

**Toms River Fire Commissioners
Joint Board Meeting Minutes
Toms River Fire Academy
February 14, 2024**

Commissioner Britton called a regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 5:30 p.m. with a salute to the Flag. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

ROLL CALL

Golden- present	Britton – present
Latshaw –absent	Duff - present
Minkler – present	Heroy -present
Roman-present	Seiders –present
Tutela -present	Willson- present

Administrator Kubiell present. Bisceglie present to take minutes.

Motion Golden second Minkler to approve minutes of the January 10, 2024 regular meeting providing a copy is made available for inspection by the public during this meeting.

AYES-9 NAYS-0 ABSTAIN-0 CARRIED

COMMUNICATIONS – Defer to the Supervisor

COMMUNICATION SUPERVISOR WEINBERGER – (See inserted report)

FIRE ACADEMY- Defer to Director

FIRE ACADEMY DIRECTOR GORMAN– (See inserted report) Minkler suggested keeping the classes at a manageable number so all students are trained properly.

BUREAU OF FIRE PREVENTION- Defer to Chief

BUREAU CHIEF JANORA– (See inserted report)

LEGISLATION- No report

FIRE CHIEFS ASSOCIATION – Tutela requested the Fire Chief Association meeting on Monday be moved to 7:30 because he has several officers in a meeting at 7:00 p.m. Janora responded okay.

INSURANCE- No report

DISTRICT NO. 1 ADMINISTRATOR KUBIELL – Kubiell stated:

1. Requested authorization to pay Garden State Office Systems \$1,876.00, Safe T in the amount of \$436.35 between meetings.

DISTRICT NO. 2 ADMINISTRATOR CARSON – No report

RESOLUTION AUTHORIZING REIMBURSEMENT TO EMPLOYEES FOR FDIC CONFERENCE Motion Britton second Heroy authorizing reimbursement to employees for FDIC Conference. (See inserted Resolution)

ROLL CALL VOTE

Golden-Yes Latshaw-Absent
Roman-Yes Minkler-Yes
 Tutela-Yes

Duff -Yes Seiders-Yes
Heroy-Yes Willson -Yes
 Britton-Yes

CARRIED

MOTION TO ADVERTISE PROFESSIONAL SERVICES FOR ATTORNEY. Motion Heroy second Golden to advertise for Professional Services for Attorney.

AYES-9 NAYS-0 ABSTAIN-0 **CARRIED**

MOTION TO ADVERTISE 2024 REORGANIZATION MEETING FOR MARCH 13, 2024 @ 5:30 P.M. Motion Duff second Golden to advertise 2024 Reorganization meeting for March 13, 2024 @ 5:30 p.m.

AYES-9 NAYS-0 ABSTAIN-0 **CARRIED**

PARTICIPATION BY THE PUBLIC- None

Motion Golden second Duff to go in Private Executive Session at 6:01 p.m.

AYES-9 NAYS-0 ABSTAIN-0 **CARRIED**

CLOSED SESSION *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion to open the meeting from executive session made by Commissioner Willson and seconded by Commissioner Heroy. All voted in favor.

Motion to close the meeting made by Commissioner Roman and seconded by Commissioner Minkler. All voted in favor.

Meeting ended at 6:25 p.m.

Respectfully submitted

Leonard Minkler, Clerk



Toms River Fire Department

Communications Division

Communications Supervisor Charles J. Weinberger III
Cell (732)998-2515 E-Mail cweinberger@trfire.org

February 14, 2024 (Report submitted February 12, 2024)

- Radio Testing
 - None
- New Communications Center
 - Towers and Equipment being installed, there was an issue with the transformer for the UPS.
 - CallWorks 911 phone system being scheduled by Township IT to be moved into the new building (May/June 2024)
 - Radio Mapping meetings have started and will continue every 2 weeks
 - Wireless Communication Devices
 - Repairs to the EMS Channel complete
- Training
 - Public Safety Telecommunicator 1, 7th Edition, March 11th (40 hours) (14 EMT CEUs)
 - Fire Service Communications 3rd Edition, May 6th (32 Hours)
 - Dispatcher Applegate will be attending a free CISM training program March 5, 6 and 7
 - Supervisor Weinberger & Dispatcher Applegate will be attending the Spillman Conference and Training from April 27 to May 2.
- Townships Chiefs
 - No Report
- Spillman
 - Working with the Administrators on user settings.
 - Spillman GPS
 - Any issues with tracking, please let me know and I will schedule an update.
- Units 1
 - OEM has placed a Generator on Unit 1 for anything where we will not have power
 - Wireless Communications will be adding new channels to the unit this week
 - IT placed 2 new internet phones for communications in Unit 1
- Working with PD on numerous OPRA requests in regards to the recent request to hire EMTs for the township.

Call totals for the month of January:

Fire –218

EMS – 1115

EMS All Calls –74

Call totals for 2024:

Fire – 218

EMS – 1115

EMS All Calls – 74

The fire dispatchers in the month of January, fielded 1278 phone calls.



Toms River Fire Academy

1780 Church Rd. (Site Location)

1144 Hooper Ave. (Mailing)

Suite 306

Toms River, NJ 08753

(732) 255-4024 - (732) 341-4441

academy@trfire.org

Date: February 14, 2024

To: Toms River District 1 and 2 Joint Board of Commissioners

From: Toms River Fire Academy

Re: Training Center Report for August (1-11-24 thru 2-14-24)

1. The FTC is operating in 2024 Budget.
2. The Fire Training Center, Fire Prevention and the Fire Official ,in another cooperative effort, completed our meeting with Johnson Controls. JC Technicians will now develop a system for use on site.
3. The fall evening FF 1 and 2 program is nearly completed. Their last day at the FTC is February 11,2024. It will be a causal day of maintenance and cleaning. If anyone would like to visit during the day, you are (as always) welcomed.
4. February 28, 204 at the Ocean County Community College Gateway Building Lecture Hall, 15 Graduates and their companies and their families will celebrate their accomplishment. Details are still developing. A full announcement will be issued soon.
5. The scheduling using the When 2 Work application is administered by Mike Cocco. The system is used for scheduling and is difficult to allow multiple users to schedule event without errors. It has been increasingly difficult to manage the many operations, but Mike has done so with few unrecoverable issues. Master Scheduling will continue to use W2W administered by Mike Cocco.
6. The FTC Planning Group are prioritizing and delivering the many programs based on our community requests and needs.
7. Due to high demand and responses from the Recruitment and Retention Grant Program, an evening FF Program has been scheduled.

The class orientation is March 2,2024. As of 2-8-24, there are 32 students interested.

8. A Summer Program will be planned and delivered as well.
9. The Junior Firefighter Program Coordinator Dan Roman and the program committee will have a steering conference on February 16, 2024 , 1900hrs. at the FTC.
- 10.The Chief Association and Sam Seaman are still working on the guidelines for the Firefighter Fire Officer Qualifications.
- 11.NJDFS Company Officer 1 program was delivered to 23 students and all passed the final exam on January 27,2024.
- 12.NJDFS 2 is currently in session with 32 students. Their final exam date is February 17,2024 .
- 13.NJDFS has listed several Train the Trainer programs on new and updated classes. FTC Staff will attend to broaden our program strength. (Driver/ Engine C and Aerial soon, Haz Mat and OSIC, Building Construction and STICO)
- 14.The NJ DFS, KEAN University Fall Inspector / Instructor CEU Seminar Series at the Fire Training Center is closing and has great feedback from instructors as well as students.
- 15.The NJDFS and KEAN have requested the TR FTC to accept 9 spring classes in an ongoing cooperative to enhance the safety and health of the NJ Fire Service. Scheduling is ongoing.
- 16.Doug Foley is coordinating another Fire Inspector program Jackson NJ. More to follow.
- 17.The Ocean County Inmate Work Program resumed and assisted exterior clean-up on December 6.
- 18.The 1st burn room has been addressed and the preventative maintenance program is active on a regular interval now, and there are daily inspections/corrections as required. The new hardware and replacement materials have been delivered. The staff work detail will be assembled to inspect the room. The repair/replacement decisions will be based on that inspection.
- 19.Major progress on the Fire Facilities project for the 3rd Floor burn room, and replacement panel for 1st floor room. All hardware has been delivered. The bid is has been awarded and the work is scheduled to begin on February 12,2024.
- 20.Fire Academy Engine 1 is returned and operating well.
- 21.The propane vapor delivery pipe was damaged and it has been determined that repair is not warranted. That pipe has been taken out of service. The liquid delivery pipe will be removed from the car prop. That will allow the use of the piping to be used for vapor delivery.

22. The Prop relocation project will continue and the pavement has been cut and the removal will commence when scheduling with our technical staff and Keily is complete.
23. Doug Foley continues to liaison and assist the NJ DFS and KEAN University in the review and development of code updates in the NJ UFC. It should be noted that all correspondence, which include course delivery and completion forms, all training requests, all certificate research, final examination security and delivery functions, and the KEAN /DFS site test monitor responsibilities are assigned to Doug Foley.
24. Capitol Project progress is ongoing, and the reprogramming is being finalized.
25. Video and Surveillance System is installed and fully functional to enhance safety and security on the FA and surrounding grounds.
26. Lock Down systems are operational.
27. The transfer with TR Board of Education Transportation been completed. We have accepted the donated 2 school buses for rescue and advanced extrication purposes. A cooperative media release will be made to show how agencies work together in public safety. We are now just waiting for the vehicle to be delivered.
28. Toms River Police continue to use the facility for evolutions to enhance their response safety.
29. The delivery of a Firefighter 2 stand alone program was explored and NJDFS approves. New Jersey Transit ESU Police have requested for a group of 9, and surrounding communities have small groups that would be interested as well. Once the research and enrollment prediction can support this program we will produce it.
30. The Spring 24 Course Catalogue will be developed and distributed.
31. The interviews for fire instructor 1 and 2 certified members is complete. The list of candidates has been forwarded for approval. With their induction, the orientation process and their infusion to the FTC increasing workload will ease the workload on our already busy staff.
32. The SOG 4-01 INSTRUCTOR QUALIFICATIONS has been updated to support language that include participation standards. This will be sent for review and approval.

Respectfully Submitted,

Richard D Gorman

Richard D Gorman, Director, Toms River Fire Academy



Toms River Bureau of Fire Prevention

33 Washington Street
P.O. Box 728
Toms River, New Jersey 08753
(732) 240-5153
www.trfireprevention.com



Fire Bureau Report Joint Board of Fire Commissioners Meeting 02/14/2024

1. Meeting with Veolia
 - a. A preliminary meeting was held with Veolia to talk about several topics. Knox boxes are being discussed for all Toms River Veolia locations. Notifications to the water treatment operator for fires. Large, sudden water usage reports on their internal system as a major leak. Hazmat storage and response to incidents on Veolia property will be addressed with the Fire Chiefs as a group at a future date. Work in progress.
2. Fire Safety Fridays
 - a. Our social media campaign for Fire Safety Fridays is continuing and has proven to be very successful. The more views we receive the more successful it will become. Please like and share the posts as they come out.
 - b. January Posts – 5th Snowblowers, 12th Bathroom Vent Fans, 19th Ovens, 22nd Fire Places, 26th Power strips and multiplug adopters
 - c. February 5th, we continued spotlighting each township firehouse individually.
 - i. Station 28 was promoted for this month. Area of coverage, Location, Contact info and other details were provided.
3. FAA – Certificate of Waiver/Authorization
 - a. Inspector Carlin has been assigned to start the application process for the COA from the FAA. This process is extensive and can take up to 6 months. Inspector Carlin have applied for his login credentials to start the application. I have been in contact with Rich Braslow as we need a letter from our attorney citing the State statute that allows our agency to operate a drone program under a COA. Mr. Braslow stated he has completed this process before while working with Cherry Hill FD and we should be able to complete this project.
4. Large format printer
 - a. Our new large format printer / scanner has arrived at the office. This has been a priority of mine since the beginning of last year. It is taking some time to coordinate with the township IT department to setup and install software. Once this is complete and we have learned how to use the system, the office staff will start scanning in all site plans in our records. This will allow us to have a permanent record of these approvals and over time our inspectors will be able to refer back to them for issues found during annual inspections. This will save a lot of time in research and questioning in the field.
5. Inservice Training
 - a. Last week I implemented an in-service training program with in the office. 1 or 2 topics per month will be covered as a topic to broaden our inspector's knowledge of set topics. The first topic covered was reviewing of annual test reports. Asst. Chief Foster and Lead Inspector Roselli gave a very comprehensive overview of the type of reports we collect and what the inspectors should be watching out for when reviewing for violations.



Toms River Bureau of Fire Prevention

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- 6. New Employee – Inspector Herbst
 - a. Field training has started with Inspector Herbst. Residential resale smokes, Multi-family and Group homes have been the focus of the training so far. This process is going well. We have also started working within SDL and covering our internal policies. He will be shadowing several inspectors during this training period.

- 7. New Bureau Pick 3110
 - a. The 2nd bureau F-150 has been completed after 10 months at Elite. Assistant Chief Foster is issued this vehicle. Chief Foster's Explorer which is one of the newest in our fleet was assigned to Inspector Britton. Lead Inspector Roselli and Inspector Britton now have the newest Explorers and vehicle assignment work down from them.
 - b. The F-150 is great platform from our office. It provides room for storage and space for the staff to conduct day to day business. The contaminated gear and tools are stored out of the passenger compartment. I want to thank the boards for entertaining this request and utilizing this platform. Hopefully we can continue this in the future.

NFIRS and Origin & Cause Investigations

- a. 212 incidents were reported for January 2024 in NFIRS and submitted to FEMA.
- b. Fire Inspectors conducted 6 Origin and Cause investigations since the last joint board meeting.

Inspections completed for January:

January	Britton	Carlin	DeEsposito	Herbst	LaVigne	Oeskovic	Roselli	Stalowski	Foster	Totals	YTD
Inspection	28	64	38	0	24	28	43	52	1	278	278
Re-Inspection	32	31	14	0	82	17	67	31	0	274	274
Complaint	1	7	5	0	2	3	2	7	0	27	27
Referral	1	0	0	0	0	1	0	1	0	3	3
Permit	0	2	0	0	1	0	0	1	1	5	5
Smoke	0	0	48	0	0	56	0	0	0	104	104
Fire Safety Check	0	0	0	0	0	0	0	0	0	0	0
Kiosk	0	0	0	0	9	0	0	0	0	9	9
Public Ed	0	0	0	0	0	0	0	0	0	0	0
	62	104	105	0	118	105	112	92	2	700	700

Plan review:

- a. 6 Major and Minor Site Plans were reviewed and completed for the month of January.

Press Releases:

- a. Shed / Chicken coop fire on Parkview.

Respectfully submitted,

Matthew Janora, Fire Official

**RESOLUTION AUTHORIZING THE TOMS RIVER TOWNSHIP BOARDS OF FIRE
COMMISSIONERS DISTRICTS NO. 1 TO ENTER INTO A MEMORANDUM OF UNDERSTANDING
WITH OCEAN COUNTY COLLEGE IN THE AMOUNT OF \$215.00 AND AUTHORIZING THE
DISTRICT NO. 1 CHIEF ADMINISTRATOR TO EXECUTE THE MEMORANDUM OF
UNDERSTANDING**

FEBRUARY 14, 2024

BE IT RESOLVED BY the Toms River Township Boards of Fire Commissioners Districts No. 1 and No. 2 in the County of Ocean, and the State of New Jersey as follows:

The Toms River Township Board of Fire Commissioners Districts No. 1 and No. 2 is authorized to enter into a Memorandum of Understanding with Ocean County College in the amount of \$215.00.

1. The District No. 1 Chief Administrator is authorized to execute the Memorandum of Understanding.
2. A certified copy of this resolution shall be provided by the Board of Fire Commissioners Administrative Office to each of the following:

- a. Board Attorney
- b. Valarie Morris
C/O Ocean County College
College Relations
College Drive
P. O. Box 2001
Toms River, New Jersey 08754-2001

CERTIFICATION

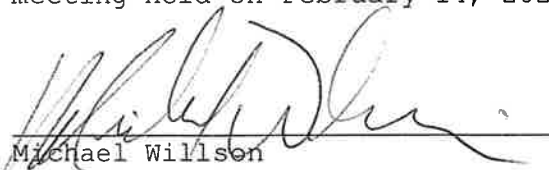
I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 14, 2024



Leonard Minkler
Clerk, Toms River Fire District No.1

2-14-24
Date:

I, Michael Wilson, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 14, 2024



Michael Willson
Clerk, Toms River Fire District No.2

2.14.24
Date:

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARDS OF FIRE
COMMISSIONERS DISTRICTS NO.1 AND NO. 2 IN THE TOWNSHIP OF TOMS
RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
DISPOSITION OF SURPLUS PROPERTY**

February 14, 2024

WHEREAS, The Toms River Boards of Fire Commissioners Districts No. 1 and No. 2 in the Township of Toms River, County of Ocean, State of New Jersey are the owners of One (1) Chevrolet Impala, Serial Number 2G1WA5EK8A123708 which has been determined by the Commissioners as district property not needed any longer for public use; and

WHEREAS, the Commissioners are desirous of transferring surplus property in an “as is” condition without express or implied warranties;

NOW, THEREFORE, BE IT RESOLVED by The Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey as follows:

- (1) The transfer of the surplus property shall be conducted with the Toms River Regional School District
- (2) The transfer is being conducted pursuant to the Local Finance Notice 2008-9.
- (3) The surplus property as identified shall be transferred in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

CERTIFICATION

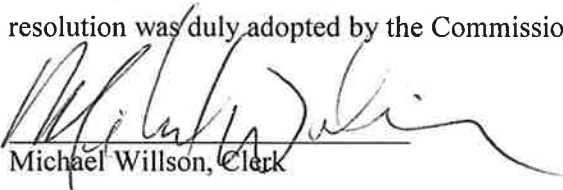
I, Leonard Minkler, Clerk of Toms River Board of Fire Commissioners of Fire District No. 1 in the Township of Toms River, County of Ocean, State of New Jersey hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on February 14, 2024



Leonard Minkler, Clerk

2.14.2024
Date:

I, Michale Willson, Clerk of Toms River Board of Fire Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, State of New Jersey hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on February 14, 2024.



Michael Willson, Clerk

2-14-2024
Date:

**RESOLUTION OF THE TOMS RIVER BOARDS OF FIRE COMMISSIONERS
DISTRICT NO. 1 AND TOMS RIVER BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING PAYMENT FOR REIMBURSEMENT TO
EMPLOYEES OF THE FIRE DISTRICTS TOWARD THEIR EXPENSES AND
INCIDENTALS**

February 14, 2024

WHEREAS, N.J.S.A. 40A:14-81.5 allows fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 and the Fire Commissioners of District No. 2 in the Township of Toms River, County of Ocean, State of New Jersey have agreed for certain personnel listed below to attend Spillman Technologies, a Motorola Solutions Technical Training to be held April 28 through May 1st, 2024; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and costs that are related to the technical training and are actually incurred; such reimbursement shall not exceed sixty-five dollars (\$65.00) per diem for meals and two hundred fifty dollars (\$200.00) for ground travel; and


WHEREAS, all employees who are receiving said reimbursement shall be obligated to provide a verification of their attendance and expenses for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40A:14-81.5 and Toms River Board of Fire Commissioners District No. 1 policies and procedures. Said employees are required to provide a detailed bill of the items which shall be accompanied by the Certification of the expenses actually incurred as a result of their attendance at the technical training. Said bill shall be submitted within ten (10) days after completion of the travel for which the reimbursement will be made. All expenses shall be reimbursed to the attendee in accordance with the Toms River Board of Fire Commissioners District No.1 Travel policy; and

NOW, THEREFORE, be it resolved that the Toms River Board of Fire Commissioners District No. 1 and Toms River Board of Fire Commissioners District No. 2 hereby authorizes the following individuals to attend said technical training and following said technical training to submit for reimbursement costs and expenses as outlined above:

**Charles Weinberger
Christopher Applegate**

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 14, 2024.

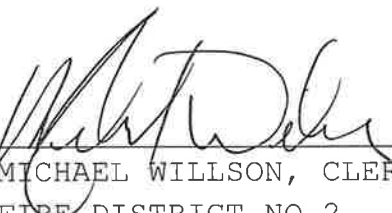


LEONARD MINKLER, CLERK,
FIRE DISTRICT NO. 1

2. 14 24
Date:

CERTIFICATION

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 14, 2024.



MICHAEL WILLSON, CLERK,
FIRE DISTRICT NO.2

2. 14 24
Date:

A certified copy of this resolution shall be provided by the Toms River Board of Fire Commissioners District No. 1 the following parties:

Business Administrator
Board Attorney
Charles Weinberger
Christopher Applegate

**RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS,
DISTRICT NO.1 AND DISTRICT NO.2 IN THE TOWNSHIP OF TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING PAYMENT FOR
REIMBURSEMENT TO FIRE TRAINING CENTER INSTRUCTORS OF THE FIRE
DISTRICTS TOWARD THEIR EXPENSES AND INCIDENTALS**

February 14, 2024

WHEREAS, N.J.S.A. 40 A: 14-81.5 allows for the fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 1 and District No. 2 in the Township of Toms River, County of Ocean, State of New Jersey, have agreed for certain personnel listed below to attend the FDIC Conference to be held April 15th –April 20th 2024; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and cost that are related to the conference; and expenses incurred shall not exceed \$65 per diem for meals and \$200 for ground travel; and

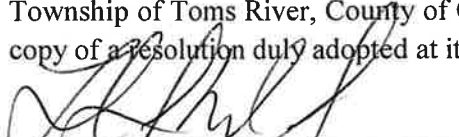
WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide a verification of their expenses, for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40 A: 14-81.5. Said officers and members are required to provide a detailed invoice of the items which shall be accompanied by the Certification of the expenses incurred as a result of their attendance at the Conference. Said bill shall be submitted ten (10) days after completion of the travel for which reimbursement will be made.

NOW, THEREFORE, be it resolved that Toms River Board of Fire Commissioners Districts No. 1 and No. 2 hereby authorize payment to the following:

Carlton Seaman
Michael Cocco
Kyle Reid
Richard Gabriel
Kevin B. Britton
Nicholas McGinley

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 14, 2024.


Leonard Minkler, Clerk District No.1

2.14.24
Date

I, Michael Willson, Clerk of the Toms River Township Board of Fire Commissioners District No. 2, in the Township of Toms River, County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 14, 2024.


Michael Willson, Clerk District No.2

2-14-24
Date

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -116-52 -171	INSURANCE PREMIUMS					
S0088	SELECTIVE INSURANCE CO.	24-00028	2024 INS. JOINT 1ST PAYMENT	8.00	0.00	
A0172	AMTRUST NORTH AMERICA	24-00037	W/C JOINT 1ST INSTALLMENT	15.00	0.00	
A0172	AMTRUST NORTH AMERICA	24-00038	W/C JOINT 2ND INSTALLMENT	<u>15.00</u>	0.00	
				38.00		
03- -116-53 -171	INSURANCE PREMIUMS					
S0088	SELECTIVE INSURANCE CO.	24-00028	2024 INS. JOINT 1ST PAYMENT	3,968.20	0.00	
03- -116-54 -171	INSURANCE PREMIUMS					
S0088	SELECTIVE INSURANCE CO.	24-00028	2024 INS. JOINT 1ST PAYMENT	13,888.70	0.00	
03- -117-51 -211	LICENSES					
B0012	BANK OF AMERICA	23-01404	PROCUREMENT PURCHASES	35.34	0.00	
A0024	ACTIVE 911 INC.	24-00027	DISPATCH LICENSES	<u>157.50</u>	0.00	
				192.84		
03- -119-52 -271	AUDITOR					
H0098	HOLMAN, FRENIA, ALLISON P.C.	23-01377	2023 AUDIT	500.00	0.00	
03- -119-53 -271	AUDITOR					
H0098	HOLMAN, FRENIA, ALLISON P.C.	23-01377	2023 AUDIT	700.00	0.00	
03- -119-54 -271	AUDITOR					
H0098	HOLMAN, FRENIA, ALLISON P.C.	23-01377	2023 AUDIT	1,300.00	0.00	
03- -119-54 -272	LEGAL					
B0214	BRASLOW, RICHARD M. ESQ	24-00079	LEGAL SERVICES INV#4520	775.00	0.00	
03- -120-53 -311	LEGAL NOTICES					
G0032	GANNETT NEW JERSEY NEWSPAPERS	23-01399	BUDGET/ELECTION/BURN ROOM	72.40	0.00	
03- -124-53 -446	TRAINING & MATERIALS					
J0112	JONES & BARTLETT LEARNING, LLC	24-00022	FIRE ACADEMY BOOKS	1,949.06	0.00	
A0192	APCO INTERNATIONAL, INC.	24-00050	BOOKS	4,119.00	0.00	
L0140	LIFEFORCE USA, INC.	24-00072	CPR CARDS	<u>140.00</u>	0.00	
				6,208.06		
03- -125-54 -487	CLOTHING					
A0023	ACTION UNIFORM COMPANY	23-01414	ROSELLI UNIFORM	105.00	0.00	
A0023	ACTION UNIFORM COMPANY	24-00117	DEESPOSITO BOOTS	<u>199.99</u>	0.00	
				304.99		
03- -126-53 -530	FUEL (BUILDING/AUTO)					
N0155	NEW JERSEY NATURAL GAS CO.	23-01402	ACCT#22-0009-3986-41	1,506.65	0.00	
03- -127-51 -567	TELEPHONE/UTILITIES					
A0224	AT&T MOBILITY	23-01368	ACCT#287337618304 AIRCARDS	7.37	0.00	
J0048	JCP&L	23-01401	ACCT#200 000 001 020	385.68	0.00	
V0008	VERIZON CABS	23-01405	PHONE JOINT 201 M55-5559 269	1,200.00	0.00	
V0008	VERIZON CABS	24-00055	PHONE JOINT 201 M55-5559 269	16,554.09	0.00	
T0107	T-MOBILE	24-00060	01/24 ACCT#969992744	7.60	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -127-51 -567 V0009 VERIZON	TELEPHONE/UTILITIES	24-00090	PHONE JOINT	434.55 <u>17,817.93</u>	0.00	Continued
03- -127-53 -566 J0048 JCP&L V0006 VEOLIA WATER TOMS RIVER	UTILITIES	23-01401 24-00064	ACCT#200 000 001 020 01/24 F.A.	1,797.98 <u>326.65</u> 2,124.63	0.00 0.00	
03- -127-53 -567 F0171 4X TECHNOLOGIES, LLC	TELEPHONE	24-00031	01/24 SERVICES JOINT	226.48	0.00	
03- -127-53 -568 V0009 VERIZON	INTERNET	24-00090	PHONE JOINT	418.23	0.00	
03- -127-54 -567 A0224 AT&T MOBILITY F0171 4X TECHNOLOGIES, LLC T0107 T-MOBILE	COMMUNICATIONS	23-01368 24-00031 24-00060	ACCT#287337618304 AIRCARDS 01/24 SERVICES JOINT 01/24 ACCT#969992744	140.03 322.29 <u>150.62</u> 612.94	0.00 0.00 0.00	
03- -127-54 -568 V0009 VERIZON	INTERNET	24-00090	PHONE JOINT	139.99	0.00	
03- -128-53 -607 J0112 JONES & BARTLETT LEARNING, LLC A0192 APCO INTERNATIONAL, INC.	OFFICE SUPPLIES/SHIPPING	24-00022 24-00050	FIRE ACADEMY BOOKS BOOKS	42.72 <u>370.71</u> 413.43	0.00 0.00	
03- -128-54 -607 X0030 XEROX CORPORATION W0004 W.B. MASON CO., INC.	OFFICE SUPPLIES/SHIPPING	24-00069 24-00118	JAN COPIER LEASE SUPPLIES BUREAU	3.30 <u>22.35</u> 25.65	0.00 0.00	
03- -129-51 -648 T0187 TRANZ CONNECTION	VEHICLE REPAIR	24-00115	207 STEERING	775.00	0.00	
03- -129-51 -657 A0234 ATLANTIC IT SOLUTIONS	MAINTENANCE	24-00067	02/24 CYBER SECURITY	71.61	0.00	
03- -129-53 -648 U0049 UNITED RENTALS, INC. U0049 UNITED RENTALS, INC.	VEHICLE REPAIR	23-01239 23-01330	FIRE ACADEMY GENIE REPAIR FIRE ACADEMY GENIE REPAIR	13,860.80 <u>11,300.63</u> 25,161.43	0.00 0.00	
03- -129-53 -649 A0022 ACTION TERMITE &	BUILDING MAINTENANCE	24-00062	SERVICE AT F.A.	800.00	0.00	
03- -129-53 -657 M0143 M & M CLEANING SERVICE, INC. B0001 B SAFE, INC. A0234 ATLANTIC IT SOLUTIONS	MAINTENANCE	24-00043 24-00057 24-00066	01/24 MAINT. INV#11671 CAMERA MONITORING F.A. 01/24 I/T SERVICES JOINT	585.00 400.00 313.50	0.00 0.00 0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -129-53 -657	MAINTENANCE		Continued			
A0234 ATLANTIC IT SOLUTIONS		24-00067	02/24 CYBER SECURITY	<u>185.22</u>	0.00	
				1,483.72		
03- -129-54 -648	VEHICLE REPAIR					
N0215 NORWOOD AUTO PARTS		24-00113	SUPPLIES BUREAU	187.76	0.00	
J0014 J & R PRO AUTOMOTIVE		24-00114	177, 187, 127	<u>655.80</u>	0.00	
				843.56		
03- -129-54 -650	RADIO & I/T REPAIR					
A0234 ATLANTIC IT SOLUTIONS		24-00066	01/24 I/T SERVICES JOINT	313.50	0.00	
03- -129-54 -657	MAINTENANCE					
X0030 XEROX CORPORATION		23-01406	CONNECTION CHARGE BUREAU	50.00	0.00	
A0234 ATLANTIC IT SOLUTIONS		24-00067	02/24 CYBER SECURITY	148.23	0.00	
T0177 TOWNSQUARE INTERACTIVE		24-00098	WEBSITE MAINT. BUREAU	129.00	0.00	
S0348 SUPERIOR OFFICE SOLUTIONS		24-00099	MAINT. BUREAU PRINTER	<u>122.40</u>	0.00	
				449.63		
03- -133-52 -701	CONTINGENCIES					
S0165 SKIP'S FLORIST		24-00056	JONES ACCT#0000158	92.95	0.00	
03- -133-54 -701	CONTINGENCIES					
S0165 SKIP'S FLORIST		24-00056	JONES ACCT#0000158	92.95	0.00	
03- -134-54 -745	BUREAU VEHICLES 2023					
E0075 ELITE VEHICLE SOLUTIONS		23-00979	BUREAU UPFIT F-150	17,214.92	0.00	
E0075 ELITE VEHICLE SOLUTIONS		23-01259	BUREAU UPFIT F-150	<u>4,128.33</u>	0.00	
				21,343.25		
	Fund Total:			140,843.75		
Total Charged Lines: 90 Total List Amount:				140,843.75	Total Void Amount:	0.00

Account No	Account Description	Vendor/Source	Amount	User	Item #
Date	Transaction Data/Comment				
03- -112-54 -020	HEALTH BENEFITS SHBP				
02/07/24 Expd	2/24 BUREAU HEALTH BENEFITS EMPLOYER		22,690.74	DM	B 2397 3
Total Expenditures:		1	22,690.74		
03- -112-54 -021	PAYROLL TAXES				
01/12/24 Expd	w/E 1-11-24 TAXES		2,324.49	DM	B 2391 8
01/25/24 Expd	w/E 1-25-24 TAXES		2,390.09	DM	B 2394 8
02/08/24 Expd	w/E 2-8-24 TAXES		2,488.12	DM	B 2398 8
Total Expenditures:		3	7,202.70		

Fund Description	Fund	Expenditures	Refund Expend
	03	219,754.35	0.00
Total of All Funds:		<u>219,754.35</u>	<u>0.00</u>

Report Totals	Accounts	Transactions	Amount
Transaction Type			
Total Expenditures:	9	23	219,754.35
Total Refund Expend:	0	0	0.00