

**Toms River Fire Commissioners
Joint Board Meeting Minutes
Toms River Fire Academy
November 8, 2023**

Commissioner Tutela called a regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 5:30 p.m. with a salute to the Flag. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

ROLL CALL

Golden- present	Britton – present
Latshaw –present	Duff - present
Minkler – present	Heroy -present
Roman-present	Seiders -present
Tutela -present	Willson- present

Administrator Kubiell, Administrator Carson present. Bisceglie present to take minutes.

Motion Heroy second Roman to approve minutes of the October 11, 2023 regular meeting providing a copy is made available for inspection by the public during this meeting.

AYES-10 NAYS-0 ABSTAIN-0 CARRIED

Motion Roman second Heroy to approve budget workshop minutes of the October 11, 2023 regular meeting providing a copy is made available for inspection by the public during this meeting.

AYES-10 NAYS-0 ABSTAIN-0 CARRIED

COMMUNICATIONS – Defer to the Supervisor

COMMUNICATION SUPERVISOR WEINBERGER – (See inserted report)

FIRE ACADEMY- Latshaw stated when ordering the cameras one was missed and is requesting to purchase. The cost of this is \$5,000. Locks should be completed and are adding one more lock to the 2nd floor.

FIRE ACADEMY DIRECTOR GORMAN- (See inserted report)

BUREAU OF FIRE PREVENTION- Defer to Chief

BUREAU CHIEF JANORA- (See inserted report)

Kubiell stated he was at a firefighter cancer meeting and one of the topics discussed was creating peer support group.

LEGISLATION- No report

FIRE CHIEFS ASSOCIATION – Meeting on Monday

INSURANCE- No report

DISTRICT NO. 1 ADMINISTRATOR KUBIELL – Kubiell stated:

1. Reiterated what Commissioner Latshaw stated about the additional camera and the importance to move forward with the approval.
2. Seeking approval tonight to move forward with a cyber-security program through Atlantic IT.

3. Requested authorization to pay Action uniform, B-safe and Silver Bay car wash in between meetings.

Tutela stated the importance of getting trained on cyber security.

DISTRICT NO. 2 ADMINISTRATOR CARSON – Carson stated:

1. Thanked all for the support for the loss of his father.
2. Meeting today with the joint supervisor's team. One of the topics discussed instructor availability For example there is a drill (live burn) scheduled at station 30 Thursday night and no instructors signed up. It is a shame we have to cancel a live burn drill for our own fire company.
3. Moving along with testing of new pagers. A lot more to offer than the old ones.

BILLS

Motion Duff second Heroy for District No. 2 to pay \$70,566.51 for their share of the November bills. (See inserted list) AYES-5 NAYS-0 CARRIED

Motion Golden second Roman for District No. 1 to pay the bills. (See inserted list) AYES-5 NAYS-0 CARRIED

UNFINISHED BUSINESS- None

NEW BUSINESS

INSTRUCTOR QUALIFICATIONS – Gorman stated he revised the current instructor qualifications to state that only Toms River fire fighters are considered qualified applicants.

Motion Golden second Heroy to accept revised fire instructor qualifications AYES-10 NAYS-0 ABSTAIN-0 CARRIED

INSTRUCTOR OF THE MONTH- Tutela stated Director Gorman implemented Instructor of the month. This month is was Jonathan Lonergan.

RESIGNATION OF FIRE INSTRUCTOR CHRIS SZCZYGIEL AND ADD JOHN NOVAK. Kubieli explained that when John Novak retired from the Bureau he needed a 6 month leave. He has requested to be placed back on as an instructor.

Motion Wilson second Golden to remove Chris Szczygiel and add John Novak as an Instructor AYES-10 NAYS-0 ABSTAIN-0 CARRIED

Motion Heroy second Willson to approve purchase of the camera in the amount of \$5,500 for the Fire Academy. AYES-10 NAYS-0 ABSTAIN-0 CARRIED

Motion Golden second Heroy to pay Action Uniform, B-Safe and Silver Bay car wash in between meetings. AYES-10 NAYS-0 ABSTAIN-0 CARRIED

Motion Heroy second Duff authorizing Atlantic IT to add cyber security to our system. AYES-10 NAYS-0 ABSTAIN-0 CARRIED

Tutela stated the request to add instructors will be talked about in closed session.

PARTICIPATION BY THE PUBLIC- Rich Gorman stated Administrator Kubiell just came back from a cancer seminar and discussion re: peer to peer group was one of the topics. He commended Kubiell for being very involved in bringing back this information and developing his report.

Kubiell stated he sits on the National Cancer Advisory Board. Very big topic was the peer to peer training and counselling. He is looking more into this to try to establish this here. Tutella agreed that he feel this would be very valuable to the fire service.

Discussion followed.

Motion Roman second Duff to go into closed session @ 6:13 p.m.

CLOSED SESSION- Private Executive Session- *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and Legal Advice*- Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer. It is anticipated that no formal action to take place.

Motion to return to open session made by Commissioner Roman and seconded by Commissioner Heroy. All voted in favor.

Motion made by Commissioner Roman and seconded by Commissioner Heroy to approve 2.5% increase for part-time dispatchers and instructors as of January 1, 2024.

Motion to close made by Commissioner Golden and seconded by Commissioner Roman. All voted in favor.

Meeting adjourned at 7:08 p.m.



Toms River Fire Department

Communications Division

Communications Supervisor Charles J. Weinberger III
Cell (732)998-2515 E-Mail cweinberger@trfire.org

November 08, 2023 (Report submitted November 06, 2023)

- Radio Testing
 - 501 Corporate Circle (Final – System was installed)
 - 386 Rt 37 E (Final – No system needed)
- Training of the final Per-Diem dispatcher hired has started
- Unit 1 was used during the Halloween Parade, minor issue with leveling system with the township vehicle services repaired the next day
- New Communications Center
 - Sheetrock has been installed. Carpet and desk being installed mid-November
 - Radio Channel lineup was formed and approved by the Twp Fire Chiefs
- County Chiefs
 - No Meeting in November
- Townships Chiefs
 - Approved Radio line up
 - Next meeting November 13
- Wireless Communication Devices
 - TRPD Internet Phone System is now up and running. TRFD Phones are now on that system which is in preparation for the new center.
 - ATT FirstNet
 - I am request to switch to ATT FirstNet for MDC and Cell phones. The only issue with service was Rt 70/527 which had a bit of an outage at the intersection but the rest of the township is great.

Call totals for the month of October:

Fire – 238

EMS – 1102

EMS All Calls – 86

Call totals for 2023:

Fire – 2215

EMS – 10940

The fire dispatchers in the month of October, fielded 1422 phone calls.



Toms River Fire Academy

1780 Church Rd. (Site Location)

1144 Hooper Ave. (Mailing)

Suite 306

Toms River, NJ 08753

(732) 255-4024 - (732) 341-4441

academy@trfire.org

Date: November 8, 2023

To: Toms River District 1 and 2 Joint Board of Commissioners

From: Toms River Fire Academy Executive Group

Re: Training Center Report for August (10-11 thru 11-10)

1. Final 2024 Budget is being developed for presentation.
2. The Fire Academy in the cooperative effort with our Fire Department, District 1, 2 and media partners have produced preliminary video presentations for review.
3. The fall evening FF 1 and 2 program is ongoing and making good progress. Recruits have been in live fire evolutions.
4. The Firefighter 2 Challenge Test was for November 1,2023 open to all Firefighters of NJ.
5. Berkeley Haz Mat Station 85 students have passed all required competencies established by the NJDFS and have been awarded certificates.
6. Incident Management System I-300 (24hrs) will be delivered by a NJ OEM accredited instructor, Chief McKay No13-19,2003
7. NJDFS Company Officer 2 (45hrs) is being developed and will be scheduled as soon as possible.
8. NJDFS has listed several Train the Trainer programs on new and updated classes. FTC Staff will attend to broaden our program strength. (Haz Mat and OSIC, Building Construction and STICO)
9. TR Company Officer Orientation Group will present delivered on October 6
10. Fire Alarm and Suppression system pilot class has been delivered with good reviews and will be offered at request.

11. The NJ DFS, KEAN University Fall Inspector / Instructor CEU Seminar Series has been announced and the Fire Training Center is Hosting an unprecedented 10 programs in our facility. The NJDFS Greg Kirkham and Kean representative, Karen Grant, have been giving Doug feedback. Based on the comment in the reviews, The instructors and the students have overwhelmingly stated that the facility is convenient, clean, easy to use the A/V components, gives on site I/T support and is very supportive of the programs. The FTC has also asked local restaurants and shops, who are also our friends, to offer a discount to our students, which they graciously have. Lenny's, Johnny G's, Silverton Jersey Mikes and Wavershack have participated in this and have thanked us for the added business.
12. The NJDFS and KEAN have stated they will request the TR FTC to accept spring classes in an ongoing cooperative to enhance the safety and health of the NJ Fire Service.
13. Doug Foley is coordinating another Fire Inspector program with Winslow NJ. The program starts on November 6, and runs through 21st. The final student count will be provided. Enrolled 20 students.
14. The Ocean County Inmate Work Program has suspended in October. The program will be rescheduled for the painting of the facility soon.
15. The 1st burn room has been addressed and the preventative maintenance program is active on a regular interval now, and there are daily inspections/corrections as required.
16. Major progress on the Fire Facilities project for the 3rd Floor burn room, and replacement panel for 1st floor room.
17. Fire Academy Engine 1 is operating well.
18. The propane vapor delivery pipe was damaged and it has been determined that repair is not warranted. The NJ NG and JF KIELY representatives have been on site and we have reviewed our options. The Natural Gas prop, which hasn't been used in years, will be removed from service by NJNG on Nov 7. KEILY will trench the new lines from the propane storage tanks to the control station nearest the tanks. The new delivery system will be primarily "vapor" and the "liquid" will be in place but not in service near the distribution wall. The propane cylinder and the car prop will be moved to the northern side of the yard. The old control station and propane plumbing will be removed or isolated and the whole south side of the yard will be paved as appropriate.
19. Based on the propane prop relocation, a paving quote was requested and is pending with Chief BA Kubiel.

20. Tesla EV Program October 14 was attended by about 60 participants. The program was right on target and well received by the students and instructors.
21. Doug Foley continues to assist the NJ DFS in the review and development of code updates in the NJ UFC.
22. Capitol Project progress is ongoing, and the reprogramming is being finalized.
23. Video and Surveillance System is being installed to enhance safety and security on the FA and surrounding grounds.
24. Lock Down systems will be operational soon as well.
25. TR Board of Education Transportation will donate 2 school buses for rescue and advanced extrication purposes. A cooperative media release will be made to show how agencies work together in public safety.
26. Toms River Police continue to use the facility for evolutions to enhance their response safety.
27. The delivery of a Firefighter 2 stand alone program was explored and NJDFS approves. Based on interest we will schedule shortly.
28. The Spring 24 Course Catalogue will be developed and distributed.
29. For the complete review of all operations, please refer to the weekly recap email that all Commissioners and Business Administrators receive.
30. Based on the last Liaison Meeting the following items are being addressed:
 - A. The announcement of vacancies for fire instructor 1 and 2 certified members has been made and the closing date will produce 6 applicants.
 - B. Use of Adjuncts and SMEs based on a review of Qualifications.
 - C. Interviews will be scheduled shortly.

Respectfully Submitted,

Richard D Gorman

Richard D Gorman
Director
Toms River Fire Academy



Toms River Bureau of Fire Prevention

33 Washington Street
P.O. Box 728
Toms River, New Jersey 08753
(732) 240-5153
www.trfireprevention.com



Fire Bureau Report Joint Board of Fire Commissioners Meeting 11/08/2023

1. Fire Academy Open House
 - a. On October 8th, the Toms River Fire Academy hosted a successful open house event to begin Fire Prevention Month. The Toms River Fire Prevention Bureau played a crucial role, setting up an informative tent to engage the public. The event drew a large, enthusiastic crowd, offering educational opportunities, hands-on experiences, and a chance to interact with local firefighters. This event successfully started a month dedicated to fire prevention and safety, emphasizing the importance of community safety and awareness.
2. Ortle Beach Association Presidents Meeting
 - a. On 10/28/23 the Fire Bureau was invited to meet with and speak to the representatives from the majority of the beach associations. This was an introductory meeting, the representatives were given some background about the Fire Bureau and the duties and responsibilities of the office. The second topic was the idea of implementing Knox Home Boxes in the beach area as many homes are not occupied all year round. This idea was well received, and I am in the process of working out the details of placement and ordering if we move in this direction.
3. Fire Safety Fridays
 - a. Our social media campaign for Fire Safety Fridays is continuing and has proven to be very successful. The more views we receive the more successful it will become. Please like and share the posts as they come out.
 - b. October Posts – 6th Cooking Safety, 13th Portable Generator Safety, 20th Home Heating Safety, 27th Halloween
 - c. November 6th, we started out “spotlighting” each township firehouse individually.
 - i. Station 25 is up first. Area of coverage, Location, Contact info and other details were provided.
4. Public Education Month
 - a. Approximately 30 Public Education Sessions were presented by Fire Bureau staff to mostly elementary school level children. Several Pre-k and Nursery schools were also included. All programs were very successful. Based on the number of students provided that we know of, our office will present to approximately 3000 +/- children and staff.
 - i. Schools, Pre K, Nursery Schools
 - b. All of the inspectors involved in this year’s presentations deserve a congratulations!
5. 105.7 The Hawk
 - a. Since the open house event, Bueller from the Hawk has been in touch with our office in an effort to continue the cooperation with the fire department in Toms River. They have several ideas for incorporating the Fire Department and the Fire Prevention office into a few of the public outreach events they host. As these events come up, I will involve the fire companies as needed.



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6. Multicounty Fire Prevention Meeting

- a. Asst. Chief Foster and I attended a multicounty fire prevention association meeting and training hosted by Mercer County Fire Prevention Association. The meeting was well attended by Ocean County. Topics such as In-building radio coverage, Lithium battery fires and an update from the Division of Fire Safety were all included in this event. Based on the conversation after the meeting, it appears this event will continue at least annually.

7. Halloween Haunted Hallway in HSE

- a. Every year the clubs within HSE work to create a Haunted Hallway for children to trick or treat. This type of event is what the fire code calls a "special amusement" and is directly addressed with fire safety requirements. The Bureau ended up staffing the event and I issued a variation for the fire alarm requirements. Moving forward, I am not sure these events can be held without support from the schools as several issues were found during our inspection. The event did happen, but a larger conversation will need to happen with school staff for next year.

8. NFIRS Reporting to USFA as of 1/1/24

- a. Effective January 1, 2024, for data efficiency and analytical reasons, all Fire Departments will discontinue sending their NFIRS Reports to the NJ Division of Fire Safety, NFIRS Unit. All NFIRS Reporting in New Jersey will be sent directly to the United States Fire Administration eNFIRS data entry tool. DFS Bulletin is attached.
- b. This is a work in progress as it relates to Emergency Reporting...

NFIRS and Origin & Cause Investigations

- a. 226 incidents were reported for October 2023 in NFIRS and submitted to the State.
- b. Fire Inspectors conducted 5 Origin and Cause investigations since the last joint board meeting.
 - i. This includes 3 Civilian Burn Reports

Inspections completed for October:

October	<u>Britton</u>	<u>Clapman</u>	<u>Carlin</u>	<u>DeEsposito</u>	<u>LaVigne</u>	<u>Oeskovic</u>	<u>Roselli</u>	<u>Stalowski</u>	<u>Foster</u>	<u>Totals</u>	<u>YTD</u>
Inspection	47	4	32	115	43	97	31	55	30	455	3811
Re-Inspection	35	9	32	3	82	8	47	44	14	279	2785
Complaint	2	2	3	1	2	2	7	2	3	24	249
Referral	0	0	0	0	0	1	0	0	0	1	35
Permit	7	0	11	8	1	1	1	9	5	44	287
Smoke	2	0	0	74	0	36	0	0	0	112	1462
Events	0	0	0	0	0	0	0	0	2	2	37
Kiosk	0	0	0	0	7	0	0	0	0	7	50
Public Ed	8	0	2	2	1	8	5	5	2	33	51
	101	15	80	203	136	153	91	115	56	957	8767



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Plan review:

- a. 6 Major and Minor Site Plans were reviewed and completed for the month of August.

Press Releases:

- a. High School South Steam Pipe Incident

Respectfully submitted,

Matthew Janora, Fire Official

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: Y
Format: Condensed Held: N Aprv: N Rcvd: Y
Range: 03- -111-51 -001 to 03- -134-54 -745 Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Paid Date Range: 10/12/23 to 11/08/23 Include Non-Budgeted: Y
Prior Year Only: N
Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Expend Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -111-53 -003	INSTRUCTOR'S REMUNERATION					
02629	NOVAK, JOHN	23-01200	INST. REM.	330.12	0.00	
28041	SEAMAN, TRAVIS	23-01201	INST. REM.	94.32	0.00	
02596	VICIDOMINI, CHRISTOPHER	23-01202	INST. REM.	202.95	0.00	
02841	KAZOUN, CHRISTOPHER	23-01203	INST. REM.	147.60	0.00	
				<u>774.99</u>		
03- -112-54 -024	HEALTH BENEFITS/DISABILITY					
U0046	UNITED HEALTHCARE INS. CO.	23-01009	11/23 INS. CUSTOMER #04P2972	219.18	0.00	
G0229	GUARDIAN	23-01038	11/23 INSURANCE GROUP#038344	680.20	0.00	
				<u>899.38</u>		
03- -113-51 -074	OFFICE EQUIPMENT					
C0049	CDW-GOVERNMENT	23-00890	DIPATCH EQUIPMENT	31.75	0.00	
03- -113-53 -062	SAFETY EQUIPMENT					
B0012	BANK OF AMERICA	23-01041	PROCUREMENT PURCHASES	266.48	0.00	
03- -113-53 -074	OFFICE EQUIPMENT					
B0012	BANK OF AMERICA	23-01041	PROCUREMENT PURCHASES	119.96	0.00	
03- -115-52 -136	RENT					
T0136	TOMS RIVER FIRE CO. #2	23-00600	TOWER RENT 2023	1,050.00	0.00	
03- -115-54 -136	RENT					
X0030	XEROX CORPORATION	23-01199	OCT COPIER LEASE	177.41	0.00	
03- -119-54 -272	LEGAL					
B0214	BRASLOW, RICHARD M. ESQ	23-01171	LEGAL FEES	775.00	0.00	
03- -120-52 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	23-01005	BUDGET WORKSHOPS/CHANGE MTG.	84.96	0.00	
03- -120-54 -311	LEGAL NOTICES					
N0169	NEW JERSEY STATE LEAGUE	23-01031	FIRE INSPECTOR JOB POSTING	115.00	0.00	
03- -123-54 -416	DUES & SUBSCRIPTIONS					
L0125	LEXIS-NEXIS	23-00919	RENEWAL BUREAU	242.55	0.00	
03- -124-54 -447	PUBLIC EDUCATION MATERIALS					
F0166	FOREMOST PROMOTIONS	23-00834	BUREAU PUB ED MATERIALS	2,482.50	0.00	
03- -126-51 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	23-01181	9/23 FUEL JOINT	46.17	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -126-53 -530	FUEL(BUILDING/AUTO)					
N0155	NEW JERSEY NATURAL GAS CO.	23-01032	ACCT#22-0009-3986-41	84.42	0.00	
T0175	TOWNSHIP OF TOMS RIVER	23-01181	9/23 FUEL JOINT	<u>101.69</u>	0.00	
				186.11		
03- -126-54 -529	FUEL					
T0175	TOWNSHIP OF TOMS RIVER	23-01181	9/23 FUEL JOINT	1,255.67	0.00	
03- -127-51 -567	TELEPHONE/UTILITIES					
J0048	JCP&L	23-01036	ACCT#200 000 001 020	231.67	0.00	
B0012	BANK OF AMERICA	23-01041	PROCUREMENT PURCHASES	84.00	0.00	
V0008	VERIZON CABS	23-01172	PHONE JOINT 201 M55-5559 269	11,953.10	0.00	
T0107	T-MOBILE	23-01195	10/23 ACCT#969992744	23.37	0.00	
V0009	VERIZON	23-01197	PHONE JOINT	<u>367.53</u>	0.00	
				12,659.67		
03- -127-53 -566	UTILITIES					
J0048	JCP&L	23-01036	ACCT#200 000 001 020	247.88	0.00	
V0006	VEOLIA WATER TOMS RIVER	23-01179	10/23 F.A.	<u>333.00</u>	0.00	
				580.88		
03- -127-53 -567	TELEPHONE					
F0171	4X TECHNOLOGIES, LLC	23-01007	10/23 SERVICES JOINT	226.48	0.00	
03- -127-53 -568	INTERNET					
V0009	VERIZON	23-01197	PHONE JOINT	450.00	0.00	
03- -127-54 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	23-01007	10/23 SERVICES JOINT	322.29	0.00	
B0012	BANK OF AMERICA	23-01041	PROCUREMENT PURCHASES	48.00	0.00	
T0107	T-MOBILE	23-01195	10/23 ACCT#969992744	<u>466.16</u>	0.00	
				836.45		
03- -127-54 -568	INTERNET					
V0009	VERIZON	23-01197	PHONE JOINT	139.99	0.00	
03- -128-51 -607	OFFICE SUPPLIES/SHIPPING					
T0137	TOMS RIVER FIRE DISTRICT NO. 1	23-01001	3RD QTR. JOINT POSTAGE	2.52	0.00	
03- -128-53 -607	OFFICE SUPPLIES/SHIPPING					
T0137	TOMS RIVER FIRE DISTRICT NO. 1	23-01001	3RD QTR. JOINT POSTAGE	36.29	0.00	
B0012	BANK OF AMERICA	23-01041	PROCUREMENT PURCHASES	<u>51.57</u>	0.00	
				87.86		
03- -128-54 -607	OFFICE SUPPLIES/SHIPPING					
F0166	FOREMOST PROMOTIONS	23-00834	BUREAU PUB ED MATERIALS	95.85	0.00	
T0137	TOMS RIVER FIRE DISTRICT NO. 1	23-01001	3RD QTR. JOINT POSTAGE	8.52	0.00	
X0030	XEROX CORPORATION	23-01199	OCT COPIER LEASE	<u>2.64</u>	0.00	
				107.01		

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -129-51 -650	RADIO & I/T REPAIR					
W0131	WIRELESS ELECTRONICS INC.	23-01029	SERVICE RE: LIGHTNING STRIKE	10,800.00	0.00	
N0120	NEW JERSEY BUSINESS SYSTEMS	23-01030	SERVICE RE: LIGHTNING STRIKE	450.00	0.00	
				<u>11,250.00</u>		
03- -129-53 -649	BUILDING MAINTENANCE					
F0179	FRANKLIN CLEANING EQUIPMENT	23-01196	SCRUBBER PREVENTATIVE MAINT.	281.60	0.00	
03- -129-53 -653	EXTINGUISHER REFILL/REPAIR					
T0115	TOMASELLA'S FIRE PROTECTION	23-01035	EXTINGUISHERS F.A.	368.00	0.00	
03- -129-53 -657	MAINTENANCE					
M0143	M & M CLEANING SERVICE, INC.	23-01034	10/23 MAINT.	585.00	0.00	
A0234	ATLANTIC IT SOLUTIONS	23-01177	10/23 I/T SERVICES JOINT	313.50	0.00	
K0030	KEITH'S LAWN MAINT. SERVICE	23-01198	10/23 SERVICE	700.00	0.00	
				<u>1,598.50</u>		
03- -129-54 -648	VEHICLE REPAIR					
S0093	SERVICE TIRE TRUCK CENTERS INC	23-01003	187,227,217 TIRE REPAIRS	125.00	0.00	
T0187	TRANZ CONNECTION	23-01010	127 BATTERY	262.50	0.00	
J0014	J & R PRO AUTOMOTIVE	23-01204	157 OIL CHANGE	90.95	0.00	
				<u>478.45</u>		
03- -129-54 -650	RADIO & I/T REPAIR					
A0234	ATLANTIC IT SOLUTIONS	23-01177	10/23 I/T SERVICES JOINT	313.50	0.00	
03- -129-54 -657	MAINTENANCE					
T0177	TOWNSQUARE INTERACTIVE	23-01018	WEBSITE MAINT. BUREAU	129.00	0.00	
03- -133-54 -701	CONTINGENCIES					
S0165	SKIP'S FLORIST	23-01180	CARSON JOINT	91.95	0.00	
	Fund Total:			38,109.79		
Total Charged Lines: 57 Total List Amount: 38,109.79 Total Void Amount: 0.00						

Range of Accounts: 03- -111-51 -001 03- -112-54 -024 Adds: N Changes: N Transfers In: N
 Range of Dates: 10/12/23 to 11/08/23 Transfers Out: N Expenditures: Y Refunds: Y
 Range of Reason Codes: ALL Reimbursements: N Encumbrances: N Cancels: N
 Include Enc/Expd/Acct Pybl with EOY Reason: Yes Include Non-Budgeted: Y Check Payments: N Accounts Payable: N
 YTD 1099: N PO Encumbrances: N Contract Encm: N Received PO: N

Account No	Account Description	Transaction Data/Comment	Vendor/Source	Amount	User	Item #
03- -111-51 -001	SALARIES					
10/19/23 Expd		W/E 10-19-23 DISPATCH		21,224.66	DM	B 2357 4
10/31/23 Expd		W/E 11-2-23 DISPATCH		18,721.71	DM	B 2360 4
Total Expenditures:	2	39,946.37				
03- -111-53 -003	INSTRUCTOR'S REMUNERATION					
10/19/23 Expd		W/E 10-19-23 F.A. INST.		4,106.11	DM	B 2357 6
10/31/23 Expd		W/E 11-2-23 F.A. INST.		4,663.32	DM	B 2360 6
Total Expenditures:	2	8,769.43				
03- -111-53 -004	FIRE ACADEMY COORDINATOR					
10/19/23 Expd		W/E 10-19-23 F.A. COOR.		3,269.23	DM	B 2357 5
10/31/23 Expd		W/E 11-2-23 F.A. COOR.		3,269.23	DM	B 2360 5
Total Expenditures:	2	6,538.46				
03- -111-54 -001	SALARIES					
10/19/23 Expd		W/E 10-19-23 BUREAU		33,651.33	DM	B 2357 3
10/31/23 Expd		W/E 11-2-23 BUREAU		30,037.81	DM	B 2360 3
Total Expenditures:	2	63,689.14				
03- -112-51 -020	HEALTH BENEFITS SHBP					
11/06/23 Expd		11/23 DISP. HEALTH BENEFITS EMPLOYER		8,502.75	DM	B 2362 2
Total Expenditures:	1	8,502.75				
03- -112-51 -021	PAYROLL TAXES					
10/19/23 Expd		W/E 10-19-23 TAXES		1,655.94	DM	B 2357 9
10/31/23 Expd		W/E 11-2-23 TAXES		1,469.90	DM	B 2360 9
Total Expenditures:	2	3,125.84				
03- -112-53 -021	PAYROLL TAXES					
10/19/23 Expd		W/E 10-19-23 TAXES		531.99	DM	B 2357 10
10/31/23 Expd		W/E 11-2-23 TAXES		541.43	DM	B 2360 10
Total Expenditures:	2	1,073.42				
03- -112-54 -020	HEALTH BENEFITS SHBP					
11/06/23 Expd		11/23 BUREAU HEALTH BENEFITS EMPLOYER		21,519.75	DM	B 2362 3
Total Expenditures:	1	21,519.75				

Account No	Account Description	Vendor/Source	Amount	User	Item #
Date	Transaction Data/Comment				
03- -112-54 -021	PAYROLL TAXES				
10/19/23 Expd	w/E 10-19-23 TAXES		2,519.48	DM	B 2357 8
10/31/23 Expd	w/E 11-2-23 TAXES		2,223.64	DM	B 2360 8
Total Expenditures:	2	4,743.12			

Fund Description	Fund	Expenditures	Refund Expend
	03	157,908.28	0.00
Total of All Funds:		<u>157,908.28</u>	<u>0.00</u>

Report Totals			
Transaction Type	Accounts	Transactions	Amount
Total Expenditures:	9	16	157,908.28
Total Refund Expend:	0	0	0.00