

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
September 15, 2021

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –present
Tutela – absent Minkler-present
Convery – present

Administrator Kubiell and Attorney Appleby were present.
Bisceglie present to take minutes

Motion Autenrieth second Latshaw excusing Commissioner Tutela from the meeting due to medical issues.

Ayes – 4 Nays – 0 CARRIED

APPROVING THE MINUTES

Motion Autenrieth second Latshaw to approve the September 1, 2021 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – No report

FIRE PREVENTION BUREAU – Convery stated still in contract negotiations with the Bureau.

FIRE ACADEMY – progress

INSURANCE—Progress

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION – No report

TOWNSHIP COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS –No report

FIRE OFFICERS ASSOCIATION- No report

ADMINISTRATOR KUBIEL REPORT – Kubiell stated:

1. The truck report has been placed in the folders for review.
2. Met with Fire Academy Director Hansson, will be over budget by approximately \$30,000 in salaries. Liaisons have been advised of this and during the budget process for 2022 he

must be more diligent in determining the cost for instructors to teach. District No.1 only had one member in the daytime class, therefore all other outside companies paid full price.

ATTORNEY REPORT – No report

REPORTS OF FIRE OFFICERS

REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP- Abigail Cloos Co.2, Anibal Gomez Co.4 pending physical and Emanuel Garcia Co.2 pending process.

Kubiel explained the reason these applicants were not moved to the October meeting was because Firefighter 1 & 2 class started September 13th and wanted to have them start so they would not have to wait another year. Abigail Cloos is a transfer from Silverton and has completed firefighter 1 & 2.

Motion Minkler second Autenrieth to accept Abigail Cloos Co.2, Anibal Gomez Co.4 pending physical and Emanuel Garcia Co.2 pending process. Ayes – 4 Nays – 0 **CARRIED**

UNFINISHED BUSINESS -None

NEW BUSINESS- None

BILLS

Motion Autenrieth second Minkler to approve the bill list for September 15, 2021 (See Inserted List) Ayes – 4 Nays – 0 **CARRIED**

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Formal action may be taken. Formal action is not anticipated.

1. Pending litigation. Sipe v. TRFD and Kubiel (Superior Court- OPRA)
2. Contracts. Kubiel employment contract.
3. Anticipated litigation. TR Fire Company No. 2 (Piscopo appeal)

Motion Autenrieth second Minkler to go into closed session @ 4:39 p.m.

Ayes - 4 Nays -0 **CARRIED**

Motion Autenrieth second Latshaw to go into open session @ 5:38 p.m.

Ayes - 4 Nays -0 **CARRIED**

There being no further business, motion Autenrieth second Latshaw to close the meeting @ 5:39 p.m.

Ayes - 4 Nays -0 **CARRIED**

Respectfully submitted
Leonard Minkler, Clerk

September 15, 2021
02:52 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2021 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -810	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/21	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	21-00820	09/21 PRESCRIPTION PLAN#1319	4,133.42	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
F0133	1ST CHOICE SAFETY EQUIPMENT	21-00526	EQUIP. CO#2 & #3	681.50	0.00	
A0099	ALL HANDS FIRE EQUIPMENT	21-00809	EQUIP. CO#2	200.00	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	21-00810	EQUIP. CO#2	1,700.00	0.00	
G0155	GRAINGER	21-00814	EQUIP. CO#2	123.24	0.00	
				2,704.74		
01- -113-03 -064	TOOLS & EQUIPMENT					
F0133	1ST CHOICE SAFETY EQUIPMENT	21-00526	EQUIP. CO#2 & #3	681.50	0.00	
01- -113-08 -069	RADIOS					
M0184	MOTOROLA SOLUTIONS, INC.	21-00669	POWER SUPPLY	1,920.00	0.00	
01- -119-01 -274	PHYSICALS					
M0080	MERIDIAN OCCUPATIONAL HEALTH	21-00850	CHOWANEC, SERAFINO, GUEVARA	7,046.00	0.00	
01- -119-05 -272	LEGAL					
R0080	RICCIO, ARMANDO LLC	21-00846	PROFESSIONAL SERVICE	3,667.00	0.00	
01- -120-05 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	21-00854	PROF. SVCS., AUDIT, F.A. GRAD	190.15	0.00	
01- -123-05 -416	DUES/SUBSCRIPTIONS					
A0210	ASBURY PARK PRESS	21-00709	SUBSCRIPTION DIST#1	288.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	21-00829	PHYSICAL FITNESS	215.00	0.00	
01- -125-01 -487	TURNOUT GEAR					
C0172	CONTINENTAL FIRE & SAFETY	21-00734	BOOTS CO#2	225.00	0.00	
01- -126-01 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	21-00821	8/21 FUEL DIST#1	500.10	0.00	
B0141	BOROUGH OF LAVALLETTE	21-00827	08/21 FUEL	472.51	0.00	
D0125	DOVER OIL CO., INC.	21-00828	FUEL DIST#1	152.45	0.00	
P0148	POINT BAY FUEL, LLC	21-00830	8/21 FUEL ACCT#104124	534.09	0.00	
O0015	OCEAN BEACH MARINE CENTERS	21-00849	FUEL CO#3	933.68	0.00	
				2,592.83		
01- -126-01 -531	SUPPLIES					
N0215	NORWOOD AUTO PARTS	21-00853	SUPPLIES DIST#1, BATTERY #177	104.02	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2021 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -126-01 -533	BATTERIES					
A0068	AGT BATTERY SUPPLY	21-00816	EN91 BATTERIES DIST#1	319.20	0.00	
01- -127-01 -567	COMMUNICATIONS					
R0012	RACKSPACE US, INC.	21-00825	EMAIL AUG ACCT#030-34971557175	789.00	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	21-00825	EMAIL AUG ACCT#030-34971557175	281.60	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
A0099	ALL HANDS FIRE EQUIPMENT	21-00809	EQUIP. CO#2	20.00	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	21-00810	EQUIP. CO#2	27.59	0.00	
A0068	AGT BATTERY SUPPLY	21-00816	EN91 BATTERIES DIST#1	27.69	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	21-00831	GAS DETECTOR CO#2 & CO#4	49.03	0.00	
U0065	UPS	21-00847	SHIPPING ACCT#E5400F	108.91	0.00	
				<u>233.22</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
P0131	PITNEY BOWES INC.	21-00756	POSTAGE DIST#1 ACCT#49712417	1,000.00	0.00	
01- -129-01 -648	VEHICLE REPAIR					
B0051	BAYWOOD MARINA	21-00781	2756 OIL CHANGE	773.59	0.00	
S0093	SERVICE TIRE TRUCK CENTERS INC	21-00783	2501 ROAD CALL	103.00	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	21-00855	P.M. MAINT.,#2561,2624,2811	10,002.50	0.00	
				<u>10,879.09</u>		
01- -129-01 -649	EQUIPMENT REPAIR					
H0250	HYDRA RAM UNLIMITED, INC.	21-00748	REPAIR CO#2	285.57	0.00	
C0172	CONTINENTAL FIRE & SAFETY	21-00819	REPAIR CO#2 SAW	115.55	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	21-00831	GAS DETECTOR CO#2 & CO#4	317.00	0.00	
				<u>718.12</u>		
01- -130-05 -290	PAYROLL SERVICES					
P0070	PAYCHEX INC.	21-00769	08/21 PAYROLL	544.20	0.00	
K0103	KRONOS, INC.	21-00851	WORKFORCE 08/21 INV#11811872	256.06	0.00	
				<u>800.26</u>		
01- -131-05 -730	TESTIMONIALS					
S0165	SKIP'S FLORIST	21-00823	TUTELA	85.95	0.00	
	Fund Total:			38,874.10		
Total Charged Lines: 52 Total List Amount: 38,874.10 Total Void Amount: 0.00						