MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
April 20, 2022

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

> Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –absent
Golden – present Minkler-present
Tutela – present

Administrator Kubiel and Attorney Appleby were present.
Bisceglie present to take minutes

Motion Minkler second Tutela to excuse Commissioner Latshaw.
Ayes – 4 Nays – 0 CARRIED

APPROVING THE MINUTES

Motion Minkler second Tutela to approve the April 6, 2022 regular minutes providing a copy is made available for inspection by the public during this meeting.
Ayes – 4 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – Autenrieth asked the status of Wireless Communication. Kubiel responded he met with Wireless Communication and they will be servicing our radios and radio system. They work out of Toms River police station on Tuesday and Thursdays, so they can pick up any radios for repairs.
FIRE PREVENTION BUREAU – Tutela asked Kubiel if he can send an email to Novak and request his reports to have what the inspectors are doing month to month. Past Chief Esposito reports used to have this information on it.
FIRE ACADEMY – No report
INSURANCE-No report
POLICE/EMERGENCY MANAGEMENT- No report
LEGISLATION –Autenrieth stated no masks on planes was implemented. The fireman's home is back on the agenda as it relates to the State Firemen's Relief Association and in home care.
COUNCIL AND MAYOR – No report
VEHICLE REPAIR/NEW APPARATUS – Tutela asked the status of Station 28 boat. Kubiel responded he was told May of 2023. Autenrieth asked the status of the Opticom installation. Tutela responded and stated through the state's funding they will be repairing nine intersections. Kubiel asked Tutela to send him the list and will research.
FIRE OFFICERS ASSOCIATION- Virtual meeting next Thursday
ADMINISTRATOR KUBIEL REPORT – Kubiel stated:

1. The truck repair report is in the folders for the commissioners' review.
2. Motion was made at the joint board meeting as it relates to health insurance and employees' share. Motion to be made under new business
3. Need to set a minimum on station 27 boat before it can be placed on Municibid. Tutela responded that in working condition the boat is worth $80,000, non-working is between $20,000 to $30,000. Minkler stated that Seaside Park expressed interest. Kubiel stated he will hold off until Monday before placing it on Municibid for starting at $30,000.

4. The language in the Bureau Inspector contract has been resolved and it now in the hands of Armando Riccio for final draft.
5. Attended a class re: social media. The current policy needs to be updated and all firefighters/employees must sign it. Discussion ensued and suggestions were made for the prosecutor's office to train. Tutela requesting Attorney Appleby see if our policy meets all the standard requirements. Golden discussed restoring and implementing the SOG committee again.
6. Estimate on the new roof for the fire academy burn building is $2,750.00

ATTORNEY REPORT – No report
REMOVALS FROM THE ROLLS- None
APPLICATIONS FOR MEMBERSHIP OR TRANSFER – None
UNFINISHED BUSINESS-None

NEW BUSINESS

HEALTH BENEFITS- Kubiel stated a motion was made at the joint board meeting re: State Health Care contributions. Same motion needs to be made at District 1 mtg.
Motion Minkler second Autenrieth to authorize employees that have not waived the medical benefits to pay their percentage based on the state health benefit prescription cost.
Ayes – 4 Nays – 0 CARRIED

ROOF AT THE FIRE ACADEMY- Motion Minkler second Golden to pay District No. 1 share of $2,750 cost for the roof repair on the burn building. Ayes – 4 Nays – 0 CARRIED

BILLS

Motion Tutela second Minkler to approve the bill list for April 20, 2022 (See Inserted List)
Ayes – 4 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and Legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Personnel/Fire Academy
2. Personnel/Bureau contracts

Motion Autenrieth second Minkler to go into closed session @ 4:55 p.m.
Ayes - 4 Nays -0 CARRIED
Motion Autenrieth second Golden to go into open session @ 6:03 p.m.
Ayes - 4 Nays -0 CARRIED

Motion Minkler second Golden to authorize Administrator to prepare RFQ to hire Independent Investigator to investigate issues which arose out of Piscopo hearing about fire company.
Ayes - 4 Nays -0 CARRIED

There being no further business, motion Minkler second Autenrieth to close the meeting @ 6:05 p.m.
Ayes - 4 Nays -0 CARRIED

Respectfully submitted
Leonard Minkler, Clerk

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -135-01 -811 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/22 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account / Vendor	Description / P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY				
U0047 UNITED HEALTHCARE INSURANCE CO	22-00355	4/22 INS. EMPLOYER #25283	686.42	0.00	
01- -113-02 -070	SAFETY EQUIPMENT				
M0090 MES INC.	21-01287	BALLISTIC EQUIP.	42,585.84	0.00	
01- -113-08 -069	RADIOS				
M0184 MOTOROLA SOLUTIONS, INC.	22-00229	RADIO DIST#1	8,829.40	0.00	
01- -115-02 -136	RENT/LEASE				
T0136 TOMS RIVER FIRE CO. #2	22-00320	1ST QTR. LEASE 2022	17,204.46	0.00	
01- -115-05 -136	RENT/LEASE				
P0130 PITNEY BOWES INC.	22-00267	POSTAGE/RENTAL DIST#1	69.00	0.00	
01- -119-01 -274	PHYSICALS				
M0080 MERIDIAN OCCUPATIONAL HEALTH	22-00359	BALDERSON,D'ANGELO,HANNAH,SIMA	2,115.00	0.00	
T0075 THE STRESS CENTER, P.C.	22-00362	EVALUATIONS	361.00	0.00	
			2,476.00		
01- -119-05 -271	AUDITOR				
H0098 HOLMAN,FRENIA,ALLISON P.C.	22-00356	2021 AUDIT	1,000.00	0.00	
01- -119-05 -272	LEGAL				
R0080 RICCIO, ARMANDO LLC	22-00341	PROFESSIONAL SERVICE	4,769.00	0.00	
R0127 ROTHSTEIN, MANDELL, STROHM,	22-00354	LEGAL SERVICES	13,870.00	0.00	
			18,639.00		
01- -119-05 -273	CONSULTANT				
V0101 VFIS OF NEW JERSEY	22-00286	GASB REPORTING	800.00	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE				
W0150 WITT O'BRIEN'S	22-00353	FEMA ASSISTANCE	900.00	0.00	
01- -120-05 -311	LEGAL NOTICES				
G0032 GANNETT NEW JERSEY NEWSPAPERS	22-00363	DIST#1 CONTRACTS, MTG DATES	201.36	0.00	
01- -124-01 -446	TRAINING				
A0099 ALL HANDS FIRE EQUIPMENT	22-00021	SWIFT WATER TRAINING CO#2	2,275.00	0.00	
M0150 MONMOUTH COUNTY TREASURY	22-00280	TRAINING CO#4	50.00	0.00	
M0125 MIDDLESEX COUNTY	22-00303	CONFINED SPACE/BLDG. COLLAPSE	125.00	0.00	
			2,450.00		
01- -124-01 -449	PHYSICAL FITNESS				
C0259 CRUNCH FITNESS	22-00296	PHYSICAL FITNESS	150.00	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -124-01 -449	PHYSICAL FITNESS		Continued			
R0057	RETRO FITNESS OF TOMS RIVER	22-00297	PHYSICAL FITNESS	280.00	0.00	
T0145	TOMS RIVER FITNESS CENTER	22-00329	PHYSICAL FITNESS	415.00	0.00	
L0054	LAVALLETTE PERSONAL FITNESS	22-00330	PHYSICAL FITNESS	85.00	0.00	
K0130	KS FITNESS CENTER	22-00340	PHYSICAL FITNESS	170.00	0.00	
				1,100.00		
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, LLC	22-00299	03/22 FUEL ACCT#104124	371.48	0.00	
O0015	OCEAN BEACH MARINE CENTERS	22-00301	#2626 & #2816 SPRING STARTUP	1,018.84	0.00	
B0141	BOROUGH OF LAVALLETTE	22-00326	03/22 FUEL	162.56	0.00	
T0175	TOWNSHIP OF TOMS RIVER	22-00358	03/22 FUEL DIST#1	1,264.81	0.00	
				2,817.69		
01- -126-01 -531	SUPPLIES					
C0172	CONTINENTAL FIRE & SAFETY	22-00287	SUPPLIES CO#4	378.00	0.00	
O0015	OCEAN BEACH MARINE CENTERS	22-00301	#2626 & #2816 SPRING STARTUP	21.59	0.00	
N0215	NORWOOD AUTO PARTS	22-00369	SUPPLIES CO#2	38.60	0.00	
				438.19		
01- -127-01 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	22-00366	04/22 SERVICES DIST#1	407.80	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
F0171	4X TECHNOLOGIES, LLC	22-00366	04/22 SERVICES DIST#1	234.99	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
U0065	UPS	22-00365	SHIPPING ACCT#E5400F	17.12	0.00	
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
R0038	READY REFRESH BY NESTLE	22-00345	WATER DIST#1	58.44	0.00	
01- -129-01 -648	VEHICLE REPAIR					
O0015	OCEAN BEACH MARINE CENTERS	22-00301	#2626 & #2816 SPRING STARTUP	3,558.89	0.00	
T0187	TRANZ CONNECTION	22-00307	1-100, 2700	809.52	0.00	
R0040	RECREATIONAL POWER SPORTS LLC	22-00342	CO#1 WAVERUNNER SPRING PREP	234.00	0.00	
J0014	J & R PRO AUTOMOTIVE	22-00364	2600,2617	102.80	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	22-00368	2525	15,252.69	0.00	
				19,957.90		
01- -129-01 -652	SCOTTS REFILL/REPAIR					
M0090	MES INC.	22-00338	SCBA REPAIRS	1,494.79	0.00	
01- -129-01 -653	EXTINGUISHER REFILL/REPAIR					
A0085	AISH FIRE PROTECTION CO.	22-00336	CO.#2 EXTINGUISHER	100.00	0.00	
01- -129-08 -650	RADIO REPAIR PARTS					
02519	HAYES, STEPHEN	22-00370	ASSIST RADIO TECH	26.00	0.00	
01- -130-05 -290	PAYROLL SERVICES					
K0103	KRONOS, INC.	22-00327	WORKFORCE 03/22 INV#11897235	277.40	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -131-05 -730	TESTIMONIALS					
S0165 SKIP'S FLORIST		22-00357	BELL INV#327141	99.95	0.00	
	Fund Total:			122,871.75		

Total Charged Lines: 61 Total List Amount: 122,871.75 Total Void Amount: 0.00