

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave**  
**Conference Room "A"**  
**September 20, 2023**

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Golden – present                      Latshaw –present  
Minkler – present                      Roman -present  
Tutela – present

Administrator Kubiell present. Attorney Appleby present  
Bisceglie present to take minutes

**APPROVING THE MINUTES**

Motion Roman second Latshaw to approve the September 6, 2023 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 5    Nays – 0    Abstain-0

**CARRIED**

**REPORTS OF COMMITTEES**

**COMMUNICATION** – Progress

**FIRE PREVENTION BUREAU** Minkler stated two inspectors have started the 90 hour Arson Investigation course in Middlesex County. Tutela stated busy month. Two new bureau vehicles are up at Elite getting up-fitted.

**FIRE ACADEMY** – Latshaw stated:

1. Meeting with the liaisons where projects were discussed. In the process of getting quotes to move forward with the many projects that need to be addressed. Tutela stated the striping looks good and asked if the forest fire sign will be moved. Kubiell stated it has already been approved to be moved and it will be discussed at the upcoming forest fire meeting.

**INSURANCE**-Tutela stated the recent minor injury has been closed and all is good.

**POLICE/EMERGENCY MANAGEMENT**- No report

**LEGISLATION** – Tutela stated there are 171 bills currently in the legislation. One was for the career department and the other

**COUNCIL AND MAYOR** – No report

**VEHICLE REPAIR/NEW APPARATUS** – Minkler stated the new engine is on order. Tutela asked if Station 27 ladder has started production. Kubiell responded the date has been moved to the 2<sup>nd</sup> week in November with a completion date mid-January.

**FIRE CHIEFS ASSOCIATION**- Roman stated they are meeting once per month. District Chief Seaman stated there is a meeting on Monday and after he is meeting with Station 25 & 26 to discuss run schedules for the response merger.

**ADMINISTRATOR KUBIELL REPORT** –Kubiell stated:

1. Vehicle repair report in your folders for review
2. A resolution is on agenda tonight re: lease purchase of radios. Have had several meetings with Attorney Appleby, Auditor Lauren Holman and Dawn Halliwell to prepare for the Local Finance meeting in October. The resolution tonight is conditioned upon prior approval of the Local Finance Board the board awards the contract for lease purchase of radio communication equipment through Motorola.

**ATTORNEY REPORT** – No report

**REMOVALS FROM THE ROLLS-** None

**APPLICATIONS FOR MEMBERSHIP-** Molly Graff Co.2 pending physical

**Motion Golden second Roman to accept Molly Graff as a firefighter pending physical.**

Ayes – 5 Nays – 0

**CARRIED**

**UNFINISHED BUSINESS-**None

**NEW BUSINESS**

**RESOLUTION AWARDING CONTRACT TO MOTOROLA SOLUTIONS. INC FOR RADIO COMMUNICATIONS EQUIPMENT -** A resolution was presented Motion Roman second Golden awarding contract to Motorola Solution Inc. for Radio equipment & accessories pursuant to contract # 83909 conditioned upon Local Finance Board approval in the amount not to exceed \$2,296,754.00

**ROLL CALL VOTE**

Latshaw-Yes Golden- Yes

Roman-Yes Minkler-Yes

Tutela-Yes

**CARRIED**

Kubiel explained we are asking for the entire amount but are anticipating 1.3 million.

**BILLS**

**Motion Minkler second Roman to approve the bill list for September 20, 2023 (SEE INSERTED LIST)**

Ayes – 5 Nays – 0 **CARRIED**

**PARTICIPATION BY THE PUBLIC-** Director Gorman stated

1. Open house at the fire academy October 8<sup>th</sup> @ 1:00 p.m.
2. Progress at the liaison meeting this morning
3. Strong effort on Brian's part with bridging the gap between the districts.

Kubiel suggested of splitting the cost between the districts for the ice-cream truck that will be at the open house.

**PRIVATE EXECUTIVE SESSION-** *Matters Relating to the Employment Relationship and other legal matters*  
Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. (Attorney Appleby added litigation/Piscopo to the closed session agenda) No formal action anticipated.

1. Personnel/-Waiver
2. Litigation/Piscopo

**Motion Golden second Latshaw to go into closed session @ 4:45 p.m.**

Ayes – 5 Nays – 0

**CARRIED**

**Motion made by Commissioner Golden and seconded by Commissioner Roman to go back to open session. All present voted in favor.**

**Motion made by Commissioner Golden and seconded by Commissioner Roman to close meeting. All present voted in favor.**

Meeting ended at 5:25 p.m.

Respectfully submitted  
*Leonard Minkler, Clerk*

RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF COMMISSIONERS,  
FIRE DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AWARDING A CONTRACT TO MOTOROLA SOLUTIONS, INC. FOR RADIO  
COMMUNICATIONS EQUIPMENT & ACCESSORIES PURSUANT TO STATE  
CONTRACT #83909 CONDITIONED UPON LOCAL FINANCE BOARD APPROVAL  
September 20, 2023

**WHEREAS,** the Toms River Township Board of Commissioners, Fire District No. 1 (hereinafter "District No. 1") is in need of purchasing radio communications equipment and accessories; and

**WHEREAS,** pursuant to N.J.S.A. 40A:11-12(a), any contracting unit under this act may without advertising for bids, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS,** District No. 1 desires to award a contract for a lease purchase of radio communications equipment and accessories to Motorola Solutions, Inc. under State Contract #83909 for an amount not exceed \$2,296,754.00 in accordance with the proposal dated August 23, 2023, attached hereto as Schedule A; and

**WHEREAS,** said award is conditioned upon the approval of the Department of Community Affairs, Local Finance Board.

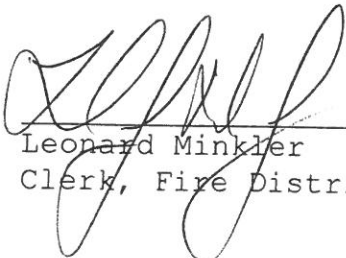
**NOW, THEREFORE, BE IT RESOLVED,** by Toms River Township Board of Commissioners, Fire District No. 1, County of Ocean, State of New Jersey as follows:

1. That conditioned upon the prior approval of the Local Finance Board, the Board awards a contract for a lease purchase of radio communications equipment and accessories to Motorola Solutions, Inc. under State Contract #83909 for an amount not exceed \$2,296,754.00 in accordance with the proposal dated August 23, 2023, attached hereto as Schedule A.

2. The Chief Administrator is authorized to prepare and execute any and all documentation to effectuate said award, in a form acceptable to the Board Attorney, specifically conditioned upon the prior approval of the Department of Community Affairs, Local Finance Board.
3. That upon Local Finance Board approval, the Board Chairman and Board Clerk are hereby authorized to execute a contract with Motorola Solutions, Inc. under State Contract #83909 for an amount not exceed \$2,296,754.00 in accordance with the proposal dated August 23, 2023, attached hereto as Schedule A.
4. That a Certificate of Availability of Funds executed by the Treasurer is annexed hereto. The following are the line item appropriations which constitute the availability of funds for this contract: **Lease Purchase**
5. That a certified copy of this resolution, together With a copy of the contract between the parties, shall be forwarded to the Local Finance Board, Toms River Fire District No. 1 Treasurer, the Chief Administrator and Motorola Solutions.

**CERTIFICATION**

I, Leonard Minkler, Clerk of the Toms River Township Board of Commissioners, Fire District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on September 20, 2023.

  
\_\_\_\_\_  
Leonard Minkler  
Clerk, Fire District No.1

9.20.23  
\_\_\_\_\_  
Date:

September 20, 2023  
01:35 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1  
2023 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: All	Print Perpetual, Revenue, & G/L Accounts: N	Open: N	Void: N	Paid: N
Format: Condensed		Held: N	Aprv: N	Rcvd: Y
Range: 01- -111-05 -001	to 01- -140-05 -001	Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last	Encumbrance Date Range: First	to 12/31/23	Exempt: Y
Prior Year Only: N				Include Non-Budgeted: Y
Department Page Break: No	Subtotal CAFR: No	Subtotal Department: No		Subtotal Extd: No

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -112-05 -026 S0220	LIFE INSURANCE SPECIALTY BENEFITS	23-00871	4TH QTR INSURANCE CVT302153-23	7,860.15	0.00	
01- -113-01 -063 M0119	HOSE & NOZZLES MID-ATLANTIC FIRE & AIR	22-01204	CO#1,2,3,4, & FA HOSE	9,304.00	0.00	
01- -113-01 -064 E0069	TOOLS & EQUIPMENT ELECTRONIC MEASUREMENT LAB INC	23-00779	CO#1 QRAE3 REPLACEMENT	1,177.00	0.00	
01- -113-01 -066 M0090	AIR CYLINDERS/SCOTTS MES INC.	23-00848	SCOTT BOTTLES	57,216.00	0.00	
01- -113-02 -064 W0134	TOOLS & EQUIPMENT WITMER ASSOCIATES, INC.	23-00780	CO#2 TOOLS & EQUIPMENT	752.00	0.00	
01- -113-03 -064 F0095	TOOLS & EQUIPMENT FIREHOOKS UNLIMITED	23-00855	CO#3 TOOLS AND EQUIPMENT	234.00	0.00	
01- -113-03 -068 W0095	WATER RESCUE WEST MARINE PRO	23-00891	CO#3 BOAT SUPPLIES	57.00	0.00	
01- -113-04 -064 W0134	TOOLS & EQUIPMENT WITMER ASSOCIATES, INC.	23-00773	CO#4 FLASHLIGHTS	1,170.00	0.00	
01- -113-10 -074 F0171	OFFICE EQUIPMENT 4X TECHNOLOGIES, LLC	23-00913	RINGERS CO#2	1,021.90	0.00	
01- -115-04 -136 T0160	RENT/LEASE TOMS RIVER MARINE AND	23-00860	2023 BOAT SLIP RENTAL	3,500.00	0.00	
01- -119-01 -274 H0004	PHYSICALS HACKENSACK MERIDIAN WORKS	23-00910	CO#4 PHYSICALS,GENOVESE	8,762.00	0.00	
01- -119-05 -272 R0080	LEGAL RICCIO, ARMANDO LLC	23-00903	LEGAL FEES	1,026.00	0.00	
H0035	HATFIELD SCHWARTZ LAW GROUP	23-00909	LEGAL SERVICES	228.00	0.00	
			1,254.00			
01- -120-05 -311 G0032	LEGAL NOTICES GANNETT NEW JERSEY NEWSPAPERS	23-00896	HGAC NOTICE	57.00	0.00	

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -124-01 -446	TRAINING					
02834 REID, KYLE T.		23-00895	REIMB. TRAINING	750.00	0.00	
02778 DYL, STEVEN M.		23-00900	CPR TRAINING CO#3	190.00	0.00	
				<u>940.00</u>		
01- -124-01 -449	PHYSICAL FITNESS					
C0259 CRUNCH FITNESS		23-00901	PHYSICAL FITNESS	30.00	0.00	
T0145 TOMS RIVER FITNESS CENTER		23-00904	PHYSICAL FITNESS	170.00	0.00	
				<u>200.00</u>		
01- -126-01 -529	FUEL					
T0175 TOWNSHIP OF TOMS RIVER		23-00897	8/23 FUEL DIST#1	1,535.85	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
M0119 MID-ATLANTIC FIRE & AIR		22-01204	CO#1,2,3,4, & FA HOSE	436.50	0.00	
W0134 WITMER ASSOCIATES, INC.		23-00773	CO#4 FLASHLIGHTS	13.00	0.00	
E0069 ELECTRONIC MEASUREMENT LAB INC		23-00779	CO#1 QRAE3 REPLACEMENT	23.83	0.00	
W0134 WITMER ASSOCIATES, INC.		23-00780	CO#2 TOOLS & EQUIPMENT	14.00	0.00	
F0095 FIREHOOKS UNLIMITED		23-00855	CO#3 TOOLS AND EQUIPMENT	38.00	0.00	
				<u>525.33</u>		
01- -129-01 -648	VEHICLE REPAIR					
N0101 NELSON MARINE BASIN INC.		23-00797	2756 SPRING START-UP	2,312.10	0.00	
E0075 ELITE VEHICLE SOLUTIONS		23-00854	2806 LIGHT REPAIR	1,575.96	0.00	
T0187 TRANZ CONNECTION		23-00898	2510(NEW) REPAIRS	2,036.85	0.00	
J0014 J & R PRO AUTOMOTIVE		23-00912	2700 BRAKES/TIRES	1,310.41	0.00	
				<u>7,235.32</u>		
01- -129-01 -649	EQUIPMENT REPAIR					
U0049 UNITED RENTALS, INC.		23-00859	MAINT. LIGHT TOWERS	1,004.10	0.00	
01- -129-08 -650	RADIO REPAIR					
W0131 WIRELESS ELECTRONICS INC.		23-00902	RADIO REPAIRS	730.00	0.00	
01- -130-05 -290	PAYROLL SERVICES					
K0103 KRONOS, INC.		23-00869	WORKFORCE 08/23 INV#12128868	340.42	0.00	
01- -133-01 -701	CONTINGENCIES					
02856 SEAMAN, EVERETT		23-00905	REIMB. FOOD	105.87	0.00	
01- -135-01 -818	SAFER GRANT					
H0004 HACKENSACK MERIDIAN WORKS		23-00910	CO#4 PHYSICALS,GENOVESE	711.00	0.00	
	Fund Total:			105,692.94		
Total Charged Lines:	40	Total List Amount:	105,692.94	Total Void Amount:	0.00	