MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 HOOPER AVENUE
October 5, 2022

Commissioner Tutela called a regular meeting to order at 5:23 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

> Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Golden –present
Latshaw – present Minkler-present
Tutela – present

Administrator Kubiel and Attorney Donohue were present.
Halliwell present to take minutes

APPROVING THE MINUTES

Motion Minkler second Golden to approve the September 21, 2022 minutes providing a copy is made available for inspection by the public during this meeting.

Ayes - 5 Nays – 0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION – Progress
FIRE PREVENTION BUREAU – Minkler reported interviews were held for temporary position. Tutela reported new inspector has started.
FIRE ACADEMY - Latshaw reported a liaison meeting was held today, discussed various issues.
INSURANCE- Minkler reported there was a meeting with First Responder JIF. This includes just fire districts and offers savings and more say. Fire companies currently on township JIF can remain there.
POLICE/EMERGENCY MANAGEMENT- Tutela stated no change.
LEGISLATION – Lengthy discussion on firefighter qualifications and training being done by Level 1 or 2 instructor. Tutela reported the state is still looking to take over relief association.
TOWNSHIP COUNCIL AND MAYOR - No report
VEHICLE REPAIR/NEW APPARATUS – Lettering for new apparatus approved.
FIRE OFFICERS ASSOCIATION- Autenrieth reported meeting was held, Brian O'Neill & Bill Golkiewicz are coordinating awards ceremony. O'Neill stated suggestion was made to hold it during swearing in of officers.

ADMINISTRATOR KUBIEL REPORT - Kubiel stated:

1. Truck repair report in the folders for review
2. Co.#1 air compressor issue was reported
3. Two Bureau vehicles received today

ATTORNEY REPORT – No report

REPORTS OF FIRE OFFICERS

DISTRICT CHIEF SEAMAN – Progress
CO. 1 CHIEF SIMONE - Simone thanked all for help at recent fire. Halloween parade prep under way. Asked if any decision was made on his request for old East Dover boat. No decision until closer to delivery of new boat. Asked permission for civilians to ride on apparatus during Columbus Day and Halloween parade.
Motion Minkler second Autenrieth authorizing vehicles to attend Columbus Day and Halloween parades with civilians. Ayes – 5 Nays – 0 CARRIED

CO. 2 CHIEF CIRZ – No report
CO. 3 CHIEF CALVO – State Police training ongoing. St. Elisabeth's Chapel by the Sea holding Hurricane Sandy remembrance on 10/30.
CO.4 CHIEF CATAPANO- Requested permission to bring 2806 and junior firefighter to Woodbridge 10/28 & 29.
Motion Autenrieth second Golden authorizing vehicle 2806 and junior firefighter to attend event in Woodbridge 10/28 & 29. Ayes – 5 Nays – 0 CARRIED

ISLAND HEIGHTS – No report
SEASIDE HEIGHTS – No report
FIRE OFFICERS ASSOCIATION – No report
REMOVALS FROM THE ROLLS – None
APPLICATIONS FOR MEMBERSHIP- None
UNFINISHED BUSINESS - None

NEW BUSINESS

The board reviewed waivers for two Co.#1 firefighters. Fire Officer class has not been offered at our Fire Academy since January 2020. Lengthy discussion on SOG for officers. Chiefs will work on updating SOG. Lack of running this class is one of many issues with Fire Academy.

Motion Minkler second Latshaw to approve the waivers and compel the Fire Academy to run the Fire Officer class to conclude by the end of the year.
Ayes – 5 Nays – 0 CARRIED

BILLS

Motion Autenrieth second Golden to approve the bill list for October 5, 2022 (SEE INSERTED LIST) Ayes – 5 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC

Geri Ambrosio made an appeal to Fire Co#1 and/or the Halloween committee to reinstate her as a judge for the Halloween parade. She feels personal issues between herself and current firefighter/former Commissioner Craig Ambrosio precipitated him removing her from the list of judges. Asked what recourse she has with the fire company or fire commissioners? Tutela stated the board has no authority over the parade. Chief Simone stated the is a corporate issue within his fire company and will forward the request to that committee.

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations and the Attorney-Client*

Privilege and legal advice: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Personnel - Piscopo
2. Personnel - GRC

Motion Autenrieth second Golden to go into Closed Session @ 6:25 p.m.
Ayes – 5 Nays – 0 **CARRIED**

Motion Minkler second Autenrieth to go back into open session @ 6.59 p.m.
Ayes – 5 Nays – 0 **CARRIED**

There being no further business, motion Golden second Autenrieth to close the meeting @ 7:00 p.m. **Ayes - 5 Nays -0** **CARRIED**

Respectfully submitted

Leonard Minkler, Clerk

P.O. Type: All — Print Perpetual, Revenue, & G/L Accounts: N — Open: N Void: N Paid: N
Format: Condensed — Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -135-01 -811 — Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last — Encumbrance Date Range: First to 12/31/22 — Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No — Subtotal CAFR: No — Subtotal Department: No — Subtotal Extd: No

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -021	PAYROLL TAXES					
S0280	STATE OF NEW JERSEY	22-00905	2021 ASSESSMENT	10.50	0.00	
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
G0229	GUARDIAN	22-00875	10/22 INSURANCE GROUP#038344	280.46	0.00	
U0046	UNITED HEALTHCARE INS. CO.	22-00903	10/22 INS. CUSTOMER #04P2972	125.12	0.00	
H0110	HORIZON BLUE CROSS/BLUE SHIELD	22-00924	08/22 HEALTH	537.96	0.00	
B0074	BENECARD SERVICES, INC.	22-00929	10/22 PRESCRIPTION PLAN #1319	2,764.97	0.00	
				3,708.51		
01- -112-05 -027	LENGTH OF SERVICE AWARD					
V0101	VFIS OF NEW JERSEY	22-00219	4TH QTR. 2022 LOSAP/ADDITIONAL	233,895.50	0.00	
01- -113-02 -064	TOOLS & EQUIPMENT					
H0100	HOME DEPOT	22-00871	EQUIP. CO#2 & CO#3	105.88	0.00	
O0250	OXYGEN SUPPLY CO., INC.	22-00877	CO#2 CYLINDERS	96.00	0.00	
				201.88		
01- -113-03 -064	TOOLS & EQUIPMENT					
V0005	V.E. RALPH & SON	22-00787	EQUIP. CO.#3	153.76	0.00	
C0172	CONTINENTAL FIRE & SAFETY	22-00857	CO#3 WATER CANS	336.00	0.00	
H0100	HOME DEPOT	22-00871	EQUIP. CO#2 & CO#3	353.78	0.00	
				843.54		
01- -113-04 -064	TOOLS & EQUIPMENT					
M0090	MES INC.	22-00880	CO#4 STREAMLIGHT	304.50	0.00	
01- -113-04 -068	WATER RESCUE					
F0091	FIREFIGHTER ONE	22-00325	WATER RESCUE CO#4	1,012.28	0.00	
01- -113-08 -069	RADIOS					
W0132	WIRELESS ELECTONICS T/A	22-00856	PARTS	68.75	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	22-00869	08/22 HYDRANTS	9,151.65	0.00	
V0006	VEOLIA WATER TOMS RIVER	22-00914	09/22 ACCT#04402764900000	20,434.56	0.00	
				29,586.21		
01- -115-01 -136	RENT/LEASE					
T0135	TOMS RIVER FIRE CO. #1	22-00165	3RD QTR. LEASE 2022	13,922.63	0.00	
01- -115-02 -136	RENT/LEASE					
T0136	TOMS RIVER FIRE CO. #2	22-00322	3RD QTR. LEASE 2022 + WATER	17,204.46	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -115-03 -136	RENT/LEASE					
O0010	OCEAN BEACH FIRE CO. #3	22-00169	3RD QTR. LEASE 2022	11,610.75	0.00	
01- -115-04 -136	RENT/LEASE					
E0024	EAST DOVER FIRE CO. #4	22-00173	3RD QTR. LEASE 2022	11,082.62	0.00	
01- -118-05 -241	FIRE PROTECTION CONTRACTS - S.S.					
S0070	SEASIDE HEIGHTS FIRE CO.	22-00177	3RD QTR 2022 CONTRACT	8,500.00	0.00	
01- -118-05 -242	FIRE PROTECTION CONTRACT - I.H.					
I0170	ISLAND HEIGHTS FIRE CO.	22-00181	3RD QTR 2022 CONTRACT	8,843.40	0.00	
01- -119-01 -274	PHYSICALS					
T0075	THE STRESS CENTER, P.C.	22-00859	EVALUATIONS	133.00	0.00	
01- -119-05 -271	AUDITOR					
H0098	HOLMAN,FRENIA,ALLISON P.C.	22-00932	2021 AUDIT	1,150.00	0.00	
01- -119-05 -272	LEGAL					
R0127	ROTHSTEIN, MANDELL, STROHM,	22-00872	LEGAL SERVICES	7,600.00	0.00	
01- -123-05 -416	DUES/SUBSCRIPTIONS					
A0210	ASBURY PARK PRESS	22-00837	SUBSCRIPTION DIST#1	270.67	0.00	
01- -125-01 -487	TURNOUT GEAR					
S0170	SKYLANDS AREA FIRE EQUIPMENT	22-00445	SUSPENDERS	415.00	0.00	
B0012	BANK OF AMERICA	22-00898	PROCUREMENT PURCHASES	426.60	0.00	
				841.60		
01- -126-01 -531	SUPPLIES					
T0136	TOMS RIVER FIRE CO. #2	22-00322	3RD QTR. LEASE 2022 + WATER	498.42	0.00	
V0005	V.E. RALPH & SON	22-00787	EQUIP. CO.#3	12.64	0.00	
H0100	HOME DEPOT	22-00871	EQUIP. CO#2 & CO#3	20.94	0.00	
				532.00		
01- -126-01 -533	BATTERIES					
H0100	HOME DEPOT	22-00871	EQUIP. CO#2 & CO#3	55.48	0.00	
01- -127-01 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	22-00860	09/22 SERVICES DIST#1	407.80	0.00	
O0207	OPTIMUM	22-00897	09/22 ACCT#07867-114249-01-2	156.71	0.00	
T0107	T-MOBILE	22-00927	ACCT#969992744	490.77	0.00	
				1,055.28		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
F0171	4X TECHNOLOGIES, LLC	22-00860	09/22 SERVICES DIST#1	234.99	0.00	
C0149	COMCAST CABLE	22-00901	ACCT#8499 05 194 0622198	295.81	0.00	
T0107	T-MOBILE	22-00927	ACCT#969992744	23.37	0.00	
				554.17		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
F0091	FIREFIGHTER ONE	22-00325	WATER RESCUE CO#4	35.00	0.00	
F0129	FIRE SOAPS	22-00851	REPLACEMENT PART CO#2	13.00	0.00	

Expend Account / Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING		Continued			
E0069	ELECTRONIC MEASUREMENT LAB INC	22-00876	GAS DETECTOR CO#4	22.49	0.00	
M0090	MES INC.	22-00880	CO#4 STREAMLIGHT	10.00	0.00	
U0065	UPS	22-00928	SHIPPING ACCT#E5400F	16.69	0.00	
				97.18		
01- -129-01 -648	VEHICLE REPAIR					
T0187	TRANZ CONNECTION	22-00904	1-100 REPAIRS	766.64	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	22-00930	2501,25,KNOX BOX 25 & 26,2811	5,178.43	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	22-00931	2617,31,71,2701,39	11,576.03	0.00	
				17,521.10		
01- -129-01 -649	EQUIPMENT REPAIR					
F0129	FIRE SOAPS	22-00851	REPLACEMENT PART CO#2	131.50	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	22-00876	GAS DETECTOR CO#4	119.00	0.00	
				250.50		
01- -129-01 -651	TURNOUT GEAR CLEAN/REPAIR					
G0053	GEAR WASH	22-00858	REPAIRS/CLEANING	881.25	0.00	
01- -129-01 -653	EXTINGUISHER REFILL/REPAIR					
O0250	OXYGEN SUPPLY CO., INC.	22-00877	CO#2 CYLINDERS	150.00	0.00	
B0012	BANK OF AMERICA	22-00898	PROCUREMENT PURCHASES	651.48	0.00	
				801.48		
01- -129-01 -660	HOSE,LADDER,PUMP TESTING					
F0093	FIREFLOW SERVICES, INC.	22-00895	HOSE/PUMP/LADDER TESTING	14,212.40	0.00	
01- -129-10 -655	I/T MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	22-00920	I/T SERVICES DIST#1	864.00	0.00	
01- -130-05 -290	PAYROLL SERVICES					
P0070	PAYCHEX INC.	22-00913	09/22 PAYROLL	543.20	0.00	
	Fund Total:			388,158.84		

Total Charged Lines: 82 Total List Amount: 388,158.84 Total Void Amount: 0.00

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Plumsted Fire Dist#1	3532	Fire Academy fees	1,200.00
Manchester Twp.	69584	Fire Academy fees	300.00
Barnegat Fire Co.	334	Fire Academy fees	150.00
Bureau of Fire Prevention	293	Revenue 8/22	63,024.90
Forked River Fire	1137	Fire Academy fees	200.00
District #2	1596	8/22 Joint bills	75,250.44
Lanoka Harbor Fire Co.1	1179	Fire Academy fees	50.00
Lakewood Fire Dist#1	22465	Fire Academy fees	100.00
District #2	1615	9/22 Joint bills	99,186.89
Municibid	65726673	Sale of co#3 boat	26,100.00
Shawn Reu	121	Fire Academy fees	350.00
Whiting Fire Co.1	2628	Fire Academy fees	600.00
Pt. Pleasant Fire	1579	Fire Academy fees	804.00
Wall Fire Dist#2	5723	Fire Academy fees	600.00
Fire Officers Training Academy	3012	Fire Academy fees	250.00
Toms River Township	116877	Taxes 3rd Qtr. 2022	1,507,633.40

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2022 Detail Expenditure Transaction Inquiry By Account

Range of Accounts: 01- -112-05 -020 01- -112-05 -030
Range of Dates: 10/05/22 to 10/05/22
Range of Reason Codes: ALL
Include Enc/Expd/Acct Pybl with EOY Reason: Yes Include Non-Budgeted: Y
YTD 1099: N

Adds: N Changes: N Transfers In: N
Transfers Out: N Expenditures: Y Refunds: Y
Reimbursements: N Encumbrances: N Cancels: N
Check Payments: N Accounts Payable: N
PO Encumbrances: N Contract Encm: N Received PO: N

Account No / Date	Type	Account Description / Transaction Data/Comment	Vendor/Source	Amount	User	Item #
01- -112-05 -020		HEALTH BENEFITS SHBP				
10/05/22	Expd	10/22 DIST 1 HEALTH BENEFITS EMPLOYER		6,911.80	DM	B 2246 1

Total Expenditures: 1 6,911.80