

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave, Conference Room "A"**  
**April 3, 2024**

Commissioner Golden called the regular meeting to order at 6:30 p.m. The following statement was made. Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Tutela – present                      Roman –via phone  
Krohn – present                      Minkler-present  
Golden – present

Administrator Kubiel and Attorney Appleby were present. Bisceglie present to take minutes.

**APPROVING THE MINUTES**

**Motion Minkler second Roman to approve the March 20, 2024 minutes providing a copy is made available for inspection by the public during this meeting. Ayes – 5 Nays – 0 CARRIED**

**REPORTS OF COMMITTEES**

**COMMUNICATION**-Roman reached out to Supervisor Weinberger and requested for him to pull a couple radio calls. He is requesting to sit down with the police department in reference patrol cancelling the fire department before a fire officer arrives. Krohn stated he spoke with Weinberger and still trying to get the radio testing started. 2705 laptop is in just waiting for the First Net Card.

**FIRE PREVENTION BUREAU** –No report

**FIRE ACADEMY** – Minkler stated Fire 1 class in progress. Krohn stated Director Gorman handed them a new policy tonight as it relates to the fire instructor qualifications. To be discussed at joint board meeting.

**INSURANCE** –Progress

**POLICE/EMERGENCY MANAGEMENT**- Roman stated in the process of setting up meeting with the police department once SGT. Doyle get backs to him. Krohn stated he spoke with the police chief today and is very happy with the relationship between the fire department and PD. As far as Emergency Management he spoke with Coordinator Roncskevitz today and OEM 5 still out of service. Waiting for town hall to approve repairs.

**LEGISLATION** – Minkler stated he has had a chance to review the OSHA standards and if the fire department has to do half of the stuff that they are requiring it is going to be a financial burden on the fire departments. Comment period on this subject was extended to June 21<sup>st</sup>.

**TOWNSHIP COUNCIL AND MAYOR** – Tutela stated the meeting with the Mayor is scheduled to take place sometime in April.

**VEHICLE REPAIR/NEW APPARATUS** –Golden stated 2705 is scheduled to be delivered tomorrow.

**FIRE CHIEFS ASSOCIATION**- Roman stated there was a meeting last week as it relates the OSHA requirements.

**ADMINISTRATOR KUBIEL REPORT** – Kubiel stated:

1. Truck report is in the folders for review
2. Reminder Financial disclosures for the commissioners are due before the end of the month

3. The Scout temperature monitor for the new third floor burn room has arrived just waiting for an electrician to wire it
4. This weekend the first floor burn room should be complete. Kyle Reid and Rich Gorman did a lot of work.
5. Emergency reporting system is sun setting. The only program that is transferring everything over is ESO. The cost of this is \$11,394.00 there is no alternative. Administrator Carson is also addressing his board tonight. Requesting permission to move forward

**ATTORNEY REPORT** – Attorney Appleby stressed the importance of the financial disclosures.

### **REPORTS OF FIRE OFFICERS**

**DISTRICT CHIEF E. SEAMAN** – No report.

**CO. 1 CHIEF UFFER** – Uffer stated:

1. Last night at the company meeting Councilman Quinlisk from Toms River Township presented Mark Autenrieth and Stephen Hayes with a 50 year Proclamation.
2. Discussed firematic officer duties and responsibilities.

**CO.2 J. CHIEF CIRZ**- Progress

**CO. 3 CHIEF CALVO** – Calvo stated:

1. 2705 will be here tomorrow
2. Driver and pump training is April 9<sup>th</sup>. Aerial training week of April 19<sup>th</sup>.
3. Tucker from Fire & Safety has exceeded expectations in mounting all of the new 2705 tools. He requested this be passed along to Bill Ring from Fire & Safety.
4. Boat should be in the water by May 1<sup>st</sup>.

**CO.4 CHIEF VETH** – Veth stated:

1. Seven recruits have started the fire academy. Two have left already.
2. Discussion on how recruits are being brought in

**ISLAND HEIGHTS** –Progress

**SEASIDE HEIGHTS** – Progress

**FIRE CHIEFS ASSOCIATION** –No report

**REMOVALS FROM THE ROLLS**- Carlos Camacho Co.4. Brandon Dowd Co.4. David Balderson Co.1  
**Motion Minkler second Krohn to remove Carlos Camacho Co.4., Brandon Dowd Co.4. David Balderson Co.1 from the rolls.** Ayes – 5 Nays – 0 **CARRIED**

**APPLICATIONS FOR MEMBERSHIP** – Benjamin Huff Co.2 as a firefighter

**Motion Minkler second Krohn to accept Benjamin Huff Co.2 to the rolls as a firefighter.**

Ayes – 5 Nays – 0 **CARRIED**

**UNFINISHED BUSINESS** – None

### **NEW BUSINESS**

**SWEARING IN OF DISTRICT CHIEF JEFFREY CIRZ** - Commissioner Krohn swore in District Chief Jeffrey Cirz. (See insertion)

**Motion Krohn second Minkler to move forward with the ESO program**

Ayes – 5 Nays – 0 **CARRIED**

Minkler asked Chairman Golden to replace him as treasurer. He stated he does not want to do that job. Commissioner Roman was the treasurer last year and is still bonded. He has been appointed as the purchasing agent. He was advised by council that he cannot be both treasurer and purchasing agent. After a discussion Commissioner Roman will remain as treasurer and Commissioner Minkler will be the purchasing agent.

**Motion Minkler second Krohn to appoint Daniel Roman as the treasurer and appoint Leonard Minkler as the purchasing agent.**

**ROLL CALL VOTE**

**Krohn-Yes      Tutela - Yes  
Roman -Yes    Minkler-Yes  
Golden -Yes**

**CARRIED**

**BILLS**

**Motion Minkler second Roman to approve the bill list for April 3, 2024 (SEE INSERTED LIST)  
Ayes – 5    Nays – 0    CARRIED**

**PARTICIPATION BY THE PUBLIC-**

Andrew Goresh stated:

1. On the minutes that were just approved the title should be changed to chiefs association as opposed to fire officers association. Minutes to be changed to reflect.
2. On the February 7<sup>th</sup> minutes it was discussed about the color change for apparatus grey over red for new apparatus, is that new the color moving forward? Answer is yes
3. Goresh questioned the bill list on February 7<sup>th</sup> where Seaside Heights was reimbursed \$47,000. Kubiel stated part of the inter-local agreement is Seaside Heights is to provide them radios. Seaside Park, Seaside Heights and Lavallette received funds from a grant. They had switched over to the 700 series but were short money so it was cheaper for the board to give them the \$47,000 than buy them all new radios.
4. At the December 6<sup>th</sup> mtg. a chief's car was ordered. Kubiel stated another car cannot be ordered until next year. 2700 and 2600 have been ordered.

Discussion followed on how long it takes to get these vehicles and the cost with the upfit

Bryant Curry invited all back to Co.2 re: the swearing in of the District Chief.

There was no private executive session on agenda. Administrator Kubiel requested Private Executive session.

**Motion Roman second Minkler to go into Private Executive Session @ 6:55 p.m.**

**Ayes – 5    Nays – 0    CARRIED**

**PRIVATE EXECUTIVE – Attorney Appleby read aloud the private executive statement. A resolution of Toms River Board Fire Commissioners District No.1, County of Ocean, State of New Jersey authorizing the convening of private executive session according to the open public meetings act to discuss personnel issues. Do not believe any formal action will be taken.**

**Motion Roman second Minkler to go into Private Executive Session @ 6:55 p.m.**

**Ayes – 5    Nays – 0    CARRIED**

**Motion was made to go back into open session by Commissioner Tutela, seconded by Commissioner Roman. All voted in favor.**

**Motion to close was made by Commissioner Tutela, seconded by Commissioner Krohn. All voted in favor.**

**Meeting adjourned at 7:25 p.m.**

Respectfully submitted  
*Robert Krohn*  
Robert Krohn, Clerk



Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -119-05 -272 R0080 RICCIO, ARMANDO LLC	LEGAL	24-00294	LEGAL FEES	1,178.00	0.00	
01- -119-05 -273 F0098 FIREHOUSE GRANTS, LLC.	CONSULTANT	24-00250	AFG GRANT APPLICATION	3,750.00	0.00	
01- -120-05 -311 N0115 NEW JERSEY ADVANCE MEDIA, LLC	LEGAL NOTICES	24-00286	DIST#1 MEETING DATES	92.88	0.00	
01- -122-01 -386 G0164 GRAY SMOKE CAR SERVICE LLC	CONFERENCES	24-00277	TRANSPORTATION FDIC	80.00	0.00	
01- -122-05 -386 G0164 GRAY SMOKE CAR SERVICE LLC	CONFERENCES	24-00277	TRANSPORTATION FDIC	160.00	0.00	
01- -124-01 -446 A0099 ALL HANDS FIRE EQUIPMENT	TRAINING	24-00246	CO#3 TRAINING CLASS	1,500.00	0.00	
01- -125-01 -487 M0090 MES INC.	TURNOUT GEAR	24-00146	FIRE GEAR FOR CLOSET	3,145.00	0.00	
01- -127-01 -567	COMMUNICATIONS					
B0012 BANK OF AMERICA		23-01423	PROCUREMENT PURCHASES	931.95	0.00	
F0171 4X TECHNOLOGIES, LLC		24-00253	03/24 SERVICES DIST#1	439.70	0.00	
B0012 BANK OF AMERICA		24-00272	PROCUREMENT PURCHASES	2,204.10	0.00	
O0207 OPTIMUM		24-00280	03/24 ACCT#07867-114249-01-2	206.38	0.00	
A0224 AT&T MOBILITY		24-00324	ACCT#287337618304 AIRCARDS	558.56	0.00	
				<u>4,340.69</u>		
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
B0012 BANK OF AMERICA		23-01423	PROCUREMENT PURCHASES	782.65	0.00	
F0171 4X TECHNOLOGIES, LLC		24-00253	03/24 SERVICES DIST#1	234.99	0.00	
B0012 BANK OF AMERICA		24-00272	PROCUREMENT PURCHASES	1,809.56	0.00	
C0149 COMCAST CABLE		24-00279	ACCT#8499 05 194 0622198	309.79	0.00	
A0224 AT&T MOBILITY		24-00324	ACCT#287337618304 AIRCARDS	24.24	0.00	
				<u>3,161.23</u>		
01- -128-01 -606 U0065 UPS	OFFICE SUPPLIES/SHIPPING	24-00319	SHIPPING ACCT#E5400F	20.13	0.00	
01- -129-01 -648 E0004 E.R.S. FLEET REPAIR, INC.	VEHICLE REPAIR	24-00320	2501,2631,71,2701,05,2829	2,053.18	0.00	
01- -129-01 -649 E0194 ESI EQUIPMENT, INC.	EQUIPMENT REPAIR	24-00082	CO#3 MAINT. AGMT.	771.00	0.00	
01- -129-05 -655 A0234 ATLANTIC IT SOLUTIONS	MAINTENANCE SERVICES	24-00310	04/24 CYBER SECURITY	628.50	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -129-10 -655	I/T MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	24-00308	03/24 I/T SERVICES DIST#1	864.00	0.00	
A0234	ATLANTIC IT SOLUTIONS	24-00310	04/24 CYBER SECURITY	<u>1,106.07</u>	0.00	
				1,970.07		
01- -130-05 -290	PAYROLL SERVICES					
P0070	PAYCHEX INC.	24-00314	03/24 PAYROLL	593.65	0.00	
01- -131-05 -730	TESTIMONIALS					
S0165	SKIP'S FLORIST	24-00315	BISCEGLIE DIST#1	86.95	0.00	
01- -134-03 -747	RESERVE FOR FUTURE CAPITAL OUTLAY					
F0073	FIRE AND SAFETY SERVICES, LTD.	21-01286	FINAL PAYMENT CO#3 AERIAL	454,256.59	0.00	
F0073	FIRE AND SAFETY SERVICES, LTD.	24-00242	CHANGE ORDER 107' ENFORCER	<u>4,675.00</u>	0.00	
				458,931.59		
	Fund Total:			694,728.74		
Total Charged Lines: 66 Total List Amount: 694,728.74 Total Void Amount: 0.00						

**FUNDS RECEIVED AND DEPOSITED**

<b><u>FROM:</u></b>	<b><u>CK#:</u></b>	<b><u>FOR:</u></b>	<b><u>AMOUNT:</u></b>
Toms River Fire Dist#2	2296	Reimb. 3/24 cyber security	628.50
Bureau of Fire Prevention	338	Bureau Revenue 02/24	19,626.88
Melissa Kinoian	143	Fire Academy fees	150.00
Lakehurst Volunteer Fire Co.	1110	Fire Academy fees	300.00
Lakehurst Volunteer Fire Co.	1105	Fire Academy fees	150.00
Seaside Park Vol. Fire. Co.	2061	Fire Academy fees	150.00
J. Harris Academy of Police	1614	Fire Academy fees	200.00
Morganville Fire Dist#3	3834	Fire Academy fees	424.00
Howell Fire Dist#5	55	Fire Academy fees	760.00
Howell Fire Dist#3	9321	Fire Academy fees	760.00
Jackson Fire Dist#4	6602	Fire Academy fees	2,000.00
Brick Fire Dist#2	6069	Fire Academy fees	228.00
Jackson Fire Dist#3	7153	Fire Academy fees	228.00
Lakewood Fire Dist#1	23558	Fire Academy fees	1,000.00
Manasquan Fire Dist#1	7333	Fire Academy fees	228.00
Toms River Fire Dist#2	2310	Joint bills 3/24	74,262.84
Mystic Island Fire	995192	Fire Academy fees	150.00
Fire Officers Training Academy	5013	Fire Academy fees	450.00

