

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
November 16, 2022

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –present
Golden – present Minkler-present
Tutela – present

Administrator Kubiell present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Autenrieth second Golden to approve the November 2, 2022 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 5 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – No report

FIRE PREVENTION BUREAU Tutela stated issues with the SDL program not working properly. Janora contacted vendor to get issue resolved.

FIRE ACADEMY – Latshaw stated they are working on projects and quotes for the upcoming budget year.

INSURANCE-Kubiell stated waiting on quotes to see if comparable with current insurance.

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –No report

COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS – Tutela stated:

1. The annual ladder testing has concluded with several issues being addressed.
2. Inquired the status of station 28's boat. Our representative is out on leave so he reached out to the Vice President of the company, hopefully he will have some answers soon.

FIRE OFFICERS ASSOCIATION- Dialogue on Chiefs Association vs Fire Officers Association. Lengthy Discussion followed, District Chief Seaman will reach out to Bob Sinnott to get a plan together and bring to the board.

ADMINISTRATOR KUBIELL REPORT –The truck report in in the folders for review. 2525 back in service.

ATTORNEY REPORT – No representation

REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP OR TRANSFER – None

UNFINISHED BUSINESS- None

NEW BUSINESS

MOTION TO ADVERTISE INTRODUCTION OF THE 2023 BUDGET – Motion Autenrieth second Golden to advertise the Introduction of the 2023 budget for December 7th 2022.

Ayes – 5 Nays – 0

CARRIED

Kubiel stated he is still shopping insurance. He is in the process of setting up an appointment with Providence insurance to get quotes for both district No.1 and the Joint board.

Tutela stated there are several classes that the National Fire Service offers online that may be beneficial to our officers. Also a Safety & Health Symposium being offered in Florida, he feels this will also be beneficial to the Chiefs.

Tutela asked the board to consider appointing a Chaplin for the fire service. He feels this will be beneficial on many different levels.

BILLS

Motion Golden second Autenrieth to approve the bill list for November 16, 2022 (See Inserted List)

Ayes – 5 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

1. GRC-Complaint

Motion Autenrieth second Golden to go into Private Executive Session @ 5:25 p.m.

Ayes – 5 Nays – 0 CARRIED

Motion Latshaw second Minkler to go into open session @ 5:45 p.m.

Ayes – 5 Nays – 0 CARRIED

There being no further business, motion Golden second Autenrieth to close the meeting @ 5:45 p.m.

Ayes - 5 Nays -0 CARRIED

Respectfully submitted

Leonard Minkler, Clerk

P.O. Type: All		Print Perpetual, Revenue, & G/L Accounts: N		Open: N	Void: N	Paid: N
Format: Condensed				Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001		to 01- -140-05 -001		Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last		Encumbrance Date Range: First to 12/31/22		Include Non-Budgeted: Y		
Prior Year Only: N						
Department Page Break: No		Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No		

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	22-01196	11/22 PRESCRIPTION PLAN #1319	2,764.97	0.00	
01- -113-01 -064	TOOLS & EQUIPMENT					
W0134	WITMER ASSOCIATES, INC.	22-00506	HOSE CO#4	154.70	0.00	
01- -113-01 -066	AIR CYLINDERS/SCOTTS					
M0090	MES INC.	22-00948	REPLACEMENT SCOTT BOTTLES	65,744.00	0.00	
01- -113-05 -074	OFFICE EQUIPMENT					
C0049	CDW-GOVERNMENT	22-01002	ADMIN PRINTERS	642.75	0.00	
01- -113-05 -078	COMPUTER PROGRAMS					
C0049	CDW-GOVERNMENT	22-00985	SOFTWARE DIST#1	91.91	0.00	
01- -119-01 -274	PHYSICALS					
H0004	HACKENSACK MERIDIAN WORKS	22-01195	CO#3 PHYSICALS, PIERRE-LOUIS	3,460.00	0.00	
01- -119-05 -272	LEGAL					
R0127	ROTHSTEIN, MANDELL, STROHM,	22-01183	LEGAL FEES	5,225.00	0.00	
01- -121-05 -346	ELECTION EXPENSES					
H0020	HALLIWELL, DAWN	22-01181	PETTY CASH	20.00	0.00	
01- -122-01 -386	CONFERENCES					
H0020	HALLIWELL, DAWN	22-01181	PETTY CASH	10.00	0.00	
25031	UFFER, LOUIS	22-01199	REIMB. FIRE EXPO	1,228.43	0.00	
				<u>1,238.43</u>		
01- -122-05 -386	CONFERENCES					
H0020	HALLIWELL, DAWN	22-01181	PETTY CASH	14.25	0.00	
01- -124-01 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	22-01179	PHYSICAL FITNESS	255.00	0.00	
01- -125-01 -486	EXPENSE ALLOWANCE					
25023	SIMONE, GARY JR.	22-01127	CHIEF'S ALLOWANCE	500.00	0.00	
25031	UFFER, LOUIS	22-01128	CHIEF'S ALLOWANCE	500.00	0.00	
02665	CIRZ, ANTHONY	22-01129	CHIEF'S ALLOWANCE	500.00	0.00	
02602	O'NEILL, BRIAN J.	22-01130	CHIEF'S ALLOWANCE	500.00	0.00	
02769	CALVO, DREW	22-01131	CHIEF'S ALLOWANCE	500.00	0.00	
02780	STANISLASKI, FRANCIS	22-01132	CHIEF'S ALLOWANCE	500.00	0.00	
28079	CATAPANO, JOSEPH F.	22-01133	CHIEF'S ALLOWANCE	500.00	0.00	
28065	VETH, TRAVIS J.	22-01134	CHIEF'S ALLOWANCE	500.00	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -125-01 -486	EXPENSE ALLOWANCE		Continued			
02856 SEAMAN, EVERETT		22-01135	CHIEF'S ALLOWANCE	<u>1,000.00</u>	0.00	
				5,000.00		
01- -126-01 -529	FUEL					
P0148 POINT BAY FUEL, LLC		22-01184	10/22 FUEL ACCT#104124	410.87	0.00	
R0087 RIGGINS, INC.		22-01185	FUEL DIST#1	2,350.55	0.00	
T0175 TOWNSHIP OF TOMS RIVER		22-01193	10/22 FUEL DIST#1	1,334.50	0.00	
B0141 BOROUGH OF LAVALLETTE		22-01194	10/22 FUEL	<u>512.69</u>	0.00	
				4,608.61		
01- -126-01 -531	SUPPLIES					
H0020 HALLIWELL, DAWN		22-01181	PETTY CASH	25.18	0.00	
E0194 ESI EQUIPMENT, INC.		22-01187	SUPPLIES CO#1	<u>47.00</u>	0.00	
				72.18		
01- -126-01 -533	BATTERIES					
S0356 SUREWAY BATTERY, LLC		22-01158	CO#3 BATTERIES	23.52	0.00	
01- -126-08 -533	BATTERIES					
S0356 SUREWAY BATTERY, LLC		22-00960	RADIO BATTERY	369.56	0.00	
01- -127-01 -567	COMMUNICATIONS					
R0012 RACKSPACE US, INC.		22-01189	EMAIL OCT ACCT#030-34971557175	840.50	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
R0012 RACKSPACE US, INC.		22-01189	EMAIL OCT ACCT#030-34971557175	251.66	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
W0134 WITMER ASSOCIATES, INC.		22-00506	HOSE CO#4	14.00	0.00	
A0076 AIR & GAS TECHNOLOGIES, INC.		22-00742	O-RINGS CO#2	10.90	0.00	
S0356 SUREWAY BATTERY, LLC		22-01158	CO#3 BATTERIES	10.76	0.00	
E0194 ESI EQUIPMENT, INC.		22-01187	SUPPLIES CO#1	<u>19.85</u>	0.00	
				55.51		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
O0070 OCEAN DATA FORMS		22-01200	CHECKS DIST#1	256.66	0.00	
01- -128-08 -606	SHIPPING					
S0356 SUREWAY BATTERY, LLC		22-00960	RADIO BATTERY	14.71	0.00	
01- -129-01 -648	VEHICLE REPAIR					
T0187 TRANZ CONNECTION		22-01145	2806 REPAIRS/TIRES	1,843.32	0.00	
J0014 J & R PRO AUTOMOTIVE		22-01150	2510,2600,2517,127,197,207,177	<u>1,645.74</u>	0.00	
				3,489.06		
01- -129-01 -654	CASCADE MAINTENANCE					
A0076 AIR & GAS TECHNOLOGIES, INC.		22-00742	O-RINGS CO#2	87.50	0.00	
01- -129-01 -659	GENERATOR MAINTENANCE					
G0072 GENSERVE, INC.		22-01146	CO#1 REPAIRS AND GENTRACKER	5,617.00	0.00	

November 16, 2022
04:05 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2022 Purchase Order Listing By Expenditure Account

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Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-05 -655 A0046	MAINTENANCE SERVICES ADVANCED MONEY SYSTEMS, LLC	22-01149	MAINT. CONTRACT	450.00	0.00	
01- -129-08 -650 W0131	RADIO REPAIR WIRELESS ELECTRONICS INC.	22-01180	RADIO REPAIRS	1,465.00	0.00	
01- -130-05 -290 K0103	PAYROLL SERVICES KRONOS, INC.	22-01188	WORKFORCE 10/22 INV#11958108	316.24	0.00	
01- -133-01 -701 02540	CONTINGENCIES MCDANIEL, ALBERT	22-01186	REIMB. GLASSES	629.27	0.00	
Fund Total:				103,157.99		
Total Charged Lines: 53		Total List Amount: 103,157.99		Total Void Amount: 0.00		