MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
Toms River Fire Company No.2
July 6, 2022

Commissioner Tutela called a regular meeting to order at 7:00 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

> Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –absent
Golden – present Minkler-present
Tutela – present

Administrator Kubiel and Attorney Appleby were present.
Bisceglie present to take minutes
Motion Autenrieth second Minkler to excuse Commissioner Latshaw for medical reasons.
Ayes – 4 Nays – 0 CARRIED

APPROVING THE MINUTES

Motion Golden second Autenrieth to approve the June 15th 2022 minutes providing a copy is made available for inspection by the public during this meeting.
Ayes – 4 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – Autenrieth stated there seems to be some interference on the west side of town. Kubiel stated he is aware of this and is trying to narrow it down to see if it's our equipment. Tutela suggested the chiefs, when they are in the area, try to document so we can possibly get a more precise location.

FIRE PREVENTION BUREAU – Minkler stated the inspectors' contracts have been signed. Tutela stated there was an email sent out from Inspector Britton advising the fire department to keep a look out for transient people possibly living in a Toms River Medical office building.

FIRE ACADEMY – Minkler stated day class has begun.

INSURANCE- Tutela stated 2801 parts are in and to be scheduled for repair. The missing FLIR camera will be submitted to insurance. 2816 minor accident. Tutela reminded all if it involves insurance to please cc Monica on the emails.

POLICE/EMERGENCY MANAGEMENT- Tutela stated the police department is bringing back the active shooter training.

LEGISLATION – No report

TOWNSHIP COUNCIL AND MAYOR – Golden stated he attended town meeting where Councilman Lamb commended Chief Catapano and the fire service for a great job at Mystic Port Place fire.

VEHICLE REPAIR/NEW APPARATUS – Tutela deferred to the Administrator.

FIRE OFFICERS ASSOCIATION- Autenrieth stated a retention & recruitment meeting on July 13th and a regular meeting on July 28th.

ADMINISTRATOR KUBIEL REPORT - Kubiel stated:

1. Truck repair in the folders for review
2. Changing the Verizon air cards to T-Mobile, this should resolve the net motion issue.
3. East Dover boat is moving forward.

ATTORNEY REPORT – No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF E. SEAMAN – Seaman stated:

1. Water calls are busy.
2. In the process of obtaining quotes for bailout systems.

CO. 1 CHIEF SIMONE JR. – Simone stated:

1. Radio issues: There are several times he cannot communicate with his firefighters inside a building and feels this is a very big safety issue. Seems to be on the west end of town. (Mule road to Manchester boarder) There was a lengthy discussion on his concerns and possible cause. Kubiel stated he will continue to work with Wireless Communication to work on dissecting this issue.
2. Asked the status of his computers. He stated out of the three that were out for service he received one back. Kubiel stated he will look into this.
3. Is there an emergency service committee at town hall? The reason he asked is that he heard that it is compiled of members of this board and some sitting fire chiefs. Kubiel stated none of the board or fire chiefs sits on the committee. Kubiel did state there is and always has been public safety liaisons.
4. Capital item: He stated he understands that items are denied but the lack of communication and hearing the denial third hand is bothersome. District Chief Seaman stated he will speak with him after the meeting. Simone stated he feels there is a critical breakdown with his fire company and his goal is to have adequate fire protection and rescue services for this fire district and not knowing what is going on within the district makes things very difficult.

CO. 2 ASST. CHIEF O'NEILL –O'Neil stated:

1. 2511 is replacing 2671 for the remainder of the week and then 2511 going to the substation until both 2631 and 2671 can be worked on.
2. Echoed what Chief Simone stated reference radio issues. He believes this started happening after crash on the west end. Very bad reception on some repeater channels. Kubiel requested one of the chiefs portables so he could monitor the situation to try to pinpoint what is going on.
3. Agrees with Chief Simone in reference to the lack of communication between the commissioners and Chiefs

CO. 3 CHIEF CALVO – Calvo stated busy water season. Very happy with 2710.
Tutela stressed caution when over on the barrier island with kids running between cars.

CO. 4 CHIEF CATAPANO – Catapano stated:

1. The marine units be careful on the bay. There are many damaging pieces of material floating in water.
2. RTF Active shooter trainer refresher course has started. Will have it during meetings nights.
3. Several boat calls this weekend.

ISLAND HEIGHTS – McDaniel stated their pump is broken on their boat so for the time being it is a rescue until the pump is fixed.
SEASIDE HEIGHTS – No report
FIRE OFFICERS ASSOCIATION –See inserted report.
REMOVALS FROM THE ROLLS – Anthony Testa Co.4
Motion Autenrieth second Golden to remove Anthony Testa Co.4 from the rolls.
Ayes – 4 Nays – 0 CARRIED

APPLICATIONS FOR MEMBERSHIP- None
UNFINISHED BUSINESS – None

NEW BUSINESS

JOINT ITEMS:
DRUG AND ALCOHOL TESTING POLICY Tutela stated since there is no joint board meeting this month this has been placed on District No.1 and District No.2 individual agendas. Tutela recommends approving this as written.
Motion Autenrieth second Golden to approve the Drug and Alcohol policy as written.
Ayes- 4 Nays – 0 CARRIED

BILLS

Motion Minkler second Autenrieth to approve the bill list for July 6, 2022. (See inserted List)
Ayes – 4 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC- Gary Simone Sr. stated it seems like the biggest problem within the fire service is communication. He feels that acknowledgment when emails are sent is the proper way things should be done. He stated an email was sent to all commissioners and the administrator re: one of Toms River Firefighters (Gary Simone Jr) where an article was published by him in a national magazine and there was no acknowledgement. The firefighters deserve respect.

Tutela stated to not solely rely on emails, if you do not get your answer pick up the phone and call. Tutela and Golden both stated if there is an issue they want a phone call so it could be addressed immediately and followed up with an email.

Gary Simone Jr. stated the communication between the firefighters and boards is not very good and that is why he always sends any correspondence through email to create a trail.

Discussion followed on the open public meetings act and what the rules are on sending and responding to emails by the commissioners.

Jorge Gueuara-Martinez questioned the policy on vehicles going out of town. Tutela responded as it relates to the administrator's vehicle it is part of his contract.

Thomas Warrelmann- last year a vehicle was placed on the ballot to be purchased for the radio tech yet it was not purchased for the radio tech but a fully outfitted Tahoe was purchased for the administrator. He stated he does not understand when there are two current active responding chiefs still waiting for new vehicles.
Tutela stated new vehicles were placed on the 2021 ballot where the questioned failed. It was placed back on the ballot for 2022 and was approved. Therefore, the vehicles can be bought next year. That is how the capital process works. The vehicle that was purchased for the radio tech was outfitted

the same way it would have been if it was for the radio tech. According to administrator's contract if he has to respond to a call this truck has been outfitted to meet the contractual obligations. Instead of outfitting the Ford Explorer that will be going to the board office it was decided to purchase this vehicle for the administrator.

Discussion followed on the meaning of a response vehicle.

Andy Goresh questioned the Witt O'Brien bill. Tutela stated they went from Superstorm Sandy reimbursements to now COVID reimbursements.

Private Executive Session- *None*

There being no further business, motion Minkler second Autenrieth to close the meeting @ 7:51 p.m. **Ayes - 4** **Nays -0** **CARRIED**

Respectfully submitted
Leonard Minkler, Clerk

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -135-01 -811 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/22 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account / Vendor	Description / P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -022	PENSION EXPENSE				
S0290 STATE OF N.J. - PERS		22-00610 EMPLOYER SHARE RETRO DUE	1,490.77	0.00	
01- -112-05 -024	HEALTH BENEFITS/DISABILITY				
U0046 UNITED HEALTHCARE INS. CO.		22-00543 07/22 INS. CUSTOMER #04P2972	119.78	0.00	
H0110 HORIZON BLUE CROSS/BLUE SHIELD		22-00591 07/22 HEALTH	537.96	0.00	
G0229 GUARDIAN		22-00616 7/22 INSURANCE GROUP#038344	280.46	0.00	
			938.20		
01- -112-05 -027	LENGTH OF SERVICE AWARD				
V0101 VFIS OF NEW JERSEY		22-00218 3RD QTR. 2022 LOSAP	133,895.50	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT				
W0134 WITMER ASSOCIATES, INC.		22-00375 EQUIP. CO#2	3,419.00	0.00	
01- -113-04 -064	TOOLS & EQUIPMENT				
B0012 BANK OF AMERICA		22-00615 PROCUREMENT PURCHASES	517.21	0.00	
01- -113-05 -074	OFFICE EQUIPMENT				
S0265 STAPLES		22-00606 KEYBOARD DIST#1	79.99	0.00	
01- -114-05 -101	HYDRANT RENTAL				
N0007 N.J. AMERICAN WATER CO.		22-00559 05/22 HYDRANTS	9,058.00	0.00	
V0006 VEOLIA WATER TOMS RIVER		22-00585 06/22 ACCT#04402764900000	19,773.96	0.00	
			28,831.96		
01- -115-01 -136	RENT/LEASE				
T0135 TOMS RIVER FIRE CO. #1		22-00164 2ND QTR. LEASE 2022	13,922.63	0.00	
01- -115-02 -136	RENT/LEASE				
T0136 TOMS RIVER FIRE CO. #2		22-00321 2ND QTR. LEASE 2022 + SUPPLIES	17,204.46	0.00	
01- -115-03 -136	RENT/LEASE				
O0010 OCEAN BEACH FIRE CO. #3		22-00168 2ND QTR. LEASE 2022	11,610.75	0.00	
01- -115-04 -136	RENT/LEASE				
E0024 EAST DOVER FIRE CO. #4		22-00172 2ND QTR. LEASE 2022 + FUEL	11,082.62	0.00	
01- -115-05 -136	RENT/LEASE				
T0120 TOMS RIVER BD. OF EDUCATION		22-00535 JUL-SEP 2022 RENT SUITE 306	6,202.74	0.00	
P0130 PITNEY BOWES INC.		22-00545 POSTAGE/RENTAL DIST#1 & INK	69.00	0.00	
			6,271.74		
01- -118-05 -241	FIRE PROTECTION CONTRACTS - S.S.				
S0070 SEASIDE HEIGHTS FIRE CO.		22-00176 2ND QTR 2022 CONTRACT	8,500.00	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -118-05 -242	FIRE PROTECTION CONTRACT - I.H.					
I0170	ISLAND HEIGHTS FIRE CO.	22-00180	2ND QTR 2022 CONTRACT	8,843.40	0.00	
01- -119-01 -274	PHYSICALS					
M0080	MERIDIAN OCCUPATIONAL HEALTH	22-00547	DIMARTINO, KAPPOCK	1,400.00	0.00	
T0075	THE STRESS CENTER, P.C.	22-00607	EVALUATIONS	475.00	0.00	
				1,875.00		
01- -119-05 -272	LEGAL					
R0127	ROTHSTEIN, MANDELL, STROHM,	22-00548	LEGAL SERVICES	5,092.00	0.00	
01- -119-05 -275	TEMP. PROFESSIONAL SERVICE					
W0150	WITT O'BRIEN'S	22-00549	FEMA ASSISTANCE	9,660.00	0.00	
01- -120-05 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	22-00565	RESCEDULE DIST#1 MTG.	41.60	0.00	
01- -122-01 -386	CONFERENCES					
02856	SEAMAN, EVERETT	22-00575	REIMB. FDIC	192.40	0.00	
01- -122-05 -386	CONFERENCES					
B0012	BANK OF AMERICA	22-00615	PROCUREMENT PURCHASES	360.18	0.00	
01- -123-05 -416	DUES/SUBSCRIPTIONS					
B0108	BISCEGLIE, MONICA	22-00586	REIMB. DMV LATE FEES	25.00	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	22-00570	PHYSICAL FITNESS	540.00	0.00	
B0252	BRUSH, MARCI	22-00611	PHYSICAL FITNESS	120.00	0.00	
C0259	CRUNCH FITNESS	22-00613	PHYSICAL FITNESS	265.00	0.00	
				925.00		
01- -124-05 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	22-00570	PHYSICAL FITNESS	10.00	0.00	
B0252	BRUSH, MARCI	22-00611	PHYSICAL FITNESS	120.00	0.00	
				130.00		
01- -126-01 -529	FUEL					
E0024	EAST DOVER FIRE CO. #4	22-00172	2ND QTR. LEASE 2022 + FUEL	100.00	0.00	
B0141	BOROUGH OF LAVALLETTE	22-00558	05/22 FUEL	179.99	0.00	
R0087	RIGGINS, INC.	22-00572	FUEL DIST#1	2,358.05	0.00	
P0148	POINT BAY FUEL, LLC	22-00612	06/22 FUEL ACCT#104124	611.85	0.00	
				3,249.89		
01- -126-01 -531	SUPPLIES					
T0136	TOMS RIVER FIRE CO. #2	22-00321	2ND QTR. LEASE 2022 + SUPPLIES	252.00	0.00	
01- -126-01 -533	BATTERIES					
G0155	GRAINGER	22-00576	BATTERIES ALL COMPANIES	429.80	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -126-08 -533	BATTERIES					
S0356	SUREWAY BATTERY, LLC	22-00508	BATTERIES FOR UPS	784.00	0.00	
S0356	SUREWAY BATTERY, LLC	22-00553	BATTERIES	184.78	0.00	
				968.78		
01- -127-01 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	22-00539	06/22 SERVICES DIST#1	407.80	0.00	
O0207	OPTIMUM	22-00588	06/22 ACCT#07867-114249-01-2	156.67	0.00	
V0010	VERIZON WIRELESS	22-00609	ACCT#320580493-00001	760.46	0.00	
T0107	T-MOBILE	22-00617	ACCT#969992744	98.07	0.00	
R0012	RACKSPACE US, INC.	22-00618	EMAIL JUN ACCT#030-34971557175	836.25	0.00	
				2,259.25		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
F0171	4X TECHNOLOGIES, LLC	22-00539	06/22 SERVICES DIST#1	234.99	0.00	
C0149	COMCAST CABLE	22-00587	ACCT#8499 05 194 0622198	294.84	0.00	
V0010	VERIZON WIRELESS	22-00609	ACCT#320580493-00001	38.01	0.00	
T0107	T-MOBILE	22-00617	ACCT#969992744	4.67	0.00	
R0012	RACKSPACE US, INC.	22-00618	EMAIL JUN ACCT#030-34971557175	290.40	0.00	
				862.91		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
W0134	WITMER ASSOCIATES, INC.	22-00375	EQUIP. CO#2	100.00	0.00	
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
P0130	PITNEY BOWES INC.	22-00545	POSTAGE/RENTAL DIST#1 & INK	84.99	0.00	
O0070	OCEAN DATA FORMS	22-00577	PURCHASE REQUEST & PO'S	403.27	0.00	
				488.26		
01- -128-08 -606	SHIPPING					
T0065	TESSCO TECHNOLOGIES, INC.	22-00261	RADIO PARTS DIST#1	21.71	0.00	
S0356	SUREWAY BATTERY, LLC	22-00508	BATTERIES FOR UPS	115.32	0.00	
S0356	SUREWAY BATTERY, LLC	22-00553	BATTERIES	12.93	0.00	
				149.96		
01- -129-01 -648	VEHICLE REPAIR					
T0187	TRANZ CONNECTION	22-00574	2710 REPAIRS	4,705.86	0.00	
J0014	J & R PRO AUTOMOTIVE	22-00583	2610,2700,2800	469.13	0.00	
R0040	RECREATIONAL POWER SPORTS LLC	22-00590	2736 SPRING STARTUP	1,021.00	0.00	
N0215	NORWOOD AUTO PARTS	22-00608	SUPPLIES DIST#1	8.97	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	22-00614	2501,2631,71,2710 PM CO#1 & 2	17,200.27	0.00	
				23,405.23		
01- -129-01 -649	EQUIPMENT REPAIR					
E0194	ESI EQUIPMENT, INC.	22-00566	SERVICE AGREEMENT CO#1	2,234.00	0.00	
U0049	UNITED RENTALS, INC.	22-00571	REPAIR LIGHT TOWERS	1,004.70	0.00	
				3,238.70		
01- -129-01 -652	SCOTTS REFILL/REPAIR					
M0090	MES INC.	22-00573	REPAIRS	813.00	0.00	
01- -129-01 -653	EXTINGUISHER REFILL/REPAIR					
A0085	AISH FIRE PROTECTION CO.	22-00569	EXTINGUISHERS	1,094.00	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -659	GENERATOR MAINTENANCE					
G0072 GENSERVE, INC.		22-00603	2022 MAINTENANCE DISTRICT #1	3,322.18	0.00	
01- -129-05 -648	VEHICLE/EQUIPMENT REPAIRS					
M0044 MAVIS DSCOUNT TIRE		22-00541	910 TIRES/BRAKES	1,642.79	0.00	
01- -129-05 -655	MAINTENANCE SERVICES					
M0198 MR. KEYS INC.		22-00584	REPAIR DOOR	130.00	0.00	
01- -129-08 -650	RADIO REPAIR PARTS					
T0065 TESSCO TECHNOLOGIES, INC.		22-00261	RADIO PARTS DIST#1	1,529.82	0.00	
01- -130-05 -290	PAYROLL SERVICES					
K0103 KRONOS, INC.		22-00554	WORKFORCE 05/22 INV#11922198	293.40	0.00	
P0070 PAYCHEX INC.		22-00605	05/22 PAYROLL	873.45	0.00	
				1,166.85		
	Fund Total:			310,012.83		

Total Charged Lines: 120 Total List Amount: 310,012.83 Total Void Amount: 0.00

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Howell Fire Dist#1	4321	Fire Academy fees	536.00
Lakewood Fire Dist#1	22292	Fire Academy fees	234.00
West Windsor Twp.	80074	Fire Academy fees	175.00
O.C. JIF Insurance	84646	Ins. Claim #1-100	2,660.51
Toms River Fire Dist#2	1504	Joint Bills 06/22	68,848.42
Howell Fire Dist#5	4908	Fire Academy fees	620.00
Fire Officers Training Academy	3509	Fire Academy fees	125.00
Kierian Flynn	683	Reimb. Health care costs	66.24
George Convery	4551	Reimb. Health care costs	242.04
Toms River Township	116023	Taxes 2nd qtr. 2022	1,356,870.06
Richard Tutela	cash	Reimb. FDIC	42.59

Range of Accounts: 01- -112-05 -020 01- -112-05 -020
Range of Dates: 07/06/22 to 07/06/22
Range of Reason Codes: ALL
Include Enc/Expd/Acct Pybl with EOY Reason: Yes
Include Non-Budgeted: Y
YTD 1099: N

Adds: N Changes: N Transfers In: N
Transfers Out: N Expenditures: Y Refunds: N
Reimbursements: N Encumbrances: N Cancels: N
Check Payments: N Accounts Payable: N
PO Encumbrances: N Contract Encm: N Received PO: N

Account No / Date	Type	Account Description / Transaction Data/Comment	Vendor/Source	Amount	User	Item #
01- -112-05 -020		HEALTH BENEFITS SHBP				
07/06/22	Expd	7/22 DIST 1 HEALTH BENEFITS EMPLOYER		6,911.80	DM	B 2227 1

Total Expenditures: 1 6,911.80