

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave**  
**Conference Room "A"**  
**February 21, 2024**

Commissioner Tutela called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Golden – present                      Latshaw –present  
Minkler – present                      Roman -present  
Tutela – present

Administrator Kubiell and Attorney Donahue present.  
Bisceglie present to take minutes

**APPROVING THE MINUTES**

**Motion Golden second Latshaw to approve the February 7, 2024 regular minutes providing a copy is made available for inspection by the public during this meeting.**

**Ayes – 5    Nays – 0                      CARRIED**

**REPORTS OF COMMITTEES**

**COMMUNICATION** – No report

**FIRE PREVENTION BUREAU**- Minkler stated Chief Inspector Janora attended a webinar re: Junior Firefighters in which he participated.

**FIRE ACADEMY** –Minkler stated he attended a meeting re: junior fire academy. He believes this is moving forward quickly.

**INSURANCE**-No report

**POLICE/EMERGENCY MANAGEMENT**- No report

**LEGISLATION** No report

**COUNCIL AND MAYOR** – No report

**VEHICLE REPAIR/NEW APPARATUS** – Minkler stated the committee just got back from final inspection of the new 2705. He was advised there were several changes and it is tentatively ready to ship by Friday. Tutela reiterated what Minkler said re: 2705. Several items have to be adjusted by manufacturer then it will go to Fire & Safety. The biggest item that was missed was the computer going to be mounted on the dash where the airbag system is located. After meeting with the President of Pierce it was determined that this could be done and they are forwarding a template on new location. Discussion on two new chiefs' cars and it is \$70,000 total to up fit them both.

**FIRE CHIEFS ASSOCIATION**- District Chief Seaman stated he was out of town but they did have a meeting where radio encryption was discussed. Kubiell stated his concern is Toms River Firefighters and the taxpayers of Toms River. Chief Uffer feels there is going to be a communication issue with Mutual Aid calls. Lengthy discussion followed.

**ADMINISTRATOR KUBIELL REPORT** –No report

**ATTORNEY REPORT** – No report

Tutela stated he personally wanted to thank Commissioner Latshaw for his years of service.

**REMOVALS FROM THE ROLLS**- None

**APPLICATIONS FOR MEMBERSHIP**- None

**UNFINISHED BUSINESS**-None

**NEW BUSINESS**

**BUDGET TRANSFERS-** A resolution was presented, Motion Minkler second Roman authorizing transfer of funds relative to the prior 2023 budget. (See inserted resolution)

**ROLL CALL VOTE**

Latshaw-Yes      Golden- Yes  
Roman -Yes      Minkler-Yes  
Tutela-Yes

**CARRIED**

Minkler stated he listened to a call last night and felt the firefighters were at a disadvantage as it relates to trying to deal with the people from the assisted living facility. The dispatchers were trying their best to get them ambulances. Questioned if we have pre-fire plans where dispatchers can be prompted on who to call. District Chief Seaman stated the fire department's main goal is to make sure the residents are safe in the event of a fire. Kubiell stated he would discuss this with the township administrator. Discussion followed.

**BILLS**

Motion Golden second Latshaw to approve the bill list for February 21, 2024 (SEE INSERTED LIST)

Ayes – 5    Nays – 0    **CARRIED**

**PARTICIPATION BY THE PUBLIC-** None

Motion Golden second Roman to go into Private Executive Session. @ 4:59 p.m.

Ayes – 5    Nays – 0    **CARRIED**

**PRIVATE EXECUTIVE SESSION-** *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Personnel

Motion to go into open session made by Commissioner Golden, and seconded by Commissioner Roman. All voted in favor.

Resolution by Title to authorize Administrator Kubiell to hire six (6) personnel for Fire Academy. Motion to approve by Commissioner Golden, and seconded by Commissioner Roman. All voted in favor.

**ROLL CALL VOTE**

Latshaw-Yes      Golden- Yes  
Roman -Yes      Minkler-Yes  
Tutela-Yes

**CARRIED**

Meeting concluded at 5:22 p.m.

Respectfully submitted  
*Leonard Minkler, Clerk*

# RESOLUTION

February 21, 2024

## Authorization of Budget Transfers

**WHEREAS**, it has been necessary for the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey to undertake certain transfers relative to the prior 2023 budget in order to reflect monies expended to date by the Commissioners; and

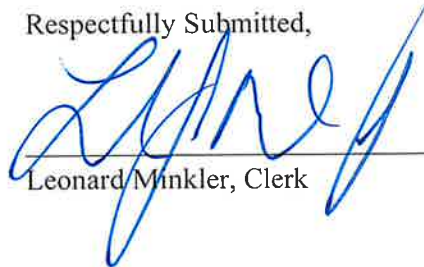
**WHEREAS**, this resolution shall serve as authorization for said budget transfers as noted herein.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey as follows:

(1) The following budget transfers are approved by the Commissioners:

<b>DISPATCHERS</b>	<b>FROM:</b>	<b>TO:</b>
MAINTENANCE	800.00	
COMMUNICATIONS		800.00
<b>TOTALS</b>	<b>800.00</b>	<b>800.00</b>

Respectfully Submitted,



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Leonard Minkler, Clerk



Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -124-05 -449	PHYSICAL FITNESS					
T0145	TOMS RIVER FITNESS CENTER	24-00084	PHYSICAL FITNESS	5.00	0.00	
01- -125-01 -486	EXPENSE ALLOWANCE					
02549	GONZALEZ, JOHN	23-01380	CHIEF'S ALLOWANCE	500.00	0.00	
02556	SCHWEIGER, KYLE D.	23-01388	CHIEF'S ALLOWANCE	500.00	0.00	
02642	COOK, TIMOTHY	23-01389	CHIEF'S ALLOWANCE	500.00	0.00	
02634	LONERGAN, JONATHAN T.	23-01391	CHIEF'S ALLOWANCE	500.00	0.00	
				<u>2,000.00</u>		
01- -126-01 -529	FUEL					
B0141	BOROUGH OF LAVALLETTE	24-00070	01/24 FUEL	390.03	0.00	
P0148	POINT BAY FUEL, LLC	24-00077	01/24 FUEL ACCT#104124	125.15	0.00	
				<u>515.18</u>		
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
E0069	ELECTRONIC MEASUREMENT LAB INC	23-01413	GAS DETECTOR CO#2	30.43	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	24-00094	GAS DETECTOR CO#1	20.48	0.00	
				<u>50.91</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
F0019	FARRO'S FAR OUT TEES, INC.	24-00071	PO'S AND CHECKS	573.05	0.00	
01- -129-01 -648	VEHICLE REPAIR					
E0004	E.R.S. FLEET REPAIR, INC.	23-01416	2561,2631,2811	6,463.61	0.00	
T0187	TRANZ CONNECTION	24-00092	2810 REPAIR	760.72	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	24-00129	2624	1,218.98	0.00	
				<u>8,443.31</u>		
01- -129-01 -649	EQUIPMENT REPAIR					
B0116	BLAZE EMERGENCY EQUIPMENT	23-01407	AMKUS REPAIRS	2,170.75	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	23-01413	GAS DETECTOR CO#2	910.40	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	24-00094	GAS DETECTOR CO#1	168.00	0.00	
				<u>3,249.15</u>		
01- -129-01 -652	SCOTTS & EXTINGUISHERS REFILL/REPAIR					
M0090	MES INC.	24-00075	REPAIRS	2,641.23	0.00	
01- -129-01 -654	CASCADE MAINTENANCE					
A0076	AIR & GAS TECHNOLOGIES, INC.	24-00083	REPAIR CO#2	406.48	0.00	
01- -129-01 -659	GENERATOR MAINTENANCE					
G0072	GENSERVE, INC.	23-01415	REPAIR CO#1	1,230.00	0.00	
01- -129-08 -650	RADIO REPAIR					
W0131	WIRELESS ELECTRONICS INC.	23-01234	RADIO REPAIR PARTS	1,665.20	0.00	
W0131	WIRELESS ELECTRONICS INC.	24-00073	RADIO REPAIRS	150.00	0.00	
				<u>1,815.20</u>		
01- -129-10 -655	I/T MAINTENANCE					
W0131	WIRELESS ELECTRONICS INC.	23-01408	REPAIRS DIST#1 INV#M63254	1,245.00	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -130-05 -290 U0020	PAYROLL SERVICES UKG KRONOS SYSTEMS, LLC	24-00095	WORKFORCE 01/24 INV#12198189	334.65	0.00	
01- -135-01 -818 H0004	SAFER GRANT HACKENSACK MERIDIAN WORKS	24-00125	PHYSICAL GONCALVES	771.00	0.00	
Fund Total:				49,498.69		
Total Charged Lines: 70		Total List Amount:	49,498.69	Total Void Amount:	0.00	