

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave, Conference Room "A"**  
**March 6, 2024**

Commissioner Tutela called the regular meeting to order at 6:00 p.m. The following statement was made. Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Golden– present                      Roman –present  
Krohn – present                      Minkler-present  
Tutela – present

Administrator Kubiel and Attorney Appleby were present.

**Motion Tutela second Minkler to go into Private Executive Session @ 6:01 p.m.**

Ayes - 5    Nays – 0                      **CARRIED**

**Motion Minkler second Golden to go back into open session and begin the reorganization meeting @ 6:30 p.m.**

Ayes - 5    Nays – 0                      **CARRIED**

Regular meeting commenced 6:31 p.m.

**APPROVING THE MINUTES**

**Motion Roman second Tutela to approve the February 21, 2024 minutes providing a copy is made available for inspection by the public during this meeting.**

Ayes - 4    Krohn Abstain                      **CARRIED**

**REPORTS OF COMMITTEES**

**COMMUNICATION**-Krohn stated he would like to see the Commissioners and Fire Officers new portable radios as soon as possible.

**FIRE PREVENTION BUREAU** –No report

**FIRE ACADEMY** – progress

**INSURANCE** –progress

**POLICE/EMERGENCY MANAGEMENT**- No report

**LEGISLATION** – no report

**TOWNSHIP COUNCIL AND MAYOR** – No report

**VEHICLE REPAIR/NEW APPARATUS** –No report

**FIRE CHIEFS ASSOCIATION**- No report

**ADMINISTRATOR KUBIEL REPORT** – No report

**ATTORNEY REPORT** – No report

**REPORTS OF FIRE OFFICERS**

**DISTRICT CHIEF E. SEAMAN** – No report.

**CO. 1 CHIEF UFFER** – Uffer stated:

1. Actively working Power DMS requirements
2. Sent a certified letter to one of the new recruits who has not responded to any calls or emails.
3. One recruit started the fire academy this week.
4. New recruit Joey Genovese received the Spike Baran award.
5. 2501 is down at Lee's Emergency Equipment re: major repair from accident in October. Approximately two to three more weeks and it should be complete.
6. Two members of the Fire Company that were elected as Assistant Chief (Carl Weingroff) and Captain (Connor Wells) have completed the Fire Officer 1 and Fire Officer II classes and other certifications required so that they can be sworn in and assume their positions that they were elected for. All documentation has been sent to the Administrator and District Chief. Petitioned the board to expedite the process so they can have a full slate of officers for their company.

**CO.2 J. CHIEF CIRZ-** Chief Cirz stated:

1. Requesting permission to participate in the annual American Lung Association stair climb April 6<sup>th</sup> using gear and air paks
2. Opticom working well.
3. Submitting tonight two new applications for recruits.

**CO. 3 CHIEF CALVO** – Calvo stated:

1. Thanked the board for allowing himself and Assistant Chief Giordano to attend the final inspection for 2705.
2. Discussion with Lou from Ocean Beach Marina as it relates to the lift. Also setting up meeting with Safe Boat to discuss some minor issues with boat. Tentatively April 1<sup>st</sup> the boat should be in the water.
3. Submitting paperwork for 6 members to attend the Swift Water Rescue class. The cost is for \$2250. All Hands is requesting this be expedited to assure there is room in the class.

**CO.4 CHIEF VETH** – Veth stated:

1. Seven recruits have started the fire academy. There was one more but he has not been answering any phones calls or emails. He is on the agenda tonight for removal.
2. Have two new junior members and just looking to tie up all loose ends as it relates to insurance.
3. Thanked the board for approving the RWJ Barnabas as the new physician for the board. Have attended several meetings with them and feels this will be a great for the firefighters.

**ISLAND HEIGHTS** –Boat should be in water by April 1<sup>st</sup>.

**SEASIDE HEIGHTS** – Progress

**FIRE CHIEFS ASSOCIATION** –No report

**REMOVALS FROM THE ROLLS-** Ryan Stout Co.4

**Motion Krohn second Minkler to remove Ryan Stout Co.4 from the rolls.**

**Ayes – 5 Nays – 0 CARRIED**

**APPLICATIONS FOR MEMBERSHIP** – None

**UNFINISHED BUSINESS** – Commissioner Krohn administered the oath of office to Captain Connor Wells and Assistant Chief Weingroff.

**Motion Krohn second Minkler to approve Chief Cirz request to utilize gear and air paks for the American Lung Association stair climb on April 6<sup>th</sup> 2024. Ayes – 5 Nays – 0 CARRIED**

**Motion Roman second Krohn to approve Co.3 request to have six (6) firefighters attend a swift water rescue class in the amount of \$2,250** Ayes – 5 Nays – 0 **CARRIED**

**NEW BUSINESS**

**RESOLUTION TO AMEND 2024 BUDGET TO REFLECT \$10,000 FY-23 GRANT**

A resolution was presented Motion Roman second Minkler amending the 2024 budget to reflect a \$10,000 Homeland Security FY-23 grant.

**ROLL CALL VOTE**

Roman -Yes Tutela -Yes  
Krohn -Yes Minkler-Yes  
Golden -Yes

**CARRIED**

**RESOLUTION CHANGE ORDER WITH FIRE & SAFETY FOR AN ENFORCER LADDER TRUCK FOR OCEAN BEACH FIRE COMPANY IN THE AMOUNT OF \$4,675.**

A resolution was presented, Motion Tutela second Roman authorizing the change order for 2705 to Fire & Safety in the amount of \$4,675.

**ROLL CALL VOTE**

Roman -Yes Golden-Yes  
Krohn-Yes Minkler-Abstain  
Tutela-Yes

**CARRIED**

Krohn asked Administrator Kubiel if we have the portable radios. Kubiel responded yes, Krohn then requested the administrator to release the new portable radios to commissioners and fire officers before months end to ensure the officers and the commissioners are aware of the operations of the portables before handing them out to the firefighters.

Tutela asked if they had been programed, Kubiel responded yes.

**Motion Krohn second Roman to release the new portable radios to commissioners and fire officers before months end.**

**ROLL CALL VOTE**

Roman-Yes Golden-Yes  
Krohn-Yes Minkler-Yes  
Tutela-Yes

**CARRIED**

**BILLS**

**Motion Roman second Krohn to approve the bill list for March 6, 2024 to include the final payment of the truck in the amount of \$458,931.59 (SEE INSERTED LIST)**

Ayes – 5 Nays – 0 **CARRIED**

**PARTICIPATION BY THE PUBLIC-**

Andrew Goresch stated:

1. On the minutes of September 6<sup>th</sup> he had asked about the hose purchase if was ordered and if so has it arrived? Kubiel answered yes it was ordered and should be receiving by mid-March.
2. Asked what the status is of the old boat for East Dover Fire Company. Kubiel stated now that the weather is getting nicer it will be placed on GovDeals.
3. At the January 17<sup>th</sup> meeting he asked about the possibility of a local tax relief for the volunteers. Attorney Donohue said he would look into this. Have we received any answers? Attorney Appleby said there was a bill in the committee that died for any kind of relief for first responders. Goresch said yes he is aware of that but that was at the state level. Attorney Appleby

stated there is nothing the board could do at a local level they would have to approach the council. Goresh stated yes that what the question was if the board could approach the local representatives. Will look further into this.

4. Doing a great job on recruitment has there been any progress on retention? Did the State respond back to our requests this has been going on for a while?  
Minkler asked what he is looking for. Andy responded that Minkler and Autenrieth were on the committee and proposed several items to the board which went nowhere. Discussion followed with no resolution.

Bryant Curry stated in response to retention, District No.1 was asked to look into the pay per call and LOSAP like District No.2. He stated he speaks for a lot of members in his company and there is a lot being done for recruitment but nothing done for retention. Minkler stated to Curry that if he remembers this was discussed at a class when he asked about the \$5 per call and Commissioner Britton said it is not just \$5 per call you have to make 40% of the calls for this to be implemented. Curry said this is still an incentive.

Minkler asked if a waiver is needed for Assistant Chief Weingroff since the board removed him in September. He did not finish 2 years as Captain. Joe Catapano said what does Power DMS say? This has now become personnel matter and will be discussed in closed session.

Ian Monzo asked who is in charge of checking all the certifications that are sent to the board through the chief. District Chief Seaman stated it is the fire officer's responsibility to make sure they have everything needed to qualify for the position they are going to assume. It is then reviewed by the Administrator, District Chief and Fire Academy. Going forward who ever vets you in your firehouse should know if you have all the credentials. Then and only then it should go to the fire chief for a final assessment. If all paperwork is in order it should then be sent to the board office.

**Motion Golden second Roman to go back into Private Executive Session @ 7:22 p.m.**

**Ayes – 5 Nays – 0 CARRIED**

**PRIVATE EXECUTIVE** *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

1. Personnel
2. District Chief position

**Motion to go back into open session made by Commissioner Roman and seconded by Commissioner Tutela. All voted in favor.**

**Motion to appoint Armando Riccio as labor counsel solely for the matter of the Concessionaire/ Administrative staff negotiations and PERC impasse.**

**Motion to approve made by Commissioner Tutela and seconded by Commissioner Roman.**

**Roll call:**

<b>Commissioner Tutela</b>	<b>yes</b>
<b>Commissioner Roman</b>	<b>yes</b>
<b>Commissioner Minkler</b>	<b>yes</b>
<b>Commissioner Krohn</b>	<b>yes</b>
<b>Chairman Golden</b>	<b>yes</b>

**Motion to waive three months criteria for C. Weingroff.**

**Motion to approve made by Commissioner Tutela, seconded by Commissioner Golden.**

**Roll call:**

<b>Commissioner Tutela</b>	<b>yes</b>
<b>Commissioner Roman</b>	<b>yes</b>
<b>Commissioner Minkler</b>	<b>yes</b>
<b>Commissioner Krohn</b>	<b>yes</b>
<b>Chairman Golden</b>	<b>yes</b>

**Motion to adjourn made by Commissioner Minkler and seconded by Commissioner Roman.**

**All voted in favor.**

Meeting adjourned by 9:29 p.m.

Respectfully submitted

*Robert Krohn, Clerk*

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE 107' ENFORCER LADDER TRUCK  
(2705) FOR OCEAN BEACH FIRE COMPANY WITH FIRE AND SAFETY SERVICES, LTD. IN THE  
AMOUNT OF \$4,675.00**

**March 6, 2024**

**BE IT RESOLVED BY THE** Toms River Board of Fire Commissioners District No. 1 of the Township of Toms River, in the County of Ocean and the State of New Jersey, as follows:

- 1) Resolution of the Toms River Board of Fire Commissioners Districts No.1 dated December 15, 2021, awarded a contract to Fire and Safety, LTD. for the purchase of (1) 107' Enforcer Ladder Truck for Ocean Beach Fire in the amount of \$1,246,564.22.
  
- 2) Change order No. 1 to the contract with Fire and Safety, LTD. to wit:

**DESCRIPTION OF WORK CHANGES:**

**EXTRA:**

Installation of Stainless-Steel compartment door protection to all vertical side compartment doors to eliminate damage from loose equipment.

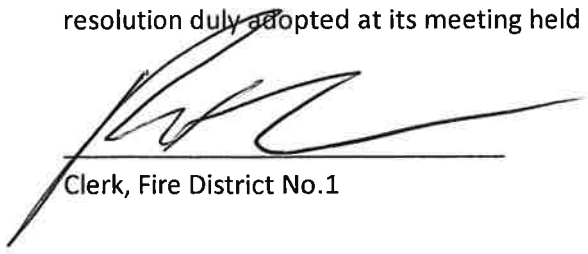
**TOTAL EXTRA: \$4,675.00**

	<u>ADDITIONAL</u>	<u>REDUCTION</u>
TOTAL REDUCTION FOR THIS CO	x	X
TOTAL EXTRAS FOR THIS CO	\$4,675.00	X
TOTAL SUPPLEMENTARY THIS CO	x	X
TOTAL THIS CO	\$4,675.00	X
PREVIOUS CHANGE ORDERS	x	X
TOTAL CHANGE ORDERS TO DATE	\$4,675.00	X
TOTAL CHANGE IN CONTACT	\$4,675.00	X
ORIGINAL CONTRACT BID PRICE	\$1, 246,564.22	X
NET CHANGE IN CONTRACT	\$4,675.00	X

Be and the same is hereby ratified and confirmed. Funds for this change order in the amount of \$4,675.00 are available.

**CERTIFICATION**

I, Clerk of the Toms River Township Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean and State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 6, 2024.

  
\_\_\_\_\_  
Clerk, Fire District No.1

3-6-24  
\_\_\_\_\_  
Date:

**RESOLUTION REQUESTING APPROVAL OF  
ITEMS OF REVENUE AND APPROPRIATION**

**N.J.S.A. 40A:14-78.5**

**March 6, 2024**

WHEREAS, N.J.S.A.40A:14-78.5 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any Fire District when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Fire District #1 of the Township of Toms River in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of FY 23 Homeland Security grant revenue in the budget of the year 2024 in the sum of \$10,000 which is now available from Ocean County Sheriff's Office and the same amount of \$10,000 be added to total appropriations for RUST equipment.

**CERTIFICATION**

I Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held March 6, 2024.

  
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**CLERK, FIRE DISTRICT NO. 1**

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
James Golden	X			
Robert Krohn	X			
Leonard Minkler	X			
Daniel Roman	X			
Richard Tutela	X			





Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-01 -648	VEHICLE REPAIR		Continued			
S0093	SERVICE TIRE TRUCK CENTERS INC	24-00198	2561 TIRES	1,798.95	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	24-00201	2525,2631,2801,17,65	<u>2,290.31</u>	0.00	
				4,822.68		
01- -129-05 -655	MAINTENANCE SERVICES					
A0234	ATLANTIC IT SOLUTIONS	24-00177	03/24 CYBER SECURITY	628.50	0.00	
01- -129-10 -655	I/T MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	24-00175	02/24 I/T SERVICES DIST#1	864.00	0.00	
A0234	ATLANTIC IT SOLUTIONS	24-00177	03/24 CYBER SECURITY	<u>1,106.07</u>	0.00	
				1,970.07		
01- -130-05 -290	PAYROLL SERVICES					
P0070	PAYCHEX INC.	24-00178	02/24 PAYROLL	611.90	0.00	
01- -131-05 -730	TESTIMONIALS					
S0165	SKIP'S FLORIST	24-00149	STILES DIST#1	86.95	0.00	
	Fund Total:			189,427.13		

Total Charged Lines:	40	Total List Amount:	189,427.13	Total Void Amount:	0.00
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Account No	Account Description	Date	Type	Transaction Data/Comment	Vendor/Source	Amount	User	Item #
01- -112-05 -020	HEALTH BENEFITS SHBP	03/06/24	Expd	3/24 DIST 1 HEALTH BENEFITS EMPLOYER		9,071.44	DM	B 2406 1
Total Expenditures:			1			9,071.44		

**FUNDS RECEIVED AND DEPOSITED**

<b><u>FROM:</u></b>	<b><u>CK#:</u></b>	<b><u>FOR:</u></b>	<b><u>AMOUNT:</u></b>
Toms River Fire Dist#2	2246	Reimb. 2024 ins./1/24 cyber,election ad	2,762.09
Gannett	612961	Reimburse cancelled subscription	187.34
Bureau of Fire Prevention	336	Bureau Revenue 01/24	21,345.92
Toms River Fire Dist#2	2268	Joint bills 2/24 & reimb. FDIC	130,984.12
Richard Leonard	102	Reiburse book	78.00
Robert Morris	543	Reimburse book	150.00
Fire Officers Training Academy	5002	Fire Academy fees	300.00