

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
May 18, 2022

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –absent
Golden – present Minkler-present
Tutela – present

Administrator Kubiel and Attorney Appleby were present.
Bisceglie present to take minutes

Motion Autenrieth second Golden to excuse Commissioner Latshaw for medical reasons.

Ayes – 4 Nays – 0 CARRIED

APPROVING THE MINUTES

Motion Autenrieth second Golden to approve the May 4, 2022 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 4 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – Tutela asked Administrator Kubiel to have Wireless Communication look to see if East Dover's tower is communicating properly with Lavallette. There seemed to be some breaking up with the system during a recent incident.

FIRE PREVENTION BUREAU – No

FIRE ACADEMY – Minkler stated the liaisons and administrators from both boards met with Director Hansson re: his contract and unresolved items that are still being worked on.

INSURANCE-Kubiel stated 2801 parts on order, 1-100 should be finished by the end of next week. Minor incident with 2701 but the automatic bumper guards worked perfectly.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –No report

COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS – Minkler stated issues re: station 27 boat are being addressed.

FIRE OFFICERS ASSOCIATION- Virtual meeting to be held on May 26th 2022

ADMINISTRATOR KUBIEL REPORT – Kubiel stated

1. The truck repair report is in the folders for the commissioners' review.
2. Tragic day of events re: beach incident and recommended the fire department set up a press conference.
3. Received a letter from Kevin Geoghegan commending Fire Dispatcher John Hafner for a great job on the fatal call at the beach.
4. The Bureau vehicles (Colorado's) should be delivered next week.

Tutela stated 2710 should be finished and delivered to Asst. Chief Stanislaski next week.

Discussion on new Knox boxes and the new electronic key system. Discussion on radios and Opticom system. County is turning off their old radio system and activating the new system next Wednesday. Kubiel assured all are up and running for all vehicles assigned to County Tasc Force.

ATTORNEY REPORT – No report

REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP OR TRANSFER – Nicholas DiMartino Co.2, Sean Kappock Co.1 (pending physical)

Motion Autenrieth second Golden to accept Nicholas DiMartino Co.1, Sean Kappock Co.1 (pending physical)

Ayes – 4 Nays – 0 CARRIED

UNFINISHED BUSINESS- Tutela stated the budget was approved for the purchase of a vehicle. He recommends purchasing a 2022 Chevy Tahoe in the amount of \$45,809.52 from Mall Chevrolet. This vehicle was approved under radio repair and will be transitioned to Administrator.

Motion Autenrieth second Golden to approve the purchase of a 2022 Chevy Tahoe in the amount of \$45, 809.52 from Mall Chevrolet.

ROLL CALL VOTE

Latshaw-Absent Golden- Yes

Autenrieth-Yes Minkler-Yes

Tutela -Yes

CARRIED

NEW BUSINESS

MOTION TO CHANGE MEETING - Motion Minkler second Golden to change the June 1, 2022 District No.1 Board meeting to June 15th 2022

Ayes – 4 Nays – 0 CARRIED

MOTION TO PAY BILLS BETWEEN MEETINGS- Motion Autenrieth second Minkler to pay the bills between meetings.

Ayes – 4 Nays – 0 CARRIED

Tutela stated June 1st @ 7:00 at Ocean County College is the firefighter graduation for Level 1 and 2.

RESIDENCY/APPLICANT- Discussion on residency for Bayville applicant for Co.1. His father was a company No.1 member and that was allowed. It was stated he works in Toms River and spends a considerable amount of time in this area. Tutela stated applicant must be made aware that Toms River Fire Department will not tolerate him speeding through other towns to get to a call.

Motion Tutela second Golden authorizing to proceed forward with application with his response to and from calls to be monitored.

Ayes – 4 Nays – 0 CARRIED

IT/PROPOSAL- Kubiel stated he obtained quotes for IT services. After discussion on quote threshold, Kubiel will ask vendor to separate quotes for District No.1 and Joint Board. This will be tabled until next meeting and placed on the joint board agenda to see if the joint board is interested.

BILLS

Motion Tutela second Minkler to approve the bill list for May 18, 2022 (See Inserted List)

Ayes – 4 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC- District Chief Seaman discussed the run policy. The joint officers have been working on this and are ready to present this at the joint board meeting. Discussion on companies going to calls that is not in their area. Seaman said this new run policy should alleviate that.

Tutela asked Kubiel to send out thank you for all involved with the tragedy on the beach. Tutela stated he was contacted by the Ortley Beach Homeowners Association and they are requesting a meeting to discuss different topics. Kubiel stated he set it up for June 18th @ 9:30 a.m.

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations, Attorney-Client Privilege and Legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Personnel/Piscopo Hearing

Motion Autenrieth second Minkler to go into closed session @ 5:19 p.m.

Ayes - 4 Nays -0 CARRIED

Motion Autenrieth second Minkler to go into open session @ 5:46 p.m.

Ayes - 4 Nays -0 CARRIED

There being no further business, motion Tutela second Golden to close the meeting @ 5:46 p.m.

Ayes - 4 Nays -0 CARRIED

Respectfully submitted
Leonard Minkler, Clerk

May 18, 2022
03:18 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2022 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
Format: Condensed Held: N Aprv: Y Rcvd: Y
Range: 01- -111-05 -001 to 01- -135-01 -811 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/22 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	22-00464	05/22 PRESCRIPTION PLAN #1319	2,764.97	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
A0156	AMERICAN TRADE MARK CO.	22-00372	COMMAND BOARD CO#2	575.00	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	22-00421	04/22 HYDRANTS	9,058.00	0.00	
01- -115-05 -136	RENT/LEASE					
T0120	TOMS RIVER BD. OF EDUCATION	22-00444	JAN-JUN 2022 RENT SUITE 306	7,891.91	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE					
W0150	WITT O'BRIEN'S	22-00461	FEMA ASSISTANCE	4,320.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	22-00424	PHYSICAL FITNESS	270.00	0.00	
C0259	CRUNCH FITNESS	22-00425	PHYSICAL FITNESS	255.00	0.00	
				<u>525.00</u>		
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, LLC	22-00434	04/22 FUEL ACCT#104124	514.49	0.00	
T0175	TOWNSHIP OF TOMS RIVER	22-00455	04/22 FUEL DIST#1	1,750.69	0.00	
				<u>2,265.18</u>		
01- -126-01 -531	SUPPLIES					
N0215	NORWOOD AUTO PARTS	22-00460	SPEEDY DRY CO#3	56.60	0.00	
01- -127-01 -567	COMMUNICATIONS					
R0012	RACKSPACE US, INC.	22-00413	EMAIL APR ACCT#030-34971557175	762.30	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012	RACKSPACE US, INC.	22-00413	EMAIL APR ACCT#030-34971557175	284.35	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
A0156	AMERICAN TRADE MARK CO.	22-00372	COMMAND BOARD CO#2	30.00	0.00	
W0004	W.B. MASON CO., INC.	22-00462	SUPPLIES DIST#1	43.69	0.00	
				<u>73.69</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.	22-00462	SUPPLIES DIST#1	177.45	0.00	

May 18, 2022
03:18 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2022 Purchase Order Listing By Expenditure Account

Page No: 2

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -649	EQUIPMENT REPAIR					
E0194	ESI EQUIPMENT, INC.	22-00415	HOLMATRO REPAIR CO#3	40.45	0.00	
W0131	WIRELESS ELECTRONICS INC.	22-00422	RADIO REPAIRS	4,180.00	0.00	
				<u>4,220.45</u>		
01- -130-05 -290	PAYROLL SERVICES					
K0103	KRONOS, INC.	22-00457	WORKFORCE 04/22 INV#11897235	293.40	0.00	
	Fund Total:			33,268.30		
Total Charged Lines:	24	Total List Amount:	33,268.30	Total Void Amount:	0.00	