

REORGANIZATION MEETING
MARCH 12, 2020 AGENDA

- A. Opening statement (L-1)
- B. Chairman to announce District 1 Liaisons (L-2)
- C. Chairman to announce District 2 Liaisons (L-2)
- D. Resolution to approve 2020/2021 meeting dates and "General Notes" re: Closed Session (L-3)

MAINTENANCE/REPAIR CONTRACTS

- E. Resolution to approve contract with Hose/Ladder testing (L-4) (SEE QUOTE SHEET)
- F. Resolution to approve Genserve for generator maintenance (L-5)
- G. Resolution to approve Air & Gas (L-6) (SEE QUOTE SHEET)
- H. Resolution to approve cleaning for the Fire Academy (L-7) (SEE QUOTE SHEET)
- I. Resolution to approve Keith's Lawn Cutting for the Fire Academy (L-8) (SEE QUOTE SHEET)
- J. Resolution approving three year contract with Tozour Trane for HVAC at the Fire Academy (L-9)

PROFESSIONAL SERVICES

- K. Resolution appointing Attorney- (L-10) (SEE QUOTE SHEET)

INTER-LOCAL AGREEMENTS

- L. Resolution for shared service agreement between District No.1 & District No.2 (L-11)
- M. Resolution for shared service agreement for Network repair (L-12)
- N. Resolution designating Asbury Park Press and Star Ledger as the official newspapers (L-13)

Motion to take a 5-minute recess and start with regularly scheduled meeting

**REORGANIZATION MEETING
JOINT BOARD OF FIRE COMMISSIONERS
TOMS RIVER FIRE ACADEMY
MARCH 11, 2020**

A Reorganization meeting of the Toms River Township Fire Commissioners Districts No. 1 & 2 was called to order at 6:30 p.m. by Commissioner Convery. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this reorganization meeting has been provided in accordance with the Open Public Meetings Act by notice thereof being published in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth - present	Britton - absent
Convery - present	Bierbaum - present
Tutela - present	Willson - present
Minkler - present	Quinlisk - present
Latshaw - present	Geoghegan- absent

Administrators Kubiel and Carson present, Bisceglie present to take minutes.

Commissioner Minkler read aloud the liaison positions for 2020/2021.

A resolution was presented, Motion Tutela second Autenrieth to approve the attached list of meeting dates for 2020/2021 (See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes	Tutela-Yes
Autenrieth-Yes	Minkler-Yes
Convery-Yes	

Britton -Yes	Quinlisk-Yes
Bierbaum-Yes	Willson -Yes
Geoghegan-Absent	

CARRIED

A resolution was presented, Motion Autenrieth second Latshaw approving Fire Flow Services Inc. for hose/ladder testing at Fire Academy in the amount of \$866.00 (See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes	Tutela-Yes
Autenrieth-Yes	Minkler-Yes
Convery-Yes	

Britton -Yes	Quinlisk-Yes
Bierbaum-Yes	Willson -Yes
Geoghegan-Absent	

CARRIED

A resolution was presented, Motion Latshaw second Autenrieth approving Genserve for the Generator Maintenance at Fire Academy in the amount of \$425.00 for yearly maintenance.
(See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Abstain
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Quinlisk-Yes
Bierbaum-Yes Willson -Yes
Geoghegan-Absent

CARRIED

A resolution was presented, Motion Tutela second Autenrieth approving Air & Gas Technology for the Cascade Maintenance at Fire Academy in the amount of \$1,365.00 for yearly maintenance.
(See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Quinlisk-Yes
Bierbaum-Yes Willson -Yes
Geoghegan-Absent

CARRIED

A resolution was presented, Motion Tutela second Autenrieth approving M&M Cleaning to do cleaning maintenance twice a month at the Fire Academy at \$352.00 per month with a one-year contract
(See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Quinlisk-Yes
Bierbaum-Yes Willson -Yes
Geoghegan-Absent

CARRIED

A resolution was presented, Motion Quinlisk second Autenrieth approving Keith's Lawn Service to do grass cutting at Fire Academy at \$75.00 per cut with a one-year contract. (See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Quinlisk-Yes
Bierbaum-Yes Willson -Yes
Geoghegan-Absent

CARRIED

A resolution was presented, Motion Latshaw second Autenrieth approving Tozour Trane for HVAC services at the Fire Academy for a term of three years. (See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Quinlisk-Yes
Bierbaum-Yes Willson -Yes
Geoghegan-Absent

CARRIED

A resolution was presented, Motion Minkler second Tutela approving Richard Braslow (Bureau) and Armando Riccio (Labor Law) as the attorneys for the Joint Board of Fire Commissioners. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Quinlisk-Yes
Bierbaum-Yes Willson -Yes
Geoghegan-Absent

CARRIED

A resolution was presented, Motion Tutela second Bierbaum to approve the inter-local Agreement between Toms River Fire District No.1 and Toms River Fire District No. 2. (See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Quinlisk-Yes
Bierbaum-Yes Willson -Yes
Geoghegan-Absent

CARRIED

A resolution was presented, Motion Tutela second Latshaw authorizing the execution of a shared service agreement with the Joint Board of Fire Commissioners for Network repair. (See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela-Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Quinlisk-Yes
Bierbaum-Yes Willson -Yes
Geoghegan-Absent

CARRIED

RESOLUTION FOR OFFICIAL NEWSPAPER A resolution was presented, Motion Convery second Tutela naming the Asbury Park Press and Star Ledger as the official newspapers for the Joint Board of Fire Commissioners.
(See inserted Resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela -Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

Britton -Yes Willson-Yes
Bierbaum-Yes Quinlisk -Yes
Geoghegan -absent

CARRIED

There being no further business, Motion Tutela second Willson to close the reorganization meeting at 6:46 p.m. AYES-9 NAYS-0 ABSTAINED-0 **CARRIED**

Respectfully submitted,
Leonard Minkler
Leonard Minkler, Clerk

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**FIRE COMMISSIONERS POSITIONS
DISTRICT NO.1 AND DISTRICT 2**

DISTRICT NO.1

CHAIRMAN- GEORGE CONVERY
VICE CHAIRMAN-RICHARD TUTELA
CLERK- LEONARD MINKLER
TREASURER- MARK AUTENRIETH
PURCHASING AGENT-RAY LATSHAW

DISTRICT NO.2

CHAIRMAN- BRIAN GEOGHEGAN
CLERK-CRAIG BIERBAUM
ASSISTANT CLERK-MICHAEL WILLSON
TREASURER-JAMES QUINLISK
COMMISSIONER AT LARGE-K BRITTON

2020 LIAISONS

COMMUNICATIONS.....AUTENRIETH/MINKLER
BRITTON/BIERBAUM

BUREAU OF FIRE PREVENTION..... CONVERY/MINKLER
GEOGHEGAN/BIERBAUM

FIRE ACADEMY..... LATSHAW/MINKLER
WILLSON/QUINLISK

INSURANCE..... LATSHAW/TUTELA
BRITTON/QUINLISK

LEGISLATION.....LATSHAW/AUTENRIETH

FIRST AID..... AUTENRIETH, TUTELA
GEOGHEGAN/QUINLISK

FIRE OFFICERS' ASSOCIATION.....AUTENRIETH/ MINKLER
BRITTON/BIERBAUM

March 2020/21

In accordance with P.L. 1975, Chapter 231, below is a list of the times, dates, and locations of the Joint Board Meetings of the Toms River Fire Commissioners District No. 1 and No. 2 in the County of Ocean, New Jersey.

Pursuant to the Open Public Meetings Law, the regular meetings of the Commissioners of Toms River Fire District No. 1 and No. 2 will be held at 7:00 p.m. at the **TOMS RIVER FIRE ACADEMY** 1780 Church Road, Toms River NJ 08753:

April 8, 2020	October 14, 2020
May 13, 2020	***November 12, 2020 @ 5:00 p.m. (Thursday)
June 10, 2020	December 9, 2020
July 8, 2020	January 13, 2021
August 12, 2020	February 10, 2021
September 9, 2020	March 10, 2021

Order of Business for Joint Meetings:

- A. Meeting called to order
- B. Chairman's statement
- C. Roll Call
- D. Receipt of bids (if applicable)
- E. Reading of the minutes
- F. Reports of Committees
- G. Bills
- H. Unfinished business
- I. New business
- J. Participation by the public
- K. Private executive session (per resolution)
- L. Adjournment

GENERAL NOTES

1. The official newspaper for the publication of the notices of the Commissioners is hereby designated as the Asbury Park Press and Star Ledger. Nothing contained herein, however, shall preclude in addition, the submission for the publication to other newspapers.
2. **IF PRIVATE EXECUTIVE SESSION** is required it may be held prior to the regular meeting of the Joint Board of Fire Commissioners of Fire District No. 1 and No. 2
3. The clerk will carry out provisions of this resolution.

**RESOLUTION OF TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT NO.1 AND DISTRICT NO.2, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT FOR HOSE AND LADDER SERVICES TO FIREFLOW INC.FOR
THE TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.**

March 11, 2020

WHEREAS, quotes had heretofore been received by the Board of Commissioners for Hose/Ladder Testing for the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and;

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ, was received from Fireflow Services. the amount of \$866.00; and

WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners District No.1 and District No. 2, County of Ocean, Sate of New Jersey, as follows:

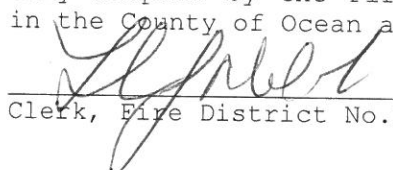
1. That a contract for hose/ladder testing for the Toms River Township Fire Academy, be and hereby awarded to Fireflow Services., in the amount of \$866.00 on the basis of the quote received.
2. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.

That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:

- A. Chairman's;
- B. Administrators;
- C. Business Owner

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 11, 2020


Clerk, Fire District No.1

3-11-2020
Date:

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 11, 2020


Clerk, Fire District No.2

3-11-2020
Date:

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS
DISTRICT NO.1 AND DISTRICT NO.2 IN THE COUNTY OF OCEAN, STATE OF
NEW JERSEY TO EXECUTE A CONTRACT WITH GEN-SERVE INC. FOR GENERATOR
MAINTENANCE AT THE TOMS RIVER FIRE ACADEMY

MARCH 11, 2020

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the GENERATOR MAINTENANCE for Fire District No.1 and Fire District No.2 thereto; and

WHEREAS, the Fire Commissioners of District No.1 and District No.2 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

WHEREAS, GENSERVE INC. shall be paid annual maintenance for the Fire Academy GENERATOR system in the amount not to exceed \$425.00; and

WHEREAS, GENSERVE INC. and Toms River Township Fire Commissioners District No.1 and District No.2 have entered into an agreement for a term of one year beginning March 2020 to the reorganization meeting of 2021.

NOW, THEREFORE, be it resolved that Toms River Township Board of Fire Commissioners District No. 1 and District No.2 hereby award contract to GENSERVE INC. 115 A Twin Bridge Drive, Pennsauken, NJ 08810 for GENERATOR Maintenance at the Toms River Fire Academy.

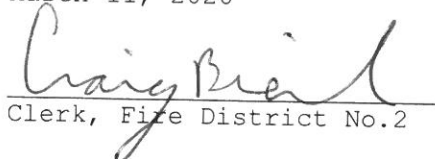
CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on 11, 2020


Clerk, Fire District No.1

3.11.2020
Date:

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 11, 2020


Clerk, Fire District No.2

3.11.2020
Date:

**RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS
DISTRICT NO.1 AND DISTRICT NO.2 IN THE COUNTY OF OCEAN, NEW
JERSEY, AUTHORIZING AIR & GAS TECHNOLOGIES TO SERVICE THE AIR
COMPRESSOR AT THE TOMS RIVER FIRE ACADEMY**

March 11, 2020

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the maintenance for District No.1 and District No.2 air compressor and;

WHEREAS, the Fire Commissioners of District No.1 and District No. 2 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

WHEREAS, Air & Gas Technologies shall be paid a flat rate fee of \$1365.00 for a maintenance contract for the Fire Academy, for a period of one year; and;

WHEREAS, Air & Gas Technologies shall be paid on a hourly basis for all services not included in the contract; and

WHEREAS, Air & Gas Technologies Toms River Township Fire Commissioners have entered into an agreement for a term of one year.

NOW, THEREFORE, be it resolved that Toms River Board of Fire Commissioners District No. 1 and District No.2 hereby award contract to Air & Gas Technologies.

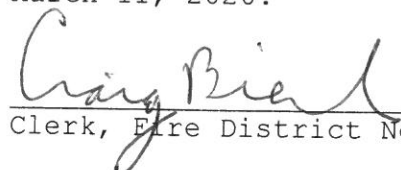
CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 11, 2020


Clerk, Fire District No.1

3-11-2020
Date:

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 11, 2020.


Clerk, Fire District No.2

3-11-2020
Date:

RESOLUTION OF TOMS RIVER TOWNSHIP FIRE COMMISSIONERS
DISTRICT NO. 1 AND DISTRICT NO 2, OCEAN COUNTY, NEW JERSEY,
AWARDING A CONTRACT FOR CLEANING SERVICES to M & M CLEANING FOR THE
TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.

March 11, 2020

WHEREAS, proposals had heretofore been received by the Board of Commissioners for cleaning services of the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and;

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ. was received from **M&M Cleaning**, in the amount of **\$352.00**; and

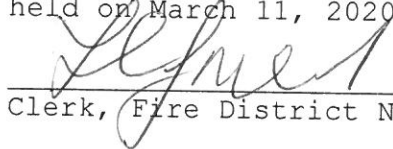
WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No.1 and District No. 2, County of Ocean, State of New Jersey, as follows:

1. That a contract for cleaning services for the Toms River Township Fire Academy, be and hereby awarded to **M&M Cleaning**, in the amount of **\$ 352.00** on the basis of quotes received.
2. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.
3. That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:
 - A. Chairman's;
 - B. Administrators;
 - C. Business Owner

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 11, 2020


Clerk, Fire District No.1

3-11-2020
Date:

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on 11, 2020


Clerk, Fire District No.2

3-11-2020
Date:

RESOLUTION OF TOMS RIVER TOWNSHIP FIRE COMMISSIONERS
DISTRICT NO.1 AND DISTRICT NO.2, OCEAN COUNTY, NEW JERSEY,
AWARDING A CONTRACT FOR GRASS CUTTING SERVICES FOR
THE TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.

MARCH 11, 2020

WHEREAS, quotes had heretofore been received by the Board of Commissioners for grass cutting services of the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and,

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ. was received from KEITHS LAWN MAINTENANCE SERVICE in the amount of \$75.00 per cut; and,

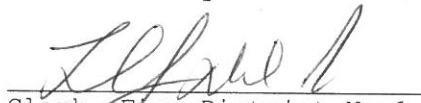
WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No.1 and District No.2, County of Ocean, State of New Jersey, as follows:

1. That a contract for cleaning services for the Toms River Township Fire Academy, be and hereby awarded to **KEITHS LAWN MAINTENANCE SERVICE** in the amount of **\$75.00 per cut** on the basis of quotes received.
2. That the Chairman is authorized to execute and the Clerk to attest to the proposed form of contract aforesaid.
3. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.
4. That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:
 - A. Chairman;
 - B. Administrator;
 - C. Business Owner

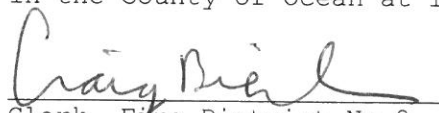
CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 11, 2020


Clerk, Fire District No.1

3-11-2020
Date:

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 11, 2020


Clerk, Fire District No.2

3-11-2020
Date:

RESOLUTION OF TOMS RIVER TOWNSHIP FIRE COMMISSIONERS
DISTRICT NO. 1 AND DISTRICT NO 2, OCEAN COUNTY, NEW JERSEY,
AWARDING A CONTRACT FOR HVAC MAINTENANCE SERVICES FOR THE
TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.
March 11, 2020

WHEREAS, Quotes had heretofore been received by the Board of Commissioners for HVAC Maintenance services of the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and;

WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No.1 and District No. 2, County of Ocean, State of New Jersey, as follows:

1. That a contract for HVAC Maintenance services for the Toms River Township Fire Academy, be and hereby awarded to **Tozour Trane Inc.**, in the amount of \$ 5,135.00 annually paid quarterly for three years.
2. That the Chairman is authorized to execute and the Clerk to attest to the proposed form of contract aforesaid.
3. That the contract to be entered into with vendor shall include the mandatory affirmative action language set forth in P.L. 1975, C. 127.
4. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.
5. That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:
 - A. Chairman's;
 - B. Administrators;
 - C. Business Owner

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 11, 2020.


Clerk, Fire District No.1

3-11-2020
Date:

I, Craig Bierbaum Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 11, 2020


Clerk, Fire District No.2

Date:

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS,
DISTRICT NO.1, AND FIRE DISTRICT NO.2, IN THE COUNTY OF OCEAN,
STATE OF NEW JERSEY,
APPOINTING, RICHARD BRASLOW AS BUERAU OF FIRE PREVENTION COUNSEL
AND ARMANDO RICCIO AS LABOR LAW COUNSEL
AS ATTORNEYS TO THE JOINT BOARD OF FIRE COMMISSIONERS
AS A PROFESSIONAL SERVICE CONTRACT PURSUANT TO AND IN ACCORDANCE
WITH N.J.S.A. 40A:11-5

March 11, 2020

WHEREAS, the Joint Board of Commissioners of the Toms River Township Fire District No.1 & Fire District No.2 is in need of legal services which must be rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and which such services otherwise constitute "professional services" within the meaning of N.J.S.A. 40A:11-2(6); and,

WHEREAS, N.J.S.A. 40A:11-5 authorizes the award of a contract for such "professional services" without public advertisement for bids for the rendering of such services; and,

WHEREAS, there is presently on file on the Office of the Fire Commissioners a proposed retainer agreement submitted by which would provide for the rendering of such legal services; and,

WHEREAS, the Joint Board of Fire Commissioners is satisfied with the terms of the proposed form of the retainer agreement.

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Joint Board of Fire Commissioners, Districts No. 1 and District No.2, County of Ocean, State of New Jersey, as follows:

1. That pursuant to N.J.S.A. 40:69A-423(b), the Joint Board of Fire Commissioners does hereby appoint Armando Ricco as Labor Counsel and Richard M. Braslow as Bureau of Fire Prevention Counsel to the Office of the Joint Board of Fire Commissioners of Toms River Township Fire District No. 1 & Fire District No. 2 for a term of one year or until the reorganization meeting of the board following the annual election.

2. That a retainer agreement for legal services to be rendered on behalf of the Joint Board of Fire Commissioners be and hereby is awarded to Armando Riccio Esq., and Richard M. Braslow as a "professional services" contract pursuant to and in accordance with N.J.S.A. 40A:11-5.

3. That the retainer agreement for legal services shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.

4. That this resolution shall be condition upon the certification of availability of sufficient funds.

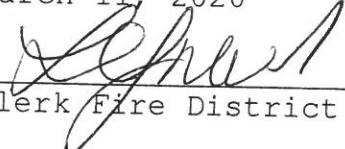
6. That the Clerks of the Joint Board of Fire Commissioners shall set forthwith cause notice of the adoption of this resolution to be published pursuant to and in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

7. That the Clerks of the Joint Board of Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman's;
- B. Administrators;
- C. Richard M. Braslow Esq.
- D. Armando Riccio LLC


CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 11, 2020


Clerk Fire District No.1

3-11-2020
Date:

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 11, 2020


Clerk Fire District No.2

3-11-2020
Date:

**RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT
NO 1, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A SHARED SERVICE AGREEMENT WITH TOMS RIVER TOWNSHIP
JOINT BOARD OF FIRE COMMISSIONERS FOR NETWORK REPAIR
March 11, 2020**

WHEREAS, the Shared Services Act, N.J.S.A. 40:8A-1 et seq., authorizes local units as defined said Act to enter into joint agreements for the provisions of governmental services; and

WHEREAS, District No. 1 has employed a Network Administrator responsible for its information technology needs; and

WHEREAS, The Joint Board, (Bureau, Fire Academy and Dispatch) has a need for information technology services; and

WHEREAS, the parties wish to enter into an agreement whereby District No.1 will provide Information Technologies Services. District No. 1 will be paid by the joint board through purchase order and bill list at the current rate set forth of \$93.84 per hour for work completed between the hours of 8:30AM to 4:30PM Monday through Friday. All work completed after regular business hours or on weekends will be billed at \$140.76 per hour.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners District No.1 and the Joint Board of Fire Commissioners in consideration of the mutual promises herein contained, the parties represent and agree as follows:

District No. 1 provide Information Technologies Services to the Joint Board, which will be provided by an employee of the Toms River Board of Fire Commissioners District No. 1.

The Toms River Board of Fire Commissioners District No. 1 Administration Office will schedule and assign the necessary repairs of the Joint Board upon receipt of repair request either faxed or e-mailed to the District No. 1 Administration Office.

District No.1 will invoice for work completed through purchase order and bill list on a quarterly basis. A spreadsheet of all time allocation will also be provided on a quarterly basis if such repairs are needed.

That this resolution shall be condition upon the certification of availability of sufficient funds.

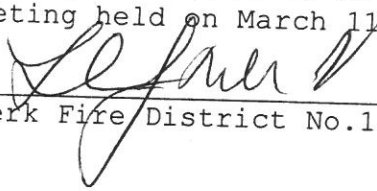
The Clerks of the Joint Board of Fire Commissioners shall set forthwith cause notice of the adoption of this resolution to be published pursuant to and in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

That the Clerks of the Joint Board of Fire Commissioners shall forward a certified copy of this Resolution to the following:

- A. Chairman's;
- B. Administrators;
- C. District 1. Administrator
- D. District 2. Administrator

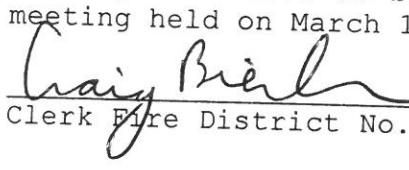
CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 11, 2020


Clerk Fire District No.1

Date: 3-11-2020

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 11, 2020


Clerk Fire District No.2

Date: 3-11-2020

**RESOLUTION AUTHORIZING THE TOMS RIVER TOWNSHIP BOARDS OF FIRE
COMMISSIONERS DISTRICT NO.1 AND FIRE DISTRICT NO.2, COUNTY OF
OCEAN, STATE OF NEW JERSEY, ENTERING INTO A SHARED SERVICES
AGREEMENT BETWEEN THE TWO DISTRICTS**

MARCH 11, 2020

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have been established pursuant to N.J.S.A. 40A:14-70 and pursuant to that statute has the authority to enter into contracts; and,

WHEREAS, N.J.S.A. 40A:65-1 et seq., the "Uniform Shared Services and Consolidation Act" authorizes the Toms River Township Board of Fire Commissioners, District No.1 and District No.2 to enter into shared services agreements with other public entities; and,

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have in the past and pursuant to the proposed agreement want to continue to handle matters which involve the entire Township of Toms River in a joint and cooperative manner; and,

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have negotiated an agreement setting forth the terms of the shared service agreement; and,

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have concluded that entering into the share service agreement is in the best interests of both Boards, both Districts and the Township as a whole; and,

WHEREAS, the Toms River Township Boards of Fire Commissioners, District No.1 and District No.2 have agreed to the wording of the agreement and have agreed that the agreement should be appended to this resolution and become a part hereof;

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Boards of Fire Commissioners, District No.1 and District 2, County of Ocean, State of New Jersey, as follows:

1. That the Boards of Fire Commissioners District No.1 and District No.2 hereby agree to the terms of the agreement and agree to enter into and execute the agreement with each other.

2. That Clerks of the respective Boards are authorized to sign the Agreement in order to formalize the agreement.

3. That the Clerks of the Fire Districts shall forward a certified copy of this Resolution to the following:

- A. Chairmen of the Boards;
- B. Administrators of the Districts; and,
- C. Attorneys for the Districts.

CERTIFICATION

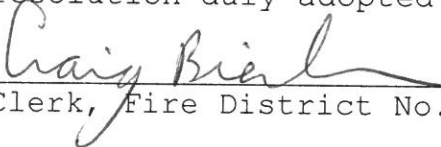
I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 11, 2020


Clerk, Fire District No.1

3-11-2020
Date:

CERTIFICATION

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 11, 2020


Clerk, Fire District No.2

3-11-2020
Date:

**RESOLUTION OF THE TOMS RIVER FIRE COMMISSIONERS
DISTRICT NO.1 AND DISTRICT NO.2, OCEAN COUNTY, STATE OF NEW
JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE FIRE DISTRICTS
March 11, 2020**

BE IT RESOLVED by the Toms River Board of Fire Commissioners for Fire District No.1 and District No.2, Ocean County, New Jersey, as follows:

1. That the Official Newspapers of the Board of Commissioners of Fire District No.1 and District No.2 shall be as follows:

**Asbury Park Press
Star Ledger**

2. That Fire District No.1 and Fire District No.2 may publish in other newspapers circulated in Toms River Township, Ocean County.

CERTIFICATION

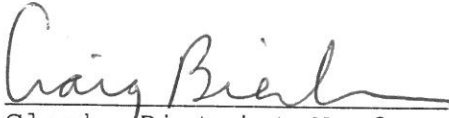
I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 11, 2020.



Clerk, Dist.No.1

3-11-2020
Date:

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 11, 2020.



Clerk, District No.2

3-11-2020
Date: