MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
TOMS RIVER FIRE COMPANY NO. 2
APRIL 6, 2022

Commissioner Tutela called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

> Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –present
Golden – present Minkler-present
Tutela – present

Administrator Kubiel and Attorney Appleby were present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Golden second Latshaw to approve the Special Meeting Minutes for March 25th providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 CARRIED
(Autenrieth abstain)

Motion Golden second Minkler to approve the March 16, 2022 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 CARRIED
(Autenrieth abstain)

REPORTS OF COMMITTEES

COMMUNICATION – Golden stated he met with the radio technician this morning to discuss his impending resignation. His resignation is on the agenda under new business.
FIRE PREVENTION BUREAU – No report
FIRE ACADEMY – Latshaw stated the propane motor is going back to Lakewood Electric for repair.
INSURANCE- No report
POLICE/EMERGENCY MANAGEMENT- No report
LEGISLATION – No report
TOWNSHIP COUNCIL AND MAYOR – Golden stated he attended their second meeting where Pat Dellane was promoted to Deputy Chief and passed their resolution re: radio project.
VEHICLE REPAIR/NEW APPARATUS – Minkler stated a pre-construction meeting with Pierce to be scheduled for 2705. Transmission is being placed replaced in 2525.
FIRE OFFICERS ASSOCIATION- Golden stated they attempted to have a meeting but had to cancel for lack of attendees.
ADMINISTRATOR KUBIEL REPORT - Kubiel stated:

1. Truck repair report in the folders for review
2. 2525 transmission is being worked on.
3. A report has been submitted and placed in your folders by President of Fire Officers Al McDaniel.

ATTORNEY REPORT – No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF E. SEAMAN – Seaman stated it has been a busy month. Had discussion with Mutual aid companies on the beach re: commissioner's facial hair policy and is satisfied with the results. Tutela asked if a letter needs to be sent to them? Seaman responded no, he feels the actions that were taken by the mutual aid company were acceptable. There is a major issue re: social media with an incident in Manchester where pictures were placed on the internet. The prosecutor's office is doing an investigation into who placed the pictures on social media and may be criminally charged.

CO. 1 ASST CHIEF UFFER – Uffer stated that Chief Simone sends his regrets tonight. Otherwise progress.

CO. 2 ASST CHIEF ONEIL –Progress

CO. 3 CHIEF CALVO – Calvo stated they are 95% complete re: mandatory training. Legislation pending for tax breaks for volunteers.

CO. 4 CHIEF CATAPANO – Catapano stated that their company is at 100% as it relates to the mandated training.

ISLAND HEIGHTS – Assistant Chief Paar said their boat will be in the water soon. Building being demolished next week.

SEASIDE HEIGHTS – No representation

FIRE OFFICERS ASSOCIATION –(See inserted report)

REMOVALS FROM THE ROLLS – Erika Recanzone Co.4

Motion Autenrieth second Tutela to remove Erika Recanzone Co.4 from the rolls.

Ayes – 5 Nays – 0 CARRIED

APPLICATIONS FOR MEMBERSHIP- None

UNFINISHED BUSINESS - None

NEW BUSINESS

MOTION TO ACCEPT RESIGNATION OF JOHN GENOVESE-Motion Autenrieth second Golden to accept the resignation of part-time Radio Technician John Genovese with regrets.

Ayes – 5 Nays – 0 CARRIED

RESOLUTION LEASE ADMINISTRATIVE OFFICE A resolution was presented, Motion Autenrieth second Golden agreeing to a renegotiated lease agreement with the Toms River Regional Board of Education for the rental of office space at 1144 Hooper Ave, suite 306.

ROLL CALL VOTE

Latshaw-Yes Golden- Yes
Autenrieth-Yes Minkler-Yes
Tutela -Yes

CARRIED

RESOLUTION AUTHORIZING DISPOSAL OF PROPERTY A resolution was presented, Motion Autenrieth second Golden authorizing disposal of surplus property through auctioneering services provided by Municibid, vendor with state contract.

ROLL CALL VOTE

Latshaw-Yes Golden- Yes
Autenrieth-Yes Minkler-Yes
Tutela -Yes

CARRIED

BILLS

Motion Minkler second Autenrieth to approve the bill list for April 6, 2022. (SEE INSERTED LIST) **Ayes – 5 Nays – 0** **CARRIED**

PARTICIPATION BY THE PUBLIC- Andy Goresh asked when Genovese's last day is. Tutela responded next Wednesday and are looking into vendors for radio repairs. Goresh also asked if there are any updates on the radio issues as it relates to Net Motion. Tutela responded currently Net Motion is blaming Verizon and Verizon is blaming Net Motion. We are working on getting answers.

Motion Tutela second Autenrieth to go into Closed Session @ 7:24 p.m.
Ayes – 5 Nays – 0 **CARRIED**

Private Executive Session- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Personnel

Motion Autenrieth second Minkler to go back into open session @ 8:12 p.m.
Ayes – 5 Nays – 0 **CARRIED**

There being no further business, motion Autenrieth second Minkler to close the meeting @ 8:12p.m. **Ayes - 5 Nays -0** **CARRIED**

Respectfully submitted

Leonard Minkler, Clerk

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS, DISTRICT No.1, COUNTY OF OCEAN, STATE OF NEW JERSEY, AGREEING TO A RENEGOTIATED LEASE AGRREMENT WITH THE TOMS RIVER REGIONAL BOARD OF EDUCATION FOR THE RENTAL OF OFFICE SPACE, SUITE 306

APRIL 6, 2022

WHEREAS, N.J.S.A. 40A:14-70 states that a Board of Fire Commissioners has the power to lease such real property as the purposes of the corporation shall require; and,

WHEREAS, the Board of Fire Commissioners has a need for office space for the operation of its business and had entered into a lease agreement with the Toms River Regional Board of Education; and,

WHEREAS, the Board of Fire Commissioners had entered into negotiations with the Toms River Regional Board of Education regarding the terms and conditions of the leased entered into between the parties for office space at 1144 Hooper Avenue, Suite 306; Toms River, New Jersey, and,

WHEREAS, the Toms River Regional Board of Education has provided to the Board of Fire Commissioners a proposed new lease for said office space at Suite 306; and,

WHEREAS, the proposed new lease provides for reasonable rent and further defines the relationship between the parties; and,

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. That the Board of Fire Commissioners agrees to the proposed lease agreement with the Toms River Regional Board of Education for the rental of office space at 1144 Hooper Avenue, Suite 306, Toms River, New Jersey, a copy of which is attached hereto.

2. The Chairman and Clerk are authorized to sign any documents required to formalize the agreement.

3. That the Clerk of the Fire Commissioners shall forward a certified copy of this Resolution to the following:

A. Chairman,
B. Administrator,
C. Attorney

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on April 6, 2022.

RICHARD TUTELA, CHAIRMAN

LEOANRD MINKLER, CLERK

RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO.1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING DISPOSAL OF SURPLUS PROPERTY THROUGH AUTIONEERING SERVICES PROVIDED BY MUNICIBID., VENDOR WITH STATE CONTRACT NO. T-2581/19-GNSV1-00696.

April 6, 2022

WHEREAS, the Toms River Board of Fire Commissioners District No. 1 is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Toms River Board of Fire Commissioners District No. 1 are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Toms River Board of Fire Commissioners District No. 1 in the Township of Toms River, County of Ocean, and State of New Jersey as follows:

(1) The sale of the surplus property shall be conducted through Municibid pursuant to State Contract T2581/19-GNSV1-00696 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid. are available online at www.municibid.com and also available from the Toms River Board of Fire Commissioners District No. 1 Administration Office, 1144 Hooper Avenue, Suite 306, Toms River, New Jersey 08753

(2) The sale will be conducted online and the address of the auction site is www.municibid.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

1) Assorted Pike Poles
2) Piercing Nozzles
3) Assorted Fire Hose
4) Small Portable Hydraulic Spreader
5) Automatic External Defibrillators (AED)
6) ECHO QB8000z Quick Vent Saw
7) Hose Clamps
8) 6in to Storz Adapter
9) Gas Powered Tempest Power Blower
10) Super Vac Ventilation Fan Model 720G4H
11) Thermo Spy Infrared heat sensor
12) Cold Water Rescue suits
13) Tripod Light
14) Rope with Rescue Bag
15) SCBA Bottles
16) Gemtar Harnesses
17) 2006 Boston Whaler 27' Challenger/Fire Boat
18) Ventilation Fan Door Bar

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Toms River Board of Fire Commissioners District No. 1 reserves the right to accept or reject any bid submitted.

CERTIFICATION

I, Leonard Minkler, Clerk of the Township of Toms River Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on the 6 day of April, 2022.

Leonard Minkler, Clerk

P.O. Type: All
Format: Condensed
Range: 01- -111-05 -001 to 01- -135-01 -811
Rcvd Batch Id Range: First to Last
Prior Year Only: N
Department Page Break: No

Print Perpetual, Revenue, & G/L Accounts: N
Encumbrance Date Range: First to 12/31/22
Subtotal CAFR: No
Subtotal Department: No

Open: N Void: N Paid: N
Held: N Aprv: N Rcvd: Y
Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y
Subtotal Extd: No

Expend Account / Vendor	Description / P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY				
H0110 HORIZON BLUE CROSS/BLUE SHIELD	22-00257	04/22 HEALTH	806.94	0.00	
U0047 UNITED HEALTHCARE INSURANCE CO	22-00258	04/22 INS. EMPLOYER #25283	343.21	0.00	
U0046 UNITED HEALTHCARE INS. CO.	22-00269	04/22 INS. CUSTOMER #04P2972	130.46	0.00	
C0055 CENTRAL JERSEY HEALTH INS FUND	22-00272	04/22 HEALTH INS. GROUP #1490	9,418.90	0.00	
H0033 HARTFORD INSURANCE COMPANY	22-00284	04/22 INSURANCE GROUP #680338	339.25	0.00	
B0074 BENECARD SERVICES, INC.	22-00309	04/22 PRESCRIPTION PLAN #1319	4,214.63	0.00	
			15,253.39		
01- -112-05 -027	LENGTH OF SERVICE AWARD				
V0101 VFIS OF NEW JERSEY	22-00217	2ND QTR. 2022 LOSAP	133,895.50	0.00	
01- -113-05 -077	BADGES/FLAGS/BANNERS				
A0023 ACTION UNIFORM COMPANY	22-00276	BADGES DIST#1	374.00	0.00	
01- -114-05 -101	HYDRANT RENTAL				
N0007 N.J. AMERICAN WATER CO.	22-00223	02/22 HYDRANTS	9,058.00	0.00	
S0337 SUEZ WATER T.R.	22-00304	03/22 ACCT#04402764900000	19,773.96	0.00	
			28,831.96		
01- -115-01 -136	RENT/LEASE				
T0135 TOMS RIVER FIRE CO. #1	22-00163	1ST QTR. LEASE 2022	13,922.63	0.00	
01- -115-03 -136	RENT/LEASE				
O0010 OCEAN BEACH FIRE CO. #3	22-00167	1ST QTR. LEASE 2022	11,610.75	0.00	
01- -115-04 -136	RENT/LEASE				
E0024 EAST DOVER FIRE CO. #4	22-00171	1ST QTR. LEASE 2022	11,082.62	0.00	
01- -117-05 -211	LICENSES				
P0210 POWER DMS, INC.	22-00235	2022 LICENSING RENEWAL	7,645.77	0.00	
01- -118-05 -241	FIRE PROTECTION CONTRACTS - S.S.				
S0070 SEASIDE HEIGHTS FIRE CO.	22-00175	1ST QTR 2022 CONTRACT	8,500.00	0.00	
01- -118-05 -242	FIRE PROTECTION CONTRACT - I.H.				
I0170 ISLAND HEIGHTS FIRE CO.	22-00179	1ST QTR 2022 CONTRACT	8,843.40	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE				
T0175 TOWNSHIP OF TOMS RIVER	22-00278	RECORDS MANAGEMENT	68.32	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -122-01 -386	CONFERENCES					
L0011	LACEY LIMOUSINES	22-00271	TRANSPORTATION FDIC	88.96	0.00	
B0012	BANK OF AMERICA	22-00274	PROCUREMENT CARD PURCHASES	857.86	0.00	
				946.82		
01- -122-05 -386	CONFERENCES					
L0011	LACEY LIMOUSINES	22-00271	TRANSPORTATION FDIC	41.67	0.00	
02894	TUTELA, RICHARD E.	22-00273	REIMB. FDIC AIRFARE/REGIST.	246.00	0.00	
B0012	BANK OF AMERICA	22-00274	PROCUREMENT CARD PURCHASES	891.60	0.00	
				1,179.27		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
B0012	BANK OF AMERICA	22-00274	PROCUREMENT CARD PURCHASES	858.99	0.00	
01- -124-05 -446	TRAINING					
T0167	TOMS RIVER POLICE FOUNDATION	22-00300	SOCIAL MEDIA SEMINAR	150.00	0.00	
01- -126-01 -531	SUPPLIES					
N0135	NEW JERSEY FIRE EQUIPMENT CO.	22-00041	SANITIZER COVID-19	688.00	0.00	
N0215	NORWOOD AUTO PARTS	22-00302	SUPPLIES DIST#1 & BUREAU	113.20	0.00	
				801.20		
01- -126-01 -533	BATTERIES					
E0004	E.R.S. FLEET REPAIR, INC.	22-00319	2525,61,910,SUPPLIES	193.68	0.00	
01- -126-08 -533	BATTERIES					
W0132	WIRELESS ELECTONICS T/A	22-00260	BATTERIES DIST#1	356.36	0.00	
01- -127-01 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	22-00239	03/22 SERVICES DIST#1	407.80	0.00	
00207	OPTIMUM	22-00281	03/22 ACCT#07867-114249-01-2	156.67	0.00	
V0010	VERIZON WIRELESS	22-00285	ACCT#320580493-00001	760.62	0.00	
R0012	RACKSPACE US, INC.	22-00317	EMAIL MAR ACCT#030-34971557175	758.40	0.00	
				2,083.49		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
F0171	4X TECHNOLOGIES, LLC	22-00239	03/22 SERVICES DIST#1	234.99	0.00	
C0149	COMCAST CABLE	22-00283	ACCT#8499 05 194 0622198	295.72	0.00	
V0010	VERIZON WIRELESS	22-00285	ACCT#320580493-00001	38.01	0.00	
R0012	RACKSPACE US, INC.	22-00317	EMAIL MAR ACCT#030-34971557175	284.35	0.00	
				853.07		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
E0069	ELECTRONIC MEASUREMENT LAB INC	22-00265	GAS DETECTORS	33.84	0.00	
U0065	UPS	22-00311	SHIPPING ACCT#E5400F	13.56	0.00	
				47.40		
01- -129-01 -648	VEHICLE REPAIR					
S0093	SERVICE TIRE TRUCK CENTERS INC	22-00308	2511 TIRE	755.95	0.00	
J0014	J & R PRO AUTOMOTIVE	22-00310	2510, 2810	1,936.39	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	22-00319	2525,61,910,SUPPLIES	10,219.15	0.00	
				12,911.49		

Expend Account / Vendor	Description / P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -649	EQUIPMENT REPAIR				
E0069 ELECTRONIC MEASUREMENT LAB INC	22-00265	GAS DETECTORS	497.60	0.00	
01- -129-05 -648	VEHICLE/EQUIPMENT REPAIRS				
E0004 E.R.S. FLEET REPAIR, INC.	22-00319	2525,61,910,SUPPLIES	323.99	0.00	
01- -129-05 -655	MAINTENANCE SERVICES				
S0300 STEWART BUSINESS SYSTEMS	22-00263	PRINTER MAINT.& COPIER	848.86	0.00	
01- -129-08 -650	RADIO REPAIR PARTS				
W0132 WIRELESS ELECTONICS T/A	22-00259	RADIO EQUIP. DIST#1	755.00	0.00	
01- -130-05 -290	PAYROLL SERVICES				
P0070 PAYCHEX INC.	22-00306	03/22 PAYROLL	1,062.58	0.00	
01- -131-05 -730	TESTIMONIALS				
S0165 SKIP'S FLORIST	22-00266	AUTENRIETH	75.95	0.00	
Fund Total:			263,974.09		

Total Charged Lines: 57 Total List Amount: 263,974.09 Total Void Amount: 0.00

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Conner Strong	205279	Fire Academy fees	550.00
Plumsted Fire Dist#1	3333	Fire Academy fees	175.00
Brick Fire Dist#1	23642	Fire Academy fees	1,500.00
Fire Officer	3478	Fire Academy fees	125.00
Fire Officers Training Academy	3500	Fire Academy fees	125.00
Toms River Fire Dist#2	1366	Reimb. Health benefits	387.36
Bureau of Fire Prevention	281	Revenue 2/22	25,968.20
Barnegat Fire Co#1	277	Fire Academy fees	300.00
Jarelle Benjamin	27786942944	Fire Academy fees	325.00
Jackson Fire Dist#4	5879	Fire Academy fees	100.00
Toms River Fire Dist#2	1389	Joint bills 3/22, reimb. DMS & gym	104,196.38
Liam Murphy	104	Fire Academy fees	325.00
Thomas Schick	134	Fire Academy fees	75.00
Millville	204339	Fire Academy fees	50.00
Seaside Park Fire Co#1	1919	Fire Academy fees	150.00
Jackson Fire Dist#3	6282	Fire Academy fees	50.00
Shipbottom Fire Co.	81747770	Fire Academy fees	350.00
Robert Burtis	111	Fire Academy fees	100.00
Forked River Fire Co.	1121	Fire Academy fees	175.00
Township of Toms River	114899	Taxes 1st qtr 2022	1,281,488.38