

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave**  
**1<sup>st</sup> Floor**  
**April 17, 2024**

Commissioner Golden called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Tutela – present                      Krohn –via phone  
Minkler – present                     Roman -present  
Golden – present

Administrator Kubiell and Attorney Appleby present.  
Bisceglie present to take minutes

**APPROVING THE MINUTES**

**Motion Roman second Minkler to approve the April 3, 2024 minutes providing a copy is made available for inspection by the public during this meeting.**

Ayes – 5    Nays – 0    **CARRIED**

Minkler stated going back to the last meeting where the color of the new apparatus was questioned, his recollection was the chiefs committee was all in favor of the change and just wanted this placed on the record.

**REPORTS OF COMMITTEES**

**COMMUNICATION** –Krohn stated he believes the radio testing on the new system has started.

**FIRE PREVENTION BUREAU**- No report

**FIRE ACADEMY** – Krohn stated according to Director Gorman burn rooms are open and ready to start training.

**INSURANCE**-No report

**POLICE/EMERGENCY MANAGEMENT**- No report

**LEGISLATION** Minkler stated he believes the Toms River Council is moving forward with the EMS program. Kubiell stated Island Heights has received a grant for EMS coverage.

**COUNCIL AND MAYOR** – Tutela stated a meeting has been scheduled May 7<sup>th</sup> to discuss the CO Ordinance, UCC, fireworks and several other topics. Kubiell stated he spoke with the Mayor as it relates to Aqua Blue being closed due to a violation, where to have the fireworks because Huddy Park the original location is not feasible and many other topics. All to be discussed at the May 7<sup>th</sup> meeting.

**VEHICLE REPAIR/NEW APPARATUS** – Progress

**ADMINISTRATOR KUBIELL REPORT** –Kubiell stated:

1. Truck report is in your folders for review
2. 1<sup>st</sup> Floor Burn Room complete
3. 3<sup>rd</sup> Floor burn room approval is pending certification until the Scout Monitor to be installed
4. Aerial training for 2705 is scheduled for this weekend
5. Fire & Safety is looking for 2705 to be showcased in Burlington May 30<sup>th</sup> from 5 to 8 p.m.

**ATTORNEY REPORT** – No report

**REMOVALS FROM THE ROLLS**- None

**APPLICATIONS FOR MEMBERSHIP**- Michael Hluchy Co.4

**Motion Minkler second Tutela to accept Michael Hluchy Co.4 as firefighter**

Ayes – 5    Nays – 0    **CARRIED**

**UNFINISHED BUSINESS-** Minkler stated he has been listening to the radio and it seems the junior officers are responding right to the scene. The rule is if they are passing a scene they are able to stop but otherwise they must respond to the firehouse to make sure a truck is able to get out. District Chief Cirz to bring this up at the next chiefs meeting.

Minkler also discussed the hiring of Andrea Wyatt from Rothstein, Mandell, and Strohm Halm & Cipriani. He stated that the board cannot just hire an attorney without full board approval. Tutela agreed and stated the full board needs to make this decision and it was illegal that she was appointed. Golden stated the day before Attorney Riccio was supposed to meet with arbitrator re: clerical contracts he was advised he will not be representing the board. Golden then called Attorney Appleby and advised her of such who stated Andrea Wyatt from her firm could represent. After further discussion amongst commissioners, Attorney Appleby advised commissioners to adopt a resolution by title at this meeting to hire Andrea Wyatt as Labor Attorney solely to complete the matter of the Concessionaire/ Administrative staff negotiations and PERC impasse.

**A resolution by title was presented, Motion Minkler second Tutela to hire Andrea Wyatt from Rothstein, Mandell, Strohm Halm & Cipriani as the labor attorney solely to complete the matter of the Concessionaire/ Administrative staff negotiations and PERC impasse.**

**ROLL CALL VOTE**

**Krohn-Yes      Tutela - Yes  
Roman -Yes    Minkler-Yes  
Golden -Yes**

**CARRIED**

Minkler stated he heard that PEOSHA is implementing a 10 year rule as it relates to gear. Kubiel to look into this.

**NEW BUSINESS-None**

**BILLS**

**Motion Minkler second Krohn to approve the bill list for April 17<sup>th</sup> 2024 (SEE INSERTED LIST)      Ayes – 5 Nays – 0      CARRIED**

**PARTICIPATION BY THE PUBLIC-**

District Chief J. Cirz asked if it is possible for him to get a computer to perform District Chief duties. Minkler stated to put in a purchase requisition.

Dan Goresh stated the Toms River Little League Parade is April 25<sup>th</sup> and requesting the use of apparatus.

**Motion Roman second Minkler authorizing the use of apparatus for the Toms River Little League Parade.      Ayes – 5    Nays – 0      CARRIED**

Attorney Appleby reminded the board members to be cautious that three commissioners make a quorum and any texts, emails are subject to OPRA.

Andy Goresh asked if this also pertains to members meeting to socialize. Attorney Appleby stated if no discussion on business or decisions made, meeting to socialize is acceptable.

**Motion Roman second Minkler to go into Private Executive Session. @ 5:07 p.m.**

**Ayes – 5    Nays – 0      CARRIED**

**PRIVATE EXECUTIVE SESSION-** *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

1. Personnel

**Motion was made to go back into open session by Commissioner Tutela, seconded by Commissioner Roman. All voted in favor.**

**Motion to close was made by Commissioner Tutela, seconded by Commissioner Minkler. All voted in favor.**

Meeting adjourned at 5:35 p.m.

Respectfully submitted  
*Robert Krahn, Clerk*



Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -126-01 -531 M0090 MES INC.	SUPPLIES	24-00225	CO#2 CALIBRATION GAS	520.00	0.00	
01- -128-01 -606 M0090 MES INC.	OFFICE SUPPLIES/SHIPPING	24-00225	CO#2 CALIBRATION GAS	20.00	0.00	
E0069 ELECTRONIC MEASUREMENT LAB INC		24-00290	GAS DETECTOR CO#4, BUREAU	41.89	0.00	
W0134 WITMER ASSOCIATES, INC.		24-00336	CO#4 FLIR	14.00	0.00	
				<u>75.89</u>		
01- -128-05 -607 W0004 W.B. MASON CO., INC.	OFFICE SUPPLIES/SHIPPING	24-00307	SUPPLIES DIST#1	260.12	0.00	
01- -129-01 -648 S0025 SAFELITE AUTO GLASS	VEHICLE REPAIR	24-00291	2710 WINDSHIELD REPAIR	658.35	0.00	
A0018 ACCURATE TOWING		24-00303	POLARIS TOWING	300.00	0.00	
T0187 TRANZ CONNECTION		24-00318	2810 REPAIRS	550.45	0.00	
J0014 J & R PRO AUTOMOTIVE		24-00346	910,2700,2500	565.02	0.00	
O0045 OCEAN COUNTY POWERSPORTS		24-00347	POLARIS SERVICE	272.59	0.00	
				<u>2,346.41</u>		
01- -129-01 -649 E0069 ELECTRONIC MEASUREMENT LAB INC	EQUIPMENT REPAIR	24-00290	GAS DETECTOR CO#4, BUREAU	1,229.20	0.00	
01- -129-01 -652 M0090 MES INC.	SCOTTS & EXTINGUISHERS REFILL/REPAIR	24-00289	REPAIRS	2,453.10	0.00	
01- -129-05 -648 J0014 J & R PRO AUTOMOTIVE	VEHICLE/EQUIPMENT REPAIRS	24-00346	910,2700,2500	81.95	0.00	
01- -130-05 -290 U0020 UKG KRONOS SYSTEMS, LLC	PAYROLL SERVICES	24-00352	WORKFORCE 03/24 INV#12225067	340.42	0.00	
	Fund Total:			163,896.83		
Total Charged Lines: 39 Total List Amount:				163,896.83	Total Void Amount:	0.00