

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
East Dover Fire Company
December 16, 2020

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth –present Latshaw –present
Tutela – present Minkler-present
Convery-present

Administrator Kubiel and Attorney Appleby present
Bisceglie present to take minutes

Bids- None

APPROVING THE MINUTES

Motion Autenrieth second Latshaw to approve the regular minutes of the December 2, 2020 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION)

Ayes-5 Nays-0 Abstain-0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION – No report

BUREAU OF FIRE PREVENTION – Convery stated contract negotiation are moving forward.

FIRE ACADEMY – Latshaw stated flooring in main building is being worked on and should be completed by the weekend.

POLICE/EMERGENCY MANAGEMENT-No report

LEGISLATIVE- Kubiel stated he received a memo from Attorney Braslow as it relates to moving the election to Tuesday April 20th. Dialog with the State and Braslow re: increasing the temporary budget from 14% to 30%. Discussion followed on the election process and the possibility of having all mail in ballots only.

INSURANCE- No report

TOWNSHIP COUNCIL/MAYOR –No report

FIRE OFFICERS ASSOCIATION-No report

VEHICLE REPAIR/NEW APPARATUS- No report

ADMINISTRATOR KUBIEL REPORT- Kubiel stated the truck repair reports are in the folders for your review.

ATTORNEY REPORT- No report

APPLICATIONS FOR MEMBERSHIP-None

REMOVALS FROM THE ROLLS- Christopher Baier Co.2, Mark Fiore Co.2, Jeremy Hoops Co.2 and Brad Kadubic Co.2

Motion Autenrieth second Latshaw to remove Christopher Baier Co.2, Mark Fiore Co.2, Jeremy Hoops Co.2 and Brad Kadubic Co.2 from the rolls.

Ayes – 5 Nays – 0 **CARRIED**

UNFINISHED BUSINESS-None

RESOLUTION CONTRACT SEASIDE HEIGHTS -A resolution was presented, Motion Tutela second Autenrieth authorizing the Toms River Board of Fire Commissioners to enter into a mutual aid agreement with Seaside Heights Volunteer Fire Department (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela- Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

CARRIED

RESOLUTION CONTRACT ISLAND HEIGHTS -A resolution was presented, Motion Tutela second Autenrieth authorizing the Toms River Board of Fire Commissioners to enter into a mutual aid agreement with Island Heights Volunteer Fire Department (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Tutela- Yes
Autenrieth-Yes Minkler-Yes
Convery-Yes

CARRIED

BILLS

Motion Autenrieth second Tutela to approve the bill list for December 16, 2020 to include joint bill payable to Engine Bay Floors in the amount of \$34,071.86 (SEE INSERTED LIST)

Ayes – 5 Nays – 0

CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION-- Motion Minkler second Tutela to go into private executive session @ 4:45 p.m.

Ayes - 5 Nays -0

CARRIED

Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:
Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Motion Tutela second Autenrieth to go into open session@ 5:34

Ayes - 5 Nays -0

CARRIED

Motion Tutela second Latshaw to reimburse property owner for damage at 236 Terrace, Ortley Beach in amount of \$563.78 from response to broken gas line.

Ayes - 4 Nays -0
(Minkler Abstain)

CARRIED

There being no further business, motion Minkler second Tutela to close the meeting @ 5:36 p.m.

Ayes - 5 Nays -0

CARRIED

*Respectfully submitted
Leonard Minkler, Clerk*

RESOLUTION AUTHORIZING THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO. 1, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO ENTER INTO A MUTUAL-AID AGREEMENT BETWEEN THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO.1 AND SEASIDE HEIGHTS VOLUNTEER FIRE DEPARTMENT

DECEMBER 16, 2020

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT No. 1 are charged by statute with the responsibility of providing for the protection of the life and property of the citizens within its district and from the danger of fires; and

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT NO. 1 have as their primary concern the health, safety and welfare of the citizens within its district and surrounding districts; and

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT No.1 recognize that prompt response to a fire and the use of proper equipment is critical to the preservation of the health safety and welfare of the citizens within its district and surrounding districts; and

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT No. 1 recognize the prompt and excellent service of **SEASIDE HEIGHTS VOLUNTEER FIRE COMPANY**; and

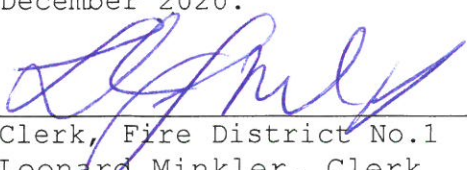
WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT No. 1 in conjunction with Seaside Heights Volunteer Fire Co. shall provide adequate fire protection to Ortley Beach and Pelican Island sections of Toms River Township; and

NOW, THEREFORE, BE IT RESOLVED, by the Fire Commissioners of TOMS RIVER Township Fire District No. 1:

"Toms River" does hereby hire and engage **"Seaside Heights"** for a term not to exceed three (3) years, to assist Toms River Township Fire Commissioners, District No. 1, to provide fire protection to the Ortley Beach and Pelican Island sections of Toms River Township on a 24 hour basis and will dispatched with Toms River Fire Departments in those areas for the sums of **\$34,000 PER YEAR FOR A TERM OF THREE YEARS (2021, 2022 2023)**

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No. 1 in the County of Ocean at its meeting held on 16th day of December 2020.



Clerk, Fire District No.1
Leonard Minkler, Clerk
Fire District No. 1

12-16-20

Date:

RESOLUTION AUTHORIZING THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO. 1, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO ENTER INTO A MUTUAL-AID AGREEMENT BETWEEN THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO.1 AND ISLAND HEIGHTS VOLUNTEER FIRE DEPARTMENT

DECEMBER 16, 2020

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT NO. 1 are charged by statute with the responsibility of providing for the protection of the life and property of the citizens within its district and from the danger of fires; and

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT NO. 1 have as their primary concern the health, safety and welfare of the citizens within its district and surrounding districts; and

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT NO.1 recognize that prompt response to a fire and the use of proper equipment is critical to the preservation of the health safety and welfare of the citizens within its district and surrounding districts; and

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT NO. 1 recognize the prompt and excellent service of ISLAND HEIGHTS VOLUNTEER FIRE COMPANY; and

WHEREAS, the FIRE COMMISSIONERS OF TOMS RIVER TOWNSHIP FIRE DISTRICT NO. 1 in conjunction with Island Heights Volunteer Fire Co. shall provide adequate fire protection to the East Dover and Money Island sections of Toms River Township; and

NOW, THEREFORE, BE IT RESOLVED, by the Fire Commissioners of Toms River Township Fire District No. 1:

1. "Toms River" does hereby hire and engage "Island Heights" for a term not to exceed three (3) years, to assist Toms River Township Fire Commissioners, District No. 1, to provide fire protection to the East Dover section of Toms River between the hours of 0600 to 1800 hours and Money Island sections of Toms River Township on a 24 hour basis and will dispatched with Toms River Fire Departments for the sum of:

2021 - \$34,680.00

2022 - \$35,373.60

2023 - \$36,081.07

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No.1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on 16th day of December 2020.



Leonard Minkler
Clerk, Fire District No.1

12-16-20
Date:

December 16, 2020
04:24 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2020 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -809	Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/20	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: Yes	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	20-01342	12/20 PRESCRIPTION PLAN#1319	3,426.40	0.00	
	Extd Total:			3,426.40		
01- -113-01 -066	AIR CYLINDERS/SCOTTS					
M0090	MES INC.	20-01053	SCOTT BOTTLES	1,596.84	0.00	
	Extd Total:			1,596.84		
01- -113-03 -064	TOOLS & EQUIPMENT					
N0040	NAT ALEXANDER COMPANY	20-00962	EQUIP. CO#3	5,284.45	0.00	
	Extd Total:			5,284.45		
01- -113-05 -078	COMPUTER PROGRAMS					
C0049	CDW-GOVERNMENT	20-01040	DICTATION SOFTWARE	88.46	0.00	
	Extd Total:			88.46		
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	20-01340	11/20 HYDRANTS	8,400.87	0.00	
	Extd Total:			8,400.87		
01- -119-01 -274	PHYSICALS					
M0080	MERIDIAN OCCUPATIONAL HEALTH	20-01351	PHYSICALS	1,919.00	0.00	
	Extd Total:			1,919.00		
01- -119-05 -272	LEGAL					
R0127	ROTHSTEIN, MANDELL, STROHM,	20-01331	PROFESSIONAL SERVICES	980.50	0.00	
R0080	RICCIO, ARMANDO LLC	20-01347	PROFESSIONAL SERVICES	817.00	0.00	
				1,797.50		
01- -119-05 -273	CONSULTANT					
D0167	DUFF & PHELPS, LLC.	20-01012	ANNUAL AUDIT UPDATE	1,125.00	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE					
W0150	WITT O'BRIEN'S	20-01353	FEMA ASSISTANCE INV#101654	9,600.00	0.00	
	Extd Total:			12,522.50		

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -120-05 -311	LEGAL NOTICES					
G0032	GANNET NEW JERSEY NEWSPAPERS	20-01355	BUDGET INTRO	52.10	0.00	
	Extd Total:			52.10		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
N0145	NEW JERSEY LAW JOURNAL	20-01287	LOCAL GOV'T 2021	254.00	0.00	
	Extd Total:			254.00		
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	20-01330	PHYSICAL FITNESS	175.00	0.00	
	Extd Total:			175.00		
01- -124-05 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	20-01330	PHYSICAL FITNESS	20.00	0.00	
	Extd Total:			20.00		
01- -125-01 -487	TURNOUT GEAR					
M0090	MES INC.	20-00927	HELMETS CO#2	632.00	0.00	
C0172	CONTINENTAL FIRE & SAFETY	20-01289	LEATHER SHIELD CO#4	93.00	0.00	
				<u>725.00</u>		
	Extd Total:			725.00		
01- -126-01 -529	FUEL					
S0250	SPRAGUE OPERATING RESOURCES	20-01310	FUEL ACCT#99213000	700.15	0.00	
P0110	PETROLEUM TRADERS CORPORATION	20-01322	FUEL DIST#1 ACCT#991249/1	260.45	0.00	
P0148	POINT BAY FUEL, LLC	20-01329	11/20 FUEL ACCT#104124	85.07	0.00	
B0141	BOROUGH OF LAVALLETTE	20-01348	11/20 FUEL	195.11	0.00	
				<u>1,240.78</u>		
01- -126-01 -531	SUPPLIES					
F0129	FIRE SOAPS	20-01290	SUPPLIES CO#2	139.00	0.00	
	Extd Total:			1,379.78		
01- -126-05 -529	FUEL					
P0110	PETROLEUM TRADERS CORPORATION	20-01322	FUEL DIST#1 ACCT#991249/1	64.44	0.00	
	Extd Total:			64.44		
01- -126-08 -529	FUEL					
P0110	PETROLEUM TRADERS CORPORATION	20-01322	FUEL DIST#1 ACCT#991249/1	96.66	0.00	
	Extd Total:			96.66		
01- -127-01 -567	COMMUNICATIONS					
R0012	RACKSPACE US, INC.	20-01344	EMAIL NOV ACCT#030-34971557175	803.10	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-01 -567	COMMUNICATIONS		Continued			
F0171	4X TECHNOLOGIES, LLC	20-01359	12/20 SERVICES DIST#1	407.80	0.00	
				<u>1,210.90</u>		
	Extd Total:			1,210.90		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	20-01344	EMAIL NOV ACCT#030-34971557175	253.25	0.00	
F0171	4X TECHNOLOGIES, LLC	20-01359	12/20 SERVICES DIST#1	234.99	0.00	
				<u>488.24</u>		
	Extd Total:			488.24		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
N0040	NAT ALEXANDER COMPANY	20-00962	EQUIP. CO#3	90.00	0.00	
F0129	FIRE SOAPS	20-01290	SUPPLIES CO#2	10.97	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	20-01352	GAS DETECTOR CO#2	25.47	0.00	
U0065	UPS	20-01358	ACCT#E5400F	27.74	0.00	
				<u>154.18</u>		
	Extd Total:			154.18		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
N0145	NEW JERSEY LAW JOURNAL	20-01287	LOCAL GOV'T 2021	13.00	0.00	
M0029	MARCO TECHNOLOGIES, LLC	20-01296	COPIES DIST#1	64.45	0.00	
W0004	W.B. MASON CO., INC.	20-01357	SUPPLIES DIST#1	57.25	0.00	
				<u>134.70</u>		
	Extd Total:			134.70		
01- -129-01 -648	VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE	20-01356	2700 OIL CHANGE/PART	45.00	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	20-01360	2801,P.M.	12,339.17	0.00	
				<u>12,384.17</u>		
01- -129-01 -649	EQUIPMENT REPAIR					
M0090	MES INC.	20-01302	REPAIRS CO#4	100.00	0.00	
A0066	A-GENERAL PLUMBING AND	20-01318	REPAIR CO#2	225.00	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	20-01352	GAS DETECTOR CO#2	218.00	0.00	
				<u>543.00</u>		
01- -129-01 -652	SCOTTS REFILL/REPAIR					
A0076	AIR & GAS TECHNOLOGIES, INC.	20-01350	HYDRO TEST CO#1	1,100.00	0.00	
	Extd Total:			14,027.17		
01- -129-08 -650	RADIO REPAIR PARTS					
N0180	NEXTEC GLOBAL, INC.	20-01291	REPAIR RADIO EQUIP.	1,935.00	0.00	
	Extd Total:			1,935.00		

December 16, 2020
04:24 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2020 Purchase Order Listing By Expenditure Account

Page No: 4

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -130-05 -290 K0103 KRONOS, INC.	PAYROLL SERVICES	20-01354	WORKFORCE 11/20 INV#11694591	225.69	0.00	
	Extd Total:			225.69		
01- -133-05 -701 S0165 SKIP'S FLORIST	CONTINGENCIES	20-01341	GENOVESE	85.95	0.00	
	Extd Total:			85.95		
01- -134-02 -743 M0090 MES INC.	SCOTTS 2014	20-01053	SCOTT BOTTLES	50,015.16	0.00	
	Extd Total:			50,015.16		
	Fund Total:			104,282.49		
<hr/>						
Total Charged Lines:	54	Total List Amount:	104,282.49	Total Void Amount:	0.00	