

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
February 19, 2020

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth –present Latshaw – absent
Tutela – present Sipe-absent
Convery- present

Attorney VanDyke present
Bisceglie present to take minutes

Bids- None

APPROVING THE MINUTES

Motion Autenrieth second Tutela to approve the minutes of February 5, 2020 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)

Ayes-3 Nays-0 Abstain-0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION –Progress

FIRE PREVENTION BUREAU- Convery stated Bureau negotiations are ongoing.

FIRE ACADEMY – No report

POLICE/EMERGENCY MANAGEMENT-No report

LEGISLATIVE- VanDyke stated there is a bill pending that first responders will have immunity from damage to property during an incident.

INSURANCE- No report

FIRST AID SQUADS- No report

TOWNSHIP COUNCIL/MAYOR –No report

FIRE OFFICERS ASSOCIATION-No report

VEHICLE REPAIR/NEW APPARATUS- Tutela stated meeting Monday evening to discuss the boat.

ADMINISTRATOR KUBIEL REPORT- No report

ATTORNEY REPORT- No report

APPLICATIONS FOR MEMBERSHIP-None

TRANSFER- Michael Brophy Co.3 from seasonal firefighter to full time firefighter.

Motion Tutela second Autenrieth to transfer Michael Brophy Co.3 from seasonal firefighter to full time firefighter.

Ayes – 3 Nays – 0 **CARRIED**

REMOVALS FROM THE ROLLS- None

UNFINISHED BUSINESS-

Tutela stated the contract was discussed with four members of the board re: Attorney Varady as it relates to pending litigation with Administrator Kubiel. Tutela would like to move forward with a letter advising Mr. Varady his services are no longer needed and the board of fire commissioners will not be appealing the decision of the courts. Autenrieth stated Varady at the last meeting stated this decision was appealable and was awaiting a figure from Kubiel's attorney on the fees. Latest letter from Varady states he is awaiting figure from Kubiel attorney. Varady mentioned a figure which was approximately \$25,000 but has not received anything in writing from Kubiel's attorney. It was discussed to send a letter to Varady stating we are waiting for an offer and settlement and have no intent to appeal at this time. Autenrieth recommended tabling this until there is a full board. Attorney VanDyke to send letter to Attorney Varady asking for him to get figure and do the offer and settlement.

NEW BUSINESS

RESOLUTION TRANSFER OF FUNDS A resolution was presented, Motion Autenrieth second Tutela authorizing certain transfers relative to the prior 2019 budget in order to reflect monies expended to date by the Commissioners. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Absent Tutela-Yes
Autenrieth-Yes Sipe-Absent
Convery-Yes

CARRIED

BILLS

Motion Autenrieth second Tutela to approve the bill list for February 19, 2020 (SEE INSERTED LIST)

Ayes – 3 Nays – 0

CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- None

There being no further business, motion Tutela second Autenrieth to close the meeting @ 4:59 p.m.

Ayes - 3 Nays -0

CARRIED

*Respectfully submitted
Richard Tutela, Clerk*

RESOLUTION

February 19, 2020

Authorization of Budget Transfers

WHEREAS, it has been necessary for the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey to undertake certain transfers relative to the prior 2019 budget in order to reflect monies expended to date by the Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget transfers as noted herein.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey as follows:

(1) The following budget transfers are approved by the Commissioners:

	<u>FROM:</u>	<u>TO:</u>
DISPATCHERS		
TRAINING	500.00	
UNIFORMS		500.00
TOTALS	<u>500.00</u>	<u>500.00</u>

Respectfully Submitted,



Richard Tutela, Clerk

P.O. Type: Contract		Print Perpetual, Revenue, & G/L Accounts: N		Open: N	Void: N	Paid: N
Format: Condensed				Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001		to 01- -140-05 -001		Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last		Encumbrance Date Range: First to 12/31/20		Include Non-Budgeted: Y		
Prior Year Only: N						
Department Page Break: No		Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No		

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -119-01 -274	PHYSICALS					
D0185	DYNAMIC TESTING SERVICE	20-00131	TESTING INV#12102	330.00	0.00	
01- -119-05 -271	AUDITOR					
H0098	HOLMAN,FRENIA,ALLISON P.C.	20-00153	2019 AUDIT	6,084.00	0.00	
01- -119-05 -272	LEGAL					
K0035	KELAHER, VAN DYKE & MORIARTY	19-01569	PROFESSIONAL SERVICES DIST#1	3,145.00	0.00	
R0080	RICCIO, ARMANDO LLC	19-01572	PROFESSIONAL SERVICES	18.50	0.00	
L0012	LA CORTE, BUNDY, VARADY	20-00101	PROFESSIONAL SERVICES	972.00	0.00	
				<u>4,135.50</u>		
01- -121-05 -346	ELECTION EXPENSES					
K0110	KRZEMINSKI, VALARIE	20-00113	2020 ELECTION WORKER	130.00	0.00	
U0036	UNGER, MARYLOU	20-00114	2020 ELECTION WORKER	130.00	0.00	
D0091	DEZENDORF, MIDGE	20-00115	2020 ELECTION WORKER	130.00	0.00	
L0057	LAZAR, PATRICIA	20-00116	2020 ELECTION WORKER	130.00	0.00	
B0013	BANNON, KATHY	20-00117	2020 ELECTION WORKER	130.00	0.00	
C0043	CASTELLANO, KENNETH	20-00118	2020 ELECTION WORKER	130.00	0.00	
J0114	JONES, DONNA LEE	20-00119	2020 ELECTION WORKER	130.00	0.00	
B0251	BRUNO, STEPHANIE RIESS	20-00120	2020 ELECTION WORKER	130.00	0.00	
M0092	METZ, RUTH	20-00123	2020 ELECTION WORKER	130.00	0.00	
H0019	HALLIWELL, CASEY	20-00124	2020 ELECTION WORKER	130.00	0.00	
D0085	DEPALO, JENNIFER	20-00125	2020 ELECTION WORKER	130.00	0.00	
A0003	ABBOTT, MATTHEW	20-00126	2020 ELECTION WORKER	130.00	0.00	
L0102	LENNY'S PIZZERIA & RESTAURANT	20-00127	ELECTION EXPENSES	62.75	0.00	
C0080	CHONG, SARA	20-00128	2020 ELECTION WORKER	130.00	0.00	
O0137	THE OFFICE RESTAURANT	20-00134	ELECTION EXPENSES	126.56	0.00	
H0020	HALLIWELL, DAWN	20-00142	PETTY CASH	74.83	0.00	
E0024	EAST DOVER FIRE CO. #4	20-00143	REIMB. ELECTION EXPENSES	80.00	0.00	
G0032	GANNET NEW JERSEY NEWSPAPERS	20-00151	ELECTION & JT. MTGS	153.70	0.00	
				<u>2,187.84</u>		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
N0055	NATIONAL FIRE PROTECTION	20-00057	KUBIEL ID#2905138	175.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
E0073	ELITE CLUB USA	19-01573	PHYSICAL FITNESS	155.00	0.00	
E0073	ELITE CLUB USA	20-00106	PHYSICAL FITNESS	55.00	0.00	
T0145	TOMS RIVER FITNESS CENTER	20-00129	PHYSICAL FITNESS	545.00	0.00	
				<u>755.00</u>		
01- -124-05 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	20-00129	PHYSICAL FITNESS	75.00	0.00	

February 19, 2020
01:38 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2019-2020 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -125-01 -487 S0170	TURNOUT GEAR SKYLANDS AREA FIRE EQUIPMENT	19-01566	TURNOUT GEAR	1,549.76	0.00	
01- -126-01 -529 B0141 P0148 T0175	FUEL BOROUGH OF LAVALLETTE POINT BAY FUEL, LLC TOWNSHIP OF TOMS RIVER	20-00102 20-00105 20-00108	01/20 FUEL 01/20 FUEL ACCT#104124 JAN FUEL DIST#1	93.12 756.45 140.31 <u>989.88</u>	0.00 0.00 0.00	
01- -126-10 -529 T0175	FUEL TOWNSHIP OF TOMS RIVER	20-00108	JAN FUEL DIST#1	29.72	0.00	
01- -127-01 -567 R0012	COMMUNICATIONS RACKSPACE US, INC.	20-00104	EMAIL JAN ACCT#030-34971557175	824.10	0.00	
01- -127-05 -567 R0012	COMMUNICATIONS/UTILITIES RACKSPACE US, INC.	20-00104	EMAIL JAN ACCT#030-34971557175	241.70	0.00	
01- -128-01 -606 U0065	OFFICE SUPPLIES/SHIPPING UPS	20-00154	SHIPPING ACCT#E5400F	39.24	0.00	
01- -128-05 -607 S0265 W0004 W0044	OFFICE SUPPLIES/SHIPPING STAPLES W.B. MASON CO., INC. WATCHUNG SPRING WATER CO. INC.	20-00050 20-00081 20-00138	1099'S FORMS SUPPLIES DIST#1 WATER DIST#1	175.92 228.00 39.49 <u>443.41</u>	0.00 0.00 0.00	
01- -129-01 -652 M0090	SCOTTS REFILL/REPAIR MES INC.	20-00107	REPAIRS	1,355.63	0.00	
01- -129-05 -648 T0125	VEHICLE/EQUIPMENT REPAIRS TOMS RIVER CAR WASH	20-00130	CAR WASH	15.00	0.00	
01- -129-08 -648 J0014	VEHICLE REPAIR J & R PRO AUTOMOTIVE	20-00068	912 OIL CHANGE	34.95	0.00	
01- -130-05 -290 K0103 K0103	PAYROLL SERVICES KRONOS, INC. KRONOS, INC.	19-01546 20-00103	WORKFORCE 12/19 INV#11551733 WORKFORCE 01/20 INV#11563309	192.35 202.21 <u>394.56</u>	0.00 0.00	
Fund Total:				19,660.29		
Total Charged Lines: 48 Total List Amount:				19,660.29	Total Void Amount:	0.00