

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**OCEAN BEACH FIRE COMPANY**  
**May 4, 2022**

Commissioner Tutela called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Autenrieth – present                      Latshaw –present  
Golden – present                              Minkler-present  
Tutela – present

Administrator Kubiel and Attorney Appleby were present.  
Bisceglie present to take minutes

**APPROVING THE MINUTES**

**Motion Golden second Autenrieth to approve the April 20, 2022 minutes providing a copy is made available for inspection by the public during this meeting.**

**Ayes – 5    Nays – 0 CARRIED**

**REPORTS OF COMMITTEES**

**COMMUNICATION** – No report

**FIRE PREVENTION BUREAU** – Minkler stated a tentative agreement has been reached re: Inspectors contract.

**FIRE ACADEMY** – Latshaw stated several projects going on. Tutela asked if Administrator Kubiel can call the county to see if we can possibly get on their schedule re: paving.

**INSURANCE-** Tutela stated 2801 and 1-100 are open claims.

**POLICE/EMERGENCY MANAGEMENT-** No report

**LEGISLATION** – No report

**TOWNSHIP COUNCIL AND MAYOR** – No report

**VEHICLE REPAIR/NEW APPARATUS** – Minkler stated the drawing for 2705 should be received sometime in October with a possible delivery may 2023. 2631 is the next piece of apparatus due for replacement.

**FIRE OFFICERS ASSOCIATION-** Golden stated they attempted to have a meeting but had to cancel for lack of attendees.

**ADMINISTRATOR KUBIEL REPORT** - Kubiel stated:

1. No Truck repair report tonight, Catherine out sick this week.
2. FDIC Conference was very productive

**ATTORNEY REPORT** – No report

**REPORTS OF FIRE OFFICERS**

**DISTRICT CHIEF E. SEAMAN** – Seaman stated the FDIC was very informative. Suggested coming up with a better plan as it relates to natural gas leaks.

**CO. 1 CAPT. WEINGROFF** – Congratulated Co.2 on their 100<sup>th</sup> year anniversary.

**CO. 2 ASST. CHIEF O'NEILL** –O'Neill requested status on laptop for 2624, Kubiel stated the touchscreen seems to be the issue so it has to go back to company for repair. 100<sup>th</sup> anniversary is this Saturday, invited all.

**CO. 3 CHIEF CALVO** – Calvo thanked all for the support on the passing of his mom. Pancake breakfast May 29<sup>th</sup>. Boat in the water. Calvo heard the state was satisfied on how the facial hair incident was addressed on our end.

**CO. 4 CHIEF CATAPANO** – Catapano stated two of his firefighters are attending a class at Sussex County Fire Academy on May 14 and 15<sup>th</sup> and requested use of 2806.

**Motion Autenrieth second Latshaw authorizing the use of 2806 for class on May 14<sup>th</sup> and 15<sup>th</sup>.**

**Ayes – 5    Nays – 0 CARRIED**

**ISLAND HEIGHTS** – Chief McDaniel stated they are still waiting to place their boat in the water. Will advise once it is.

**SEASIDE HEIGHTS** – No representation

**FIRE OFFICERS ASSOCIATION** –McDaniel stated their priorities have not changed from last month but have still not been able to have a quorum to meet to discuss further.

Tutela stated he had an opportunity to meet with a safety vendor that the MUA is now using as it relates to gas meters. He has the brochures and will get them to Administrator Kubiel and District Chief Seaman sometime this week.

**REMOVALS FROM THE ROLLS** – None

**APPLICATIONS FOR MEMBERSHIP**- None

**UNFINISHED BUSINESS** - None

### **NEW BUSINESS**

**PROCLAMATION FOR TOMS RIVER FIRE COMPANY NO.2 FOR THEIR 100<sup>th</sup> YEAR ANNIVERSARY** A proclamation was read into the record. This to be presented to Toms River Fire Company No.2 at their anniversary event on Saturday May 14<sup>th</sup> 2022.

### **BILLS**

**Motion Minkler second Autenrieth to approve the bill list for May 4, 2022. (SEE INSERTED LIST)**

**Ayes – 5    Nays – 0**

**CARRIED**

**PARTICIPATION BY THE PUBLIC**- None

**Private Executive Session**- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Shared Service Agreement/Toms River Township
2. Personnel/Piscopo
3. Personnel/Dispatchers

**Motion Autenrieth second Minkler to go back into open session @ 8:12 p.m.**

**Ayes – 5    Nays – 0**

**CARRIED**

**There being no further business, motion Autenrieth second Minkler to close the meeting @ 8:12p.m.**

**Ayes - 5    Nays -0**

**CARRIED**

Respectfully submitted  
*Leonard Minkler, Clerk*

*Township of Toms River*  
*Board of Fire Commissioners District No. 1*  
*Proclamation*  
**May 4, 2022**

**WHEREAS**, The Toms River Board of Fire Commissioners District No. 1 is proud to commemorate the 100<sup>th</sup> Anniversary of the Toms River Volunteer Fire Company No. 2, and to honor its past and present firefighting members for 100 years of fire protection to the citizens of Toms River and its surrounding communities; and

**WHEREAS**, Fire Departments are an integral part of the community protection services in every locality of our State; during the past 100 years, the courageous and devoted firefighters of the Toms River Volunteer Fire Company No. 2 have valiantly responded to all types of emergencies and have won praise and respect of the community which they serve; and

**WHEREAS**, The Toms River Volunteer Fire Company No. 2 is a community-based volunteer organization which provides fast and professional fire service to its neighbors and nearby communities; and


**WHEREAS**, with membership of dedicated firefighters, the record of the Toms River Volunteer Fire Company No. 2 in public service protection is one to be envied for 24 hours a day, 365 days a year, for 100 years, whenever the alarm sounded, these noble volunteers left their homes and went to the aid of their neighbors; and

**WHEREAS**, the brave firefighters of the Toms River Volunteer Fire Company No. 2 are prepared to risk their lives every day to help save the lives of others and to protect homes and property from the destruction caused by fire; and

**WHEREAS**, in addition to the skill and devoted service demonstrated by individual firefighters, the Toms River Volunteer Fire Company No. 2 reflects the history and development of firefighting over the past 100 years; and

**WHEREAS**, The Toms River Board of Fire Commissioners District No. 1 cannot express sufficient gratitude to those devoted individuals who recognize that the preservation of life and property is a sacred responsibility and who make that responsibility their own by serving as firefighters.

**NOW THEREFORE, BE IT RESOLVED** that the Toms River Board of Fire Commissioners District No.1, in the Township of Toms River, County of Ocean, State of New Jersey do hereby congratulate the past and present firefighters of Toms River Volunteer Fire Company No. 2 for the 100 years of service they have devoted to the betterment of our community and its residents.

  
Richard Tutela  
Chairman

Mark Autenrieth  
Raymond Latshaw

  
Leonard Minkler  
Clerk

James Golden

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03:28 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2022 Purchase Order Listing By Expenditure Account

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P.O. Type: All      Print Perpetual, Revenue, & G/L Accounts: N      Open: N    Void: N    Paid: N  
Format: Condensed      Held: N    Aprv: N    Rcvd: Y  
Range: 01- -111-05 -001    to 01- -140-05 -001      Bid: Y    State: Y    Other: Y    Exempt: Y  
Rcvd Batch Id Range: First    to Last      Encumbrance Date Range: First    to 12/31/22      Include Non-Budgeted: Y  
Prior Year Only: N  
Department Page Break: No      Subtotal CAFR: No      Subtotal Department: No      Subtotal Extd: No

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -023	WORKMAN'S COMP					
T0175	TOWNSHIP OF TOMS RIVER	22-00377	JUL-DEC 2022 INSURANCE	35,962.46	0.00	
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	22-00380	05/22 INS. CUSTOMER #04P2972	130.46	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	22-00381	05/22 HEALTH	806.94	0.00	
H0033	HARTFORD INSURANCE COMPANY	22-00403	05/22 INSURANCE GROUP #680338	552.25	0.00	
				<u>1,489.65</u>		
01- -113-02 -064	TOOLS & EQUIPMENT					
G0155	GRAINGER	22-00373	TOOLS CO#2	112.62	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	22-00339	03/22 HYDRANTS	9,058.00	0.00	
S0337	SUEZ WATER T.R.	22-00412	04/22 ACCT#04402764900000	20,434.56	0.00	
				<u>29,492.56</u>		
01- -116-05 -172	INSURANCE PREMIUMS					
T0175	TOWNSHIP OF TOMS RIVER	22-00377	JUL-DEC 2022 INSURANCE	40,110.98	0.00	
01- -122-01 -386	CONFERENCES					
28079	CATAPANO, JOSEPH F.	22-00408	REIMB. CONFERENCE EXPENSES	2,100.21	0.00	
01- -122-05 -386	CONFERENCES					
K0150	KUBIEL, BRIAN	22-00409	REIMB. CONFERENCE EXPENSES	128.30	0.00	
02894	TUTELA, RICHARD E.	22-00410	REIMB. CONFERENCE EXPENSES	1,844.45	0.00	
				<u>1,972.75</u>		
01- -123-05 -416	DUES/SUBSCRIPTIONS					
B0012	BANK OF AMERICA	22-00405	PROCUREMENT CARD PURCHASES	19.00	0.00	
01- -127-01 -567	COMMUNICATIONS					
O0207	OPTIMUM	22-00404	04/22 ACCT#07867-114249-01-2	156.67	0.00	
V0010	VERIZON WIRELESS	22-00411	ACCT#320580493-00001	760.60	0.00	
				<u>917.27</u>		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
C0149	COMCAST CABLE	22-00388	ACCT#8499 05 194 0622198	294.17	0.00	
V0010	VERIZON WIRELESS	22-00411	ACCT#320580493-00001	38.01	0.00	
				<u>332.18</u>		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
C0172	CONTINENTAL FIRE & SAFETY	22-00378	REPAIR FAN CO#2	400.00	0.00	

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2022 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -648	VEHICLE REPAIR					
P0220	PRESTIGE AUTO SPA NEW JERSEY	22-00385	1-3/22 CAR WASH	11.48	0.00	
T0187	TRANZ CONNECTION	22-00391	2700 REPAIRS	732.28	0.00	
				743.76		
01- -129-01 -649	EQUIPMENT REPAIR					
C0172	CONTINENTAL FIRE & SAFETY	22-00378	REPAIR FAN CO#2	275.00	0.00	
C0172	CONTINENTAL FIRE & SAFETY	22-00400	EQUIP. REPAIR CO#2	100.00	0.00	
				375.00		
01- -129-01 -654	CASCADE MAINTENANCE					
A0076	AIR & GAS TECHNOLOGIES, INC.	22-00360	2022 MAINT. CONTRACT DIST#1	4,915.00	0.00	
01- -129-05 -655	MAINTENANCE SERVICES					
M0198	MR. KEYS INC.	22-00390	RE-KEY DOOR	110.00	0.00	
01- -130-05 -290	PAYROLL SERVICES					
P0070	PAYCHEX INC.	22-00399	04/22 PAYROLL	473.70	0.00	
	Fund Total:			119,527.14		
Total Charged Lines: 30 Total List Amount: 119,527.14 Total Void Amount: 0.00						

**FUNDS RECEIVED AND DEPOSITED**

<b><u>FROM:</u></b>	<b><u>CK#:</u></b>	<b><u>FOR:</u></b>	<b><u>AMOUNT:</u></b>
Conner Strong	205490	Fire Academy fees	250.00
Bureau of Fire Prevention	283	Revenue 3/22	79,333.43
Lakewood Fire Dist#1	22177	Fire Academy fees	4,734.00
Stafford Township	16959	Fire Academy fees	250.00
Joint Board	34057	Postage 1st qtr 2022	65.75
Toms River Fire Dist#2	1431	Joint bills 4/22	205,856.84
Manchester Twp.	68504	Fire Academy fees	175.00

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TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2022 Detail Expenditure Transaction Inquiry By Account

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Range of Accounts:	01- -111-05 -001	01- -112-05 -030	Adds: N	Changes: N	Transfers In: N
Range of Dates:	05/04/22 to 05/04/22		Transfers Out: N	Expenditures: Y	Refunds: N
Range of Reason Codes:	ALL		Reimbursements: N	Encumbrances: N	Cancels: N
Include Enc/Expd/Acct Pybl with EOY Reason:	Yes	Include Non-Budgeted: Y	Check Payments: N	Accounts Payable: N	
		YTD 1099: N	PO Encumbrances: N	Contract Encm: N	Received PO: N

Account No	Account Description	Transaction Data/Comment	Vendor/Source	Amount	User	Item #
Date	Type					
01- -112-05 -020	HEALTH BENEFITS SHBP					
05/04/22	Expd	5/22 DIST 1 HEALTH BENEFITS EMPLOYER		6,911.80	DM	B 2211 1
Total Expenditures:		1	6,911.80			

Fund Description	Fund	Expenditures
	01	6,911.80
Total Of All Funds:		6,911.80

Report Totals	Accounts	Transactions	Amount
Transaction Type			
Total Expenditures:	1	1	6,911.80