Aves-5

Abstain-0

CARRIED

REPORTS OF COMMITTEES

COMMUNICATION -Autenrieth stated there were several issues with channel one, Radio Technician Genovese has resolved. Tutela stated he spoke with Genovese last week where he is working on station 27 radios and programming them to coordinate with Brick fire department and also working on channel interference.

FIRE PREVENTION BUREAU- Convery stated contract negotiations ongoing. Autenrieth stated the bureau flooded again. Kubiel responded that he spoke with the township administrator and the engineer is working on this issue which seems to be an outside piping issues.

FIRE ACADEMY- Latshaw stated:

- 1. Transfer switch has been repaired and suggested replacing the switch in the near future.
- 2. Props on 2nd floor being worked on.
- 3. Prisoners will be doing clean up over the weekend.

POLICE/EMERGENCY MANAGEMENT- Progress

LEGISLATION - No report

INSURANCE- Sipe stated several open claims.

FIRST AID SQUADS No report

FIRE OFFICERS ASSOCIATION- Autenrieth stated meeting tonight

TOWNSHIP COUNCIL AND MAYOR- No report

<u>VEHICLE REPAIR/NEW APPARATUS</u>—Convery stated had meeting this evening with Chiefs re: trying to save money in the maintenance area of apparatus. Meeting with Chief Calvo in relation to the boat.

ADMINISTRATOR'S REPORT- No report

ATTORNEY REPORT- No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF GOLDEN- (See inserted report)

<u>CO. 1 CHIEF MUTTIE</u> – Muttie stated very busy month with 95 calls. Waiting for 2525 to be back in service from ERS.

CO. 2 CHIEF MILLER-Progress

<u>CO.3 CHIEF CALVO</u> – Calvo stated Ortley Beach Jam is this weekend and they will have two pieces of apparatus on site. Meeting with Brick to adjust the response times. Their company pancake breakfast is scheduled for Labor Day.

<u>CO.4 CHIEF GORESH-</u> Goresh stated busy July. Participated in the National night out with the police department. Questioned when budget request for 2020 are due. Kubiel responded September, letters to follow with date.

ISLAND HEIGHTS- Progress

SEASIDE HEIGHTS- No representation

FIRE OFFICERS ASSOCIATION- Mtg. tonight

REMOVALS FROM THE ROLLS - None

TRANSFERS- Gary Dye Jr from Co.1 to Co.2

Motion Autenrieth second Sipe to transfer Gary Dye Jr. from Co.1 to Co.2.

Ayes - 5 Nays -0 CARRIED

<u>APPLICATIONS FOR MEMBERSHIP-</u> Charles Weinberger Co.2 Steven Daisy Co.4, Tyshirah Jones Co.4, Molly Graff Co.4 and Edward Discenza Co.4 (pending physical)

Motion Autenrieth second Latshaw to accept Charles Weinberger Co.2 Steven Daisy Co.4, Tyshirah Jones Co.4, Molly Graff Co.4 and Edward Discenza Co.4 (pending physical)

Ayes - 5 Nays -0 CARRIED

UNFINISHED BUSINESS- None

NEW BUSINESS

<u>RESOLUTION REIMBURSEMENT FOR CONFERENCE</u> —A resolution was presented, authorizing payment for reimbursement to George Convery and Richard Tutela towards incidentals and expenses for Symposium in the Sun.

(See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela- Abstain Autenrieth-Yes Sipe-Yes Convery-Abstain

CARRIED

RESOLUTION REIMBURSEMENT FOR CONFERENCE —A resolution was presented, authorizing payment for reimbursement to Richard Tutela towards incidentals and expenses for FDIC. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela- Abstain Autenrieth-Yes Sipe-Yes Convery-Yes

CARRIED

EAST DOVER PHYSICALS- Kubiel stated East Dover is due for their annual physicals.

PROPOSED EQUIPMENT LIST- Sipe stated he has been working with the chiefs for several months re: equipment list. He spoke with the board's insurer and was advised they will insure what the board of fire commissioners allow the firefighters to have as long as it meets or exceeds the standards that have been set forth. A list has been compiled, with the help of Chief Novak and Chief Goresh, that if the individual firefighter wants to purchase something off the approved list other than the commissioner issued gear it still has to be brought to the chief for approval. Kubiel voiced his concerns on the cancer study that is being performed right now and the standards of the gear. He continued to state the fire officers have an equipment committee and the normal process is to run this through them. Sipe recommended moving forward with the helmets, gloves and eye protection for now and hold off on the hoods. Lengthy discussion followed.

Motion Sipe second Autenrieth to move forward with the proposed approved equipment list with the exception of the hoods pending further investigation.

Ayes -5 Nays -0 CARRIED

** If anything on the approved list contradicts with the cancer prevention that piece that will be removed instantly.

BILLS

Motion Autenrieth second Latshaw to approve the bill list for August 7, 2019 (SEE INSERTED LIST)

Ayes - 5

Nays - 0

CARRIED

PARTICIPATION BY THE PUBLIC

Robert Alston stated at last month's meeting the apparatus funding line was discussed and it was stated it was depleting quickly, he questioned the status and does an emergency fund need to be set up. Convery stated they met with the chiefs today to come up with a better system and at this time emergency funding is not needed.

Commissioner Autenrieth thanked all for their condolences re: his brother's passing. Commissioner Tutela stated great job to all re: the electrical storm.

PRIVATE EXECUTIVE SESSION- Motion Tutela second Autenrieth to go into Private Executive Session @ 7:35 p.m. Ayes - 5 Nays -0 CARRIED

Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and Legal advice: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Motion Sipe second Tutela to go into open session at 8:23 p.m.

Ayes - 5 Nays -0 CARRIED

There being no further business, motion Autenrieth second Sipe to close the meeting @ 8:25 p.m.

Ayes - 5 Nays -0 CARRIED

Respectfully submitted

Richard Tutela, Clerk

RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS, DISTRICT NO.1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING PAYMENT FOR REIMBURSEMENT TO COMMISSIONER RICHARD TUTELA OF THE FIRE DISTRICT TOWARD HIS EXPENSES AND INCIDENTALS

August 7, 2019

WHEREAS, N.J.S.A. 40 A: 14-81.5 allows for the fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey, have agreed for Commissioner Richard Tutela to attend the FDIC Conference to be held April 20th –April 25th 2020; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and cost that are related to the conference; and expenses incurred shall not exceed \$65 per diem for meals and \$200 for ground travel; and

WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their expenses, for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40 A: 14-81.5. Said officers and members are required to provide detailed invoices of all items which shall be accompanied by the Certification of the expenses incurred as a result of their attendance at the Conference. Said bill shall be submitted ten (10) days after completion of the travel for which reimbursement will be made.

NOW, THEREFORE, be it resolved that Toms River Board of Fire Commissioners District No. 1 hereby authorizes payment to the following:

Commissioner Richard Tutela

CERTIFICATION

I, Richard Tutela, Clerk of the Toms River Township Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on August 7, 2019.

Richard Tute a. Clerk District No. 1

8-7-19

Date

RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS DISTRICT NO.

1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING PAYMENT FOR REIMBURSEMENT TO OFFICERS AND EMPLOYEES OF THE
FIRE DISTRICT TOWARD THEIR EXPENSES AND INCIDENTIALS

August 7, 2019

10/1/

WHEREAS, N.J.S.A. 40A:14-81.5 allows fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey have agreed for certain personnel listed below to attend the International Association of Fire Chiefs (IAFC) VCOS Symposium in the Sun to be held November $14^{\rm th}$ through $17^{\rm th}$ 2019; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and costs that are related to the expo and conference and are actually incurred; such reimbursement shall not exceed sixty-five dollars (\$65.00) per diem for meals and two hundred fifty dollars (\$250.00) for ground travel; and

WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their attendance and expenses for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40A:14-81.5. Said officers and members are required to provide a detailed bill of the items which shall be accompanied by the Certification of the expenses actually incurred as a result of their attendance at the expo and conference. Said bill shall be submitted within ten (10) days after completion of the travel for which the reimbursement will be made. All expenses shall be reimbursed to the attendee in accordance with the Toms River Board of Fire Commissioners District No.1 Travel policy; and

NOW, THEREFORE, be it resolved that the Toms River Board of Fire Commissioners District No. 1 hereby authorizes the following individuals to attend said conference and following said conference to submit for reimbursement costs and expenses as outlined above:

Commissioner George Convery Commissioner Richard Tutela

Toms River Township District No.1

Jim Golden, District Chief

Monthly Report Wednesday August 7th 2019

Emergency Responses

7-6 1300 Beauchamp's pl. – Structure invest 7-9 1214 Rt. 37 (Retro Fitness) Structure Fire 7-17 593 Fountain Dr. – Co Alarm 7-19 120 Hooper Ave (ocj) Fire Alarm 7-26 626 Brooke side Dr. –Structure Fire

Meetings Attended

- 7-1 District 1 commissioners meeting Station 26
- 712 Fire Rehab meeting 1144 Hopper Ave
- 7-17 District 1 chiefs meeting –meeting 28
- 7-24 District 1 captains &Lts meeting –Station 25

Training

none

Respectfully submitted.

James Golden

District Chief

Format: Condensed Range: 01111-05 -001 t Rcvd Batch Id Range: First to Last	Print Perpetual, Revenue, & G/L Accounts: 0 01140-05 -001 Encumbrance Date Range:	N Bid: First to 12/31	Open: N Void: N F Held: N Aprv: N R Y State: Y Other: Y Exe /19 Include Non-Budge	Paid: N lcvd: Y mpt: Y ted: Y
Prior Year Only: N Department Page Break: No	Subtotal CAFR: No Subtotal Dep			
Expend Account Description Vendor	P.O. Id P.O. Description	Amount	Void Amount PO Type	
H0110 HORIZON BLUE CROSS/BLUE SHIE H0033 HARTFORD INSURANCE COMPANY	19-00784 08/19 INS. CUSTOMER #04P2972	19,920.97 527.62	0.00	
01113-01 -063 HOSE & NOZZLI NO040 NAT ALEXANDER COMPANY		6,564.50	0.00	
01113-02 -064 TOOLS & EQUID M0090 MES INC.	PMENT 19-00454 HURST POWER UNIT CO#2	272.00	0.00	
01113-02 -065 TOOLS & EQUIPMO090 MES INC.	P BIG 19-00454 HURST POWER UNIT CO#2	7,418.00	0.00	
01113-03 -064 TOOLS & EQUIP B0012 BANK OF AMERICA	MENT 19-00834 PROCUREMENT PURCHASES DIST#1	450.42	0.00	
01113-08 -069 RADIOS A0068 AGT BATTERY SUPPLY	19-00800 CO#4 VEHICLE BANK CHARGERS	2,355.90	0.00	
01113-10 -074 OFFICE EQUIPM C0049 CDW-GOVERNMENT	NENT 19-00779 EQUIP. DIST#1	241.41	0.00	
01114-05 -101 HYDRANT RENTA S0337 SUEZ WATER T.R.	L 19-00821 07/19 ACCT#04402764900000	19,594.36	0.00	
01117-10 -211 LICENSES CO171 CONTENT WATCH HOLDINGS, INC.	19-00863 INTERNET FILTERING SOFTWARE	496.50	0.00	
01119-01 -274 PHYSICALS T0075 THE STRESS CENTER, P.C. D0185 DYNAMIC TESTING SERVICE	19-00790 EVALUATIONS 19-00867 TESTING INV#11626	190.00 440.00 630.00	0.00	
01119-05 -272 LEGAL K0035 KELAHER, VAN DYKE & MORIARTY L0012 LA CORTE, BUNDY, VARADY	19-00813 PROFESSIONAL SERVICES DIST#1 19-00858 PROFESSIONAL SERVICES	6,845.00 612.00 7,457.00	0.00 0.00	
D1122-01 -386 CONFERENCES B0012 BANK OF AMERICA	19-00834 PROCUREMENT PURCHASES DIST#1	7.20	0.00	

Expend Account Description Vendor	n P.O. Id P.O. Description	Amount	Void Amount	РО Туре
01122-10 -386 CONFERENCES B0012 BANK OF AMERICA	S 19-00834 PROCUREMENT PURCHASES DIST#1	891.10	0.00	*.
01123-05 -416 DUES/SUBSCA B0012 BANK OF AMERICA H0020 HALLIWELL, DAWN	RIPTIONS 19-00834 PROCUREMENT PURCHASES DIST#1 19-00866 PETTY CASH	60.00 30.00 90.00	0.00 0.00	
01124-01 -446 TRAINING 02572 SIMONE, GARY A. SR.	19-00799 REIMB. TRAINING EQUIP RENTAL	117.26	0.00	
01124-01 -449 PHYSICAL FI T0145 TOMS RIVER FITNESS CENTER	TNESS 19-00837 PHYSICAL FITNESS	535.00	0.00	
01124-05 -449 PHYSICAL FI T0145 TOMS RIVER FITNESS CENTER	TNESS 19-00837 PHYSICAL FITNESS	125.00	0.00	
01125-01 -487 TURNOUT GEA C0172 CONTINENTAL FIRE & SAFETY M0090 MES INC. M0090 MES INC. S0170 SKYLANDS AREA FIRE EQUIPMEN	19-00557 BOOTS CO#2 19-00777 HELMETS 19-00802 FIRE DEX HOODS T 19-00806 SUSPENDERS DIST#1	225.00 1,896.00 1,155.00 207.00 3,483.00	0.00 0.00 0.00 0.00	
R0087 RIGGINS, INC. 02513 DYE, GARY W. JR. D0125 DOVER OIL CO., INC.	19-00851 06/19 FUEL ACCT#104124	1,165.92 23.86 242.57	0.00	
V0005 V.E. RALPH & SON W0134 WITMER ASSOCIATES, INC.	19-00454 HURST POWER UNIT CO#2 19-00775 SUPPLIES CO#4 19-00776 SUPPLIES CO#4 19-00816 SPEEDY DRY CO#2	136.00 465.40 30.00 138.36 769.76	0.00 0.00	
01126-05 -529 FUEL P0110 PETROLEUM TRADERS CORPORATIO	ON 19-00796 FUEL DIST#1 ACCT#991249/1	224.42	0.00	
01126-08 -529 FUEL P0110 PETROLEUM TRADERS CORPORATIO	ON 19-00796 FUEL DIST#1 ACCT#991249/1	250.56	0.00	
D1126-08 -533 BATTERIES A0068 AGT BATTERY SUPPLY	19-00804 BATTERIES DIST#1	916.68	0.00	
		156.59 170.80 760.48	0.00	

Expend Acr	count Description				
Vendor	count Description	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
01127-	-01 -567 COMMUNICATION	Continued 19-00865 EMAIL JUL ACCT#030-34971557175	784.50 1,872.37	0.00	
01127- C0149 V0010 R0012	-05 -567 COMMUNICATIONS COMCAST CABLE VERIZON WIRELESS RACKSPACE US, INC.	S/UTILITIES 19-00811 ACCT#8499 05 194 0622198 19-00847 ACCT#920642692-00001 19-00865 EMAIL JUL ACCT#030-34971557175	275.40 255.26 230.15 760.81	0.00 0.00 0.00	
01128- F0073 W0134 E0069 W0004 U0065	01 -606 OFFICE SUPPLIE FIRE AND SAFETY SERVICES, LTD. WITMER ASSOCIATES, INC. ELECTRONIC MEASUREMENT LAB INC W.B. MASON CO., INC. UPS	S/SHIPPING 19-00748 EQUIP. CO#3 19-00776 SUPPLIES CO#4 19-00788 GAS DETECTORS 19-00836 SUPPLIES DIST#1 19-00850 SHIPPING ACCT#E5400F	15.00 8.99 107.15 104.60 94.33 330.07	0.00 0.00 0.00 0.00 0.00	
01128- P0131 W0004 00070 W0044	O5 -607 OFFICE SUPPLIE PITNEY BOWES INC. W.B. MASON CO., INC. OCEAN DATA FORMS WATCHUNG SPRING WATER CO. INC.	S/SHIPPING 19-00822 POSTAGE DIST#1 ACCT#49712417 19-00836 SUPPLIES DIST#1 19-00852 PO'S & CHECKS 19-00860 WATER DIST#1	1,000.00 112.58 452.60 32.19 1,597.37	0.00 0.00 0.00 0.00	
01128- T0065	08 -606 SHIPPING TESSCO	19-00623 RADIO PARTS	25.02	0.00	
F0073 E0075 E0004	01 -648 VEHICLE REPAIR FIRE AND SAFETY SERVICES, LTD. ELITE VEHICLE SOLUTIONS E.R.S. FLEET REPAIR, INC. J & R PRO AUTOMOTIVE E.R.S. FLEET REPAIR, INC. STS TIRE & AUTO CENTERS	19-00748 EQUIP. CO#3 19-00789 REPAIR LIGHTS #2800 19-00807 2511,2626,31,2721,2811,65 19-00809 RADIO VEH., 2600 19-00830 2511,2631,2701,05,16 19-00868 2501 ROAD SERVICE	25.50 250.00 8,080.22 67.00 2,809.50 172.50 11,404.72	0.00 0.00 0.00 0.00 0.00 0.00	
E0069	01 -649 EQUIPMENT REPA ELECTRONIC MEASUREMENT LAB INC MES INC.		1,069.00 150.00 1,219.00	0.00 0.00	
	01 -651 TURNOUT GEAR CI MINERVA CLEANERS		387.85	0.00	
	01 -652 SCOTTS REFILL/N	REPAIR 19-00845 SCBA FLOW TEST	8,003.66	0.00	
	01 -653 EXTINGUISHER REALSH FIRE PROTECTION CO.	FILL/REPAIR 19-00857 EXTINGUISHERS CO#1 & D.C.	136.00	0.00	
	01 -654 CASCADE MAINTEN AIR & GAS TECHNOLOGIES, INC.		902.00	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	РО Туре
01129-01 -659	GENERATOR MAIN	TENANCE	REPAIR DIST#1			,
01129-05 -648 U0049 UNITED RENTALS,				452.76	0.00	
01129-05 -655 I0089 IMAGE SYSTEMS F			MAINT. DIST#1	517.50	0.00	
01129-08 -648 J0014 J & R PRO AUTOM			RADIO VEH., 2600	171.64	0.00	
01129-08 -650 T0065 TESSCO	RADIO REPAIR P	ARTS 19-00623	RADIO PARTS	476.43	0.00	
01130-05 -290 P0070 PAYCHEX INC.	PAYROLL SERVIC	ES 19-00842	06/19 PAYROLL	719.40	0.00	
01131-05 -730 S0165 SKIP'S FLORIST	TESTIMONIALS	19-00794	AUTENRIETH	94.95	0.00	
01133-01 -701 E0024 EAST DOVER FIRE			REIMB. FOOD	60.00	0.00	
01134-01 -750 C0210 COUNTY OF OCEAN	OPTICOM 2019	19-00785	OPTICOM INSTALLATION	9,550.48	0.00	
01135-01 -808 C0172 CONTINENTAL FIR			GRANT CONFINED SPACE GRANT FY18	31,665.60	0.00	
	Fund Total:			152,907.49		
Total Charged Lines: 135	Total List Ar	nount:	152,907.49 Total Void Amount:	0.00		

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Kieran Flynn	507	Health benefits 3rd qtr. 2019	622.80
Toms River Board of Education	275134	Imprest fund	2,500.00
Toms River Board of Education	274975	Imprest fund	1,500.00
Municibid	34817072	Sale of Assets District No. 1	385.00
Toms River Fire Dist#2	30496	Radio repairs	1,286.61
Bureau of Fire Prevention	205	Bureau Revenue 6/19	26,836.42
Lakewood Fire Dist#1	19994	Fire Academy fees	835.00
Brick Fire Dist#1	22187	Fire Academy fees	100.00
Borough of Lavallette	34900	Fire Academy fees	425.00
Toms River Township	103300	Reimburse radio purchase	1,242.00