# MINUTES TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1 TOMS RIVER FIRE COMPANY NO.2 JULY 7, 2021

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

#### ROLL CALL

Autenrieth – present

Latshaw -present

Tutela – present

Minkler-present

Convery – present

Administrator Kubiel and Attorney Appleby were present. Bisceglie present to take minutes

BIDS - None

#### APPROVING THE REORGANIZATION MINUTES

Motion Autenrieth second Latshaw to approve the June 2, 2021 reorganization minutes providing a copy is made available for inspection by the public during this meeting.

Ayes - 5 Nays - 0 CARRIED

#### **APPROVING THE MINUTES**

Motion Autenrieth second Minkler to approve the June 2, 2021 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes - 5 Nays - 0 CARRIED

#### REPORTS OF COMMITTEES

**COMMUNICATION** – No report

FIRE PREVENTION BUREAU – Convery stated John Novak is the new Chief of the Bureau and will be sworn in at the Joint board meeting. Kubiel stated both Class II Fire Inspectors started July 6<sup>th</sup> and the Data Entry Clerk starts July 12<sup>th</sup>

<u>FIRE ACADEMY</u> – Latshaw stated the roof line is completed. Problem with ice machine last week but since has been fixed. Moving forward with other projects.

**INSURANCE**—Progress

POLICE/EMERGENCY MANAGEMENT - No report

LEGISLATION - No report

TOWNSHIP COUNCIL AND MAYOR - No report

VEHICLE REPAIR/NEW APPARATUS – Tutela stated there is continued discussions with committee on East Dover's boat. Station 27's boat should be delivered within the next 30 days

# FIRE OFFICERS ASSOCIATION- No report

# ADMINISTRATOR KUBIEL REPORT - Kubiel stated:

- 1. The truck report has been placed in the folders for review.
- 2. Sea trials for Ocean Beach's new boat is to start on Monday
- 3. Waiting for parts for Fire Academy apparatus
- 4. Roofline at Fire Academy complete, air conditioner in the radio equipment room repaired.

# ATTORNEY REPORT – No report

#### REPORTS OF FIRE OFFICERS

**<u>DISTRICT CHIEF E. SEAMAN-</u>** Seaman thanked fire chiefs and all involved for their cooperation and input as it relates to the new run policy, it is a work in progress.

CO. 1 CHIEF VICIDOMINI - Progress

**CO. 2 CHIEF CIRZ** -Progress

<u>CO. 3 CHIEF CALVO</u> – Calvo stated their pancake breakfast is Sunday. Asked if there has been any movement on the electric vehicle class. Kubiel stated he will follow up with it tomorrow and let him know.

<u>CO.4 CHIEF CATAPANO</u>—Catapano stated busy month with water calls, structure calls, extrications and pulled a civilian from the bay after jumping off the bridge. Had flag detail at Ocean County College where they recognized the first responders.

**ISLAND HEIGHTS** – Progress

**SEASIDE HEIGHTS** –Progress

FIRE OFFICERS ASSOCIATION - No report

<u>REMOVALS FROM THE ROLLS</u>- Steve Daisy Co.4, Joseph Gamboa Co.4, Edward Discenza, Molly Graff Co.4, Nicholas Muttie Co.1, Douglas Voigt Co.2

Motion Tutela second Autenrieth to remove Steve Daisy Co.4, Joseph Gamboa Co.4, Edward Discenza Co.4, Molly Graff Co.4, Nicholas Muttie Co.1 and Douglas Voigt Co.2

Ayes -5 Nays -0 CARRIED

# **APPLICATIONS FOR MEMBERSHIP-** None

#### **UNFINISHED BUSINESS**

<u>AUDITOR APPOINTMENT-</u> This was tabled at the June reorganization meeting until the clerk and treasurer had time to review both Hollman Frenia & Allison and Oliwa & Company resumes. Kubiel stated he has not had the opportunity to discuss with the treasurer and clerk.

Autenrieth stated he spoke with Minkler today after reviewing the proposals and in his opinion he feels Hollman, Frenia and Allison were able to resolve many issues over the years. His recommendation is to appoint Hollman, Frenia and Allison.

Motion Autenrieth second Latshaw to appoint Hollman, Frenia and Allison as Auditors for 2021/22. Convery stated a roll call to be taken: Minkler asked for this to be tabled until next month. Attorney Appleby stated all must vote on the motion on the floor if it fails then the motion to table can be made.

#### ROLL CALL VOTE

Latshaw-Yes Tutela- No Autenrieth-Yes Minkler-No Convery-No

CARRIED

Motion Minkler second Autenrieth to table this appointment until the August meeting

Ayes - 5 Nays - 0 CARRIED

#### **NEW BUSINESS**

<u>REQUEST FOR ASSISTANT CHIEF O'NEIL TO ATTEND FDIC.</u> A resolution by title was presented, Motion Autenrieth second Minkler authorizing Assistant Chief Brian O'Neil to attend the FDIC Conference in August. (See inserted resolution)

#### ROLL CALL VOTE

Latshaw-Yes
Autenrieth-Yes
Convery-Yes

Tutela- Yes
Minkler-Yes

**CARRIED** 

#### BILLS

Motion Tutela second Latshaw to approve the bill list for July 7, 2021 (SEE INSERTED LIST)

Ayes - 5 Nays - 0 CARRIED

<u>PARTICIPATION BY THE PUBLIC-</u> Bill Roncskevitz stated the commissioners have always been leaders and in his opinion he feels they should not move to the township radio system. He continued to state the fire department is part of the township Spillman system now and there has been nothing but issues. He feels strongly about keeping the radio system within the fire department because it is a great system.

Andy Goresh asked if there has been any movement on grants for the radio system. Kubiel responded award are announced in September.

PRIVATE EXECUTIVE SESSION- Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer. Personnel, Bureau and Station 27

Motion Autenrieth second Minkler to go into closed session @ 7:19 p.m.

Ayes - 5 Nays -0 CARRIED

Motion Autenrieth second Tutela to go into open session @ 8:00 p.m.

Ayes - 5 Nays -0 CARRIED

There being no further business, motion Autenrieth second Latshaw to close the meeting @ 8:01 p.m.

Ayes - 5 Nays -0 CARRIED

Respectfully submitted Leonard Minkler, Clerk RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS,
DISTRICT NO.1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING PAYMENT FOR REIMBURSEMENT TO
EMPLOYEES OF THE FIRE DISTRICT TOWARD THIER EXPENSES AND
INCIDENTALS

### July 7th 2021

WHEREAS, N.J.S.A. 40 A: 14-81.5 allows for the fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey, have agreed for Commissioner Craig Ambrosio to attend the FDIC Conference to be held August 2021; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and cost that are related to the conference; and expenses incurred shall not exceed \$65 per diem for meals and \$250 for ground travel; and

WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their expenses, for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40 A: 14-81.5. Said officers and members are required to provide detailed invoices of all items, which shall be accompanied by the Certification of the expenses incurred as a result of their attendance at the Conference. Said bill shall be submitted ten (10) days after completion of the travel for which reimbursement will be made.

**NOW, THEREFORE,** be it resolved that Toms River Board of Fire Commissioners District No. 1 hereby authorize payment to the following:

Brian O'Neill

#### CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution July adapted at its meeting held on July 7th 2021

Leonard Minkler, Clerk District No.1

7-7-21

Date

C0049

01- -113-10 -074

CDW-GOVERNMENT

21-00445 ROUTER CO#3

219.64

0.00

OFFICE EQUIPMENT

P.O. Type: Contract Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: Y Format: Condensed Range: 01111-05 -001 to 01140-05 -001 Bid: Y State: Y Other: Y Exempt: Y Rcvd Batch Id Range: First to Last Paid Date Range: 06/17/21 to 06/17/21 Include Non-Budgeted: Y						
Prior Year Only: N Department Page Break: No	Subtotal CAFR: No Subtotal Dep	partment: No	Subtotal Extd: No			
Expend Account Description Vendor	P.O. Id P.O. Description	Amount	Void Amount PO Type			
U0047 UNITED HEALTHCARE INSURANCE CO U0046 UNITED HEALTHCARE INS. CO. H0110 HORIZON BLUE CROSS/BLUE SHIELD	21-00501 06/21 PRESCRIPTION PLAN#1319 0 21-00523 07/21 INS. EMPLOYER #25283 21-00533 07/21 INS. CUSTOMER #04P2972	343.21	0.00 0.00			
01112-05 -026 LIFE INSURANCE S0220 SPECIALTY BENEFITS	E 21-00520 3RD QTR INSURANCE CVT302153-21	8,195.00	0.00			
01113-01 -063 HOSE & NOZZLES W0006 W.S. DARLEY & CO.		1,050.00	0.00			
01113-01 -064 TOOLS & EQUIPM W0006 W.S. DARLEY & CO. H0100 HOME DEPOT		3,438.00 1,229.56 4,667.56	0.00 0.00			
01113-01 -066 AIR CYLINDERS/ M0090 MES INC. M0090 MES INC. M0090 MES INC.	/SCOTTS 21-00399 SCOTTS 21-00505 EQUIP. CO#2 21-00508 EQUIP. CO#2	200.00 224.00 1,500.00 1,924.00	0.00 0.00 0.00			
01113-02 -064 TOOLS & EQUIPM A0099 ALL HANDS FIRE EQUIPMENT W0006 W.S. DARLEY & CO. G0155 GRAINGER	21-00395 EQUIP. CO#2	520.18 184.00 44.55 748.73	0.00 0.00 0.00			
01113-02 -068 WATER RESCUE W0095 WEST MARINE PRO	21-00554 EQUIP. CO#2	71.46	0.00			
01113-03 -064 TOOLS & EQUIPM W0006 W.S. DARLEY & CO.		355.00	0.00			
01113-08 -069 RADIOS M0184 MOTOROLA SOLUTIONS, INC.	21-00400 RADIO EQUIP. DIST#1	1,280.00	0.00			

Expend Account Description				
Vendor	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
01114-05 -101 HYDRANT RENTA NO007 N.J. AMERICAN WATER CO. S0337 SUEZ WATER T.R.	21-00500 05/21 HYDRANTS	8,456.00 19,594.36 28,050.36	0.00 0.00	
01115-01 -136 RENT/LEASE T0135 TOMS RIVER FIRE CO. #1	21-00234 2ND QTR. LEASE 2021	13,651.62	0.00	
01115-02 -136 RENT/LEASE T0136 TOMS RIVER FIRE CO. #2	21-00238 2ND QTR. LEASE 2021 & REIMB.	16,869.58	0.00	
01115-03 -136 RENT/LEASE 00010 OCEAN BEACH FIRE CO. #3	21-00242 2ND QTR. LEASE 2021	11,384.75	0.00	
01115-04 -136 RENT/LEASE E0024 EAST DOVER FIRE CO. #4	21-00246 2ND QTR. LEASE 2021	10,866.89	0.00	
01115-05 -136 RENT/LEASE T0120 TOMS RIVER BD. OF EDUCATION P0130 PITNEY BOWES INC.		5,620.62 69.00 5,689.62	0.00	
01118-05 -241 FIRE PROTECTION SOURCE FIRE CO.	ON CONTRACTS - S.S. 21-00254 2ND QTR 2021 CONTRACT	8,500.00	0.00	
01118-05 -242 FIRE PROTECTION FIRE CO.	ON CONTRACT - I.H. 21-00250 2ND QTR 2021 CONTRACT	8,670.00	0.00	
01119-01 -274 PHYSICALS T0075 THE STRESS CENTER, P.C.	21-00576 EVALUATION	95.00	0.00	
01119-05 -272 LEGAL R0080 RICCIO, ARMANDO LLC	21-00578 PROFESSIONAL SERVICES	2,584.00	0.00	
01119-05 -273 CONSULTANT K0101 KROLL ASSOCIATES, INC.	21-00569 CYBER BREACH	743.75	0.00	
01120-05 -311 LEGAL NOTICES G0032 GANNETT NEW JERSEY NEWSPAPERS	21-00516 CONTRACTS,MTGS.,INSPECTOR AD	279.05	0.00	
01121-05 -346 ELECTION EXPEND O0023 OCEAN COUNTY BOARD	ISES 21-00598 2021 ELECTION EXPENSES	2,928.37	0.00	
01122-08 -386 CONFERENCES M0189 MOTOROLA TECHNICAL TRAINING	21-00328 JOHN GENOVESE TRAINING	3,750.00	0.00	
01123-05 -416 DUES/SUBSCRIPT IO001 I.A.F.C. MEMBERSHIP B0012 BANK OF AMERICA	21-00525 KUBIEL DUES 21-00582 PROCUREMENT CARD PURCHASES	265.00 19.00 284.00	0.00 0.00	
01124-01 -449 PHYSICAL FITNE T0145 TOMS RIVER FITNESS CENTER		555.00	0.00	

Expend Ac Vendor	count Description	P.O. Id P.O. Description	Amount	Void Amount	РО Туре
A0023 S0170	SKYLANDS AREA FIRE EOUIPMENT	21-00407 TURNOUT GEAR 21-00409 BOOTS	200.00 13,277.56 2,796.25 803.00 40.10	0.00 0.00 0.00	
			17,116.91		
P0148 B0141 T0175	BOROUGH OF LAVALLETTE TOWNSHIP OF TOMS RIVER	21-00530 5/21 FUEL DIST#1 21-00544 FUEL DIST#1 ACCT#991249/1	239.05 592.01	0.00 0.00 0.00	
T0136	AMERICAN TRACE MARY CO	21-00238 2ND QTR. LEASE 2021 & REIMB. 21-00446 EQUIP. MARKERS CO#1 21-00505 EQUIP. CO#2 21-00506 SUPPLIES 21-00554 EQUIP. CO#2 21-00561 EQUIP. CO#2	262 00	0.00	
	-01 -567 COMMUNICATIONS				
F0171	4X TECHNOLOGIES, LLC OPTIMUM	21-00499 EMAIL JUN ACCT#030-34971557175 21-00518 06/21 SERVICES DIST#1 21-00572 06/21 ACCT#07867-114249-01-2 21-00579 ACCT#320580493-00001	407.80	0.00	
	-05 -567 COMMUNICATIONS				
R0012 F0171 C0149 V0010	4X TECHNOLOGIES, LLC COMCAST CABLE	21-00499 EMAIL JUN ACCT#030-34971557175 21-00518 06/21 SERVICES DIST#1 21-00573 ACCT#8499 05 194 0622198 21-00579 ACCT#320580493-00001	253.25 234.99 262.82 38.01 789.07	0.00 0.00 0.00 0.00	
	-01 -606 OFFICE SUPPLIE				
A0099 W0006 A0156 M0090 F0043 E0069 W0006 W0006	MES INC. FEDEX ELECTRONIC MEASUREMENT LAB INC W.S. DARLEY & CO.	21-00395 EQUIP. CO#2 21-00414 EQUIP. CO#2 21-00446 EQUIP. MARKERS CO#1 21-00505 EQUIP. CO#2 21-00517 SHIPPING ACCT#8961-0237-0 21-00528 GAS DETECTOR CO#2 & CO#1 21-00553 EQUIP. CO#1 21-00558 EQUIP. CO#3 21-00603 SHIPPING ACCT#E5400F		0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	

# TOMS RIVER TOWNSHIP FIRE DISTRICT #1 2021 Purchase Order Listing By Expenditure Account

Expend Acc Vendor	ount	Description	P.O. Id	P.O. Description	Amount	Void Amount	РО Туре
R0038	05 -607 READY REFRESH B	Y NESTLE	21-00498	WATER DIST#1	37.94	0.00	
00070	OCEAN DATA FORM	5	21-00536	WINDOW ENVELOPES	169.77 207.71	0.00	
)1129-	01 -648	VEHICLE REPAIR		2525 2524 24 74	7 451 00	0.00	
E0004 S0093	E.R.S. FLEET RE	PAIR, INC. UCK CENTERS INC	21-00513	2525,2624,31,71 2624,31,71 1-100 BRAKES 2756 SPRING START UP/WINTERIZE 2700 OIL CHANGE LIFT NEW BOAT 2561,2631,2721,2801,11,65	7,451.08 5.277.50	0.00 0.00	
T0187	TRANZ CONNECTIO	N	21-00522	1-100 BRAKES	867.90	0.00	
00015	OCEAN BEACH MAR	INE CENTERS	21-00575	2756 SPRING START UP/WINTERIZE	1,257.53	0.00	
J0014	J & R PRO AUTOM	OTIVE	21-00577	2700 OIL CHANGE	37.00	0.00	
E0030	EAST DOVER MARI	NA	21-00605	2561 2621 2721 2801 11 65	3 606 46	0.00 0.00	
E0004	E.K.S. FLEET KE	PAIR, INC.	21-00000	2301,2031,2721,2001,11,03	18,682.47	0.00	
	01 -649					2.22	
				GAS DETECTOR CO#2 & CO#1	163.00		
C0172	CONTINENTAL FIR	E & SAFETY	21-00565	REPAIR CO#2	<u>131.77</u> 294.77	0.00	
1129-	01 -651 MINERVA CLEANER	TURNOUT GEAR C	LEAN/REPA	IR	845.15	0.00	
MOTOO	MINERVA CLEANER	3	21-00302	KLFAIRS	043.13	0100	
1129-	01 -660	HOSE, LADDER, PU	MP TESTIN	G	00 00	0.00	
02519	HAYES, STEPHEN		21-00546	TRANSPORT TRUCKS	80.00 80.00	0.00	
02568 02569	MONZO, IAN	м	21-00547	TRANSPURI TRUCKS	80.00	0.00	
02582	WARRELMANN THO	MAS	21-00548	TRANSPORT TRUCKS	40.00	0.00	
F0093	FIREFLOW SERVIC	ES, INC.	21-00599	TRANSPORT TRUCKS TRANSPORT TRUCKS TRANSPORT TRUCKS TRANSPORT TRUCKS HOSE/PUMP/LADDER TESTING	13,751.10	0.00	
					14,031.10		
	05 -655				504.65	0.00	
s0300	STEWART BUSINES	S SYSTEMS	21-00581	PRINTER MAINT.	504.65	0.00	
1129-	10 -655	MAINTENANCE					
C0049	CDW-GOVERNMENT			PHONE ROUTER	286.49	0.00	
S0265	STAPLES		21-00604	SUPPLIES	109.99 396.48	0.00	
1 120 /	NF 200	DAVEOUL CERVIC	r.c				
1130-0 P0070	PAYCHEX INC.	PAYROLL SERVIC		05/21 PAYROLL	517.60	0.00	
	KRONOS, INC.			WORKFORCE 05/21 INV#11773010	246.21	0.00	
P0070	PAYCHEX INC.			06/21 PAYROLL	769.00	0.00	
					1,532.81		
		Fund Total:			212,221.66		
otal Char	ged Lines: 159	Total List A	mount:	212,221.66 Total Void Amount	t: 0.00		

# FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	<b>AMOUNT:</b>
Robert Baran	28870	Fire Academy fees	150.00
Stafford Fire Co#1	2845	Fire Academy fees	900.00
Bureau of Fire Prevention	259	Revenue 5/21	89,822.44
Atlantic Highlands	1561	Fire Academy fees	75.00
Howell Fire Dist#1	3977	Fire Academy fees	575.00
Ocean Gate	7531	Fire Academy fees	525.00
Daniel D'Albero	135	Fire Academy fees	150.00
Lakewood Fire Dist#1	21489	Fire Academy fees	1,450.00
Kieran Flynn	642	Reimburse 3rd qtr health	171.36
Verizon	19418181	Closed account	270.37
Aflac	10880283	Reimburse overpayment	92.04
Toms River Township	111875	Taxes 2nd qtr 2021	1,294,631.41
FOTA	3266	Fire Academy fees	125.00