

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
December 21, 2022

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Autenrieth – present Latshaw –present
Golden – present Minkler-present
Tutela – present

Administrator Kubiell present and Attorney Appleby present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Autenrieth second Golden to approve the December 7th regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 5 Nays – 0 CARRIED

REPORTS OF COMMITTEES

COMMUNICATION – No report

FIRE PREVENTION BUREAU Minkler stated the Bureau is having a retirement get together for Chief John Novak on January 5th 2023.

FIRE ACADEMY – Kubiell stated the fire academy hired a maintenance worker without going through the board. The position was terminated and the liaisons at their next meeting will determine which direction they will be going.

INSURANCE-progress

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION –Tutela stated there are 242 bills in the legislation that have to do with the fire service, 41 are sitting on the governor's desk for signature. Most have to do with career firefighters although the state is going to try to put something together to include volunteers as it relates to the cancer presumption act.

COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS – Minkler stated 2525 is back in service with new steering boxes. Several other vehicles have been fixed over the last several weeks. Tutela stated still waiting for motors for 28's new boat.

FIRE OFFICERS ASSOCIATION- Autenrieth stated under new business there is a request from the Fire Chief Association.

ADMINISTRATOR KUBIELL REPORT –The truck report is in the folders for review. All aerals that needed repair are complete. Follow up to last meeting that the MUA was not doing snow removal. He spoke with Anthony Benyola from Public Works who confirmed with Bernie from MUA they are still doing it. Will get a note out to the chiefs advising them. Discussion with Motorola on radios and the best purchasing options.

ATTORNEY REPORT – No representation

REMOVALS FROM THE ROLLS- None

APPLICATIONS FOR MEMBERSHIP OR TRANSFER – None

UNFINISHED BUSINESS- None

NEW BUSINESS

RESOLUTION COMMISSIONER SALARIES – Motion Autenrieth second Golden establishing the compensation for the members of the Board of Fire Commissioners District No.1

Ayes – 5 Nays – 0

CARRIED

RESOLUTION BUDGET TRANSFERS- A resolution was presented, Motion Minkler second Autenrieth authorizing transfer of funds relative to the current 2022 budget. (See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Golden- Yes

Autenrieth-Yes Minkler-Yes

Tutela-Yes

CARRIED

RESOLUTION FDIC- A resolution was presented, Motion Minkler second Autenrieth authorizing reimbursement to Chief Brian O'Neill and Chief Joseph Catapano of the fire district towards their expenses and incidentals.

(See inserted resolution)

ROLL CALL VOTE

Latshaw-Yes Golden- Yes

Autenrieth-Yes Minkler-Yes

Tutela-Yes

CARRIED

TOMS RIVER FIRE CHIEFS ASSOCIATION REQUEST- Tutela stated there has been a request from the Fire Chiefs to be recognized as Township Fire Chiefs Association. This item is also being discussed at the District No.2 meeting to accept the same. Liaisons would be the same as the current for the fire officers. District Chief Seaman already meets with the chiefs and assistant chiefs to discuss items.

Motion Autenrieth second Golden to recognize the Toms River Township Fire Chiefs Association into the boards table of organization and hierarchy.

ROLL CALL VOTE

Latshaw-Yes Golden- Yes

Autenrieth-Yes Minkler-Yes

Tutela-Yes

CARRIED

Tutela stated from this day forward any item that needs to be addressed by the Fire Officer's Association will be submitted to the Fire Chiefs Association.

Lengthy discussion on apparatus purchases and the length of time for them to be delivered. Standardizing engines/ladders for future purchase is a must. Tutela would like to create a committee which would consist of two Commissioners, District Chief, Administrator and either the chief or assistant chief of each company. Tutela wants whoever the company picks as their representative will not change. Minkler and Tutela would be the two commissioners on this committee.

BILLS

Motion Golden second Autenrieth to approve the bill list for December 21, 2022 (See Inserted List)

Ayes – 5 Nays – 0 CARRIED

Tutela abstained on the purchase order that related to reimbursement to him.

Tutela stated former Commissioner and firefighter Thomas O'Neill called him and wanted put forward a huge thank you to Monica for all her help getting an issue resolved with LOSAP. Discussion followed on how O'Neill and other commissioners were the originators of implementing LOSAP from the onset and is hoping that the rumor he heard re: District No.2 eliminating LOSAP and going to another program is not going to be the case for District No.1. Tutela stated it is not the intention of Fire District No.1 to move our current LOSAP. Monica discussed the different insurance policies that the board offers to their members. There is a lot of information that is confusing to the members. Monica to set up a meeting with insurance representatives for a question and answer type forum for the members to get a better understanding of the insurance.

PARTICIPATION BY THE PUBLIC- None

PRIVATE EXECUTIVE SESSION- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

1. Contracts
2. Personnel

Motion made by Commissioner Minkler and seconded by Commissioner Golden approving executive session minutes from December 7, 2022, to be held by the Attorney until after the investigation and hearing is complete.

Roll Call:

Commissioner Minkler: Yes
Commissioner Golden: Yes
Commissioner Latshaw: Yes

Motion made by Commissioner Minkler and seconded by Commissioner Golden to approve an addendum to Chief Administrator's agreement to reflect inadvertently omitted provision. All voted in favor.

Motion by Commissioner Minkler and seconded by Commissioner Autenrieth to adjourn the meeting. All voted in favor.

Meeting ended at 5:45 p.m.

Respectfully submitted

Leonard Minkler, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 1, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING THE
COMPENSATION FOR MEMBERS OF THE TOMS RIVER BOARD OF FIRE
COMMISSIONERS DISTRICT NO.1**

DECEMBER 21, 2022

WHEREAS, *N.J.S.A.* 40A:14-88 provides that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix; and

WHEREAS, *N.J.S.A.* 40A:14-88 further provides that the compensation so fixed shall be subject to review by the governing body wherein the Fire District is located; and

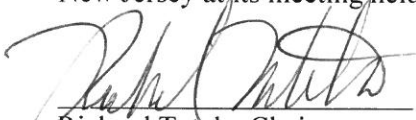
WHEREAS, the compensation for members of the Board shall be \$7,500 annually per Commissioner (plus health benefit package for Commissioners elected prior to 2020 pursuant to applicable law).

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Toms River Board of Fire Commissioners District No. 1 2 in the State of New Jersey, County of Ocean, Township of Toms River, , as follows:

- (1) The Commissioners shall receive the compensation set forth above subject to review by the governing body of the municipality.

Certification

I, Leonard Minkler, Clerk of the Toms River Township Board of Fire Commissioners District No. 1 hereby certify the above to be a true copy of a resolution duly adopted by the Toms River Board of Fire Commissioners District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey at its meeting held on December 21, 2022.


Richard Tutela, Chairman


Leonard Minkler, Clerk

A certified copy of this resolution shall be provided by the Toms River Board of Fire Commissioners District No. 1 the following parties:

Toms River Township Governing Body

Toms River Township Clerk

Toms River Township Chief Financial Officer

Board Attorney

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Mark Autenrieth	X			
James Golden	X			
Raymond Latshaw	X			
Leonard Minkler	X			
Richard Tutela	X			

RESOLUTION

December 21, 2022

Authorization of Budget Transfers

WHEREAS, it has been necessary for the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey to undertake certain transfers relative to the current 2022 budget in order to reflect monies expended to date by the Commissioners; and


WHEREAS, this resolution shall serve as authorization for said budget transfers as noted herein.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey as follows:

(1) The following budget transfers are approved by the Commissioners:

	<u>FROM:</u>	<u>TO:</u>
DISTRICT NO. 1		
COMPUTER PROGRAMS	8,000.00	
DUES & SUBSCRIPTIONS	9,000.00	
MAINTENANCE & REPAIRS		17,000.00
TOTALS	17,000.00	17,000.00
 DISPATCHERS		
TRAINING	500.00	
CLOTHING		500.00
TOTALS	500.00	500.00
 FIRE ACADEMY		
COMPUTER PROGRAMS	700.00	
SAFETY EQUIPMENT		700.00
TOTALS	700.00	700.00
 FIRE PREVENTION		
OFFICE EQUIPMENT	9,500.00	
RADIOS		9,500.00
CONFERENCES	1,000.00	
CLOTHING		1,000.00
TOTALS	10,500.00	10,500.00

Respectfully Submitted,


Leonard Minkler, Clerk

**RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS,
DISTRICT NO.1 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING PAYMENT FOR REIMBURSEMENT TO
EMPLOYEES OF THE FIRE DISTRICT TOWARD THEIR EXPENSES AND
INCIDENTALS**

December 21, 2022

WHEREAS, N.J.S.A. 40 A: 14-81.5 allows for the fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey, have agreed for Chief Joseph Catapano and Chief Brian O'Neill to attend the FDIC Conference to be held April 24th –April 29th 2023; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and cost that are related to the conference; and expenses incurred shall not exceed \$65 per diem for meals and \$200 for ground travel; and

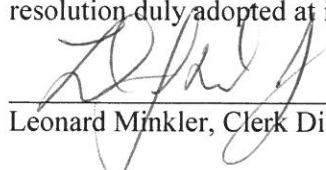
WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their expenses, for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40 A: 14-81.5. Said officers and members are required to provide detailed invoices of all items which shall be accompanied by the Certification of the expenses incurred as a result of their attendance at the Conference. Said bill shall be submitted ten (10) days after completion of the travel for which reimbursement will be made.

NOW, THEREFORE, be it resolved that Toms River Board of Fire Commissioners District No. 1 hereby authorizes payment to the following:

Chief Brian O'Neill
Chief Joseph Catapano

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on December 21 2022.


Leonard Minkler, Clerk District No.1

12-21-22
Date

P.O. Type: All		Print Perpetual, Revenue, & G/L Accounts: N		Open: N	Void: N	Paid: N
Format: Condensed				Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001		to 01- -135-01 -811		Bid: Y	State: Y	Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last		Encumbrance Date Range: First to 12/31/22		Include Non-Budgeted: Y		
Prior Year Only: N						
Department Page Break: No		Subtotal CAFR: No	Subtotal Department: No	Subtotal Extd: No		

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -024	HEALTH BENEFITS/DISABILITY					
B0074	BENECARD SERVICES, INC.	22-01286	12/22 PRESCRIPTION PLAN #1319	2,764.97	0.00	
01- -113-01 -064	TOOLS & EQUIPMENT					
A0156	AMERICAN TRADE MARK CO.	22-01220	CO#1 DASH COMMAND SYSTEM	706.00	0.00	
01- -113-01 -065	TOOLS & EQUIP. - BIG					
F0094	FIRE GROUND TECHNOLOGIES	22-00955	DIST 1 PETZL SYSTEM	6,450.00	0.00	
01- -113-02 -070	SAFETY EQUIPMENT					
F0094	FIRE GROUND TECHNOLOGIES	22-00955	DIST 1 PETZL SYSTEM	34,110.00	0.00	
01- -113-03 -064	TOOLS & EQUIPMENT					
D0112	DIVERS TWO INC.	22-00865	CO#3 WATER RESCUE	1,632.00	0.00	
01- -113-08 -069	RADIOS					
K0090	KNOX COMPANY	22-01206	KNOX FOR 2511	1,605.00	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	22-01293	11/22 HYDRANTS	10,366.40	0.00	
01- -119-01 -274	PHYSICALS					
H0004	HACKENSACK MERIDIAN WORKS	22-01284	HENRY-FUSCO	711.00	0.00	
01- -119-05 -272	LEGAL					
R0080	RICCIO, ARMANDO LLC	22-01278	LEGAL FEES	9,234.00	0.00	
R0127	ROTHSTEIN, MANDELL, STROHM,	22-01290	LEGAL SERVICES	8,683.00	0.00	
				<u>17,917.00</u>		
01- -122-05 -386	CONFERENCES					
K0150	KUBIEL, BRIAN	22-01294	REIMBURSE SYMPOSIUM EXPENSES	852.41	0.00	
02894	TUTELA, RICHARD E.	22-01295	REIMBURSE SYMPOSIUM EXPENSES	1,963.45	0.00	
				<u>2,815.86</u>		
01- -124-01 -446	TRAINING					
S0146	SIMSUSHARE	22-01277	SIMSUSHARE SUBSCRIPTION	297.00	0.00	
01- -126-01 -531	SUPPLIES					
R0098	R. NICKESON ENTERPRISES	22-00936	CO#4 FOAM	1,630.00	0.00	
T0033	TEAM LIFE, INC.	22-01223	COMPANIES DEFIBRILLATOR PADS	10,350.00	0.00	
				<u>11,980.00</u>		
01- -126-01 -533	BATTERIES					
C0172	CONTINENTAL FIRE & SAFETY	22-01298	BATTERIES/REPAIRS	38.00	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -127-01 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	22-01279	12/22 SERVICES DIST#1	407.80	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
F0171	4X TECHNOLOGIES, LLC	22-01279	12/22 SERVICES DIST#1	234.99	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
R0098	R. NICKESON ENTERPRISES	22-00936	CO#4 FOAM	238.24	0.00	
F0094	FIRE GROUND TECHNOLOGIES	22-00955	DIST 1 PETZL SYSTEM	150.00	0.00	
K0090	KNOX COMPANY	22-01206	KNOX FOR 2511	31.00	0.00	
A0156	AMERICAN TRADE MARK CO.	22-01220	CO#1 DASH COMMAND SYSTEM	40.00	0.00	
F0129	FIRE SOAPS	22-01285	REPLACEMENT PART CO#2	13.00-	0.00	
U0065	UPS	22-01297	SHIPPING ACCT#E5400F	70.71	0.00	
C0172	CONTINENTAL FIRE & SAFETY	22-01298	BATTERIES/REPAIRS	55.00	0.00	
				571.95		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.	22-01288	SUPPLIES DIST#1	242.45	0.00	
01- -129-01 -648	VEHICLE REPAIR					
O0045	OCEAN COUNTY POWERSPORTS	22-01282	2706 SERVICE/REPAIRS	1,505.65	0.00	
T0187	TRANZ CONNECTION	22-01283	2610 REPAIRS	657.93	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	22-01296	2525,2607,31,71	13,647.99	0.00	
				15,811.57		
01- -129-01 -649	EQUIPMENT REPAIR					
F0129	FIRE SOAPS	22-01285	REPLACEMENT PART CO#2	348.50	0.00	
C0172	CONTINENTAL FIRE & SAFETY	22-01298	BATTERIES/REPAIRS	549.75	0.00	
				898.25		
01- -129-01 -652	SCOTTS REFILL/REPAIR					
D0112	DIVERS TWO INC.	22-00865	CO#3 WATER RESCUE	517.65	0.00	
01- -130-05 -290	PAYROLL SERVICES					
K0103	KRONOS, INC.	22-01287	WORKFORCE 11/22 INV#12001467	316.24	0.00	
01- -134-03 -745	2017 APPARATUS					
F0073	FIRE AND SAFETY SERVICES, LTD.	21-01284	PRE-PAY CHASSIS CO#3 AERIAL	161,069.75	0.00	
01- -134-03 -747	RESERVE FOR FUTURE CAPITAL OUTLAY					
F0073	FIRE AND SAFETY SERVICES, LTD.	21-01284	PRE-PAY CHASSIS CO#3 AERIAL	314,603.37	0.00	
F0073	FIRE AND SAFETY SERVICES, LTD.	21-01285	PRE-PAY AERIAL DEVICE CO#3	292,276.40	0.00	
				606,879.77		
	Fund Total:			878,343.65		
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Total Charged Lines:	59	Total List Amount:	878,343.65	Total Void Amount:	0.00	