

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
March 16, 2022

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – absent Latshaw –present
Golden – present Minkler-present
Tutela – present

Administrator Kubiel and Attorney Appleby were present.
Bisceglie present to take minutes

Motion Minkler second Golden to excuse Commissioner Autenrieth.

Ayes – 4 Nays – 0 CARRIED

APPROVING THE MINUTES

Motion Golden second Latshaw to approve the March 2, 2022 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 CARRIED

Motion Golden second Minkler to approve the March 2, 2022 reorganization minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – Golden stated he had a meeting with the radio technician and advised him if he has any concerns to let him know.

FIRE PREVENTION BUREAU – Minkler stated Fire Official Novak wanted to send two fire inspectors to the IAAI/Arson class in Middlesex but was only able to get one in, Minkler was able to assist in securing 2nd spot for an inspector. Tutela stated interviews were performed last week by the liaisons and an offer and acceptance has been received. A resolution to hire will be on the Joint board agenda.

FIRE ACADEMY – Latshaw stated:

1. Propane has been ordered and prop inspected.
2. Electric for propane tank repaired at no charge
3. Bollard's cover connectors have been delivered.
4. 55-gallon smoke drum has been delivered. Tutela suggested getting some quotes because the price is very high.

INSURANCE-Tutela stated that the two COVID cases have been denied. Bureau cars might possibly be here next month.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION -No report

COUNCIL AND MAYOR -

VEHICLE REPAIR/NEW APPARATUS - No report

FIRE OFFICERS ASSOCIATION- Golden stated he is having a meeting with the president of the FOA next month.

ADMINISTRATOR KUBIEL REPORT - Kubiel stated the truck repair report is in the folders for the commissioners' review.

ATTORNEY REPORT - Attorney Appleby stated 292 Health Emergency has been lifted.

REMOVALS FROM THE ROLLS- Kevin Nolan Co.2

Motion Minkler second Golden to accept the resignation of Kevin Nolan Co.2

Ayes - 4 Nays - 0 **CARRIED**

APPLICATIONS FOR MEMBERSHIP OR TRANSFER - Shawn Hardy Co.3, David Lee Balderson Co.1 Joseph Hannah Co.1 and Eric Sharo Co.2 all pending physicals.

Motion Golden second Minkler to accept Shawn Hardy Co.3, David Lee Balderson Co.1 Joseph Hannah Co.1 and Eric Sharo Co.2 all pending physicals.

Ayes - 4 Nays - 0 **CARRIED**

UNFINISHED BUSINESS-None

NEW BUSINESS

RESOLUTION EXTENDING DISTRICT CHIEF APPOINTMENT- A resolution was presented, Motion Minkler second Golden reappointing Everett Seaman to serve as District Chief from March of 2022 to March of 2023. (See inserted resolution) (Clerk swore him in)

ROLL CALL VOTE

Latshaw-Yes Golden - Yes
Autenrieth-Absent Minkler-Yes
Tutela-Yes

CARRIED

BILLS

Motion Tutela second Latshaw to approve the bill list for March 16, 2022 (See Inserted List)

Ayes - 4 Nays - 0 **CARRIED**

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and Legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

1. Personnel/Convery benefits
2. Personnel/Bureau contracts

Motion Latshaw second Minkler to go into closed session @ 4:47 p.m.

Ayes - 4 Nays - 0 **CARRIED**

Motion Tutela second Latshaw to go into open session @ 6:12 p.m.

Ayes - 4 Nays - 0 **CARRIED**

There being no further business, motion Minkler second Golden to close the meeting @ 6:13 p.m.

Ayes - 4 Nays - 0 **CARRIED**

Respectfully submitted
Leonard Minkler, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE
COMMISSIONERS DISTRICT NO. 1, IN THE TOWNSHIP OF TOMS
RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY,
REAPPOINTING EVERETT SEAMAN TO SERVE AS DISTRICT CHIEF
FROM MARCH 1, 2022 THROUGH March 1, 2023**

March 16, 2022

WHEREAS, The Toms River Board of Fire Commissioners District No. 1 appointed Everett Seaman to serve as district Chief from March 1, 2020 through February 28, 2022.

WHEREAS, the Toms River Board of Fire Commissioners District No. 1 consents to one-year term extension of Everett Seaman and is hereby reappointed as District Chief of the Toms River Board of Fire Commissioners District No. 1

WHEREAS, Everett Seaman shall serve on behalf of the Toms River Fire Commissioners, but his term shall not extend past the reorganization meeting of the Toms River Fire Commissioners in 2023 without being re-appointed by the Toms River Board of Fire Commissioners District No. 1.

WHEREAS, The District Chief shall work in conjunction with the Chief Administrator and is responsible for the operations of the Toms River Fire Department District No. 1 and shall report to and be under the jurisdiction of the Chief Administrator and the Toms River Board of Fire Commissioners District No. 1

WHEREAS, in performing his duties, said District Chief shall observe all rules and regulations, Standard Operating Guidelines and by-laws adopted by the Toms River Board of Fire Commissioners District No. 1.

A certified copy of this resolution shall be provided by the Toms River Board of Fire Commissioners District No. 1 Administration Office to each of the following:

1. Everett Seaman
2. Board Attorney
3. Chief Administrator
4. Human Resource Coordinator

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 16, 2022.


Leonard Minkler, Clerk District No.1

3-16-2022
Date

March 16, 2022
02:28 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2021-2022 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: Contract	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -135-01 -811	Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/22	Include Non-Budgeted: Y
Prior Year Only: N				
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
C0055	CENTRAL JERSEY HEALTH INS FUND	22-00237	03/22 HEALTH INS. GROUP #1490	12,191.80	0.00	
B0074	BENECARD SERVICES, INC.	22-00244	03/22 PRESCRIPTION PLAN #1319	4,939.46	0.00	
				17,131.26		
01- -112-05 -026	LIFE INSURANCE					
S0220	SPECIALTY BENEFITS	22-00210	2ND QTR INSURANCE CVT302153-22	8,398.00	0.00	
01- -112-05 -027	LENGTH OF SERVICE AWARD					
V0101	VFIS OF NEW JERSEY	22-00216	1ST QTR. 2022 LOSAP	137,605.50	0.00	
01- -113-01 -064	TOOLS & EQUIPMENT					
E0194	ESI EQUIPMENT, INC.	21-00994	EXTRICATION EQUIP. CO#1	9,504.42	0.00	
01- -119-01 -274	PHYSICALS					
P0215	PREFERRED BEHAVIORAL HEALTH	22-00188	EMPLOYEE ASSISTANCE PROGRAM	5,310.00	0.00	
M0080	MERIDIAN OCCUPATIONAL HEALTH	22-00251	CRADLE, LEDUC, MASTELLONE, MILLER	2,026.00	0.00	
T0075	THE STRESS CENTER, P.C.	22-00252	EVALUATIONS	247.00	0.00	
				7,583.00		
01- -119-05 -272	LEGAL					
R0127	ROTHSTEIN, MANDELL, STROHM,	22-00233	LEGAL SERVICES	13,110.00	0.00	
01- -119-05 -273	CONSULTANT					
D0167	DUFF & PHELPS, LLC.	21-00763	ANNUAL AUDIT UPDATE	1,175.00	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE					
W0150	WITT O'BRIEN'S	22-00220	FEMA ASSISTANCE	1,200.00	0.00	
01- -120-05 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	22-00241	LEGAL ADS	247.36	0.00	
01- -123-05 -416	DUES/SUBSCRIPTIONS					
N0055	NATIONAL FIRE PROTECTION	22-00044	KUBIEL ID#2905138	175.00	0.00	
G0033	GANN LAW BOOKS	22-00131	TITLE 40 & 40A PAPERBACK	203.00	0.00	
E0198	ESO SOLUTIONS, INC.	22-00221	SOFTWARE	671.35	0.00	
				1,049.35		
01- -124-01 -446	TRAINING					
M0125	MIDDLESEX COUNTY	22-00222	GOLDEN TRAINING	52.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
C0259	CRUNCH FITNESS	21-01361	PHYSICAL FITNESS	305.00	0.00	
T0145	TOMS RIVER FITNESS CENTER	22-00187	PHYSICAL FITNESS	320.00	0.00	

March 16, 2022
02:28 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2021-2022 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -124-01 -449	PHYSICAL FITNESS		Continued			
C0259	CRUNCH FITNESS	22-00253	PHYSICAL FITNESS	140.00	0.00	
				<u>765.00</u>		
01- -125-01 -487	TURNOUT GEAR					
C0172	CONTINENTAL FIRE & SAFETY	22-00125	BOOTS CO#4	245.00	0.00	
01- -125-05 -487	CLOTHING					
F0019	FARRO'S FAR OUT TEES, INC.	22-00245	COMMS. CLOTHING	254.00	0.00	
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, LLC	22-00190	02/22 FUEL ACCT#104124	420.76	0.00	
B0141	BOROUGH OF LAVALLETTE	22-00206	02/22 FUEL	192.48	0.00	
T0175	TOWNSHIP OF TOMS RIVER	22-00236	02/22 FUEL DIST#1	<u>1,160.58</u>	0.00	
				1,773.82		
01- -127-01 -567	COMMUNICATIONS					
V0010	VERIZON WIRELESS	22-00204	ACCT#320580493-00001	761.14	0.00	
R0012	RACKSPACE US, INC.	22-00215	EMAIL FEB ACCT#030-34971557175	<u>759.60</u>	0.00	
				1,520.74		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
V0010	VERIZON WIRELESS	22-00204	ACCT#320580493-00001	38.01	0.00	
R0012	RACKSPACE US, INC.	22-00215	EMAIL FEB ACCT#030-34971557175	<u>284.35</u>	0.00	
				322.36		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
C0172	CONTINENTAL FIRE & SAFETY	22-00125	BOOTS CO#4	35.00	0.00	
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
G0033	GANN LAW BOOKS	22-00131	TITLE 40 & 40A PAPERBACK	11.00	0.00	
01- -129-01 -648	VEHICLE REPAIR					
U0032	ULTRA EQUIPMENT LLC	22-00134	REPAIR POLARIS	227.50	0.00	
F0073	FIRE AND SAFETY SERVICES, LTD.	22-00243	#2525 AIR SYSTEM	237.50	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	22-00254	2671,2801,65,147	<u>2,118.29</u>	0.00	
				2,583.29		
01- -129-01 -649	EQUIPMENT REPAIR					
E0194	ESI EQUIPMENT, INC.	22-00147	CO#3 MAINT. AGMT.	707.00	0.00	
01- -129-01 -652	SCOTTS REFILL/REPAIR					
M0090	MES INC.	22-00202	REPAIRS DIST#1	902.98	0.00	
01- -130-05 -290	PAYROLL SERVICES					
K0103	KRONOS, INC.	22-00231	WORKFORCE 02/22 INV#11884467	288.06	0.00	
01- -133-01 -701	CONTINGENCIES					
25023	SIMONE, GARY JR.	22-00194	REIMB. GLASSES	233.25	0.00	
	Fund Total:			206,697.39		
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Total Charged Lines:	54	Total List Amount:	206,697.39	Total Void Amount:	0.00	