MINUTES TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1 1144 Hooper Ave January 15, 2020

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw – present
Tutela – present Sipe-present
Convery- present

Administrator Kubiel , Attorney VanDyke and Attorney Varady present Bisceglie present to take minutes

Bids- None

APPROVING THE MINUTES

Motion Autenrieth second Latshaw to approve the minutes of January 2, 2020 budget hearing meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)

Ayes-4 Nays-0 Abstain-1 CARRIED (Sipe)

Motion Autenrieth second Latshaw to approve the minutes of January 2, 2020 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)

Ayes-4 Nays-0 Abstain-1

CARRIED

(Sipe)

REPORTS OF COMMITTEES

<u>COMMUNICATION</u> –Autenrieth stated channel 6 will be out of service for extensive repairs and modifications. Tutela stated the communication director has created forms for complaints that were sent to the fire chiefs.

FIRE PREVENTION BUREAU- No report

FIRE ACADEMY – Latshaw stated the lock for the front door has been repaired. Waiting for proposal for projects.

POLICE/EMERGENCY MANAGEMENT-No report

LEGISLATIVE- No report

INSURANCE- Sipe stated 2525 was in a minor accident.

FIRST AID SQUADS- No report

TOWNSHIP COUNCIL/MAYOR –The Mayor was at Co.2 installation dinner and swore in the fire officers.

FIRE OFFICERS ASSOCIATION-No report

VEHICLE REPAIR/NEW APPARATUS—Tutela stated he had a discussion with the Administrator as it relates to the (2) F350's. Kubiel stated one has been completed and the other should be completed next week. Then they go to elite for lighting.

ADMINISTRATOR KUBIEL REPORT- No report

ATTORNEY REPORT- Van Dyke stated nothing for open session.

APPLICATIONS FOR MEMBERSHIP- None

REMOVALS FROM THE ROLLS- None

UNFINISHED BUSINESS-None

NEW BUSINESS

<u>REQUEST FROM CHIEF GORESH – Kubiel stated Chief Goresh will not be attending any conferences this year and is requesting for Assistant Chief Catapano to attend the FDIC.</u>

Motion Autenrieth second Latshaw authorizing Assistant Chief Catapano to attend the FDIC conference.

Ayes - 5 Nays - 0 CARRIED

REQUEST FOR APPARATUS- Chief Vicidomini requested to utilize apparatus for Jake Newman's funeral service on Friday January 24th.

Motion Autenrieth second Latshaw authorizing apparatus for Jake Newman's funeral on January 24th at the Veterans Memorial Cemetery Ayes – 5 Nays – 0 <u>CARRIED</u>

REQUEST FROM ISLAND HEIGHTS- Chief McDaniel requested to be placed on Toms River Fire Department IAM responding.

Motion Tutela second Autenrieth authorizing Island Heights to be added to IAM responding.

Ayes - 5 Nays - 0

CARRIED

<u>RESOLUTION TO ADVERTISE DISPOSAL OF APPARATUS</u>. A resolution was presented Motion Tutela second Autenrieth authorizing disposal of (2) 1990 Ford Utility Body Brush Trucks through auctioneering services provided by Municibid with a minimum bid of \$5,000.

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes Autenrieth-Yes Sipe-Yes

Convery-Yes

CARRIED

RESOLUTION TRANSFER OF FUNDS A resolution was presented, Motion Sipe second Autenrieth authorizing certain transfers relative to the prior 2019 budget in order to reflect monies expended to date by the Commissioners. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Sipe-Yes
Convery-Yes

CARRIED

<u>DISCUSSION ON RETIRING ROBERT HOEHN's LINE NUMBER 2692-</u> Commissioner Sipe stated on behalf of Co.2 they are requesting Robert Hoehn line number be retired. Tutela suggested his badge number be retired but the line number has never been done. <u>Discussion followed with a motion being made by Sipe seconded by Latshaw to retire Robert Hoehn line number 2692 until such time it is needed.

Ayes - 5

Nays - 0

CARRIED</u>

BILLS

Motion Autenrieth second Latshaw to approve the bill list for January 15, 2020 (SEE INSERTED LIST)

Ayes - 5 Nays - 0 CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Motion Autenrieth second Sipe to go into private executive session @ 4:48

Ayes - 5 Navs - 0

CARRIED

Motion Autenrieth second Sipe to go into open session @ 5:25p.m.

Ayes - 5 Nays - 0

CARRIED

There being no further business, motion Sipe second Autenrieth to close the meeting @ 4:59 p.m.

Ayes - 5 Navs -0

CARRIED

Respectfully submitted Richard Tutela, Clerk

RESOLUTION

January 15, 2020

Authorization of Budget Transfers

WHEREAS, it has been necessary for the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey to undertake certain transfers relative to the prior 2019 budget in order to reflect monies expended to date by the Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget transfers as noted herein.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey as follows:

(1) The following budget transfers are approved by the Commissioners:

DIGEDICAL VO.		FROM:	<u>TO:</u>
DISTRICT NO. 1 CONFERENCES		3,000.00	
PROFESSIONAL SERVICES		2 × 2002 90 C	3,000.00
	TOTALS	3,000.00	3,000.00
FIRE ACADEMY			
FRINGE BENEFITS		2,000.00	
SALARIES		2, 000.00	2,000.00
		2,000.00	2,000.00

Respectfully Submitted,

Richard Tutela, Clerk

RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO.1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING DISPOSAL OF SURPLUS PROPERTY THROUGH AUTIONEERING SERVICES PROVIDED BY MUNICIBID., VENDOR WITH STATE CONTRACT NO. T-2581/19-GNSV1-00696.

January 15, 2020

WHEREAS, the Toms River Board of Fire Commissioners District No. 1 is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Toms River Board of Fire Commissioners District No. 1 are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Toms River Board of Fire Commissioners District No. 1 in the Township of Toms River, County of Ocean, and State of New Jersey as follows:

- The sale of the surplus property shall be conducted through Municibid pursuant to State Contract T2581/19-GNSV1-00696 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid. are available online at www.municibid.com and also available from the Toms River Board of Fire Commissioners District No. 1 Administration Office, 1144 Hooper Avenue, Suite 306, Toms River, New Jersey 08753
 - (2) The sale will be conducted online and the address of the auction site is www.municibid.com.
 - (3) The sale is being conducted pursuant to Local Finance Notice 2008-9
 - (4) A list of the surplus property to be sold is as follows:
 - 1) 1990 Ford F-350 Utility Body Brush Truck (2669)
 - 2) 1990 Ford F-350 Utility Body Brush Truck (2819)
 - (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
 - (6) The Toms River Board of Fire Commissioners District No. 1 reserves the right to accept or reject any bid submitted.

CERTIFICATION

I, Richard Tutela, Clerk of the Township of Toms River Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on the 18th day of January, 2020.

GEORGE CONVERY

CHAIRMAN

RICHARD TUTELA

CLERK

P.O. Type: Contract Format: Condensed

January 15, 2020 TOMS RIVER TOWNSHIP FIRE DISTRICT #1 03:13 PM 2019-2020 Purchase Order Listing By Expenditure Account

Page No: 1

Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y to 01- -140-05 -001 Bid: Y State: Y Other: Y Exempt: Y Range: 01- -111-05 -001 to 01- -140-05 -001 RCVd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/20 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No Expend Account Description Vendor Amount Void Amount PO Type P.O. Id P.O. Description 01- -112-05 -024 HEALTH BENEFITS/DISABILITY B0074 BENECARD SERVICES, INC. 20-00026 01/20 PRESCRIPTION PLAN#1319 5,223.85 0.00 01- -114-05 -101 HYDRANT RENTAL N0007 N.J. AMERICAN WATER CO. 19-01542 12/19 HYDRANTS 7,622.43 0.00 01- -119-01 -274 PHYSICALS D0185 DYNAMIC TESTING SERVICE 19-01538 TESTING INV#12029 385.00 0.00 01- -119-05 -271 AUDITOR H0098 HOLMAN, FRENIA, ALLISON P.C. 19-01537 2019 AUDIT INV#42492 2,500.00 0.00 01- -119-05 -272 LEGAL LO012 LA CORTE, BUNDY, VARADY 19-01534 PROFESSIONAL SERVICES RO080 RICCIO, ARMANDO LLC 19-01539 PROFESSIONAL SERVICES 0.00 1.044.00 0.00 383.50 1,427.50 01- -119-05 -273 CONSULTANT C0098 CIRKIEL ACTUARIAL 19-00752 ACTUARIAL SERVICES 2,145.00 0.00 01- -120-05 -311 LEGAL NOTICES G0032 GANNET NEW JERSEY NEWSPAPERS 19-01552 BALLOTS & PUBLIC HEARING 206.36 0.00 01- -121-05 -346 ELECTION EXPENSES G0032 GANNET NEW JERSEY NEWSPAPERS 19-01552 BALLOTS & PUBLIC HEARING 456.34 0.00 01- -122-08 -386 CONFERENCES 02547 GENOVESE, JOHN 20-00024 REIMB. AIRFARE CONF. 339.52 0.00 01- -123-05 -416 DUES/SUBSCRIPTIONS S0285 STATE OF N.J., D.C.A. 20-00025 SUBSCRIPTION SERVICE KUBIEL N0209 NORTHERN NJ CHAPTER NIGP 20-00043 RENEW BRIAN KUBIEL MEMBERSHIP 50.00 0.00 80.00 0.00 130.00 01- -125-01 -487 TURNOUT GEAR M0090 MES INC. M0090 MES INC. 19-01019 GLOVES 19-01409 GLOVES 1,772.88 0.00 886.44 0.00 S0170 SKYLANDS AREA FIRE EQUIPMENT 19-01410 SUSPENDERS DIST#1 292.00 0.00 2.951.32 01- -126-01 -529 FUEL P0148 POINT BAY FUEL, LLC 19-01540 12/19 FUEL ACCT#104124 554.32 0.00 01- -127-01 -567 COMMUNICATIONS R0012 RACKSPACE US, INC. 19-01549 EMAIL DEC ACCT#030-34971557175 365.40 0.00

Expend Account Description Vendor	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
01127-05 -567 COMMUNICATIONS R0012 RACKSPACE US, INC.	S/UTILITIES 19-01549 EMAIL DEC ACCT#030-34971557175	241.70	0.00	10 LW U S
1128-01 -606 OFFICE SUPPLIE U0065 UPS	ES/SHIPPING 19-01556 SHIPPING ACCT#E5400F	33.72	0.00	
1128-05 -607 OFFICE SUPPLIE 00070 OCEAN DATA FORMS		167.40	0.00	
01129-01 -648 VEHICLE REPAIR E0004 E.R.S. FLEET REPAIR, INC. 02664 CIRZ, JEFF E0004 E.R.S. FLEET REPAIR, INC.	19-01554 2501,61,2671,2705,21,2811 20-00034 REIMB. SUPPLIES	15,829.42 34.95 913.53 16,777.90	0.00 0.00 0.00	
1129-01 -652 SCOTTS REFILL/ M0090 MES INC.	REPAIR 19-01512 SCOTT REPAIRS	830.66	0.00	
L129-05 -655 MAINTENANCE SE S0300 STEWART BUSINESS SYSTEMS		344.21	0.00	
1131-05 -730 TESTIMONIALS S0165 SKIP'S FLORIST	20-00030 HOEHN, NEWMAN	271.90	0.00	
Fund Total:		42,974.53		