

MINUTES
TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1
1144 Hooper Ave
Conference Room "A"
November 15, 2023

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Golden – present Latshaw –present
Minkler – present Roman -present
Tutela – present

Administrator Kubiel and Attorney Donohue present.
Bisceglie present to take minutes

APPROVING THE MINUTES

Motion Roman second Golden to approve the November 1, 2023 regular minutes providing a copy is made available for inspection by the public during this meeting.

Ayes – 5 Nays – 0 **CARRIED**

REPORTS OF COMMITTEES

COMMUNICATION – No report

FIRE PREVENTION BUREAU No report

FIRE ACADEMY – Latshaw stated: Received a quote for approximately \$14,000 to repair the Genie forklift at the fire academy, it is currently out of service. It was approved at the joint board meeting to install an additional camera on the pole barn.

INSURANCE-No report

POLICE/EMERGENCY MANAGEMENT- No report

LEGISLATION – No report

COUNCIL AND MAYOR – No report

VEHICLE REPAIR/NEW APPARATUS – Minkler stated the new 2705 is progressing. Pumper on order which is taking approximately 30 months. Tutela stated he spoke with Dave Russell from Pierce and the new 2027 prices for pumpers are between 1.3 to 1.5 million. Discussion followed re: placing the 2027 pricing on the ballot. Tutela stated the State contract for vehicles should be updated soon re: Chiefs vehicles.

FIRE CHIEFS ASSOCIATION- District Chief Seaman stated a rough draft re: officer qualifications has been created. Also discussed was updating the SOG on daytime firefighters but the main focus right now is working on the officer qualifications SOG. Should be ready for review and approval before next board meeting.

ADMINISTRATOR KUBIEL REPORT –Kubiel stated:

1. Truck report is in the folders for review.
2. All other items to be discussed in closed session.

ATTORNEY REPORT – Attorney Donohue stated he is still working on the Rackspace billing issue. Working on by-laws changes which should be ready by next board meeting.

REMOVALS FROM THE ROLLS- Don Shannon, Michael Staples, John D. Mount and Mark Siertowicz all from Co.1

Motion Golden second Roman to remove Don Shannon, Michael Staples, John D. Mount and Mark Siertowicz all from Co.1 from the rolls. Ayes – 5 Nays – 0 CARRIED

APPLICATIONS FOR MEMBERSHIP John Cherubini Co.1 Paul Goncalves Co.4, Zachary Sharp Co.4 and Diamonique Kennedy Co.4 (pending physicals)

Motion Golden second Roman to approve John Cherubini Co.1 Paul Goncalves Co.4, Zachary Sharp Co.4 and Diamonique Kennedy Co.4 to the rolls as firefighters. (Pending physicals) Ayes – 5 Nays – 0 CARRIED

UNFINISHED BUSINESS-None

NEW BUSINESS

MOTION TO ADVERTISE INTRODUCTION OF THE BUDGET DECEMBER 6, 2023

Motion Roman second Latshaw to advertise the introduction to the 2024 budget for December 6th 2023 @ 6:30 p.m. Ayes – 5 Nays – 0 CARRIED

PROCLAMATION FOR ISLAND HEIGHTS – Motion Golden second Roman to present Island Heights Volunteer Fire Company with a proclamation re: new fire house on Saturday November 18th 2023. Ayes – 5 Nays – 0 CARRIED

BILLS

Motion Minkler second Roman to approve the bill list for November 15, 2023 (SEE INSERTED LIST) Ayes – 5 Nays – 0 CARRIED

PARTICIPATION BY THE PUBLIC- District Chief Seamen stated Toms River Township is recognizing the following members for a Unit Citation Award for the extrication in the west end of town. Gary Dye Jr, Brian O'Neill, Ian Monzo, David Rice, Bryant Curry, Stephen Hayes, Connor Wells and John Novak.

Motion Golden second Roman to go into closed session. @ 4:57 Ayes – 5 Nays – 0 CARRIED

PRIVATE EXECUTIVE SESSION -*Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Formal action may be taken.

1. Personnel

Motion to close executive session and go back into open session made by Commissioner Golden and seconded by Commissioner Roman. All voted in favor.

Respectfully submitted
Leonard Minkler, Clerk

November 15, 2023
01:15 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1
2023 Purchase Order Listing By Expenditure Account

Page No: 1

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 01- -111-05 -001 to 01- -141-000-003 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/23 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -113-01 -064	TOOLS & EQUIPMENT					
G0155	GRAINGER	23-00934	CO#1 TAG HARWARE & SCBA BAGS	670.14	0.00	
W0134	WITMER ASSOCIATES, INC.	23-00993	CO#1 TOOLS & EQUIP	218.00	0.00	
W0134	WITMER ASSOCIATES, INC.	23-01168	CO#1 SAFETY GLASS CASE	131.25	0.00	
				1,019.39		
01- -113-04 -064	TOOLS & EQUIPMENT					
D0173	DUO-SAFETY LADDER CORPORATION	22-01178	REPLACEMENT LADDERS	1,210.00	0.00	
01- -114-05 -101	HYDRANT RENTAL					
N0007	N.J. AMERICAN WATER CO.	23-01211	10/23 HYDRANTS	10,366.40	0.00	
01- -119-01 -274	PHYSICALS					
H0004	HACKENSACK MERIDIAN WORKS	23-01229	CONNELL,DZIMINSKI,MITCHELL,CO4	3,555.00	0.00	
T0075	THE STRESS CENTER, P.C.	23-01230	EVALUATIONS	266.00	0.00	
				3,821.00		
01- -119-05 -272	LEGAL					
R0080	RICCIO, ARMANDO LLC	23-01175	LEGAL FEES	285.00	0.00	
H0035	HATFIELD SCHWARTZ LAW GROUP	23-01212	LEGAL SERVICES	285.00	0.00	
				570.00		
01- -120-05 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	23-01223	GENERATOR/DIST1 MTG/BURN ROOM	176.28	0.00	
01- -124-01 -446	TRAINING					
F0094	FIRE GROUND TECHNOLOGIES	23-01213	END USER TRAINING	7,720.00	0.00	
01- -125-01 -486	EXPENSE ALLOWANCE					
02549	GONZALEZ, JOHN	23-01186	CHIEF'S ALLOWANCE	500.00	0.00	
25031	UFFER, LOUIS	23-01187	CHIEF'S ALLOWANCE	500.00	0.00	
02602	O'NEILL, BRIAN J.	23-01188	CHIEF'S ALLOWANCE	500.00	0.00	
26012	RICE, DAVID A.	23-01189	CHIEF'S ALLOWANCE	500.00	0.00	
02769	CALVO, DREW	23-01190	CHIEF'S ALLOWANCE	500.00	0.00	
02761	GIORDANO, WILLIAM J. JR.	23-01191	CHIEF'S ALLOWANCE	500.00	0.00	
28079	CATAPANO, JOSEPH F.	23-01192	CHIEF'S ALLOWANCE	500.00	0.00	
28065	VETH, TRAVIS J.	23-01193	CHIEF'S ALLOWANCE	500.00	0.00	
02856	SEAMAN, EVERETT	23-01194	CHIEF'S ALLOWANCE	1,000.00	0.00	
				5,000.00		
01- -126-01 -529	FUEL					
P0148	POINT BAY FUEL, LLC	23-01214	10/23 FUEL ACCT#104124	546.25	0.00	
01- -126-01 -531	SUPPLIES					
C0172	CONTINENTAL FIRE & SAFETY	23-01048	CO#4 REPLACEMENT CHAIN FOR SAW	688.68	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
D0173	DUO-SAFETY LADDER CORPORATION	22-01178	REPLACEMENT LADDERS	244.10	0.00	
W0134	WITMER ASSOCIATES, INC.	23-00993	CO#1 TOOLS & EQUIP	11.63	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	23-01025	GAS DETECTOR CO#2	20.48	0.00	
W0134	WITMER ASSOCIATES, INC.	23-01168	CO#1 SAFETY GLASS CASE	11.63	0.00	
W0004	W.B. MASON CO., INC.	23-01226	SUPPLIES DIST#1	43.69	0.00	
				331.53		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
W0004	W.B. MASON CO., INC.	23-01226	SUPPLIES DIST#1	22.35	0.00	
01- -129-01 -648	VEHICLE REPAIR					
J0014	J & R PRO AUTOMOTIVE	23-01183	2610,2710	565.89	0.00	
01- -129-01 -649	EQUIPMENT REPAIR					
E0069	ELECTRONIC MEASUREMENT LAB INC	23-01025	GAS DETECTOR CO#2	149.00	0.00	
01- -129-01 -652	SCOTTS & EXTINGUISHERS REFILL/REPAIR					
M0090	MES INC.	23-01008	REPAIRS	752.97	0.00	
01- -129-01 -659	GENERATOR MAINTENANCE					
G0072	GENSERVE, INC.	23-01228	REPAIR CO#3	4,063.65	0.00	
01- -129-05 -655	MAINTENANCE SERVICES					
A0234	ATLANTIC IT SOLUTIONS	23-00945	11/23 CYBER SECURITY	628.50	0.00	
01- -129-10 -655	I/T MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	23-00945	11/23 CYBER SECURITY	1,106.07	0.00	
01- -130-05 -290	PAYROLL SERVICES					
U0020	UKG KRONOS SYSTEMS, LLC	23-01231	WORKFORCE 10/23 INV#12158136	357.73	0.00	
01- -135-01 -818	SAFER GRANT					
H0004	HACKENSACK MERIDIAN WORKS	23-01229	CONNELL,DZIMINSKI,MITCHELL,CO4	2,844.00	0.00	
C0151	THE COMMUNICATION SOLUTIONS	23-01235	SAFER GRANT EXPENSES	18,350.00	0.00	
				21,194.00		
	Fund Total:			60,289.69		
Total Charged Lines: 50 Total List Amount:				60,289.69	Total Void Amount:	0.00