

**REORGANIZATION MEETING**

**March 13, 2024**

- A. Opening statement (J-1)**
- B. Chairman to read list of liaisons (J-2)**
- C. Resolution approving 2024/2025 meeting dates (J-3)**

**MAINTENANCE/REPAIR CONTRACTS**

- D. Resolution to approve contract for Hose/Ladder testing (two quotes received) (J-4)**
  - 1. Waterway: Total \$1,317.05**
  - 2. Fireflow: Total \$1,668.00**
- E. Resolution to approve Genserve for generator maintenance (J-5)**
- F. Resolution to approve Air & Gas (J-6)**
- G. Resolution to approve M & M cleaning for the Fire Academy (J-7)**
- H. Resolution to approve PCM Property Solutions for the Fire Academy lawn service (J-8)**

**PROFESSIONAL SERVICES**

- I. Joint board attorney (two Resumes received) (J-9)**
  - 1. Richard Braslow**
  - 2. Katherine Moriarty from Kelaher, Vandyke & Moriarty**
- J. Resolution designating Asbury Park Press and Star Ledger as the official newspapers (J-10)**

**Motion to start with regularly scheduled meeting**

**REORGANIZATION MEETING  
TOMS RIVER  
JOINT BOARD OF FIRE COMMISSIONERS  
TOMS RIVER TRAINING CENTER  
March 13, 2024**

A Reorganization meeting of the Toms River Township Fire Commissioners Districts No. 1 & 2 was called to order at 5:30 p.m. by Commissioner Golden. The Commissioner made the following statement:

Let the official minutes reflect that adequate notice of this reorganization meeting has been provided in accordance with the Open Public Meetings Act by notice thereof being published in the Municipal Building, 33 Washington Street, Toms River, New Jersey; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Roman - present	Britton - present
Golden -present	Duff - absent
Krohn-present	Heroy -present
Minkler-present	Seiders -present
Tutela -present	Willson- present

Administrator Kubiell present. Attorney Appleby present  
Bisceglie present to take minutes.

**Motion Heroy second Willson to excuse Duff from meeting for he is at the Township meeting re: District No.2 budget. AYES-9 NAYS-0 CARRIED**

**A resolution was presented, Motion Heroy second Britton approving meeting dates for 2024/25 (See inserted Resolution)**

**ROLL CALL VOTE**

Tutela -Yes	Krohn-Yes
Minkler-Yes	Roman-Yes
Golden -Yes	
Duff -Absent	Seiders-Yes
Heroy-Yes	Willson -Yes
Britton-Yes	

**CARRIED**

Commissioner Golden read the names of the 2024 liaisons.

**A resolution was presented, Motion Heroy second Krohn approving Waterway for hose, ladder and pump testing at Fire Academy. (See inserted Resolution)**

**ROLL CALL VOTE**

Tutela -Yes	Krohn-Yes
Minkler-Yes	Roman-Yes
Golden -Yes	
Duff -Absent	Seiders-Yes
Heroy-Yes	Willson -Yes
Britton-Yes	

**CARRIED**

A resolution was presented, Motion Heroy second Seiders approving Genserve for Generator Maintenance at the Fire Training Center for yearly maintenance. (See inserted Resolution)

ROLL CALL VOTE

Tutela -Yes                      Krohn-Yes  
Minkler-Yes                     Roman-Yes  
Golden -Yes

Duff -Absent                     Seiders-Yes  
Heroy-Yes                        Willson -Yes  
Britton-Yes

CARRIED

A resolution was presented, Motion Willson second Roman approving Air & Gas Technology for Air Compressor at the Fire Training Center for yearly maintenance. (See inserted Resolution)

ROLL CALL VOTE

Tutela -Yes                      Krohn-Yes  
Minkler-Yes                     Roman-Yes  
Golden -Yes

Duff -Absent                     Seiders-Yes  
Heroy-Yes                        Willson -Yes  
Britton-Yes

CARRIED

A resolution was presented, Motion Willson second Heroy approving M&M Cleaning for weekly cleaning at the Fire Training Center. (See inserted Resolution)

ROLL CALL VOTE

Tutela -Yes                      Krohn-Yes  
Minkler-Yes                     Roman-Yes  
Golden -Yes

Duff -Absent                     Seiders-Yes  
Heroy-Yes                        Willson -Yes  
Britton-Yes

CARRIED

A resolution was presented, Motion Heroy second Willson approving PCM Property Solutions to do grass cutting at Fire Training Center at \$75 per cut. (See inserted Resolution)

ROLL CALL VOTE

Tutela -Yes                      Krohn-Yes  
Minkler-Yes                     Roman-Yes  
Golden -Yes

Duff -Absent                     Seiders-Yes  
Heroy-Yes                        Willson -Yes

**Britton-Yes**

**CARRIED**

There were two professional services resumes received for Attorney. Richard Braslow and Katherine Moriarty from Kelaher, VanDyke & Moriarty Discussion followed with this being tabled for further discussion.

**Motion Minkler second Willson to table the appointment of the Attorney.**

**AYES-9 NAYS-0**

**CARRIED**

**A resolution was presented, Motion Minkler second Willson naming the Asbury Park Press and Star Ledger as the official newspapers for the Joint Board of Fire Commissioners. (See inserted Resolution)**

**ROLL CALL VOTE**

**Tutela -Yes**

**Krohn-Yes**

**Minkler-Yes**

**Roman-Yes**

**Golden -Yes**

**Duff -Absent**

**Seiders-Yes**

**Heroy-Yes**

**Willson -Yes**

**Britton-Yes**

**CARRIED**

**There being no further business, Motion Willson second Heroy to close the reorganization meeting at 5:43 p.m. and start the regular joint board meeting**

**AYES-9 NAYS-0 CARRIED**

Respectfully submitted,

*Robert Krohn*

Robert Krohn, Clerk

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

FIRE COMMISSIONERS POSITIONS  
DISTRICT NO.1 AND DISTRICT 2

DISTRICT NO.1

CHAIRMAN- JAMES GOLDEN  
VICE CHAIRMAN- RICHARD TUTELA  
CLERK- ROBERT KROHN  
TREASURER- LEONARD MINKLER  
PURCHASING AGENT-DANIEL ROMAN

DISTRICT NO.2

CHAIRMAN- KEVIN BRITTON  
CLERK- MICHAEL WILLSON  
ASSISTANT CLERK- DAVID SEIDERS  
TREASURER- JOSEPH DUFF  
COMMISSIONER AT LARGE-RICH HEROY

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2024 LIAISONS

COMMUNICATIONS .....	ROMAN/KROHN BRITTON/HEROY
BUREAU OF FIRE PREVENTION .....	GOLDEN/ROMAN SEIDERS/WILLSON
FIRE ACADEMY .....	MINKLER/KROHN WILLSON/ SEIDERS
INSURANCE .....	MINKLER/TUTELA BRITTON/DUFF
LEGISLATION .....	MINKLER/ROMAN BRITTON/DUFF
FIRE CHIEFS ASSOCIATION.....	GOLDEN/ROMAN BRITTON/HEROY

### Meeting Dates 2024/2025

In accordance with P.L. 1975, Chapter 231, below is a list of the times, dates, and locations of the Joint Board Meetings of the Toms River Fire Commissioners District No. 1 and No. 2 in the County of Ocean, New Jersey.

Pursuant to the Open Public Meetings Law, the regular meetings of the Commissioners of Toms River Fire District No. 1 and No. 2 will be held at **5:30 p.m.** at the **TOMS RIVER FIRE ACADEMY** 1780 Church Road, Toms River NJ 08753:

April 10, 2024	October 9, 2024
May 08, 2024	November 13, 2024
June 12, 2024	December 11, 2024
July 17, 2024 (3 <sup>rd</sup> Wednesday)	January 8, 2025
August 14, 2024	February 12, 2025
September 12, 2024( Thursday)	March 12, 2025

#### Order of Business for Joint Meetings:

- A. Meeting called to order
- B. Chairman's statement
- C. Roll Call
- D. Receipt of bids (if applicable)
- E. Reading of the minutes
- F. Reports of Committees
- G. Bills
- H. Unfinished business
- I. New business
- J. Participation by the public
- K. Private executive session (per resolution)
- L. Adjournment

### GENERAL NOTES

1. The official newspaper for the publication of the notices of the Commissioners is hereby designated as the Asbury Park Press and Star Ledger. Nothing contained herein, however, shall preclude in addition, the submission for the publication to other newspapers.
2. **IF PRIVATE EXECUTIVE SESSION** is required it may be held prior to the regular meeting of the Joint Board of Fire Commissioners of Fire District No. 1 and No. 2
3. The clerk will carry out provisions of this resolution.

**RESOLUTION OF TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS  
DISTRICT NO.1 AND DISTRICT NO.2, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AWARDING A CONTRACT FOR HOSE LADDER AND PUMP TESTING TO WATERWAY TWIN  
TIER INC. FOR THE TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN  
ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.**

March 13, 2024

WHEREAS, quotes had heretofore been received by the Board of Commissioners for Hose/Ladder and Pump Testing for the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and;

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ, was received from Waterway Twin Tier Inc. in the amount of  
Hose testing .23 per foot  
Ground Ladder .25 per foot  
Fire Pump Testing \$300.00 per piece; and

WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners District No.1 and District No. 2, County of Ocean, Sate of New Jersey, as follows:

That a contract for hose/ladder testing for the Toms River Township Fire Academy, be and hereby awarded to Waterway Twin Tier Inc., as follows  
Hose testing .23 per foot  
Ground Ladder \$.25 per foot  
Fire Pump Testing \$300.00 per piece on the basis of the quote received.

1. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.

That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:

- A. Chairman's;
- B. Administrators;
- C. Business Owner


**CERTIFICATION**

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 13, 2024

  
Clerk, Fire District No.1

3-13-24  
Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 13, 2024

  
Clerk, Fire District No.2

3-13-24  
Date:



**RESOLUTION OF TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS  
DISTRICT NO.1 AND DISTRICT NO.2, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AWARDING A CONTRACT FOR GENERATOR MAINTENANCE TO GENSERVE LLC FOR THE  
TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN  
ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.**

March 13, 2024

WHEREAS, quotes had heretofore been received by the Board of Commissioners for Generator Maintenance for the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and;

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ, was received from Genserve LLC in the amount of \$440.00

WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners District No.1 and District No. 2, County of Ocean, Sate of New Jersey, as follows:

That a contract for generator maintenance for the Toms River Township Fire Academy, be and hereby awarded to Genserve LLC., for annual maintenance in the amount of \$440.00

1. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.

That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:

- A. Chairman's;
- B. Administrators;
- C. Business Owner


**CERTIFICATION**

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 13, 2024

  
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Clerk, Fire District No.1

3-13-24  
Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 13, 2024

  
\_\_\_\_\_  
Clerk, Fire District No.2

3-13-24  
Date:

**RESOLUTION OF THE TOMS RIVER BOARD OF FIRE COMMISSIONERS  
DISTRICT NO.1 AND DISTRICT NO.2 IN THE COUNTY OF OCEAN,  
NEW JERSEY, AUTHORIZING AIR & GAS TECHNOLOGIES TO SERVICE  
THE AIR COMPRESSOR AT THE TOMS RIVER FIRE ACADEMY**

**March 13, 2024**

**WHEREAS, N.J.S.A. 40 A 14-81-. 5** allows for the fire districts to provide for and authorize payment for material and or service for the maintenance for District No.1 and District No.2 air compressor and;

**WHEREAS,** the Fire Commissioners of District No.1 and District No. 2 in the Township of Toms River, County of Ocean, New Jersey, have agreed to have funds available for such purpose; and

**WHEREAS, Air & Gas Technologies shall** be paid a flat rate fee of \$1,809.96 for a maintenance contract for the Fire Academy, until the reorganization meeting of 2025; and;

**WHEREAS, Air & Gas Technologies shall** be paid on an hourly basis for all services not included in the contract; and

**WHEREAS, Air & Gas Technologies** Toms River Township Fire Commissioners have entered into an agreement for a term of one year.

**NOW, THEREFORE,** be it resolved that Toms River Board of Fire Commissioners District No. 1 and District No.2 hereby award contract to Air & Gas Technologies.

**CERTIFICATION**

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 13, 2024

  
Clerk, Fire District No.1

3.13.24  
Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 13, 2024

  
Clerk, Fire District No.2

3-13-24  
Date:

**RESOLUTION OF TOMS RIVER TOWNSHIP FIRE COMMISSIONERS  
DISTRICT NO. 1 AND DISTRICT NO 2, OCEAN COUNTY, NEW JERSEY,  
AWARDING A CONTRACT FOR CLEANING SERVICES to M & M CLEANING FOR THE  
TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN  
ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.**

**March 13, 2024**

**WHEREAS**, proposals had heretofore been received by the Board of Commissioners for cleaning services of the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and;

**WHEREAS**, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ., was received from **M&M Cleaning**; and

**WHEREAS**, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Fire District No.1 and District No. 2, County of Ocean, Sate of New Jersey, as follows:

1. That a contract for cleaning services for the Toms River Township Fire Academy, be and hereby awarded to **M&M Cleaning**, in the amount of **\$ \$585.00 per month for weekly cleaning** on the basis of quotes received.
2. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.
3. That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:
  - A. Chairman's;
  - B. Administrators;
  - C. Business Owner

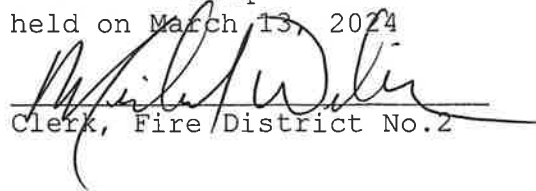
**CERTIFICATION**

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 13, 2024

  
Clerk, Fire District No.1

3-13-24  
Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 13, 2024

  
Clerk, Fire District No.2

3-13-24  
Date:

**RESOLUTION OF TOMS RIVER TOWNSHIP FIRE COMMISSIONERS  
DISTRICT NO.1 AND DISTRICT NO.2, OCEAN COUNTY, NEW JERSEY,  
AWARDING A CONTRACT TO PCM PROPERTY SOLUTIONS FOR GRASS CUTTING SERVICES FOR  
THE TOMS RIVER TOWNSHIP FIRE ACADEMY, PURSUANT TO AND IN  
ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.**

March 13, 2024

WHEREAS, quotes had heretofore been received by the Board of Commissioners for grass cutting services of the Toms River Township Fire Academy, pursuant to and in accordance with N.J.S.A. 40A:11-1 ET SEQ.; and,

WHEREAS, the lowest responsible quote on the basis of those quotes received within the meaning of N.J.S.A. 40A:11-1 ET SEQ. was received from **PCM PROPERTY SOLUTIONS** in the amount of \$75.00 per cut; and,

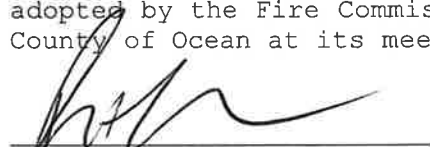
WHEREAS, THE Board of Fire Commissioners are satisfied with the recommendations offered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No.1 and District No.2, County of Ocean, Sate of New Jersey, as follows:

1. That a contract for cleaning services for the Toms River Township Fire Academy, be and hereby awarded to **PCM PROPERTY SOLUTIONS** in the amount of **\$75.00 per cut** on the basis of quotes received.
2. That the Chairman is authorized to execute and the Clerk to attest to the proposed form of contract aforesaid.
3. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds.
4. That the Clerk of the Fire Commissioners of District No.1 and District No.2 shall forward a certified copy of this Resolution to the following:
  - A. Chairman;
  - B. Administrator;
  - C. Business Owner

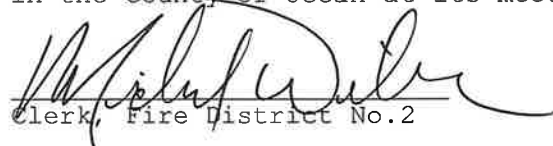
**CERTIFICATION**

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 13, 2024

  
\_\_\_\_\_  
Clerk, Fire District No.1

3-13-24  
Date:

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 13, 2024

  
\_\_\_\_\_  
Clerk, Fire District No.2

3-13-24  
Date:

**RESOLUTION OF THE TOMS RIVER FIRE COMMISSIONERS  
DISTRICT NO.1 AND DISTRICT NO.2, OCEAN COUNTY, STATE OF NEW  
JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE FIRE DISTRICTS  
March 13,2024**

**BE IT RESOLVED** by the Toms River Board of Fire Commissioners for Fire District No.1 and District No.2, Ocean County, New Jersey, as follows:

1. That the Official Newspapers of the Board of Commissioners of Fire District No.1 and District No.2 shall be as follows:

**Asbury Park Press  
Star Ledger**

2. That Fire District No.1 and Fire District No.2 may publish in other newspapers circulated in Toms River Township, Ocean County.

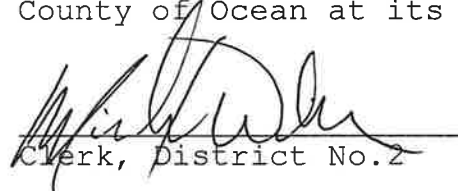
**CERTIFICATION**

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 1, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.1 in the County of Ocean at its meeting held on March 13, 2024.

  
\_\_\_\_\_  
Clerk, Dist.No.1

3-13-24  
Date:

I, Robert Krohn, Clerk of the Toms River Township Fire Commissioners District No. 2, do hereby certify the above to be a true copy of a resolution duly adopted by the Fire Commissioners of Toms River Township District No.2 in the County of Ocean at its meeting held on March 13, 2024.

  
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Clerk, District No.2

3-13-24  
Date: