MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
January 19, 2022

Commissioner Convery called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

> Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –absent
Tutela – present Minkler-present
Convery – present

Administrator Kubiel and Attorney Appleby were present.
Bisceglie present to take minutes

Motion Tutela second Autenrieth to excuse Commissioner Latshaw from the meeting for medical reasons. **Ayes – 4 Nays – 0 CARRIED**

APPROVING THE MINUTES

Motion Tutela second Autenrieth to approve the January 5th 2022 regular minutes providing a copy is made available for inspection by the public during this meeting.
Ayes – 4 Nays – 0 CARRIED

Motion Tutela second Autenrieth to approve the January 5th 2022 budget public hearing minutes providing a copy is made available for inspection by the public during this meeting.
Ayes – 4 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – No report
FIRE PREVENTION BUREAU – No report.
FIRE ACADEMY – No report
INSURANCE-Tutela reported the Joint insurance has been renewed. Received approval to repair 1-100.
POLICE/EMERGENCY MANAGEMENT- No report
LEGISLATION -No report
COUNCIL AND MAYOR – No report
VEHICLE REPAIR/NEW APPARATUS – Tutela stated progression on both East Dover's boat and Ocean Beach's new aerial.
FIRE OFFICERS ASSOCIATION- No report
ADMINISTRATOR KUBIEL REPORT – Kubiel stated the truck repair report is in the folders for the commissioners' review.
ATTORNEY REPORT – No report
REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP OR TRANSFER - Erika Recanzone from Co.2 to Co.4
Motion Tutela second Autenrieth to transfer Erika Recanzone from Co.2 to Co.4
Ayes – 4 Nays – 0 CARRIED

UNFINISHED BUSINESS

REVISED CAPITAL QUESTIONS- Kubiel explained funds needed to be increased for the generator because the prices for the materials have gone up about $30,000. Added an additional question to enter into a lease purchase agreement with a NJ State approved wireless communication vendor not to exceed $3,000,000 for the replacement of the district's radios.

Motion Autenrieth second Tutela to approve revised capital questions.
Ayes – 4 Nays – 0 CARRIED

NEW BUSINESS

MOTION TO ADVERTISE SPECIAL MEETING JANUARY 26TH 2022 @ 6:00 P.M. 1144 HOOPER AVE, CONFERENCE ROOM "A"
Motion Tutela second Autenrieth to advertise special meeting on January 26th 2022 @ 6:00 p.m. 1144 Hooper Ave, Conference Room "A"
Ayes – 4 Nays – 0 CARRIED

BILLS

Motion Tutela second Latshaw to approve the bill list for January 19th 2022 (See Inserted List)
Ayes – 4 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and Legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Personnel/District Chief position
2. Piscopo hearing

Motion Autenrieth second Tutela to go into closed session @ 4:38 p.m.
Ayes - 4 Nays -0 CARRIED

Motion Autenrieth second Convery to go into open session @ 5:07 p.m.
Ayes - 4 Nays -0 CARRIED

Motion Tutela second Minkler to move forward with the review of the position of District Chief and sending out letters to all fire chiefs. **Ayes - 4 Nays -0 CARRIED**

There being no further business, motion Tutela second Autenrieth to close the meeting @ 5:08 p.m. **Ayes - 4 Nays -0 CARRIED**

Respectfully submitted
Leonard Minkler, Clerk

P.O. Type: Contract Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -135-01 -810 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/22 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account / Vendor	Description / P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -023	WORKMAN'S COMP				
T0175 TOWNSHIP OF TOMS RIVER		22-00033 JAN-JUN 2021 INSURANCE	35,962.46	0.00	
01- -112-05 -024	HEALTH BENEFITS/DISABILITY				
B0074 BENECARD SERVICES, INC.		22-00027 01/22 PRESCRIPTION PLAN #1319	4,644.22	0.00	
01- -113-01 -063	HOSE & NOZZLES				
M0119 MID-ATLANTIC FIRE & AIR		21-00503 EQUIP. CO#2	1,617.00	0.00	
M0119 MID-ATLANTIC FIRE & AIR		21-00862 HOSE DIST#1	7,187.20	0.00	
			8,804.20		
01- -113-03 -064	TOOLS & EQUIPMENT				
M0119 MID-ATLANTIC FIRE & AIR		21-00842 EQUIP. CO#3	4,454.90	0.00	
01- -115-03 -136	RENT/LEASE				
O0015 OCEAN BEACH MARINE CENTERS		22-00003 BOAT SLIP RENTAL 2022	4,550.00	0.00	
01- -116-05 -172	INSURANCE PREMIUMS				
T0175 TOWNSHIP OF TOMS RIVER		22-00033 JAN-JUN 2021 INSURANCE	40,110.98	0.00	
01- -119-01 -274	PHYSICALS				
M0080 MERIDIAN OCCUPATIONAL HEALTH		21-01307 SERAFINE INV#470793	24.00	0.00	
T0075 THE STRESS CENTER, P.C.		21-01327 EVALUATIONS	171.00	0.00	
			195.00		
01- -119-05 -272	LEGAL				
R0127 ROTHSTEIN, MANDELL, STROHM,		21-01342 PROFESSIONAL SERVICES	4,795.50	0.00	
R0080 RICCIO, ARMANDO LLC		21-01345 PROFESSIONAL SERVICE	57.00	0.00	
			4,852.50		
01- -119-05 -273	CONSULTANT				
C0098 CIRKIEL ACTUARIAL		21-00778 ACTUARIAL SERVICES	1,885.00	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE				
C0151 THE COMMUNICATION SOLUTIONS		21-01328 PUBLIC RELATIONS	13,150.00	0.00	
W0150 WITT O'BRIEN'S		21-01349 FEMA ASSISTANCE	6,360.00	0.00	
			19,510.00		
01- -123-05 -416	DUES/SUBSCRIPTIONS				
S0285 STATE OF N.J., D.C.A.		22-00032 SUBSCRIPTION SERVICE KUBIEL	50.00	0.00	
01- -124-01 -446	TRAINING				
C0259 CRUNCH FITNESS		21-01341 PHYSICAL FITNESS	70.00	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	21-01346	PHYSICAL FITNESS	245.00	0.00	
B0252	BRUSH, MARCI	22-00024	PHYSICAL FITNESS	450.00	0.00	
				695.00		
01- -124-05 -450	MEALS					
H0020	HALLIWELL, DAWN	21-01350	PETTY CASH	8.01	0.00	
01- -126-01 -529	FUEL					
B0141	BOROUGH OF LAVALLETTE	21-01329	12/21 FUEL	150.74	0.00	
P0148	POINT BAY FUEL, LLC	21-01333	12/21 FUEL ACCT#104124	413.29	0.00	
T0175	TOWNSHIP OF TOMS RIVER	21-01347	12/21 FUEL DIST#1	157.92	0.00	
				721.95		
01- -127-01 -567	COMMUNICATIONS					
R0012	RACKSPACE US, INC.	21-01339	EMAIL NOV ACCT#030-34971557175	763.20	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	21-01339	EMAIL NOV ACCT#030-34971557175	284.35	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
M0119	MID-ATLANTIC FIRE & AIR	21-00842	EQUIP. CO#3	15.00	0.00	
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.	21-01231	SUPPLIES DIST#1	289.16	0.00	
01- -129-01 -648	VEHICLE REPAIR					
D0132	DOWN'S FORD INC.	21-01344	2716 REPAIR	2,300.38	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	21-01353	VAN,2501,2610,31,2721,2801,65	9,591.26	0.00	
S0093	SERVICE TIRE TRUCK CENTERS INC	22-00030	#2610 TIRES	1,006.00	0.00	
				12,897.64		
01- -129-01 -651	TURNOUT GEAR CLEAN/REPAIR					
M0135	MINERVA CLEANERS	21-01332	REPAIRS	329.50	0.00	
01- -129-05 -648	VEHICLE/EQUIPMENT REPAIRS					
E0004	E.R.S. FLEET REPAIR, INC.	21-01353	VAN,2501,2610,31,2721,2801,65	52.03	0.00	
01- -130-05 -290	PAYROLL SERVICES					
K0103	KRONOS, INC.	21-01343	WORKFORCE 12/21 INV#11861691	288.06	0.00	
01- -131-05 -730	TESTIMONIALS					
E0099	ENGRAVING SERVICES OF N.J.	22-00037	PLAQUES	340.00	0.00	
	Fund Total:			141,773.16		

Total Charged Lines: 55 Total List Amount: 141,773.16 Total Void Amount: 0.00