

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
East Dover Fire Company
January 20, 2021

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth –Present Latshaw –Present
Tutela – Present Minkler-Present
Convery-Absent

Administrator Kubiell and Attorney Appleby present
Bisceglie present to take minutes

Bids- None

APPROVING THE MINUTES

Motion Autenrieth second Minkler to approve the minutes of the January 6, 2021 Budget Hearing providing they are made available for inspection by the public during this meeting. (SEE INSERTION) Ayes-4 Nays-0 Abstain-0 **CARRIED**

Motion Autenrieth second Minkler to approve the regular minutes of the January 6, 2021 meeting providing they are made available for inspection by the public during this meeting. (SEE INSERTION) Ayes-4 Nays-0 Abstain-0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION – Minkler stated the update on radios units 2517, 2617 and the two 2700 units are complete.

BUREAU OF FIRE PREVENTION – Minkler stated Chief Esposito advised him that the hydrants were painted the wrong color. It is being rectified.

FIRE ACADEMY – Latshaw stated sweeper repair is complete. Tutela stated classes have been posted.

POLICE/EMERGENCY MANAGEMENT-Tutela stated he has not heard from the new Lieutenant in charge of Emergency management.

LEGISLATIVE- Progress

INSURANCE- No report

TOWNSHIP COUNCIL/MAYOR –No report

FIRE OFFICERS ASSOCIATION-No report

VEHICLE REPAIR/NEW APPARATUS- Tutela stated discussion on new boat for station 28.

ADMINISTRATOR KUBIEL REPORT- Kubiell stated:

1. The truck repair reports are in the folders for your review.
2. Attended meeting with District Chief Seaman, Administrator Carson and all the chiefs. Discussion included:
 - (a) Leveling the playing field re: joint fire officers
 - (b) District Chief Seaman's zone response assignments
3. Called NJ Natural gas to get a better understanding of their protocols. Technically all they are responsible for is up to the meter but have been investigating gas leaks all along as a courtesy but

now because of COVID, their policy states to shut the gas off at the meter and no longer do the investigation which leaves the fire department solely responsible.

4. Received timeline for commissioner's election
5. Thanked Monica and Joanne for all their help while Dawn is out.

ATTORNEY REPORT- Appleby stated a discussion on the implications of the election being moved to April 20th which means certain contracts that would be expiring at the end of February will be extended by resolution until June 2nd. The reason the June date was chosen just in case the budget fails it gives time to readjust. Tutela asked what the new starting and ending date of contracts would be. Kubiel stated it will be extended to the reorganization of 2021.

APPLICATIONS FOR MEMBERSHIP-None

REMOVALS FROM THE ROLLS- Corey Jones Co.3

Motion Autenrieth second Latshaw to remove Corey Jones Co.3, from the rolls.

Ayes – 4 Nays – 0

CARRIED

UNFINISHED BUSINESS-None

NEW BUSINESS

Minkler stated in light of everything going on he would like to make a motion for Brian to look into hiring a public relation firm that was discussed at last meeting.

Motion Minkler second Autenrieth authorizing Administrator Kubiel to investigate hiring a public relation firm.

Ayes – 4 Nays – 0

CARRIED

BILLS

Motion Autenrieth second Tutela to approve the bill list for January 20, 2021 (SEE INSERTED LIST)

Ayes – 4 Nays – 0

CARRIED

PARTICIPATION BY THE PUBLIC- District Chief Everett Seaman discussed the zoning maps. His plan is to reinstate certain tones. This is definitely a joint venture. Discussion followed.

Although there was no Private Executive Session on the agenda, Attorney Appleby requested as it relates to litigation. Kubiel left the meeting.

PRIVATE EXECUTIVE SESSION-- Motion Autenrieth second Latshaw to go into private executive session @ 4:54 p.m.

Ayes - 4 Nays -0

CARRIED

Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Motion Minkler second Autenrieth to go into open session@ 5:02

Ayes - 4 Nays -0

CARRIED

There being no further business, motion Minkler second Autenrieth to close the meeting @ 5:02 p.m.

Ayes - 4 Nays -0

CARRIED

*Respectfully submitted
Leonard Minkler, Clerk*

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02:35 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2020-2021 Purchase Order Listing By Expenditure Account

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P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-000-000	to 01- -140-05 -001	Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/21	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	21-00023	01/21 PRESCRIPTION PLAN#1319	4,504.87	0.00	
01- -112-05 -029	ACCIDENT/SICKNESS					
V0101	VFIS OF NEW JERSEY	21-00015	2021 ACCIDENT & SICKNESS	10,981.00	0.00	
01- -113-05 -073	FURNITURE & FIXTURES					
H0105	HON COMPANY	20-01273	CHAIR DIST#1	502.78	0.00	
01- -113-08 -069	RADIOS					
M0184	MOTOROLA	20-00959	RADIOS DIST#1	54,658.20	0.00	
01- -119-01 -274	PHYSICALS					
M0080	MERIDIAN OCCUPATIONAL HEALTH	20-01411	SEITZ PHYSICAL	713.00	0.00	
01- -119-05 -271	AUDITOR					
H0098	HOLMAN,FRENIA,ALLISON P.C.	20-01417	2020 AUDIT INV#47821	2,500.00	0.00	
01- -119-05 -272	LEGAL					
R0080	RICCIO, ARMANDO LLC	20-01405	PROFESSIONAL SERVICES	2,546.00	0.00	
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, LLC	20-01406	12/20 FUEL ACCT#104124	263.04	0.00	
01- -127-01 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	21-00030	01/21 SERVICES DIST#1	407.80	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
F0171	4X TECHNOLOGIES, LLC	21-00030	01/21 SERVICES DIST#1	234.99	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
U0065	UPS	20-01413	ACCT#E5400F	55.17	0.00	
U0065	UPS	21-00033	ACCT#E5400F	45.59	0.00	
				100.76		
01- -128-08 -606	SHIPPING					
U0065	UPS	21-00033	ACCT#E5400F	23.86	0.00	
01- -129-01 -648	VEHICLE REPAIR					
P0220	PRESTIGE AUTO SPA	20-01414	CAR WASH	9.97	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	20-01415	2624,71,2705,2801	6,732.45	0.00	
J0014	J & R PRO AUTOMOTIVE	21-00035	2800	189.95	0.00	
				6,932.37		

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2020-2021 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -649 R0037 RAY BELANGER PLUMBING	EQUIPMENT REPAIR	20-01408	INSTALL SUPPLY LINE CO#3	320.15	0.00	
01- -129-01 -652 M0090 MES INC.	SCOTTS REFILL/REPAIR	20-01407	SCOTT REPAIRS CO#4	357.48	0.00	
01- -129-05 -655 S0300 STEWART BUSINESS SYSTEMS	MAINTENANCE SERVICES	21-00025	COPIER MAINT. DIST#1	344.21	0.00	
01- -130-05 -290 K0103 KRONOS, INC.	PAYROLL SERVICES	20-01410	WORKFORCE 12/20 INV#11707641	230.82	0.00	
Fund Total:				85,621.33		
<hr/>						
Total Charged Lines:	24	Total List Amount:	85,621.33	Total Void Amount:	0.00	