

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
EAST DOVER FIRE COMPANY
September 1, 2021

Commissioner Convery called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present	Latshaw –present
Tutela – arrived 7:07	Minkler-present
Convery – present	

Administrator Kubiell and Attorney Appleby were present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Autenrieth second Latshaw to approve the August 4, 2021 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION – No report

FIRE PREVENTION BUREAU – Convery stated still in contract negotiations with the Bureau.

FIRE ACADEMY – Latshaw stated looking into proposals for repair to the fallen truck bay insulation. Autenrieth suggested adding the walls to the proposal. Minkler stated they had a meeting with liaisons and they are already \$3,000 in the negative for instructor's salaries and it is only September. Convery stated the graduation was very well put together and attended.

INSURANCE—Progress

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION – No report

TOWNSHIP COUNCIL AND MAYOR – Convery stated he spoke with Mayor Hill and expressed his dissatisfaction with the comments the mayor made as it relates to per-diem firefighters on the barrier island. Convery continued to state that Mayor Hill was going to see if funding could be made available for this.

VEHICLE REPAIR/NEW APPARATUS –Convery stated Station 27's boat has been delivered. He asked how many members are qualified to operate boat. Chief Calvo responded 10. Convery wished him best of luck with it.

FIRE OFFICERS ASSOCIATION- Autenrieth stated himself and Commissioner Minkler had a meeting with the subcommittee for retention. Discussion included clothing allowance and will be addressed at the budget meeting.

ADMINISTRATOR KUBIEL REPORT – Kubiel stated:

1. The truck report has been placed in the folders for review.
2. Aerial testing is scheduled for late October
3. The booster dose for the vaccine should become available next week once all details are confirmed he will advise.
4. September is back to two meetings per month.

ATTORNEY REPORT – No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF E. SEAMAN- Seaman stated the new response zones seems to be working well. Meeting to be set up with Chiefs from both districts to discuss anything that may need to be fine-tuned.

CO. 1 CHIEF VICCIDOMI – Vicidomini stated the 9/11 services are scheduled on September 11 @ 9:30a.m. downtown.

CO. 2 CHIEF CIRZ –Progress

CO. 3 CHIEF CALVO – Calvo thanked the board and the taxpayers for the boat. Reminder hosting a blood drive September 9th from 1p.m. to 7p.m. Oceans of Love is a month earlier this year and will be held September 23rd.

CO.4 ASST CHIEF VETH– Veth thanked the board for the last minute authorization for parade for East Dover Little League. Have been working very well with Communication Supervisor Sahatjian on multiple issues.

ISLAND HEIGHTS – No representation

SEASIDE HEIGHTS –No representation

FIRE OFFICERS ASSOCIATION – No report

REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP- None

UNFINISHED BUSINESS -None

NEW BUSINESS

MOTION TO ADVERTISE BUDGET WORKSHOP- Motion Tutela second Autenrieth to authorize advertisement for budget workshop meeting on October 6, 5:00 p.m. @ 1144

Hooper Ave, Conference Room “A”.

Ayes – 5 Nays – 0 **CARRIED**

Regular meeting to follow!

BILLS

Motion Autenrieth second Minkler to approve the bill list for September 1, 2021 (See Inserted List)

Ayes – 5 Nays – 0 **CARRIED**

PARTICIPATION BY THE PUBLIC-

Andy Goresh had several questions: Compliments to Chief Calvo and his specs on the boat.

1. What was the amount approved by the voters for Ocean Beaches boat? Kubiel stated \$450,000 but are allowed to go over by a certain percentage for a new purchase.

2. Who are authorized to drive the assistant chief cars? Tutela stated the chiefs and assistant chiefs.

3. Who are authorized to drive the chief's vehicle? Tutela stated the chief can designate.

Goresh stated in a recent incident the asst. chief utilized the chief's vehicle while the chief was out of town yet the assistant chief's vehicle sat where another command car could have responded to multiple situations. Convery stated all are lucky to even have assistant chief's vehicles because it was voted down at the last election. Kubiel stated the assistant chief vehicle directive was initially discussed and recommended to the board by the Chiefs and District Chief.

Goresh feels this is a waste of utilization of cars.

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer. Formal action may be taken.

Personnel/contracts

Litigations

Motion Autenrieth second Minkler to go into closed session @ 7:19 p.m.

Ayes - 5 Nays -0 CARRIED

Motion Autenrieth second Latshaw to go into open session @ 7:51 p.m.

Ayes - 5 Nays -0 CARRIED

There being no further business, motion Autenrieth second Convery to close the meeting @ 7:52 p.m.

Ayes - 5 Nays -0 CARRIED

Respectfully submitted
Leonard Minkler, Clerk



TOMS RIVER TOWNSHIP FIRE DISTRICT No. 1

MARK AUTENRIETH
GEORGE CONVERY
RAYMOND LATSHAW
LEONARD MINKLER
RICHARD TUTELA

1144 HOOPER AVE
SUITE 306
TOMS RIVER, NEW JERSEY 08753
PHONE (732)341-4441
FAX (732)505-2150

TOMS RIVER FIRE CO. No. 1
TOMS RIVER FIRE CO. No. 2
OCEAN BEACH FIRE CO. No. 3
EAST DOVER FIRE CO. No. 4

PLEASE TAKE NOTICE the District No. 1 Fire Commissioners in the Township of Toms River, County of Ocean, State of New Jersey will hold their 2022 budget workshop meeting, Wednesday October 6th @ 5:00 p.m., @ 1144 Hooper Ave, Conference Room "A" Toms River, NJ 08753.

***** Regular meeting immediately to follow

Formal action may be taken
September 1, 2021

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2021 Purchase Order Listing By Expenditure Account

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P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: Y
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -810	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Paid Date Range: 08/18/21 to 08/18/21	Include Non-Budgeted: Y	
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	21-00713	08/21 PRESCRIPTION PLAN#1319	4,133.42	0.00	
U0047	UNITED HEALTHCARE INSURANCE CO	21-00725	09/21 INS. EMPLOYER #25283	343.21	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	21-00735	09/21 HEALTH	14,659.94	0.00	
U0046	UNITED HEALTHCARE INS. CO.	21-00743	09/21 INS. CUSTOMER #04P2972	65.90	0.00	
H0033	HARTFORD INSURANCE COMPANY	21-00787	09/21 INSURANCE GROUP #680338	420.65	0.00	
				<u>19,623.12</u>		
01- -113-01 -063	HOSE & NOZZLES					
W0134	WITMER ASSOCIATES, INC.	21-00413	EQUIP. CO#2	390.00	0.00	
01- -113-01 -064	TOOLS & EQUIPMENT					
H0100	HOME DEPOT	21-00752	SUPPLIES DIST#1	306.96	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
W0134	WITMER ASSOCIATES, INC.	21-00413	EQUIP. CO#2	80.00	0.00	
W0134	WITMER ASSOCIATES, INC.	21-00716	EQUIP. CO#2	198.00	0.00	
C0172	CONTINENTAL FIRE & SAFETY	21-00717	EQUIP. CO#2	90.00	0.00	
G0155	GRAINGER	21-00718	EQUIP. CO#2	1,887.67	0.00	
				<u>2,255.67</u>		
01- -113-03 -064	TOOLS & EQUIPMENT					
A0156	AMERICAN TRADE MARK CO.	21-00560	EQUIP. CO#3	1,914.00	0.00	
G0052	GEAR GRID	21-00629	HELMET HOLDERS CO#3	434.00	0.00	
				<u>2,348.00</u>		
01- -113-08 -069	RADIOS					
T0065	TESSCO TECHNOLOGIES, INC.	21-00668	EQUIP. DIST#1	470.28	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	21-00715	07/21 HYDRANTS	8,456.00	0.00	
S0337	SUEZ WATER T.R.	21-00782	08/21 ACCT#04402764900000	19,594.36	0.00	
				<u>28,050.36</u>		
01- -115-05 -136	RENT/LEASE					
E0030	EAST DOVER MARINA	21-00666	#2756 WINTER SPACE RENTAL	1,295.00	0.00	
01- -119-01 -274	PHYSICALS					
T0075	THE STRESS CENTER, P.C.	21-00789	EVALUATIONS	133.00	0.00	
01- -119-05 -272	LEGAL					
R0080	RICCIO, ARMANDO LLC	21-00710	PROFESSIONAL SERVICE	2,090.00	0.00	
R0127	ROTHSTEIN, MANDELL, STROHM,	21-00753	PROFESSIONAL SERVICE	3,963.00	0.00	
				<u>6,053.00</u>		

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -119-05 -273	CONSULTANT					
K0101	KROLL ASSOCIATES, INC.	21-00784	CYBER BREACH	15,406.25	0.00	
M0215	MULLEN COUGHLIN	21-00795	CYBER BREACH	4,345.00	0.00	
				<u>19,751.25</u>		
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE					
C0151	THE COMMUNICATION SOLUTIONS	21-00741	PUBLIC RELATIONS	8,800.00	0.00	
01- -121-05 -346	ELECTION EXPENSES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	21-00730	ABSENTEE BALLOT	431.90	0.00	
01- -122-01 -386	CONFERENCES					
L0011	LACEY LIMOUSINES	21-00637	FDIC TRANSPORTATION	107.67	0.00	
02602	O'NEILL, BRIAN J.	21-00758	REIMB. FDIC EXPENSES	2,583.11	0.00	
				<u>2,690.78</u>		
01- -122-05 -386	CONFERENCES					
L0011	LACEY LIMOUSINES	21-00637	FDIC TRANSPORTATION	107.67	0.00	
B0012	BANK OF AMERICA	21-00794	PROCUREMENT CARD PURCHASES	375.00	0.00	
				<u>482.67</u>		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
I0001	I.A.F.C. MEMBERSHIP	21-00742	TUTELA MEMBERSHIP	215.00	0.00	
N0150	NEW JERSEY MOTOR VEHICLE COMM.	21-00791	TITLE 2726	60.00	0.00	
B0012	BANK OF AMERICA	21-00794	PROCUREMENT CARD PURCHASES	19.00	0.00	
				<u>294.00</u>		
01- -124-01 -446	TRAINING					
S0022	SAFE BOATS INTERNATIONAL	20-00920	CO#3 BOAT	12,750.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
K0130	KS FITNESS CENTER	21-00714	PHYSICAL FITNESS	270.00	0.00	
01- -126-01 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	21-00707	7/21 FUEL DIST#1	603.31	0.00	
B0141	BOROUGH OF LAVALLETTE	21-00711	07/21 FUEL	273.28	0.00	
P0110	PETROLEUM TRADERS CORPORATION	21-00744	FUEL DIST#1 ACCT#991249/1	221.56	0.00	
B0012	BANK OF AMERICA	21-00794	PROCUREMENT CARD PURCHASES	374.92	0.00	
				<u>1,473.07</u>		
01- -126-01 -531	SUPPLIES					
N0215	NORWOOD AUTO PARTS	21-00728	SUPPLIES DIST#1	363.70	0.00	
H0100	HOME DEPOT	21-00752	SUPPLIES DIST#1	96.96	0.00	
02769	CALVO, DREW	21-00779	REIMB. SUPPLIES	20.27	0.00	
B0012	BANK OF AMERICA	21-00794	PROCUREMENT CARD PURCHASES	309.60	0.00	
				<u>790.53</u>		
01- -126-01 -533	BATTERIES					
C0172	CONTINENTAL FIRE & SAFETY	21-00717	EQUIP. CO#2	945.00	0.00	
01- -126-05 -529	FUEL					
P0110	PETROLEUM TRADERS CORPORATION	21-00744	FUEL DIST#1 ACCT#991249/1	421.29	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -126-08 -529	FUEL					
P0110	PETROLEUM TRADERS CORPORATION	21-00744	FUEL DIST#1 ACCT#991249/1	512.80	0.00	
01- -127-01 -567	COMMUNICATIONS					
R0012	RACKSPACE US, INC.	21-00705	EMAIL JUL ACCT#030-34971557175	781.50	0.00	
F0171	4X TECHNOLOGIES, LLC	21-00723	08/21 SERVICES DIST#1	407.80	0.00	
V0010	VERIZON WIRELESS	21-00772	ACCT#320580493-00001	760.28	0.00	
O0207	OPTIMUM	21-00775	08/21 ACCT#07867-114249-01-2	156.67	0.00	
				<u>2,106.25</u>		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	21-00705	EMAIL JUL ACCT#030-34971557175	276.35	0.00	
F0171	4X TECHNOLOGIES, LLC	21-00723	08/21 SERVICES DIST#1	234.99	0.00	
C0149	COMCAST CABLE	21-00751	ACCT#8499 05 194 0622198	291.52	0.00	
V0010	VERIZON WIRELESS	21-00772	ACCT#320580493-00001	38.01	0.00	
				<u>840.87</u>		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
W0134	WITMER ASSOCIATES, INC.	21-00413	EQUIP. CO#2	20.00	0.00	
A0156	AMERICAN TRADE MARK CO.	21-00560	EQUIP. CO#3	67.56	0.00	
G0052	GEAR GRID	21-00629	HELMET HOLDERS CO#3	74.00	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	21-00708	GAS DETECTOR CO#2 & CO#4	45.96	0.00	
W0134	WITMER ASSOCIATES, INC.	21-00716	EQUIP. CO#2	9.00	0.00	
C0172	CONTINENTAL FIRE & SAFETY	21-00717	EQUIP. CO#2	80.00	0.00	
U0065	UPS	21-00790	SHIPPING ACCT#E5400F	46.66	0.00	
				<u>343.18</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
M0029	MARCO TECHNOLOGIES, LLC	21-00746	COPIES DIST#1 & MAINT.	119.35	0.00	
01- -128-08 -606	SHIPPING					
T0065	TESSCO TECHNOLOGIES, INC.	21-00668	EQUIP. DIST#1	18.41	0.00	
01- -129-01 -648	VEHICLE REPAIR					
N0215	NORWOOD AUTO PARTS	21-00728	SUPPLIES DIST#1	18.08	0.00	
J0014	J & R PRO AUTOMOTIVE	21-00776	2510 & 2726 OIL CHANGE	71.95	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	21-00792	2501,11,25,2624,31,71	16,029.20	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	21-00793	2701,21,2801,65	4,217.29	0.00	
B0012	BANK OF AMERICA	21-00794	PROCUREMENT CARD PURCHASES	770.34	0.00	
				<u>21,106.86</u>		
01- -129-01 -649	EQUIPMENT REPAIR					
E0069	ELECTRONIC MEASUREMENT LAB INC	21-00708	GAS DETECTOR CO#2 & CO#4	621.60	0.00	
01- -129-05 -655	MAINTENANCE SERVICES					
M0029	MARCO TECHNOLOGIES, LLC	21-00746	COPIES DIST#1 & MAINT.	626.17	0.00	
01- -130-05 -290	PAYROLL SERVICES					
K0103	KRONOS, INC.	21-00712	WORKFORCE 07/21 INV#11798723	251.34	0.00	
01- -131-05 -730	TESTIMONIALS					
S0165	SKIP'S FLORIST	21-00727	BRITTON	85.95	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -134-03 -745	2017 APPARATUS					
S0022	SAFE BOATS INTERNATIONAL	20-00920	CO#3 BOAT	31,469.89	0.00	
01- -134-03 -746	2018 APPARATUS					
S0022	SAFE BOATS INTERNATIONAL	20-00920	CO#3 BOAT	450,000.00	0.00	
Fund Total:				618,128.55		
<hr/>						
Total Charged Lines:	107	Total List Amount:	618,128.55	Total Void Amount:	0.00	

FUNDS RECEIVED AND DEPOSITED

<u>FROM:</u>	<u>CK#:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
Scattone	106	Fire Academy fees	100.00
Toms River Fire Dist#2	1069	Joint bills 7/21	106,886.56
Ship Bottom	885071	Fire Academy fees	575.00
State of New Jersey	14128331	Fire Academy fees	1,200.00
Jackson Fire Dist#4	6635	Fire Academy fees	1,500.00
Brick Fire Dist#1	23222	Fire Academy fees	950.00
Bureau of Fire Prevention	263	Revenue 7/21	64,621.45
Green Brook	33795	Fire Academy fees	150.00
Jackson Fire Dist#2	22684	Fire Academy fees	1,000.00
Howell Fire Dist#5	4750	Fire Academy fees	3,500.00
Manchester Twp.	67055	Fire Academy fees	13,160.00
Murphy	6771002737	Fire Academy fees	350.00