Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

<u>REORGANIZATION MEETING</u> <u>March 9, 2022 AGENDA</u>

- A. Opening statement (J-1)
- B. Chairman to read list of liaisons (J-2)
- C. Resolution approving 2022/2023 meeting dates (J-3)

MAINTENANCE/REPAIR CONTRACTS

- D. Resolution to approve contract with Fire Flow Services Inc. for Hose/Ladder testing (J-4)
- E. Resolution to approve Genserve for generator maintenance (J-5)
- F. Resolution to approve Air & Gas (J--6)
- G. Resolution to approve M &M cleaning for the Fire Academy (J-7)
- H. Resolution to approve Keith's Lawn Cutting for the Fire Academy (J-8)

PROFESSIONAL SERVICES

- I. Resolution appointing Richard M Braslow as Attorney to the Bureau of Fire Prevention- (J-9)
- J. Resolution designating Asbury Park Press and Star Ledger as the official newspapers (J-10)

Motion to start with regularly scheduled meeting

REORGANIZATION MEETING JOINT BOARD OF FIRE COMMISSIONERS TOMS RIVER FIRE ACADEMY March 9, 2022

A Reorganization meeting of the Toms River Township Fire Commissioners Districts No. 1 & 2 was called to order at 5:30 p.m. by Commissioner Tutela. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this reorganization meeting has been provided in accordance with the Open Public Meetings Act by notice thereof being published in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth - present
Golden -present
Latshaw - present
Minkler-present
Tutela -present

Britton - present
Duff - present
Heroy -present
Seiders -present
Willson- present

Administrators Kubiel and Carson present. Attorney Appleby present Halliwell present to take minutes.

A resolution was presented, Motion Minkler second Golden approving meeting dates for 2022. (See inserted Resolution)

ROLL CALL VOTE

Autenrieth-Yes

Latshaw-Yes

Golden-Yes

Minkler-Yes

Tutela-Yes

Duff -Yes

Seiders-Yes

Heroy-Yes Willson -Yes

Britton-Yes

CARRIED

Commissioner Tutela read the names of the 2022 liaisons.

A resolution was presented, Motion Heroy second Golden approving Fire Flow Services Inc. for hose, ladder and pump testing at Fire Academy. (See inserted Resolution)

ROLL CALL VOTE

Autenrieth-Yes

Latshaw-Yes

Golden-Yes

Minkler-Yes

Tutela-Yes

Duff-Yes

Seiders-Yes

Heroy-Yes

Willson -Yes

Britton-Yes

CARRIED

A resolution was presented, Motion Golden second Latshaw approving Genserve for Generator Maintenance at the Fire Academy in the amount of \$425 for yearly maintenance. (See inserted Resolution)

ROLL CALL VOTE

Autenrieth-Yes

Latshaw-Yes

Golden-Yes

Minkler-Yes

Tutela-Yes

Duff-Yes

Seiders-Yes

Heroy-Yes

Willson -Yes

Britton-Yes

CARRIED

A resolution was presented, Motion Duff second Willson approving Air & Gas Technology for Air Compressor at the Fire Academy in the amount of \$1,435 for yearly maintenance.

(See inserted Resolution)

ROLL CALL VOTE

Autenrieth-Yes

Latshaw-Yes

Golden-Yes

Minkler-Yes

Tutela-Yes

Duff-Yes

Seiders-Yes

Heroy-Yes

Willson -Yes

Britton-Yes

CARRIED

A resolution was presented, Motion Minkler second Willson approving M&M Cleaning to do cleaning maintenance weekly at the Fire Academy at \$563 per month. (See inserted Resolution) ROLL CALL VOTE

Autenrieth-Yes

Latshaw-Yes

Golden-Yes

Minkler-Yes

Tutela-Yes

Duff-Yes

Seiders-Yes

Heroy-Yes

Willson -Yes

Britton-Yes

CARRIED

A resolution was presented, Motion Heroy second Willson approving Keith's Lawn Service to do grass cutting at Fire Academy at \$75 per cut. (See inserted Resolution)

ROLL CALL VOTE

Autenrieth-Yes

Latshaw-Yes

Golden-Yes

Minkler-Yes

Tutela-Yes

Duff-Yes

Seiders-Yes

Heroy-Yes

Willson -Yes

Britton-Yes

CARRIED

A resolution was presented, Motion Autenrieth second Heroy approving Richard Braslow as the attorney for the Bureau of Fire Prevention. (See inserted resolution)

ROLL CALL VOTE

Autenrieth-Yes

Latshaw-Yes

Golden-Yes

Minkler-Yes

Tutela-Yes

Duff -Yes

Seiders-Yes

Heroy-Yes

Willson -Yes

Britton-Yes

CARRIED

Attorney Braslow will be used on an as needed basis for Fire Academy and Dispatch issues.

A resolution was presented, Motion Autenrieth second Golden naming the Asbury Park Press and Star Ledger as the official newspapers for the Joint Board of Fire Commissioners. (See inserted Resolution)

ROLL CALL VOTE

Autenrieth-Yes

Latshaw-Yes

Golden-Yes

Minkler-Yes

Tutela-Yes

Duff -Yes

Seiders-Yes

Heroy-Yes

Willson -Yes

Britton-Yes

CARRIED

There being no further business, Motion Willson second Heroy to close the reorganization meeting at 5:4 p.m. and start the regular joint board meeting

AYES-10 NAYS-0 ABSTAINED-0

CARRIED

Respectfully submitted,

Leonard Minkler

Leonard Minkler, Clerk

FIRE COMMISSIONERS POSITIONS DISTRICT NO.1 AND DISTRICT 2

DISTRICT NO.1
CHAIRMAN- RICHARD TUTELA
VICE CHAIRMAN- JAMES GOLDEN
CLERK- LEONARD MINKLER
TREASURER- MARK AUTENRIETH
PURCHASING AGENT-RAY LATSHAW

DISTRICT NO.2
CHAIRMAN- KEVIN BRITTON
CLERK- MICHAEL WILLSON
ASSISTANT CLERK- DAVID SEIDERS
TREASURER- JOSEPH DUFF
COMMISSIONER AT LARGE-RICH HEROY

COMMUNICATIONS. AUTENRIETH/GOLDEN BRITTON/HEROY BUREAU OF FIRE PREVENTION. TUTELA/MINKLER SEIDERS/WILLSON FIRE ACADEMY. LATSHAW/MINKLER WILLSON/ SEIDERS INSURANCE. LATSHAW/TUTELA BRITTON/DUFF LEGISLATION. LATSHAW/AUTENRIETH BRITTON/DUFF FIRST AID. AUTENRIETH, TUTELA DUFF/SEIDERS FIRE OFFICERS' ASSOCIATION. AUTENRIETH/ GOLDEN BRITTON/HEROY

Meeting Dates 2022/2023

In accordance with P.L. 1975, Chapter 231, below is a list of the times, dates, and locations of the Joint Board Meetings of the Toms River Fire Commissioners District No. 1 and No. 2 in the County of Ocean, New Jersey.

Pursuant to the Open Public Meetings Law, the regular meetings of the Commissioners of Toms River Fire District No. 1 and No. 2 will be held at **5:30** p.m. at the **TOMS RIVER FIRE ACADEMY** 1780 Church Road, Toms River NJ 08753:

March 9, 2022	September 14, 2022
April 13, 2022	October 12, 2022
May 11, 2022	November 9, 2022
June 08, 2022	December 14, 2022
July 13, 2022	January 11, 2023
August 10, 2022	February 08, 2023

Order of Business for Joint Meetings:

- A. Meeting called to order
- B. Chairman's statement
- C. Roll Call
- D. Receipt of bids (if applicable)
- E. Reading of the minutes
- F. Reports of Committees
- G. Bills
- H. Unfinished business
- I. New business
- J. Participation by the public
- K. Private executive session (per resolution)
- L. Adjournment

GENERAL NOTES

- 1. The official newspaper for the publication of the notices of the Commissioners is hereby designated as the Asbury Park Press and Star Ledger. Nothing contained herein, however, shall preclude in addition, the submission for the publication to other newspapers.
- 2. **IF PRIVATE EXECUTIVE SESSION** is required it may be held prior to the regular meeting of the Joint Board of Fire Commissioners of Fire District No. 1 and No. 2
- 3. The clerk will carry out provisions of this resolution.
- 4. If under direction of State guidelines, Executive Orders, emergency regulation or other applicable legal authority, the Board determines to conduct a public meeting remotely, the Board shall post the specific link to access the meeting on its website no later than 48 hours prior to the meeting.

RESOLUTION OF TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO.1 AND DISTRICT NO.2, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR HOSE LADDER AND PUMP TESTING TO FIREFLOW SERVICES INC. FOR THE TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN

ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.

March 9, 2022

WHEREAS, quotes had heretofore been received by the Board of Commissioners for Hose/Ladder and Pump Testing for the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and;

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ, was received from Fireflow Services Inc. in the amount of

Hose testing .22 per foot

Ground Ladder 45.00 per ladder

Fire Pump Testing 300.00 per piece; and

WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners District No. 1 and District No. 2, County of Ocean, Sate of New Jersey, as follows:

That a contract for hose/ladder testing for the Toms River Township Fire Academy, be and hereby awarded to Fireflow Services Inc., as follows Hose testing .22 per foot

Ground Ladder \$45.00 per ladder

Fire Pump Testing \$300.00 per piece on the basis of the quote received.

1. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.

That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:

- A. Chairman's;
- В. Administrators;
- C. Business Owner

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean/at its meeting held on March 9, 2022 3.9.22 Date:

Clerk, Fire District No.1

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of ocean at its meeting held on March 9, 2022

3 9.22

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT NO.1 AND DISTRICT NO.2 IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY TO EXECUTE A CONTRACT WITH GEN-SERVE INC. FOR GENERATOR MAINTENANCE AT THE TOMS RIVER FIRE ACADEMY

March 9, 2022

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the GENERATOR MAINTENANCE for Fire District No.1 and Fire District No.2 thereto; and

WHEREAS, the Fire Commissioners of District No.1 and District No.2 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

WHEREAS, GENSERVE INC. shall be paid annual maintenance for the Fire Academy GENERATOR system in the amount not to exceed \$425.00; and

WHEREAS, GENSERVE INC. and Toms River Township Fire Commissioners District No.1 and District No.2 have entered into an agreement until the reorganization meeting of 2023.

NOW, THEREFORE, be it resolved that Toms River Township Board of Fire Commissioners District No. 1 and District No. 2 hereby award contract to GENSERVE INC. 115 A Twin Bridge Drive, Pennsauken, NJ 08810 for GENERATOR Maintenance at the Toms River Fire Academy.

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 9, 2022

Clerk, Fire District No.1

Fire

District No.2

3- 9-22 Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 9,202.

late.

RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS DISTRICT NO.1 AND DISTRICT NO.2 IN THE COUNTY OF OCEAN, NEW JERSEY, AUTHORIZING AIR & GAS TECHNOLOGIES TO SERVICE THE AIR COMPRESSOR AT THE TOMS RIVER FIRE ACADEMY

March 9, 2022

WHEREAS, N.J.S.A. 40 A 14-81-. 5 allows for the fire districts to provide for and authorize payment for material and or service for the maintenance for District No.1 and District No.2 air compressor and;

WHEREAS, the Fire Commissioners of District No.1 and District No. 2 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

WHEREAS, Air & Gas Technologies shall be paid a flat rate fee of \$1435.00 for a maintenance contract for the Fire Academy, until the reorganization meeting of 2023; and;

WHEREAS, Air & Gas Technologies shall be paid on an hourly basis for all services not included in the contract; and

WHEREAS, Air & Gas Technologies Toms River Township Fire Commissioners have entered into an agreement for a term of one year.

NOW, THEREFORE, be it resolved that Toms River Board of Fire Commissioners District No. 1 and District No.2 hereby award contract to Air & Gas Technologies.

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 9, 2022

Clerk, Fire District No.1

3.9.22 Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 9,2022

Fire District No.2

RESOLUTION OF TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT NO. 1 AND DISTRICT NO 2, OCEAN COUNTY, NEW JERSEY, AWARDING A CONTRACT FOR CLEANING SERVICES to M & M CLEANING FOR THE TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.

March 9, 2022

WHEREAS, proposals had heretofore been received by the Board of Commissioners for cleaning services of the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and:

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ, was received from M&M Cleaning; and

WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No.1 and District No. 2, County of Ocean, Sate of New Jersey, as follows:

- That a contract for cleaning services for the Toms River Township Fire Academy, be and hereby awarded to M&M Cleaning, in the amount of \$563.00 per month for weekly cleaning on the basis of quotes received.
- 2. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.
- 3. That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:
 - A. Chairman's;
 - B. Administrators;
 - C. Business Owner

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 9, 2022

Clerk Fire District No.1

 $\frac{3-9}{22}$

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held or March 9, 2022

clerk, Fire District No.2

3-9-22 Date:

RESOLUTION OF TOMS RIVER TOWNSHIP FIRE COMMISSIONERS DISTRICT NO.1 AND DISTRICT NO.2, OCEAN COUNTY, NEW JERSEY, AWARDING A CONTRACT FOR GRASS CUTTING SERVICES FOR THE TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.

March 9, 2022

WHEREAS, quotes had heretofore been received by the Board of Commissioners for grass cutting services of the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and,

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ, was received from KEITHS LAWN MAINTENANCE SERVICE in the amount of \$75.00 per cut; and,

WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No.1 and District No.2, County of Ocean, Sate of New Jersey, as follows:

- 1. That a contract for cleaning services for the Toms River Township Fire Academy, be and hereby awarded to **KEITHS LAWN MAINTENACE SERVICE** in the amount of \$75.00 **per cut** on the basis of quotes received.
- 2. That the Chairman is authorized to execute and the Clerk to attest to the proposed form of contract aforesaid.
- 3. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.
- 4. That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:
 - A. Chairman;
 - B. Administrator;
 - C. Business Owner

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 9, 2022

Clerk, Fire District No.1

3- 9. 22

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 9, 2022

Clerk, Fire District No. 2

3.9.22Date:

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS, DISTRICT NO.1, AND FIRE DISTRICT NO.2, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY,

APPOINTING, RICHARD BRASLOW AS ATTORNEY FOR THE BUREAU OF FIRE PREVENTION

AS A PROFESSIONAL SERVICE CONTRACT PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-5

March 9, 2022

WHEREAS, the Joint Board of Commissioners of the Toms River Township Fire District No.1 & Fire District No.2 is in need of legal services which must be rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and which such services otherwise constitute "professional services" within the meaning of N.J.S.A. 40A:11-2(6); and,

WHEREAS, N.J.S.A. 40A:11-5 authorizes the award of a contract for such "professional services" without public advertisement for bids for the rendering of such services; and,

WHEREAS, there is presently on file on the Office of the Fire Commissioners a proposed retainer agreement submitted by which would provide for the rendering of such legal services; and,

 $\mbox{\it WHEREAS},$ the Joint Board of Fire Commissioners is satisfied with the terms of the proposed form of the retainer agreement.

NOW, THEREFORE, BE IT RESOLVED by the Toms River Township Joint Board of Fire Commissioners, Districts No. 1 and District No.2, County of Ocean, State of New Jersey, as follows:

- 1. That pursuant to N.J.S.A. 40:69A-423(b), the Joint Board of Fire Commissioners does hereby appoint Richard M. Braslow as Attorney to the Bureau of Fire Prevention for a term of one year or until the reorganization meeting of the board following the annual election.
- 2. That a retainer agreement for legal services to be rendered on behalf of the Joint Board of Fire Commissioners be and hereby is awarded to Richard M. Braslow as a "professional services" contract pursuant to and in accordance with N.J.S.A. 40A:11-5.
- 3. That the retainer agreement for legal services shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.

- 4. That this resolution shall be condition upon the certification of availability of sufficient funds.
- 6. That the Clerks of the Joint Board of Fire Commissioners shall set forthwith cause notice of the adoption of this resolution to be published pursuant to and in accordance with N.J.S.A. 40A:11-5(1)(a)(i).
- 7. That the Clerks of the Joint Board of Fire Commissioners shall forward a certified copy of this Resolution to the following:
 - A. Chairman's;
 - B. Administrators;
 - C. Richard M. Braslow Esq.

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 9, 2022

ZIIII	3.9.22
Clerk Fire District No.1	Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 19 1022

Herk Fire District No.2 Date:

RESOLUTION OF THE TOMS RIVER FIRE COMMISSIONERS
DISTRICT NO.1 AND DISTRICT NO.2, OCEAN COUNTY, STATE OF NEW
JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE FIRE DISTRICTS
March 9, 2022

BE IT RESOLVED by the Toms River Board of Fire Commissioners for Fire District No.1 and District No.2, Ocean County, New Jersey, as follows:

1. That the Official Newspapers of the Board of Commissioners of Fire District No.1 and District No.2 shall be as follows:

Asbury Park Press Star Ledger

2. That Fire District No.1 and Fire District No.2 may publish in other newspapers circulated in Toms River Township, Ocean County.

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 9, 2022.

Clerk, Dist.No.1

3-9-22 Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire

Commissioners of Toms River Township District No.2 in the County of ocean at its meeting held on March 9, 2022.

clerk, District No.2

3-9-22 Date: