MINUTES

TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1

1144 Hooper Ave, Conference Room "A"
May 1, 2024

Commissioner Golden called the regular meeting to order at 6:30 p.m. The following statement was made. Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

ROLL CALL

Tutela – absent

Roman -present

Krohn – present

Minkler-present

Golden – present

Administrator Kubiel and Attorney Appleby were present. Bisceglie present to take minutes.

APPROVING THE MINUTES

Motion Minkler second Krohn to approve the April 17, 2024 minutes providing a copy is made available for inspection by the public during this meeting. Ayes – 4 Nays – 0 CARRIED

REPORTS OF COMMITTEES

<u>COMMUNICATION</u>-Krohn stated Supervisor Weinberger and Dispatcher Applegate are at the Spillman conference to improve the system.

FIRE PREVENTION BUREAU - No report

<u>FIRE ACADEMY</u> – Minkler stated an email was sent out to liaisons re: several students at the academy experiencing heat exhaustion.

INSURANCE - Progress

POLICE/EMERGENCY MANAGEMENT- Roman stated he spoke with Coordinator Roncskevitz today and OEM 5 still out of service. Waiting for Township to approve repairs.

LEGISLATION - No report

TOWNSHIP COUNCIL AND MAYOR – Roman stated the meeting with the Mayor is scheduled for May 7th 2024.

<u>VEHICLE REPAIR/NEW APPARATUS</u> – Roman stated he received a call from Asst. Chief Rice that 2631 is out of service.

FIRE CHIEFS ASSOCIATION- Meeting May 30th Station 30.

ADMINISTRATOR KUBIEL REPORT – Kubiel stated:

- 1. Truck report is in the folders for review
- 2. Reminder that no second meeting of the month for June, July and August.

ATTORNEY REPORT - No report

REPORTS OF FIRE OFFICERS

<u>DISTRICT CHIEF J. CIRZ</u> – Cirz stated he has submitted a report for all to review.

CO. 1 CHIEF UFFER - Progress

CO.2 ASST. CHIEF RICE—Rice stated:

- 1. Covering for Station 30 from 1800 to 2200 for them to attend a natural gas plant drill in Howell Township
- 2. 2626 going in water tomorrow
- 3. 2624 will be at Fire & Safety to get the rear door handle fixed.

4. Dual response working well.

CO. 3 CHIEF CALVO - Calvo stated:

- 1. New truck in service as of last night, most of training is complete.
- 2. Boat is in the water
- 3. Thanked Chris Laneve for getting the GPS system back up to speed.
- 4. Met with the Federation of Beaches several weeks ago, recruitment and retention was discussed.
- 5. OEM is doing a table top exercise at Police headquarters in the near future
- 6. Rumors are flying re: school and the budget with as much as a 9.9% increase. He is not sure if this will affect the fire budget just wanted to make sure the board is aware of this.

CO.4 CHIEF VETH - No report

ISLAND HEIGHTS -Progress

SEASIDE HEIGHTS – Progress

FIRE CHIEFS ASSOCIATION -No report

REMOVALS FROM THE ROLLS- Robert Matulac Co.2

Motion Minkler second Krohn to remove Robert Matulac Co.2 from the rolls.

Ayes - 4 Nays - 0 CARRIED

APPLICATIONS FOR MEMBERSHIP - None

Commissioner Roman asked Attorney Appleby why the board had to hire Andrea Wyatt as the labor attorney at the last meeting through a resolution if in fact Attorney Appleby's firm is already the board attorney. Attorney Appleby replied it definitely comes under the realm of her firm and did not have to be done but she thought they wanted it specific to a labor attorney.

Minkler asked District Chief Cirz if they are looking to get a couple sets of the black gear into the fire houses to try. Cirz stated since he sent the report it was decided to bring to the Fire Chiefs for further discussion.

<u>UNFINISHED BUSINESS</u> – None NEW BUSINESS-None

BILLS

Motion Minkler second Roman to approve the bill list for May 1, 2024 with additional \$28.16 to reimburse East Dover Fire Company. (SEE INSERTED LIST)

Aves - 4 Navs - 0 CARRIED

PARTICIPATION BY THE PUBLIC- Andy Goresh stated:

- 1. At the March 6th meeting it was passed by the board to issue radios to the officers. He asked if this was ever done. Kubiel stated no the radios have not been distributed because there are still no chargers. Krohn stated he can attest that in past experiences although all items were ordered together they came at different times. Kubiel stated there are only about 10 portables radios in the office.
- 2. What happened to labor Attorney Riccio? Roman answered he resigned.
- 3. Last meeting chief's cars were discussed. Two were ordered and two more were approved? Kubiel stated yes an additional two vehicles can be ordered if we can find someone that is selling them under state contract.

Motion Roman second Minkler to go into Private Executive Session @ 6:55 p.m.

Ayes - 4 Nays - 0 CARRIED

<u>PRIVATE EXECUTIVE</u> — Attorney Appleby read aloud the private executive statement. A resolution of Toms River Board Fire Commissioners District No.1, County of Ocean, State of New Jersey authorizing the convening of private executive session according to the open public meetings act to discuss personnel issues. *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege and legal advice:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer

Motion was made to go back into open session by Commissioner Roman, seconded by Commissioner Minkler. All voted in favor.

Motion to close was made by Commissioner Roman, seconded by Commissioner Minkler. All voted in favor.

Meeting adjourned at 8:07 p.m.

Respectfully submitted Robert Krohn
Robert Krohn, Clerk

TOMS RIVER TOWNSHIP FIRE DISTRICT #1 2023-2024 Purchase Order Listing By Expenditure Account

P.O. Type: All Print Perpetual, Revenue, & G/L Accounts: N Open: N Void: N Paid: N Format: Condensed Held: N Aprv: N Rcvd: Y

Range: 01- -111-05 -001 to 01- -141-000-003 Bid: Y State: Y Other: Y Exempt: Y Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/24 Include Non-Budgeted: Y

Prior Year Only: N

Department Page Break: No Subtotal CAFR: No Subtotal Department: No Subtotal Extd: No

Department Page Break: No		SUBTOTAL CAFR: NO SUBTOTAL DE		epai cilieric. No	SUDICIAL EXIU: NO	
Expend Account Vendor	Description	P.O. Id P.O. Descr	iption	Amount	Void Amount	РО Туре
01112-05 -023 T0175 TOWNSHIP OF TOM			24 INSURANCE	45,871.90	0.00	
01112-05 -024 G0229 GUARDIAN U0046 UNITED HEALTHCA		24-00370 05/24 INSU	RANCE GROUP#038344 CUSTOMER #04P2972	418.92 119.78 538.70	0.00 0.00	
01113-04 -064 A0099 ALL HANDS FIRE			RAM	2,363.40	0.00	
01113-05 -074 T0107 T-MOBILE			2744 PHONES	453.90	0.00	
01113-05 -077 A0023 ACTION UNIFORM				370.00	0.00	
01113-10 -078 E0198 ESO SOLUTIONS,			REPORTING	3,915.51	0.00	4
01114-05 -101 V0006 VEOLIA WATER TO			#04402764900000	19,113.36	0.00	
01116-05 -172 T0175 TOWNSHIP OF TOW			24 INSURANCE	51,163.55	0.00	
01123-05 -416 L0125 LEXIS-NEXIS N0010 N.J. ASSOC. OF		24-00143 NJ REGISTE	R DIST#1	242.55 300.00 542.55	0.00 0.00	
01125-01 -487 W0134 WITMER ASSOCIAT	TURNOUT GEAR TES, INC.	24-00356 BOOTS STOC	K	450.00	0.00	
01125-05 -487 F0019 FARRO'S FAR OUT		24-00385 CLOTHING A	DM.	240.00	0.00	
01126-01 -529 T0175 TOWNSHIP OF TOM	FUEL MS RIVER	24-00411 FUEL JAN-M	AR DIST#1	2,184.81	0.00	36
01126-01 -531 T0136 TOMS RIVER FIRE		24-00378 REIMB. SUP	PLIES	521.82	0.00	
01126-01 -533 W0134 WITMER ASSOCIAT		24-00335 CO#4 BATTE	RIES	440.00	0.00	

TOMS RIVER TOWNSHIP FIRE DISTRICT #1 2023-2024 Purchase Order Listing By Expenditure Account

Expend Account Description Vendor P.O. Id P.O. Description	Amount	Void Amount	РО Туре	
01126-01 -533 BATTERIES Continued T0033 TEAM LIFE, INC. 24-00365 DISTRICT CHIEF AED BATTERY S0356 SUREWAY BATTERY, LLC 24-00376 BATTERIES	50.00 30.96 520.96	0.00 0.00		
01127-01 -567 COMMUNICATIONS F0171 4X TECHNOLOGIES, LLC 24-00374 04/24 SERVICES DIST#1 B0012 BANK OF AMERICA 24-00397 PROCUREMENT PURCHASES 00207 OPTIMUM 24-00398 04/24 ACCT#07867-114249-01-2	439.70 981.00 206.38 1,627.08	0.00 0.00 0.00		
O1127-05 -567 COMMUNICATIONS/UTILITIES F0171 4X TECHNOLOGIES, LLC 24-00374 04/24 SERVICES DIST#1 C0149 COMCAST CABLE 24-00387 ACCT#8499 05 194 0622198 B0012 BANK OF AMERICA 24-00397 PROCUREMENT PURCHASES	234.99 309.33 69.55 613.87	0.00 0.00 0.00		
01128-01 -606 OFFICE SUPPLIES/SHIPPING W0134 WITMER ASSOCIATES, INC. 24-00335 CO#4 BATTERIES W0134 WITMER ASSOCIATES, INC. 24-00356 BOOTS STOCK U0065 UPS 24-00413 SHIPPING ACCT#E5400F	14.00 14.00 18.17 46.17	0.00 0.00 0.00		
01128-05 -607 OFFICE SUPPLIES/SHIPPING T0134 TOMS RIVER FIRE COMMISSIONERS 24-00364 REIMBURSE BUREAU FOR POSTAGE	400.00	0.00		
01129-01 -648 VEHICLE REPAIR E0075 ELITE VEHICLE SOLUTIONS 24-00147 2810 LIGHT REPAIR S0093 SERVICE TIRE TRUCK CENTERS INC 24-00389 1-100 TIRE REPAIR E0004 E.R.S. FLEET REPAIR, INC. 24-00414 2501,61,2624,2865	931.95 45.00 9,450.73 10,427.68	0.00 0.00 0.00		
01129-05 -657 DIST#2 CHARGES TO BE REIMBURSED E0198 ESO SOLUTIONS, INC. 24-00369 EMERGENCY REPORTING B0012 BANK OF AMERICA 24-00397 PROCUREMENT PURCHASES	3,915.50 756.55 4,672.05	0.00 0.00		
01130-05 -290 PAYROLL SERVICES P0070 PAYCHEX INC. 24-00401 04/24 PAYROLL	693.85	0.00		
01135-01 -818 SAFER GRANT YEAR ONE CO151 THE COMMUNICATION SOLUTIONS 24-00388 SAFER GRANT EXPENSES	2,000.00	0.00		
01135-02 -818 SAFER GRANT YEAR TWO C0151 THE COMMUNICATION SOLUTIONS 24-00388 SAFER GRANT EXPENSES	15,200.00	0.00		s:
Total Charged Lines: 48 Total List Amount: 163,931.16 Total Void Amount:	163,931.16)		

May 1, 2024 12:30 PM

TOMS RIVER TOWNSHIP FIRE DISTRICT #1 2024 Detail Expenditure Transaction Inquiry By Account

Page No: 1

01- -112-05 -020 01- -112-05 -020 Adds: N Changes: N Transfers In: N Range of Accounts: Range of Dates: 05/01/24 to 05/01/24 Transfers Out: N Expenditures: Y Refunds: N Range of Reason Codes: ALL Reimbursements: N Encumbrances: N Cancels: N Include Enc/Expd/Acct Pybl with EOY Reason: Yes Accounts Payable: N Include Non-Budgeted: Y Check Payments: N YTD 1099: N PO Encumbrances: N Contract Encm: N Received PO: N

Account No Date Type Transaction Data/Comment Vendor/Source Amount User Item #

01- -112-05 -020 HEALTH BENEFITS SHBP
05/01/24 Expd 5/24 DIST 1 HEALTH BENEFITS EMPLOYER 9,071.44 DM B 2424 1

Total Expenditures:

1

9,071.44

FUNDS RECEIVED AND DEPOSITED

FROM:	CK#:	FOR:	AMOUNT:
Long Branch	60199	Fire Academy fees	378.00
Toms River Township	122900	Taxes 1st qtr. 2024	1,403,247.11
Toms River Fire Dist#2	2328	Reimburse email/cyber/Power DMS	7269.06
Bureau of Fire Prevention	340	Bureau Revenue 03/24	33,102.08
Michael Gomez	2579	Fire Academy fees	75.00
Fire Officers Training Academy	5018	Fire Academy fees	450.00
Toms River Joint Board of Fire	36628	Postage 1st qtr. 2024	16.46
Lakewood Fire Dist#1	23620	Fire Academy fees	150.00
J Harris Police Academy	1430	Fire Academy fees	200.00
Barnegat Fire Co. 1	533	Fire Academy fees	250.00
Zachary Neis	383	Fire Academy fees	450.00
Juan Alicea	6395	Fire Academy fees	450.00
Peter Yackel	678	Fire Academy fees	450.00
Louis Pacyna	104	Fire Academy fees	450.00
Joseph Caprio	CASH	Fire Academy fees	450.00
Cortland Heyniger	185	Fire Academy fees	450.00
Xavier Romo	1006	Fire Academy fees	450.00
Edwin Carlson	1568	Fire Academy fees	450.00
John Fox	115	Fire Academy fees	450.00
Ryan Oppegaard	146	Fire Academy fees	450.00
Home Fire Sprinkler Coalition	1860	Fire Prevention stipend	750.00
O.C.Joint Insurance Fund	90429	Insurance claim #2501	23,658.05
Toms River Fire Dist#2	2354	Joint bills 4/24 + adm. Fee	185,408.45
James Casella	bank check	Fire Academy fees	450.00
Brick Fire Dist#1	25147	Fire Academy fees	325.00
Brick Fire Dist#1	25148	Fire Academy fees	325.00