

**Toms River Fire Commissioners
Joint Board Meeting Minutes
Toms River Fire Academy
March 13, 2024**

Commissioner Golden called a regular meeting of the Toms River Fire Commissioners Districts No. 1 & No. 2 to order at 5:30 p.m. with a salute to the Flag. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act and the adoption of a schedule of regular meetings and notices thereof being posted in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with the statute.

ROLL CALL

Tutela- present	Britton – present
Krohn –present	Duff – absent
Minkler – present	Heroy -present
Roman-present	Seiders –present
Golden -present	Willson- present

Administrator Kubiel present. Bisceglie present to take minutes.

Motion Heroy second Willson to excuse Commissioner Duff from the meeting because he is at Toms River Township re: District No.2 failed budget.

AYES-9 NAYS-0 ABSTAIN-0 CARRIED

Motion Heroy second Minkler to approve minutes of the February 14, 2024 regular meeting providing a copy is made available for inspection by the public during this meeting.

**AYES-8 NAYS-0 ABSTAIN-1 CARRIED
(Krohn)**

COMMUNICATIONS – Defer to the Supervisor

COMMUNICATION SUPERVISOR WEINBERGER – (See inserted report)

FIRE ACADEMY- Defer to Director

FIRE ACADEMY DIRECTOR GORMAN– Sam Seaman stated the reservations are complete for the FDIC and thanked the boards again. (See inserted report)

BUREAU OF FIRE PREVENTION- Defer to Chief

BUREAU CHIEF JANORA– (See inserted report)

LEGISLATION- No report

FIRE CHIEFS ASSOCIATION –Janora stated there was a meeting on Monday and recommended a liaison meeting to get ahead of the curve on all the training requirements the state is trying to place on the volunteers.

INSURANCE- No report

DISTRICT NO. 1 ADMINISTRATOR KUBIEL – Kubiel stated:

1. Recommended to approve resolutions for change orders for third floor burn room prior to approving bills.

DISTRICT NO. 2 ADMINISTRATOR CARSON – At Toms River Township re: Budget

UNFINISHED BUSINESS- None

NEW BUSINESS

RESOLUTION AUTHORIZING PURCHASE FROM TRI-STATE FOLDING DOOR PARTITIONS Motion Heroy second Willson authorizing purchase from Tri-State Folding Doors Partitions for the purchase and installation of (1) Moderco Signature Series 842 Partition Wall in the total maximum amount not to exceed \$34,675.00 (See inserted Resolution)

ROLL CALL VOTE

Tutela -Yes Krohn-Yes
Roman-Yes Minkler-Yes
Golden -Yes

Duff –Absent Seiders-Yes
Heroy-Yes Willson -Yes
Britton-Yes

CARRIED

RESOLUTION AUTHORIZING CHANGE ORDER NO.1 FOR THE THIRD FLOOR BURN ROOM- A resolution was presented, Motion Heroy second Willson authorizing change order No.1 for the third floor burn room construction project at the Toms River Training Center with Gavan General Contracting Inc in the amount of \$1500.

ROLL CALL VOTE

Tutela -Yes Krohn-Yes
Roman-Yes Minkler-Yes
Golden -Yes

Duff –Absent Seiders-Yes
Heroy-Yes Willson -Yes
Britton-Yes

CARRIED

RESOLUTION AUTHORIZING CHANGE ORDER NO.2 FOR THE THIRD FLOOR BURN ROOM- A resolution was presented, Motion Minkler second Willson authorizing change order No.2 for the third floor burn room construction project at the Toms River Training Center with Gavan General Contracting Inc in the amount of \$5,392.

ROLL CALL VOTE

Tutela -Yes Krohn-Yes
Roman-Yes Minkler-Yes
Golden -Yes

Duff –Absent Seiders-Yes
Heroy-Yes Willson -Yes
Britton-Yes

CARRIED

RESOLUTION TO PURCHASE A F150 FOR THE BUREAU OF FIRE PREVENTION
A Resolution was presented, motion Roman second Heroy authorizing the purchase from Nielsen Ford, of (1) Ford F-150 Police Responder 4wd crew cab pickup truck from Cranford Co-Op 23-01 in the total maximum amount not to exceed \$46,818.00

ROLL CALL VOTE

Tutela -Yes Krohn-Yes
Roman-Yes Minkler-Yes
Golden -Yes

Duff –Absent Seiders-Yes
Heroy-Yes Willson -Yes
Britton-Yes

CARRIED

BILLS

Motion Heroy second Willson for District No. 2 to pay \$74,262.84 for their share of the bills plus District 2's share of Gavan General Contracting in the amount of \$36,000 + change order (1) \$5392 and change order (2) \$1500, Selective insurance \$19,441, Communication Solution \$700, Toms River Board of Education \$144.80 and Toms River Township for the SDL Licenses \$3,000 in between meetings (See inserted list)

AYES-4 NAYS-0

CARRIED

Motion Minkler second Krohn for District No. 1 to pay the bills plus District 1's share of Gavan General Contracting in the amount of \$36,000 + change order (1) \$5392 and change order (2) \$1500, Selective insurance \$19,441, Communication Solution \$700, Toms River Board of Education \$144.80 and Toms River Township for the SDL Licenses \$3,000 in between meetings (See inserted list)

AYES-5 NAYS-0

CARRIED

PARTICIPATION BY THE PUBLIC- Andy Goresh questioned if there has been a discussion on the joint board level re: encryption with the new radio system? Commissioner Britton said District No.2 is also on board with encryption. Several fire ground channels will not be encrypted.

Motion Roman second Krohn to go in Private Executive Session at 6:05 p.m.

AYES-9 NAYS-0 ABSTAIN-0

CARRIED

CLOSED SESSION *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Motion made by Commissioner Heroy to go back into open session and seconded by Commissioner Krohn. All voted in favor.

In Open Session, Motion made by Commissioner Heroy to bring Stephen Henry on staff as a subject matter expert, seconded by Commissioner Krohn. All voted in favor.

Motion made by Commissioner Golden to close meeting, seconded by Commissioner Krohn. All voted in favor.

Respectfully submitted
Robert Krohn
Clerk Toms River District No.1

RESOLUTION AUTHORIZING PURCHASE FROM TRI-STATE FOLDING DOOR PARTITIONS, INC., FOR THE PURCHASE AND INSTALLATION OF (1) MODERCO SIGNATURE SERIES 842 PARTITION WALL IN THE TOTAL MAXIMUM AMOUNT NOT TO EXCEED \$34,675.00

MARCH 13, 2024

BE IT RESOLVED BY the Toms River Township Boards of Fire Commissioners District No. 1 and No. 2 in the County of Ocean, and the State of New Jersey as follows:

- 1) In accordance with the requirements of Local Public Contracts Law, N.J.S.A. 40A: 40-1 et seq., and the regulations promulgated thereunder, the following purchase without competitive bids from Tri-State Folding Partitions, Inc. is hereby approved.

- 2) Contract for the purchase and installation of (1) Moderco Signature Series 842 Partition Wall for the Toms River Fire Training Center the total maximum amount not to exceed \$ 34,675.00 from Tri-State Folding Partitions, Inc.:

Toms River Fire Training Center not to exceed \$34,675.00

Account # 03-134-53-752

Total \$34,675.00

Vendor: Tri-State Folding Partitions, Inc
608 Chestnut Ridge Road
Chestnut Ridge, New York, 10977

- 3) The certification of funds available statement with respect to this resolution is on file.

CERTIFICATION

I, Clerk of the Toms River Township Fire Commissioners District No. 1 in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 13, 2024.



Clerk, District No.1

3-13-24
Date:

I, Clerk of the Toms River Township Fire Commissioners District No. 2 in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 13, 2024.



Clerk, District No. 2

3-13-24
Date:

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE THIRD FLOOR BURN ROOM CONSTRUCTION PROJECT AT THE TOMS RIVER FIRE TRAINING CENTER WITH GAVAN GENERAL CONTRACTING INC. IN THE AMOUNT OF \$1,500.00
March 13, 2024

BE IT RESOLVED BY THE Toms River Boards of Fire Commissioners District No. 1 and District No. 2 of the Township of Toms River, in the County of Ocean and the State of New Jersey, as follows:

- 1) Resolution of the Toms River Boards of Fire Commissioners Districts No.1 and No. 2 dated January 10, 2024 awarded a contract to Gavan General Contracting Inc. for the Third Floor Burn Room Construction project at the Toms River Fire Training Center in the amount of \$ 36,000.00

- 2) Change order No. 1 to the contract with Gavan General Contracting Inc. to wit:

DESCRIPTION OF WORK CHANGES:

EXTRA:

Additional work as required to cut out studs and infill a return to the 3rd floor north window.

TOTAL EXTRA: \$1,500.00

	<u>ADDITIONAL</u>	<u>REDUCTION</u>
TOTAL REDUCTION FOR THIS CO	X	X
TOTAL EXTRAS FOR THIS CO	\$1,500.00	X
TOTAL SUPPLEMENTARY THIS CO	X	X
TOTAL THIS CO	\$1,500.00	X
PREVIOUS CHANGE ORDERS	X	X
TOTAL CHANGE ORDERS TO DATE	\$ 1,500.00	x
TOTAL CHANGE IN CONTACT	\$ 1,500.00	x
ORIGINAL CONTRACT BID PRICE	\$36,000.00	X
NET CHANGE IN CONTRACT	\$37,500.00	X

Be and the same is hereby ratified and confirmed. Funds for this change order in the amount of \$1,500.00 are available.


CERTIFICATION

I, Clerk of the Toms River Township Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean and State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 13, 2024.


Clerk, Fire District No.1

3-13-24
Date:

I, Clerk of the Toms River Township Board of Fire Commissioners District No. 2, in the Township of Toms River, County of Ocean and State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 13, 2024.


Clerk, Fire District No.2

3-13-24
Date:

RESOLUTION AUTHORIZING PURCHASE FROM NIELSEN FORD, FOR THE PURCHASE OF (1) FORD F-150 POLICE RESPONDER 4WD CREW CAB PICK UP TRUCK FROM CRANFORD CO-OP 23-01 IN THE TOTAL MAXIMUM AMOUNT NOT TO EXCEED \$46,818.00

MARCH 13, 2024

BE IT RESOLVED BY the Toms River Township Boards of Fire Commissioners District No. 1 and No. 2 in the County of Ocean, and the State of New Jersey as follows:

- 1) In accordance with the requirements of Local Public Contracts Law, N.J.S.A. 40A: 40-1 et seq., and the regulations promulgated thereunder, the following purchase without competitive bids from Nielsen Ford is hereby approved.

- 2) Contract for the purchase of 1) 2024 Ford F-150 Police Responder 4WD Crew Cab Pick Up Truck for the Toms River Bureau of Fire Prevention in the total maximum amount not to exceed \$46,818.00 from Nielsen Ford as follows:

Toms River Bureau of Fire Prevention not to exceed \$46,818.00

Account # 3-134-54-745

Total \$46,818.00

Vendor: Nielsen Ford.
170 Ridgedale Avenue
Morristown, New Jersey 07936

- 3) The certification of funds available statement with respect to this resolution is on file.

CERTIFICATION

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1 in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 13, 2024.


Robert Krohn,
Clerk, District No. 1

3-13-24
Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2 in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 13, 2024.


Michael Willson
Clerk, District No. 2

3-13-24
Date:

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR THE THIRD FLOOR BURN ROOM CONSTRUCTION PROJECT AT THE TOMS RIVER FIRE TRAINING CENTER WITH GAVAN GENERAL CONTRACTING INC. IN THE AMOUNT OF \$5,392.00
March 13, 2024**

BE IT RESOLVED BY THE Toms River Boards of Fire Commissioners District No. 1 and District No. 2 of the Township of Toms River, in the County of Ocean and the State of New Jersey, as follows:

- 1) Resolution of the Toms River Boards of Fire Commissioners Districts No.1 and No. 2 dated January 10, 2024, awarded a contract to Gavan General Contracting Inc. for the Third Floor Burn Room Construction project at the Toms River Fire Training Center in the amount of \$ 36,000.00
- 2) Change order No. 2 to the contract with Gavan General Contracting Inc. to wit:

DESCRIPTION OF WORK CHANGES:

EXTRA:

Additional labor not shown on the bid set of plans dated April 20, 2023 and July 28, 2023, but shown on plans provided to the Toms River Board of Fire Commissioners Districts No. 1 and No. 2 during the material delivery which were prepared by Fire Facilities dated October 31, 2023.

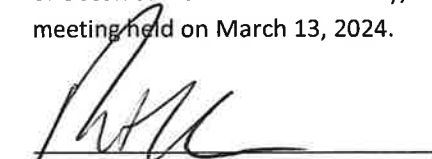
TOTAL EXTRA: \$5,392.00

	<u>ADDITIONAL</u>	<u>REDUCTION</u>
TOTAL REDUCTION FOR THIS CO	x	x
TOTAL EXTRAS FOR THIS CO	\$5,392.00	x
TOTAL SUPPLEMENTARY THIS CO	x	x
TOTAL THIS CO	\$5,392.00	x
PREVIOUS CHANGE ORDERS	\$1,500.00	x
TOTAL CHANGE ORDERS TO DATE	\$6,892.00	x
TOTAL CHANGE IN CONTACT	\$6,892.00	x
ORIGINAL CONTRACT BID PRICE	\$36,000.00	x
NET CHANGE IN CONTRACT	\$42,892.00	x

Be and the same is hereby ratified and confirmed. Funds for this change order in the amount of \$5,392.00 are available.

CERTIFICATION

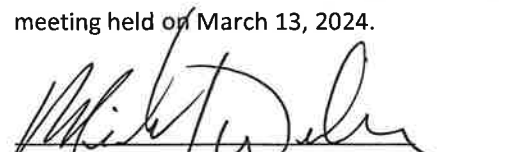
I, Clerk of the Toms River Township Board of Fire Commissioners District No. 1, in the Township of Toms River, County of Ocean and State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 13, 2024.



Clerk, Fire District No.1

3-13-24
Date:

I, Clerk of the Toms River Township Board of Fire Commissioners District No. 2, in the Township of Toms River, County of Ocean and State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on March 13, 2024.



Clerk, Fire District No.2

3-13-24
Date:



Toms River Fire Department

Communications Division

Communications Supervisor Charles J. Weinberger III
Cell (732)998-2515 E-Mail cweinberger@trfire.org

March 13, 2024 (Report submitted March 11, 2024)

- Radio Testing
 - None
- New Communications Center
 - Weekly Project meeting
 - Will be finishing the installation on the new equipment in the radio room this coming month
 - Building Wide UPS was powered up and currently running
 - IT and Wireless installing cables for the Old into New building for phones.
 - Met with Wireless about the Consulates at 26-1 that need to be moved.
 - CallWorks 911 phone system being scheduled by Township IT to be moved into the new building (May/June 2024)
 - Radio Mapping meetings (Every other Friday)
 - Held 2 On Site Inspection with Motorola is past month
- Training
 - Public Safety Telecommunicator 1, 7th Edition, March 11th (40 hours) (14 EMT CEUs)
 - Fire Service Communications 3rd Edition, May 6th (32 Hours)
- Townships Chiefs
 - No Report
- Spillman
 - Updating Premise files as needed
- Units 1
 - TRPD Phone extension is in place for an internet phone.
 - Unit 1 relocate next to the TRPD Building
 - Wireless Communications upgraded the NJFFS frequencies until the new radio are install. No County radios currently in the truck.
- Working with PD on numerous OPRA requests.
- FirstNet
 - Billing issue was resolved
 - All units have been placed on Wi-Fi when in station
 - I met with Atlantic Wireless, FirstNet & GeTac to discuss the overage of our units. GeTac offered some solutions, which seems to be working.

Call totals for the month of February:

Fire – 136

EMS – 1025

EMS All Calls – 60

Call totals for 2024:

Fire – 354

EMS – 2140

EMS All Calls – 134

The fire dispatchers in the month of February, fielded 1119 phone calls.



Toms River Fire Academy

1780 Church Rd. (Site Location)

1144 Hooper Ave. (Mailing)

Suite 306

Toms River, NJ 08753

(732) 255-4024 - (732) 341-4441

academy@trfire.org

Date: March 13, 2024

To: Toms River District 1 and 2 Joint Board of Commissioners

From: Toms River Fire Academy

Re: Training Center Report for August (2-15-24 thru 3-13-24)

1. On Feb 27, 2024, a meeting was called to the District 2 Office for the FTC Liaisons, (Commissioners Minkler, Willson, Seiders and Roman-teleconferenced) the 2 Business Admins and the FTC Director. While a number of topics were discussed, the meeting primarily was to address concerns regarding the instructor budget. There will be a memo printed to address the mutual concerns and solutions.
2. The Fire Training Center, Fire Prevention and the Fire Official, in another cooperative effort, completed our meeting with Johnson Controls. JC Technicians will now develop a system for use on site.
3. Doug Foley continues to liaison and assist the NJ DFS and KEAN University in the review and development of code updates in the NJ UFC. It should be noted that all correspondence, which include course delivery and completion forms, all training requests, all certificate research, final examination security and delivery functions, and the KEAN /DFS site test monitor responsibilities are assigned to Doug Foley.
4. The 2023-4 Fall Spring FF Recruit program has graduated.
5. The FTC is constantly evaluating, prioritizing and delivering the many programs based on our community requests and needs. All NJ DFS requirements have been met. As the NJDFS adopts the NFPA certification schedules and begins to implement CEU programs, the FTC must plan to ensure these demands are met. The TFR Fire

Department receives the most current and compliant education and training as it is issued.

6. Due to high demand and responses from the Recruitment and Retention Grant Program, the FTC was compelled to add an unprecedented 3rd Recruit Class for 2024. The 2024 Sprins evening FF Recruit Program has commenced. The class orientation was March 2,2024. There are 36 students.
7. A Summer Daytime Program and a Fall Evening will be planned and delivered if demand is met.
8. The Junior Firefighter Program Coordinator Dan Roman and the program committee had a steering conference on February 16, 2024, 1900hrs. at the FTC. Updates will follow.
9. The Chief Association and Sam Seaman are still working on the guidelines for the Firefighter Fire Officer Qualifications.
10. NJDFS Company Officer 1 program was delivered to 23 students and all passed the final exam on January 27,2024.
11. NJDFS Company Officer 2 was delivered with 32 students. Their final exam date was February 17,2024. All students passed.
12. NJDFS has listed several Train the Trainer programs on new and updated classes. FTC Staff will attend to broaden our program strength. (Driver/ Engine C and Aerial soon, Haz Mat and OSIC, Building Construction and STICO)
13. The NJDFS and KEAN is delivering at the TR FTC, 9 spring classes in an ongoing cooperative to enhance the safety and health of the NJ Fire Service.
14. Doug Foley is coordinating another Fire Inspector program Jackson NJ. More to follow.
15. The Ocean County Inmate Work Program resumed and assisted exterior clean-up February 26 and 27th.
16. The 1st burn room has been addressed and the preventative maintenance program is active on a regular interval now, and there are daily inspections/corrections as required. The new hardware and replacement materials have been delivered. The staff work detail will be assembled to inspect the room. The repair/replacement decisions will be based on that inspection.
17. Major progress on the Fire Facilities project for the 3rd Floor burn room. The room is expected to be complete and inspected by the NJDFS Field units shortly.
18. Fire Academy Engine 1 is returned and operating well.
19. The propane vapor delivery pipe was damaged and it has been determined that repair is not warranted. That pipe has been taken out

- of service. The liquid delivery pipe will be removed from the car prop. That will allow the use of the piping to be used for vapor delivery.
20. The Prop relocation project will continue and the pavement has been cut and the removal will commence when scheduling with our technical staff and Keily is complete.
 21. Capitol Project progress is ongoing, and the reprogramming is being finalized.
 22. Video and Surveillance System is installed and fully functional to enhance safety and security on the FA and surrounding grounds.
 23. Lock Down systems are operational.
 24. The transfer with TR Board of Education Transportation has been completed. We have accepted the donated 2 school buses for rescue and advanced extrication purposes. A cooperative media release will be made to show how agencies work together in public safety. The vehicles are on site at the FTC.
 25. The delivery of a Firefighter 2 stand alone program was explored and NJDFS approves. New Jersey Transit ESU Police have requested for a group of 9, and surrounding communities have small groups that would be interested as well. Once the research and enrollment prediction can support this program we will produce it.
 26. The list of accepted instructors has been issued. With their induction, the orientation process and their infusion to the FTC increasing workload will ease the workload on our already busy staff.
 27. The SOG 4-01 INSTRUCTOR QUALIFICATIONS has been updated to support language that include participation standards. This has been sent for review and approval.

Respectfully Submitted,

Richard D Gorman

Richard D Gorman, Director, Toms River Fire Academy



Toms River Bureau of Fire Prevention

33 Washington Street
P.O. Box 728
Toms River, New Jersey 08753
(732) 240-5153
www.trfireprevention.com



Fire Bureau Report Joint Board of Fire Commissioners Meeting 03/13/2024

1. Township Council Meeting
 - a. On February 14th our office was request by the Township Council to monitor the occupant load of the Hirshblond meeting room. Inspectors Roselli, Stalowski and I were on site in town hall counting occupants in and out of the room. The occupant load was provided to our office by the Township construction department. No incidents occurred during this event and the room never exceeded the occupancy.
2. Fire Safety Fridays
 - a. Our social media campaign for Fire Safety Fridays is continuing and has proven to be very successful. The more views we receive the more successful it will become. Please like and share the posts as they come out.
 - b. February Posts – 2nd Fire Extinguishers, 9th Valentine’s Day, 16th Hoarding and Clutter, 23rd Move Over Law
 - c. March 4th, we continued spotlighting each township firehouse individually.
 - i. Station 29 was promoted for this month. Area of coverage, Location, Contact info and other details were provided.
3. FAA – Certificate of Wavier/Authorization
 - a. Inspector Carlin has been assigned to start the application process for the COA from the FAA. The FAA has approved and sent back our Public Disclosure Letter which now opens up the application for the formal COA. This letter was approved for Districts 1 & 2 to provide for blanket coverage moving forward. Inspector Carlin is working through this application and we plan on an initial submission in a few weeks. As this process moves forward, I will be working on a Drone policy for the Boards review.
4. Billing and fees
 - a. Our office has been trying to streamline the payment process for our invoices. I have instituted a process to email a link with each invoice created to pay via credit card. This has been helpful and we are starting to receive payments through this new method. We are also now accepting credit cards over the phone.
 - b. LHU fees – Each month our office is working to get any outstanding LHU fees paid and up to date. Inspection certifications are being held until fees are paid. Violations to produce LHU registrations are being issued as well. Outstanding bills for the state date back to 1993...
5. Inservice Training
 - a. This month our inspectors will be attending 2 training sessions. The Division of Fire Safety is providing a stand alone class of for on March 14th, Fire Incident Report Writing , this is a NFIRS focused class that will spill over into fire investigation incidents as well. Second will be a pilot of the Respond and Respect course on March 13th. This class is focused on intricacies and nuances of interacting with members of the Jewish faith. The class is run by Moe Heinemann, Lakewood and Jackson Chaplin.



Toms River Bureau of Fire Prevention

33 Washington Street
P.O. Box 728
Toms River, New Jersey 08753
(732) 240-5153
www.trfireprevention.com



6. New Employee – Inspector Herbst

- a. Inspector Herbst has been released and approved to take his vehicle home. He is conducting inspection independently now in the field. The second part of his training will start now with conducting complaints, overtime inspections and shadowing the duty inspector to get familiar with the fire investigation process. Inspector Herbst is doing well overall.

7. Public Education Event

- a. Inspector Britton conducted a public education session for the Green Briar Woodlands community. The topic was Home Fire Safety for Senior Citizens. Topics included cooking, smoking, candles, batteries, extension cords and other home related hazards. The program was well received, and we will be offering this program to other communities in town.

NFIRS and Origin & Cause Investigations

- a. 134 incidents were reported for January 2024 in NFIRS and submitted to FEMA.
- b. Fire Inspectors conducted 6 Origin and Cause investigations since the last joint board meeting.

Inspections completed for February:

February	Britton	Carlin	DeEsposito	Herbst	LaVigne	Oeskovic	Roselli	Stalowski	Foster	Totals	YTD
Inspection	81	58	50	11	65	20	33	58	2	380	660
Re-Inspection	70	45	16	2	68	14	39	37	38	329	603
Complaint	0	7	2	3	11	2	2	7	0	34	61
Referral	0	2	0	0	1	0	0	1	0	4	7
Permit	2	1	1	0	1	4	0	3	0	12	17
Smoke	0	0	4	99	0	4	0	0	0	107	211
Fire Safety Check	1	0	0	0	0	3	0	3	5	12	14
Kiosk	0	0	0	0	4	0	0	0	0	4	13
Public Ed	0	0	0	0	0	0	0	0	0	0	0
	154	113	73	115	150	47	74	109	45	882	1586

Plan review:

- a. 11 Major and Minor Site Plans were reviewed and completed for the month of February.

Press Releases:

- a. Structure Fire – Twin Oaks Dr

Respectfully submitted,

Matthew Janora, Fire Official

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -123-54 -416	DUES & SUBSCRIPTIONS					
N0015	N.J. DIV. OF FIRE SAFETY	24-00112	BUREAU RENEWAL	30.00	0.00	
B0012	BANK OF AMERICA	24-00132	PROCUREMENT PURCHASES	159.92	0.00	
				<u>189.92</u>		
03- -124-53 -446	TRAINING & MATERIALS					
00025	OCEAN COUNTY COLLEGE	24-00137	F.A. GRADUATION	215.00	0.00	
03- -124-54 -446	TRAINING					
J0010	J. HARRIS ACADEMY OF POLICE	24-00219	OPRA SEMINAR	350.00	0.00	
03- -125-53 -487	CLOTHING					
M0090	MES INC.	23-01294	FIRE ACADEMY FIRE GEAR	4,005.00	0.00	
03- -125-54 -487	CLOTHING					
S0170	SKYLANDS AREA FIRE EQUIPMENT	23-01419	GEAR ALTERATION	436.35	0.00	
A0023	ACTION UNIFORM COMPANY	23-01421	UNIFORMS BUREAU	644.00	0.00	
A0023	ACTION UNIFORM COMPANY	24-00228	UNIFORMS BUREAU	136.00	0.00	
				<u>1,216.35</u>		
03- -126-53 -530	FUEL(BUILDING/AUTO)					
N0155	NEW JERSEY NATURAL GAS CO.	24-00139	ACCT#22-0009-3986-41	1,298.17	0.00	
03- -127-51 -567	TELEPHONE/UTILITIES					
A0224	AT&T MOBILITY	24-00155	ACCT#287337618304 AIRCARDS	24.24	0.00	
V0008	VERIZON CABS	24-00210	PHONE JOINT 201 M55-5559 269	14,471.84	0.00	
V0009	VERIZON	24-00226	PHONE JOINT	411.67	0.00	
				<u>14,907.75</u>		
03- -127-53 -566	UTILITIES					
J0048	JCP&L	24-00131	ACCT#200 000 001 020	1,723.79	0.00	
T0165	TOMS RIVER M.U.A.	24-00163	2ND QTR. 2024 ACCT#41176-1	358.14	0.00	
V0006	VEOLIA WATER TOMS RIVER	24-00213	02/24 F.A.	353.60	0.00	
				<u>2,435.53</u>		
03- -127-53 -567	TELEPHONE					
F0171	4X TECHNOLOGIES, LLC	24-00123	02/24 SERVICES JOINT	226.48	0.00	
03- -127-53 -568	INTERNET					
V0009	VERIZON	24-00226	PHONE JOINT	418.23	0.00	
03- -127-54 -567	COMMUNICATIONS					
F0171	4X TECHNOLOGIES, LLC	24-00123	02/24 SERVICES JOINT	322.29	0.00	
A0224	AT&T MOBILITY	24-00155	ACCT#287337618304 AIRCARDS	460.56	0.00	
				<u>782.85</u>		
03- -127-54 -568	INTERNET					
V0009	VERIZON	24-00226	PHONE JOINT	139.99	0.00	
03- -128-53 -607	OFFICE SUPPLIES/SHIPPING					
M0029	MARCO TECHNOLOGIES, LLC	24-00157	COPIES F.A.	485.12	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -128-54 -607	OFFICE SUPPLIES/SHIPPING					
B0012	BANK OF AMERICA	24-00132	PROCUREMENT PURCHASES	63.97	0.00	
X0030	XEROX CORPORATION	24-00214	FEB COPIER LEASE	2.36	0.00	
W0004	W.B. MASON CO., INC.	24-00229	SUPPLIES BUREAU	<u>56.99</u>	0.00	
				123.32		
03- -129-51 -648	VEHICLE REPAIR					
S0093	SERVICE TIRE TRUCK CENTERS INC	24-00199	197 & 207 TIRE REPAIR	45.00	0.00	
N0215	NORWOOD AUTO PARTS	24-00227	SUPPLIES JOINT	<u>16.71</u>	0.00	
				61.71		
03- -129-51 -650	RADIO & I/T REPAIR					
N0120	NEW JERSEY BUSINESS SYSTEMS	23-01420	SERVICE MICROWAVE LINK	450.00	0.00	
W0131	WIRELESS ELECTRONICS INC.	24-00073	RADIO REPAIRS	<u>300.00</u>	0.00	
				750.00		
03- -129-51 -657	MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	24-00177	03/24 CYBER SECURITY	71.61	0.00	
03- -129-53 -648	VEHICLE/EQUIPMENT REPAIR					
N0215	NORWOOD AUTO PARTS	24-00227	SUPPLIES JOINT	147.08	0.00	
03- -129-53 -653	EXTINGUISHER REFILL/REPAIR					
A0278	AWISCO NJ, LLC	24-00124	CO2 REFILL F.A.	140.00	0.00	
03- -129-53 -657	MAINTENANCE					
M0143	M & M CLEANING SERVICE, INC.	24-00140	02/24 MAINT. INV#11721	585.00	0.00	
B0001	B SAFE, INC.	24-00142	ALARM INSPECTION F.A.	200.74	0.00	
A0234	ATLANTIC IT SOLUTIONS	24-00176	02/24 I/T SERVICES JOINT	313.50	0.00	
A0234	ATLANTIC IT SOLUTIONS	24-00177	03/24 CYBER SECURITY	<u>185.22</u>	0.00	
				1,284.46		
03- -129-54 -648	VEHICLE REPAIR					
S0093	SERVICE TIRE TRUCK CENTERS INC	24-00199	197 & 207 TIRE REPAIR	45.00	0.00	
C0051	CELEBRITY FORD OF TOMS RIVER	24-00230	217 WATER PUMP	3,654.79	0.00	
J0014	J & R PRO AUTOMOTIVE	24-00231	117 REPAIR	<u>220.06</u>	0.00	
				3,919.85		
03- -129-54 -650	RADIO & I/T REPAIR					
A0234	ATLANTIC IT SOLUTIONS	24-00176	02/24 I/T SERVICES JOINT	313.50	0.00	
03- -129-54 -655	OFFICE CLEANING					
T0175	TOWNSHIP OF TOMS RIVER	24-00174	1ST QTR. 2024 RENT BUREAU	618.75	0.00	
03- -129-54 -657	MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	24-00177	03/24 CYBER SECURITY	148.23	0.00	
X0030	XEROX CORPORATION	24-00214	FEB COPIER LEASE	10.00	0.00	
T0177	TOWNSQUARE INTERACTIVE	24-00216	WEBSITE MAINT. BUREAU	<u>129.00</u>	0.00	
				287.23		
03- -133-53 -701	CONTINGENCIES					
E0022	EAST COAST TROPHIES	24-00159	SPIKE BARAN AWARD	169.95	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
03- -134-53 -748 D0050	FIRE ACADEMY UPGRADES 2021 DEANGELO FIRE PROTECTION, LLC	24-00221	SPRINKLER RELOCATION	1,850.00	0.00	
Fund Total:				56,506.50		
Total Charged Lines: 66		Total List Amount:		56,506.50	Total Void Amount: 0.00	

Account No Date	Type	Account Description Transaction Data/Comment	Vendor/Source	Amount	User	Item #
03- -112-54 -021		PAYROLL TAXES				
02/23/24	Expd	W/E 2-22-24 TAXES		2,504.49	DM	B 2403 8
03/07/24	Expd	W/E 3-7-24 TAXES		2,504.25	DM	B 2407 8
Total Expenditures:		2		5,008.74		

Fund Description	Fund	Expenditures	Refund Expend
	03	149,857.16	0.00
Total of All Funds:		<u>149,857.16</u>	<u>0.00</u>

Report Totals			
Transaction Type	Accounts	Transactions	Amount
Total Expenditures:	9	16	149,857.16
Total Refund Expend:	0	0	0.00