

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 HOOPER AVENUE
October 6, 2021

Commissioner Convery called a regular meeting to order at 5:33 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –present
Tutela – present Minkler-present
Convery – present

Administrator Kubiel and Attorney Appleby were present.
Halliwell present to take minutes

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Anticipated litigation: Piscopo appeal update
2. Personnel issues as to Fire Co. No. 2
3. Contractual matters: Shared Services agreement with District No. 2

Motion Tutela second Autenrieth to go into Closed Session @ 5:33 p.m.

Ayes – 5 Nays – 0

CARRIED

Motion Tutela second Autenrieth to go back into open session @ 6:33 p.m.

Ayes – 5 Nays – 0

CARRIED

APPROVING THE MINUTES

Motion Autenrieth second Latshaw to approve the September 15, 2021 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes - 4 Abstain-1(Tutela)

CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – Minkler reported that there is currently no backup for the dispatch consoles. Kubiel and Genovese informed all of the potential dispatching problems and huge financial burden facing the district depending on decisions made by the Township for the new radio system.

FIRE PREVENTION BUREAU – No report

FIRE ACADEMY - Latshaw reported progress

INSURANCE- No report

POLICE/EMERGENCY MANAGEMENT- Tutela stated meeting with police to discuss the incident on Chadwick Island moving forward.

LEGISLATION - No report

TOWNSHIP COUNCIL AND MAYOR - No report

VEHICLE REPAIR/NEW APPARATUS – Convery reported East Dover boat proposal moving forward. Tutela reported discussions started for new Ocean Beach ladder truck and their new boat is in service.

FIRE OFFICERS ASSOCIATION- No report

ADMINISTRATOR KUBIEL REPORT - Kubiel stated:

1. Truck repair report in the folders for review
2. Points need to be uploaded a.s.a.p. if not done already.

ATTORNEY REPORT – No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF SEAMAN – Reported many water calls in last few weeks. Injured FF at Fire Academy training, Board office notified.

CO. 1 ASST. CHIEF SIMONE - Simone requested permission for truck to attend Columbus Day parade.

Motion Autenrieth second Minkler authorizing vehicles to attend Columbus Day parade in Seaside Heights.
Ayes – 5 Nays – 0
CARRIED

Tutela reported water main work being done downtown. Simone said trucks have been moved for quick response to calls.

CO. 2 CHIEF CIRZ – No report

CO. 3 1ST LT. ZEH – Reported on responses for water rescue. Asked status of old 2756, no decision yet from board. Questioned date for ladder testing, Kubiel will forward info.

CO. 4 CHIEF CATAPANO- Reported FDIC moving back to April in 2022.

ISLAND HEIGHTS – No report

SEASIDE HEIGHTS – No representation

FIRE OFFICERS ASSOCIATION – questioned changes to clothing allowance, Minkler will talk to them after the meeting.

REMOVALS FROM THE ROLLS – William McCrystal Co.3, Joseph Regan Co.2, Bruce Miller Co. 2, Matthew Theobald Co.1, Joseph Pace Co.1

Motion Autenrieth second Tutela to remove William McCrystal Co.3, Joseph Regan Co.2, Bruce Miller Co. 2, Matthew Theobald Co.1, Joseph Pace Co.1 from the rolls with regrets.

Ayes – 5 Nays – 0

CARRIED

APPLICATIONS FOR MEMBERSHIP- None

UNFINISHED BUSINESS - None

NEW BUSINESS

Commissioner Minkler thanked mainland companies for assistance in water rescues.

Administrator Kubiel asked the Board about rumors he heard that he is retiring supposedly made by Commissioner. He is not retiring and has not submitted paperwork to do so.

BILLS

Motion Minkler second Autenrieth to approve the bill list for October 6, 2021 (SEE INSERTED LIST)

Ayes – 5 Nays – 0

CARRIED

PARTICIPATION BY THE PUBLIC

Brian O'Neill questioned if money will be included in 2022 budget for bailout system. Board will discuss.

There being no further business, motion Minkler second Latshaw to close the meeting @ 7:07 p.m.

Ayes - 5 Nays -0

CARRIED

Respectfully submitted

Leonard Minkler, Clerk

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2021 Purchase Order Listing By Expenditure Account

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P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -140-05 -001	Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/21	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
U0047	UNITED HEALTHCARE INSURANCE CO	21-00879	10/21 INS. EMPLOYER #25283	343.21	0.00	
U0046	UNITED HEALTHCARE INS. CO.	21-00899	10/21 INS. CUSTOMER #04P2972	161.40	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	21-00902	10/21 HEALTH	14,837.48	0.00	
H0033	HARTFORD INSURANCE COMPANY	21-00908	10/21 INSURANCE GROUP #680338	420.65	0.00	
				15,762.74		
01- -112-05 -026	LIFE INSURANCE					
S0220	SPECIALTY BENEFITS	21-00955	4TH QTR INSURANCE CVT302153-21	8,192.22	0.00	
01- -112-05 -027	LENGTH OF SERVICE AWARD					
S0220	SPECIALTY BENEFITS	21-00612	LOSAP 4TH PAYMENT 2021	228,786.25	0.00	
01- -113-01 -064	TOOLS & EQUIPMENT					
H0100	HOME DEPOT	21-00914	SUPPLIES	149.88	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
M0090	MES INC.	21-00636	EQUIP. CO#2	1,243.00	0.00	
M0090	MES INC.	21-00719	EQUIP. CO#2	1,115.00	0.00	
W0134	WITMER ASSOCIATES, INC.	21-00812	EQUIP. CO#2	264.00	0.00	
W0134	WITMER ASSOCIATES, INC.	21-00839	EQUIP. CO#2	410.00	0.00	
H0100	HOME DEPOT	21-00914	SUPPLIES	200.51	0.00	
				3,232.51		
01- -113-02 -065	TOOLS & EQUIP. - BIG					
M0090	MES INC.	21-00636	EQUIP. CO#2	17,500.00	0.00	
01- -113-02 -068	WATER RESCUE					
W0006	W.S. DARLEY & CO.	21-00811	EQUIP. CO#2	550.00	0.00	
W0134	WITMER ASSOCIATES, INC.	21-00812	EQUIP. CO#2	480.00	0.00	
H0100	HOME DEPOT	21-00914	SUPPLIES	164.54	0.00	
				1,194.54		
01- -113-03 -064	TOOLS & EQUIPMENT					
W0134	WITMER ASSOCIATES, INC.	21-00764	EQUIP. CO#3	120.00	0.00	
W0134	WITMER ASSOCIATES, INC.	21-00841	GLOVES CO#3	424.00	0.00	
				544.00		
01- -113-08 -064	TOOLS & EQUIPMENT					
H0100	HOME DEPOT	21-00914	SUPPLIES	527.07	0.00	
01- -113-08 -069	RADIOS					
M0184	MOTOROLA SOLUTIONS, INC.	21-00720	RADIO	8,899.70	0.00	

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -113-10 -074 C0049 CDW-GOVERNMENT	OFFICE EQUIPMENT	21-00766	LAPTOPS DIST#1	10,810.41	0.00	
01- -114-05 -101 N0007 N.J. AMERICAN WATER CO. S0337 SUEZ WATER T.R.	HYDRANT RENTAL	21-00826 21-00939	08/21 HYDRANTS 09/21 ACCT#04402764900000	8,476.76 19,594.36 28,071.12	0.00 0.00	
01- -115-01 -136 T0135 TOMS RIVER FIRE CO. #1	RENT/LEASE	21-00235	3RD QTR. LEASE 2021	13,651.63	0.00	
01- -115-02 -136 T0136 TOMS RIVER FIRE CO. #2	RENT/LEASE	21-00239	3RD QTR. LEASE 2021	16,869.58	0.00	
01- -115-03 -136 00010 OCEAN BEACH FIRE CO. #3	RENT/LEASE	21-00243	3RD QTR. LEASE 2021	11,384.75	0.00	
01- -115-04 -136 E0024 EAST DOVER FIRE CO. #4	RENT/LEASE	21-00247	3RD QTR. LEASE 2021	10,866.89	0.00	
01- -115-05 -136 T0120 TOMS RIVER BD. OF EDUCATION	RENT/LEASE	21-00288	RENT OCT-DEC 2021 SUITE 306	5,620.62	0.00	
01- -118-05 -241 S0070 SEASIDE HEIGHTS FIRE CO.	FIRE PROTECTION CONTRACTS - S.S.	21-00255	3RD QTR 2021 CONTRACT	8,500.00	0.00	
01- -118-05 -242 I0170 ISLAND HEIGHTS FIRE CO.	FIRE PROTECTION CONTRACT - I.H.	21-00251	3RD QTR 2021 CONTRACT	8,670.00	0.00	
01- -119-01 -274 T0075 THE STRESS CENTER, P.C.	PHYSICALS	21-00903	EVALUATIONS	133.00	0.00	
01- -119-05 -272 R0127 ROTHSTEIN, MANDELL, STROHM,	LEGAL	21-00909	PROFESSIONAL SERVICES	10,239.00	0.00	
01- -122-05 -386 B0012 BANK OF AMERICA	CONFERENCES	21-00913	PROCUREMENT CARD PURCHASES	304.80	0.00	
01- -123-05 -416 B0012 BANK OF AMERICA	DUES/SUBSCRIPTIONS	21-00913	PROCUREMENT CARD PURCHASES	19.00	0.00	
01- -125-01 -487 C0172 CONTINENTAL FIRE & SAFETY C0172 CONTINENTAL FIRE & SAFETY G0155 GRAINGER	TURNOUT GEAR	21-00834 21-00856 21-00875	BOOTS CO#3 BOOTS CO#2 BOOTS CO#2	469.25 469.25 156.94 1,095.44	0.00 0.00	
01- -126-01 -529 S0250 SPRAGUE OPERATING RESOURCES	FUEL	21-00885	FUEL ACCT#99213000	1,111.85	0.00	
01- -126-01 -531 M0090 MES INC. B0012 BANK OF AMERICA	SUPPLIES	21-00813 21-00913	SUPPLIES CO#2 PROCUREMENT CARD PURCHASES	110.00 18.96	0.00 0.00	

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01- -126-01 -531	SUPPLIES		Continued			
H0100 HOME DEPOT		21-00914	SUPPLIES	123.88	0.00	
H0020 HALLIWELL, DAWN		21-00957	PETTY CASH	4.68	0.00	
				<u>257.52</u>		
01- -126-05 -533	BATTERIES					
H0020 HALLIWELL, DAWN		21-00957	PETTY CASH	10.23	0.00	
01- -127-01 -567	COMMUNICATIONS					
F0171 4X TECHNOLOGIES, LLC		21-00882	09/21 SERVICES DIST#1	407.80	0.00	
V0010 VERIZON WIRELESS		21-00906	ACCT#320580493-00001	760.26	0.00	
O0207 OPTIMUM		21-00911	09/21 ACCT#07867-114249-01-2	156.67	0.00	
R0012 RACKSPACE US, INC.		21-00956	EMAIL SEP ACCT#030-34971557175	796.80	0.00	
				<u>2,121.53</u>		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
F0171 4X TECHNOLOGIES, LLC		21-00882	09/21 SERVICES DIST#1	234.99	0.00	
V0010 VERIZON WIRELESS		21-00906	ACCT#320580493-00001	38.01	0.00	
C0149 COMCAST CABLE		21-00910	ACCT#8499 05 194 0622198	290.53	0.00	
R0012 RACKSPACE US, INC.		21-00956	EMAIL SEP ACCT#030-34971557175	261.25	0.00	
				<u>824.78</u>		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
W0134 WITMER ASSOCIATES, INC.		21-00764	EQUIP. CO#3	27.50	0.00	
W0006 W.S. DARLEY & CO.		21-00811	EQUIP. CO#2	40.91	0.00	
W0134 WITMER ASSOCIATES, INC.		21-00812	EQUIP. CO#2	60.25	0.00	
M0090 MES INC.		21-00813	SUPPLIES CO#2	20.00	0.00	
W0134 WITMER ASSOCIATES, INC.		21-00839	EQUIP. CO#2	9.00	0.00	
W0134 WITMER ASSOCIATES, INC.		21-00841	GLOVES CO#3	30.00	0.00	
E0069 ELECTRONIC MEASUREMENT LAB INC		21-00915	GAS DETECTORS	41.06	0.00	
H0020 HALLIWELL, DAWN		21-00957	PETTY CASH	11.71	0.00	
U0065 UPS		21-00958	SHIPPING ACCT#E5400F	38.13	0.00	
				<u>278.56</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
B0012 BANK OF AMERICA		21-00913	PROCUREMENT CARD PURCHASES	87.05	0.00	
H0020 HALLIWELL, DAWN		21-00957	PETTY CASH	25.90	0.00	
				<u>112.95</u>		
01- -128-08 -606	SHIPPING					
A0068 AGT BATTERY SUPPLY		21-00866	MICS DIST#1	12.69	0.00	
01- -129-01 -647	REFURBISHING					
G0089 GIRTAIN SIGN CO.		21-00881	HULL NUMBERS #2756	56.00	0.00	
01- -129-01 -648	VEHICLE REPAIR					
S0093 SERVICE TIRE TRUCK CENTERS INC		21-00932	#2500 TIRE REPAIR	40.00	0.00	
E0004 E.R.S. FLEET REPAIR, INC.		21-00941	2511,17,25,61,2607,31	10,116.08	0.00	
				<u>10,156.08</u>		
01- -129-01 -649	EQUIPMENT REPAIR					
E0069 ELECTRONIC MEASUREMENT LAB INC		21-00915	GAS DETECTORS	161.40	0.00	

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -651 M0135 MINERVA CLEANERS	TURNOUT GEAR CLEAN/REPAIR	21-00912	REPAIRS	821.40	0.00	
01- -129-01 -653 00250 OXYGEN SUPPLY CO., INC.	EXTINGUISHER REFILL/REPAIR	21-00907	HYDRO CO#3	50.00	0.00	
01- -129-01 -654 A0076 AIR & GAS TECHNOLOGIES, INC.	CASCADE MAINTENANCE	21-00880	REPAIR CO#2	878.12	0.00	
01- -129-01 -659 G0072 GENSERVE, INC.	GENERATOR MAINTENANCE	21-00953	2021 MAINTENANCE DISTRICT #1	2,635.00	0.00	
01- -129-05 -655 S0300 STEWART BUSINESS SYSTEMS	MAINTENANCE SERVICES	21-00916	PRINTER & COPIER MAINT.	849.31	0.00	
01- -129-08 -650 A0068 AGT BATTERY SUPPLY	RADIO REPAIR PARTS	21-00866	MICS DIST#1	1,280.28	0.00	
01- -129-10 -655 T0165 TOMS RIVER M.U.A.	MAINTENANCE	21-00896	I/T SERVICES	564.62	0.00	
01- -130-05 -290 P0070 PAYCHEX INC.	PAYROLL SERVICES	21-00936	09/21 PAYROLL	524.40	0.00	
Fund Total:				433,731.87		
Total Charged Lines: 112 Total List Amount:				433,731.87	Total Void Amount:	0.00

FUNDS RECEIVED AND DEPOSITED

<u>FROM:</u>	<u>CK#:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
Toms River Fire Dist#2	1107	Joint bills 8/21 & insurance reimb.	77,253.99
Bureau of Fire Prevention	265	Revenue 8/21	68,140.51
County of Ocean	608759	CARES act grant Covid-19	43,038.85
Kyle Schmitt	163	Fire Academy fees	850.00
Lakewood Fire Dist#1	21733	Fire Academy fees	3,575.00
Pt. Pleasant Station #75	1485	Fire Academy fees	475.00
County of Ocean	609311	CARES act grant Covid-19	36,867.98
Toms River Fire Dist#2	1131	Joint bills 9/21	91,922.48
Brick Fire Dist#2	7781	Fire Academy fees	1,000.00
Robert Baran	732435762	Fire Academy fees	337.00
Kieran Flynn	649	Health Benefits 4th Qtr. 2021	171.36