

**MINUTES**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 1**  
**1144 Hooper Ave**  
**Conference Room "A"**  
**May 15, 2024**

Commissioner Golden called a regular meeting to order at 4:30 p.m. with a Salute to the Flag. A moment of silence was observed. The following statement was made:

Adequate notice of this meeting has been provided in accordance with the Provisions of the Open Public Meetings Act by notice being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the municipal clerk and being transmitted to the Asbury Park Press and Star Ledger and to all persons who have requested copies in accordance with statute.

**ROLL CALL**

Tutela – present                      Krohn –absent  
Minkler – present                      Roman -present  
Golden – present

Administrator Kubiell and Attorney Donahue present.  
Bisceglie present to take minutes

**APPROVING THE MINUTES**

**Motion Roman second Minkler to approve the May 1, 2024 minutes providing a copy is made available for inspection by the public during this meeting.**

**Ayes – 3    Nays – 0                      CARRIED**  
(Tutela abstain)

**REPORTS OF COMMITTEES**

**COMMUNICATION** –No report

**FIRE PREVENTION BUREAU**- No report

**FIRE ACADEMY** – No report

**INSURANCE**-No report

**POLICE/EMERGENCY MANAGEMENT**- Golden stated OEM 5 is at public works for repairs.

**LEGISLATION** –Minkler stated Attorney Appleby sent over the legislation re: OPRA requests and that she will keep the commissioners updated on the progression.

**COUNCIL AND MAYOR** – Tutela stated meeting May 7<sup>th</sup> with Mayor in reference to Fire Sub-code and rental inspections. Will discuss at joint board meeting.

**VEHICLE REPAIR/NEW APPARATUS** – Roman asked the status of 28's fire boat. Kubiell responded now that spring is here he will place it up for sale. Roman also stated there has been many discussions on the old 2705 and keeping it at the fire academy and using it as a spare ladder. District 2 is willing to take 50% of the cost of maintenance. Kubiell stated there are several companies interested in purchasing this piece of apparatus. Tutela stated it was clearly stipulated when going out to bid that the old 2705 will be sold due to the fact parts are harder to find. Discussion followed with a motion to be made for Administrator Kubiell to list 2705, 2510 and 28's boat for sale.

**Motion Roman second Minkler to place 2705, 2510 and 28's boat out for sale through a broker.**

**Ayes – 4    Nays – 0                      CARRIED**

**ADMINISTRATOR KUBIELL REPORT** –Kubiell stated:

1. Truck report is in your folders for review
2. PEOSH advised District No.2 that training in excessive heat is not acceptable.
3. No second meeting in June, July and August.
4. Met with the Insurance agent re: the earthquake damage to the Fire Academy. After review of damage the insurance company felt a structural engineer would be better to assess
5. Received a letter from Lavallette First aid requesting to utilize our Opticom System. Tri Boro and Island Heights have already made same request. Kubiell stated he would recommend this but installation, parts and programming costs will be on them.

6. 2705 made the Fire & Safety calendar, 2705 scheduled to be showcased in Burlington May 30<sup>th</sup> from 5 to 8 p.m. Fire & Safety Road Show.
7. Met with First Net in regards to backup system for the new radio system. Reviewing quotes and permission to explore. To buy the hardware is between \$7,000 to \$9,000 for seven cars plus Dispatcher supervisor Weinberger. Discussion followed.

**ATTORNEY REPORT** – No report

**REMOVALS FROM THE ROLLS-** Joshua Fizer, Peter Fish Co.4 & Christopher Bogdan Co.3 as firefighters.

**Motion Tutela second Roman removing Joshua Fizer, Peter Fish Co.4 & Christopher Bogdan Co.3 as firefighters.**  
Ayes – 4 Nays – 0 **CARRIED**

**APPLICATIONS FOR MEMBERSHIP-** Colby Dineen Co.4 as a firefighter pending physical.

**Motion Minkler second Tutela to accept Colby Dineen Co.4 as firefighter pending physical.**  
Ayes – 4 Nays – 0 **CARRIED**

**UNFINISHED BUSINESS**

Tutela stated at the last meeting that he noticed Cirz gave a report and asked if he was vetted as all other officers were prior to being sworn in. Roman confirmed A Cirz was sworn in as Chief to station 26. He asked if all of his paperwork was submitted to the board, if not to please submit. Kubiell stated his paperwork was not submitted. Golden asked if he was chief last year what makes it different now. Kubiell responded that there were officers recently that did not have all the qualifications so therefore moving forward all officers will need to be checked for qualifications.

**NEW BUSINESS-**

**Motion Tutela second Roman for Administrator Kubiell to explore the First Net System to include the cellular aspect.**  
Ayes – 4 Nays – 0 **CARRIED**

**Motion Tutela second Minkler authorizing Lavallette, Tri Boro and Island Heights to utilize our Opticom system at their cost.**  
Ayes – 4 Nays – 0 **CARRIED**

**BILLS**

**Motion Minkler second Roman to approve the bill list for May 15<sup>th</sup> 2024 (SEE INSERTED LIST)**  
Ayes – 4 Nays – 0 **CARRIED**

**PARTICIPATION BY THE PUBLIC-**

Chief Uffer stated he will be out of town from Memorial Day until June 9<sup>th</sup> 2024.

**Motion Tutela second Minkler to allow Fire apparatus for the Memorial Day parade.**  
Ayes – 4 Nays – 0 **CARRIED**

**Motion Roman second Minkler to go into Private Executive Session. @ 4:53 p.m.**  
Ayes – 4 Nays – 0 **CARRIED**

**PRIVATE EXECUTIVE SESSION-** *Matters Relating to Attorney Client Privilege and legal advice. Any matters within attorney client privilege to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer.*

1. Personnel

**Motion was made to go back into open session by Commissioner Roman, seconded by Commissioner Minkler. All voted in favor.**

**Public session resumed at approximately 5:20pm. Attorney Donohue requested a motion for Resolution to authorize search for third-party investigator for discrimination claims. Motion was made by Commissioner Golden, seconded by Commissioner Roman. All voted in favor. Motion was made to adjourn by Commissioner Minkler, seconded by Commissioner Roman. All voted in favor.**

**Meeting adjourned at 5:23pm.**

Respectfully submitted  
*Robert Krahn, Clerk*

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF FIRE COMMISSIONERS, DISTRICT NO.1, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING LEGAL COUNSEL TO OBTAIN QUOTES FOR INVESTIGATION.**

**WHEREAS**, the law firm of Rothstein, Mandell, Strohm, Halm & Cipriani, P.A. (the "Firm") serves as General Counsel for the Township of Toms River Board of Commissioners, Fire District No. 1 (the "Board" or "Fire District"); and

**WHEREAS**, the Board has received a complaint that potential discrimination is occurring; and

**WHEREAS**, the Board is authorizing the Firm to secure quotes from third-party law firms to conduct the investigation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Toms River Township Board of Fire Commissioners, District No. 1, County of Ocean, State of New Jersey, as follows:

1. That the Board authorizes the law firm of Rothstein, Mandell, Strohm, Halm & Cipriani, P.A. to secure up to three (3) quotes from third-party law firms to conduct the investigation, which proposal shall not exceed the bid threshold established for the Fire District.
2. That the Board requests the law firm of Rothstein, Mandell, Strohm, Halm & Cipriani, P.A., to present these quotes to the Board as soon as practicable.
3. That a certified copy of this resolution, together with a copy of the agreement, shall be forwarded to Board Chairman, Board Clerk, Board Treasurer, and Board Administrator

**CERTIFICATION**

I, Robert Krohn, Clerk of the Toms River Township Board of Fire Commissioners, District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on May 15, 2024.

  
\_\_\_\_\_  
Robert Krohn  
Clerk, Fire District No.1

5-15-24  
\_\_\_\_\_  
Date:



Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -126-01 -529	FUEL					
00059	OCEAN GATE YACHT BASIN	24-00408	FUEL CO#3 & CO#4	1,386.82	0.00	
B0141	BOROUGH OF LAVALLETTE	24-00444	04/24 FUEL	557.35	0.00	
P0148	POINT BAY FUEL, LLC	24-00450	04/24 FUEL ACCT#104124	404.73	0.00	
				<u>2,348.90</u>		
01- -126-01 -531	SUPPLIES					
T0033	TEAM LIFE, INC.	24-00390	DIST CHIEF AED PADS	183.00	0.00	
00010	OCEAN BEACH FIRE CO. #3	24-00447	REIMB. DEF FUEL	23.45	0.00	
N0215	NORWOOD AUTO PARTS	24-00457	SUPPLIES	54.30	0.00	
				<u>260.75</u>		
01- -127-01 -567	COMMUNICATIONS					
A0224	AT&T MOBILITY	24-00421	ACCT#287337618304 AIRCARDS	558.56	0.00	
01- -127-05 -567	COMMUNICATIONS/UTILITIES					
A0224	AT&T MOBILITY	24-00421	ACCT#287337618304 AIRCARDS	24.24	0.00	
01- -128-01 -606	OFFICE SUPPLIES/SHIPPING					
W0134	WITMER ASSOCIATES, INC.	24-00232	CO#4 HELMET SHIELDS	14.00	0.00	
T0033	TEAM LIFE, INC.	24-00390	DIST CHIEF AED PADS	17.00	0.00	
E0069	ELECTRONIC MEASUREMENT LAB INC	24-00459	GAS DETECTOR CO#1	24.69	0.00	
				<u>55.69</u>		
01- -128-05 -607	OFFICE SUPPLIES/SHIPPING					
G0033	GANN LAW BOOKS	24-00220	ADMIN LAW BOOK SUBSCRIPTION	12.00	0.00	
01- -129-01 -648	VEHICLE REPAIR					
N0101	NELSON MARINE BASIN INC.	24-00179	2756 SPRING START UP	2,300.00	0.00	
J0014	J & R PRO AUTOMOTIVE	24-00456	2726 OIL CHANGE	48.95	0.00	
E0004	E.R.S. FLEET REPAIR, INC.	24-00460	2631,2756,2865	6,874.35	0.00	
				<u>9,223.30</u>		
01- -129-01 -649	EQUIPMENT REPAIR					
E0069	ELECTRONIC MEASUREMENT LAB INC	24-00459	GAS DETECTOR CO#1	84.00	0.00	
01- -129-01 -654	CASCADE MAINTENANCE					
A0076	AIR & GAS TECHNOLOGIES, INC.	24-00400	REPAIR CO#1	375.00	0.00	
01- -129-05 -656	OPTICOM REPAIRS					
S0130	SIGNAL CONTROL PRODUCTS, LLC	24-00445	OPTICOM REPAIR 2705	1,400.00	0.00	
01- -129-05 -657	DIST#2 CHARGES TO BE REIMBURSED					
A0234	ATLANTIC IT SOLUTIONS	24-00434	05/24 CYBER SECURITY	628.50	0.00	
01- -129-10 -655	I/T MAINTENANCE					
A0234	ATLANTIC IT SOLUTIONS	24-00432	04/24 I/T SERVICES DIST#1	959.00	0.00	
A0234	ATLANTIC IT SOLUTIONS	24-00434	05/24 CYBER SECURITY	1,106.07	0.00	
				<u>2,065.07</u>		
01- -130-05 -290	PAYROLL SERVICES					
U0020	UKG KRONOS SYSTEMS, LLC	24-00443	WORKFORCE 04/24 INV#12240492	351.96	0.00	

Expend Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
01- -133-01 -701 E0024	CONTINGENCIES EAST DOVER FIRE CO. #4	24-00446	REIMB. FOOD FOR STANDBY	26.18	0.00	
01- -135-02 -818 H0004	SAFER GRANT YEAR TWO HACKENSACK MERIDIAN WORKS	24-00404	GAUTHIER	711.00	0.00	
Fund Total:				44,928.48		
Total Charged Lines: 56		Total List Amount:	44,928.48	Total Void Amount:	0.00	